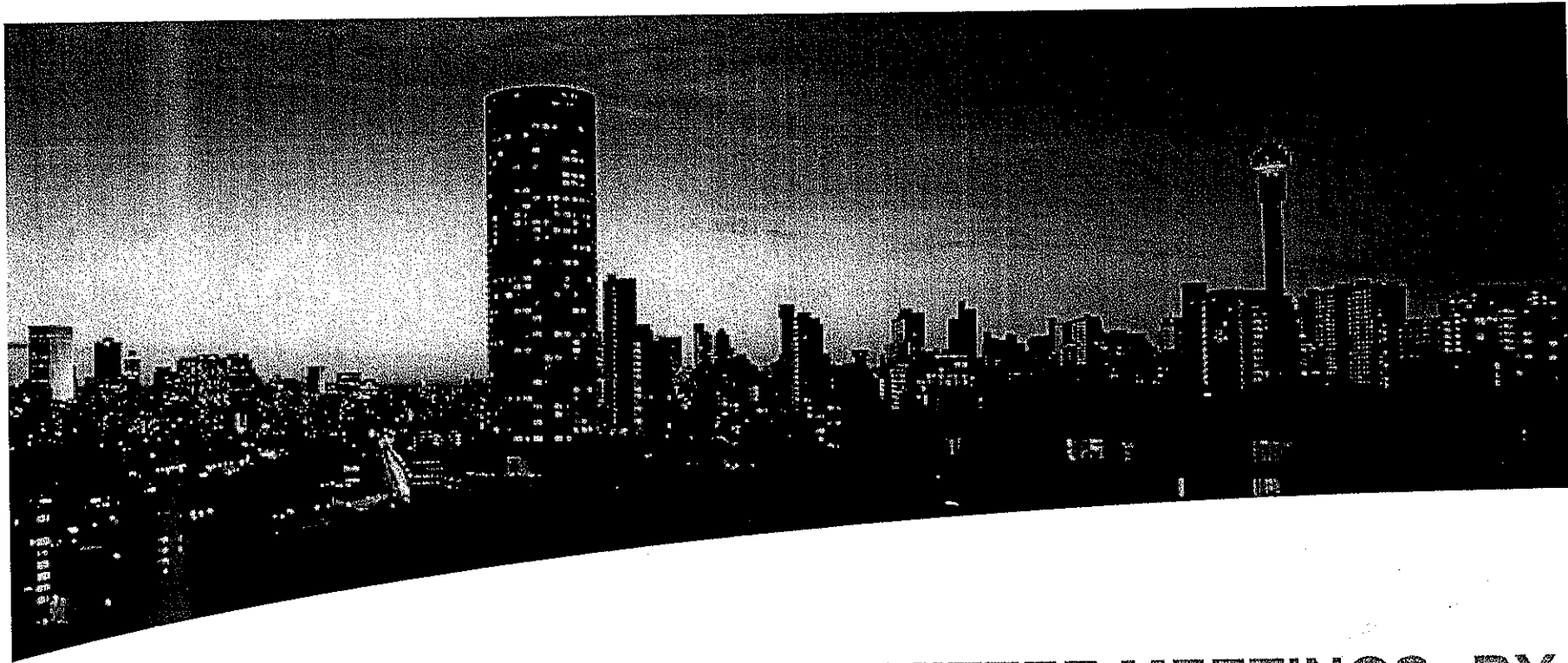


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OPERATION OF THE COMMITTEE MEETINGS: BY CLR CE WALTERS



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CONTENTS OVERVIEW

- **Introduction & Background**
- **Composition of the Committee**
- **Objectives**
- **Reporting**
- **Powers**
- **Meetings**
- **Site visits and roundtable discussion**



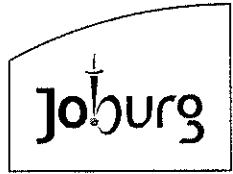
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Introduction and Background

- “New philosophical approach being developmental within a socio-economic context”
- Have developed a new administrative system and value chain to manage petitions
- The Committee has powers to summons the MMC under the following provisions of the Standing Rules

