



REGISTRATION NUMBER 2003/023915/06

REQUIRED REPORTS FOR SUBMISSION TO THE AUDIT COMMITTEE

FOCUS AREA	SUBMISSION	FREQUENCY	RESPONSIBLE EXECUTIVE
INTERNAL AUDIT	Internal Audit Plan	Annually	Ms L Francois
	Internal Audit Charter	Annually	Ms L Francois Ms T V Geldenhuis
	Review/Assessment of the Internal Controls and the Effectiveness of the Internal Financial Controls	Annually	Ms L Francois
	Internal Audit Findings	Quarterly	Ms L Francois
	Clearing of Internal Audit Findings	Quarterly	All for Clearing Findings Reporting - Ms G P Duda
	Internal Audit's Effectiveness Against the Internal Audit Plan	Quarterly	Ms L Francois
	Ad-Hoc Reports	As Required	Ms L Francois
	Annual Financial Statements	Annually	Ms G P Duda
	Quarterly Financial Reports	Quarterly	Ms G P Duda
	Changes in Accounting Policy	As and when	Ms G P Duda
ACCOUNTING AND FINANCIAL REPORTING	Financial Matters Relating to Content	Quarterly	Ms G P Duda
	Accounting and Control Issues	Quarterly	Ms G P Duda
	Irregular Expenditure, Unauthorised Expenditure and Fruitless and Wasteful Expenditure	Quarterly	Ms G P Duda
	Ad-Hoc Reports	As Required	Ms G P Duda
	Appointment of External Auditors	As Required	Ms G P Duda, Ms T V Geldenhuis
EXTERNAL AUDIT			

FOCUS AREA	SUBMISSION	FREQUENCY	RESPONSIBLE EXECUTIVE
	Scope of External Audit Plan, Planned Levels of Materiality, Resourcing, Terms of Engagement and Budget	Annually	Auditor General
	External Audit Report and Effectiveness of Audit	Annually	Auditor General
	Management Letter	Annually	Auditor General
	Response to Management Letter / Clearing of audit issues	Quarterly	All for Clearing Audit Issues Reporting: Ms G P Duda
	Ad-Hoc Reports in respect of the External Audit	As Required	Auditor General
IT GOVERNANCE	IT Governance Framework	Annually	Mr S Masinga
	Alignment of IT Systems with Strategy	Annually	Mr S Masinga
	Protection and Management of Information	Quarterly	Mr S Masinga
	Updates and Status of System Implementation	Quarterly	Mr S Masinga
	Ad-Hoc Reports	As Required	Mr S Masinga
TAX AND VAT	Status of Tax and VAT Returns	Quarterly	Ms G P Duda
	Specific Matters related to Tax and VAT	Quarterly	Ms G P Duda
	Ad-Hoc Reports	As Required	Ms G P Duda
INTEGRATED SUSTAINABILITY REPORTING	Integrated Sustainability Report	Quarterly	To be determined (ought to be person responsible for Corporate Plans & Strategy)
	Ad-Hoc Reports	As Required	To be determined (ought to be person responsible for Corporate Plans & Strategy)

FOCUS AREA	SUBMISSION	FREQUENCY	RESPONSIBLE EXECUTIVE
LEGAL MATTERS	Report on Legal Matters, which may have a Material Impact on the Interim and Annual Financial Statements including any Related-Party Transactions	Quarterly	Mr T Mathibe
	Ad-Hoc Reports	As Required	Mr T Mathibe
GOING CONCERN	Review of the assessment of the assumption that the SABC is a going concern and the proposed corrective action(s), if required.	Quarterly	Ms G P Duda
PERFORMANCE INFORMATION REPORTING	Performance Information Report as Presented in the Annual Report	Annually	Ms G P Duda
RISK	Policy and Plan for a Systematic, Disciplined Approach to Evaluate and Improve the Effectiveness of Risk Management, Control, and Governance Processes	Annually	Ms S Motsweni
	Risk Reports	Quarterly	Ms S Motsweni
	Ad-Hoc Reports	As Required	Ms S Motsweni
	Terms of Reference	Annually	Ms T V Geldenhuys
	Minutes of Meetings	Quarterly	Ms T V Geldenhuys
GOVERNANCE	New or Revised Policies	As Required	Ms G P Duda,
	Ad-Hoc Reports	As Required	As Required
	Matters with regard to Compliance with laws and regulations ought to be handled at the Risk Committee		
COMPLIANCE	Matters with regard to Ethics ought to be handled at the Social & Ethics Committee		
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