➤ Standing Rule 36 provides: *when the legislature or any of its Committees bring a matter to the attention of the MMC, he/she must submit a response to the Legislature or Committee within the stipulated time, if a response is required*

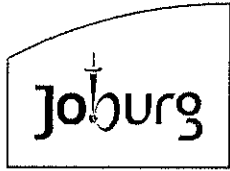
* Developmental phase will be used to deal with petitions
sight visits & roundtables with e community



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Introduction and Background

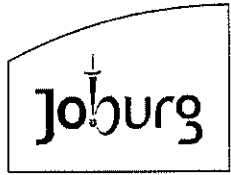
- **Standing Rule 37 provides:** *“obligations of the Executive/Administration to attend and respond to questions in Committee meetings must be in line with the Council approved guidelines on Attendances of Executive/Administration in Section Committee meetings”.*
- **Standing Rule 157 provides:** *“Contempt of the Council is conduct which potentially or actually interferes improperly with the ability of the Council or its Committees or any of its members to perform their functions*
- **Standing Rule 125 provides:** *Every Committee may summon persons to appear before it and require them to produce any documents that it requires, or to respond to questions”.*



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Composition of the Committee

- The Committee comprises of 18 full members and 5 alternates members
- ANC- 11 Full members and 3 Alternates members
- DA- 7 Full members and 2 Alternates members
- Minority- 1 Full member



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Administrative Support

- Committee Coordinator
- Legal Advisor
- Stakeholder Relationship Management in the Office of the Speaker also gives administrative support to the Committee
- Petitions unit
- Civic Education
- Community Participation
- Community Dialogue

OBJECTIVES OF THE COMMITTEE

- Ensuring that the following Policies are implemented:
 - Petitions Policy
 - Public Participation Policy
 - Policy on the establishment of Ward Committees
- Monitor the implementation of the above policies by:
 - Efficiently addressing all written public requests and grievances timeously
 - Increasing the effectiveness and efficiency of existing public participation process within Council
 - Increasing the effectiveness and efficiency of Ward Committees in strengthening and deepening local democracy



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REPORTING

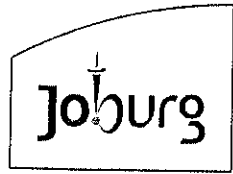
- Unless otherwise instructed by Council, the Committee consider and make recommendation to Council on the following:
 - The Committee must at regular intervals not exceeding six months submit to the Council a report indicating all the petitions received and a summary of the response to the petitioners
 - The development, amendment or substitution of the Council's Petitions Policy, Public Participation Policy and Policy on the establishment and Maintenance of Ward Committee



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POWERS

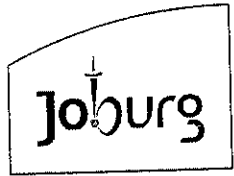
- The Petitions and Public Participation Committee have final decision-making powers on the following matters:
 - determine the Council's response to each petitions
 - directly respond to petitioners
 - direct and instruct for further investigations regarding petitions and public participation activities
 - route the petitions and attend to the petitions in any other responsible manner
 - summons any person to attend a Committee meeting answer any questions relating to any petitions
 - determine the appropriate method of reporting the outcome of the petitions to the petitioners and to oversee such reporting back
 - provide information and knowledge to the public on how to interact with Council in an open, transparent and productive manner



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Meetings

- The Committee convene on a monthly basis to consider the following reports:
 - New Petitions report
 - Progress report
 - Public Participation reports
- The Chairperson presides over the meeting of the Committee
- In the new term- the Committee has had several petitioners presenting their issues in the Section 79 Committee meetings



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Site visits and roundtable discussion

- The Committee undertakes site visit every month, in order to have a first hand information on petitions that are lodged by the community
- Roundtable discussions of between 15 and 20 are arranged every month
- Roundtable discussions are held on a weekly basis with petitioners in order to resolve petitions as speedily as possible. Majority of hearings and site visits takes place in various communities across the City

Question from MP's

1 round table one one petition can have up to 15 phases....
believe an Act will have turn around time of 6
Recommendations coming from

↳



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I THANK YOU