# ANNUAL REPORT

## 1 APRIL 2015 TO 31 MARCH 2016



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THE SOUTH AFRICAN COUNCIL for the QUANTITY SURVEYING PROFESSION

Established in terms of the Quantity Surveying Profession Act 2000 (Act No 49 of 2000)







Established in terms of the Quantity Surveying Profession Act 2000 (Act No 49 of 2000)



## GENERAL INFORMATION



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### **GENERAL INFORMATION**

### COUNTRY OF INCORPORATION AND DOMICILE

South Africa

### NATURE OF BUSINESS AND PRINCIPAL ACTIVITIES

The South African Council for the Quantity Surveying Profession

### **REGISTRATION DETAILS AND NUMBERS**

Established in terms of the Quantity Surveying Profession Act 2000 (Act No. 49 of 2000) VAT Registration Number – 4730120633

### SACQSP REGISTRAR

Ms PNM More (effective 1 December 2015)

### **BUSINESS ADDRESS/REGISTERED OFFICE**

Unit C27, Block C, Lone Creek, Corner Mac-Mac Road & Howick Close Waterfall Park, Bekker Road, Vorna Valley Ext 21, Midrand 1685

### **POSTAL ADDRESS**

P O Box 654, Halfway House 1685

### **CONTACT NUMBERS**

Telephone: +27 11 054 8300 Fax: +27 11 054 8349



# GENERAL INFORMATION

### **E-MAIL ADDRESS**

admin@sacqsp.co.za

### **WEBSITE ADDRESS**

www.sacqsp.org.za

### **AUDITORS**

Nexia SAB&T Registered Auditors 119 Witch-Hazel Avenue, Highveld Technopark, Centurion P.O. Box 10512, Centurion, 0046 Telephone: +27 12 682 8800 • Fax: +27 12 682 8801 www.nexiasabt.co.za

### BANKERS

Standard Bank – Midrand Shop 25 Midrand City Shopping Centre, Old Pretoria Road, Halfway House, Midrand PO Box 851, Halfway House 1685



## ABBREVIATIONS AND ACRONYMS

### ABBREVIATIONS/ACRONYMS USED IN THIS REPORT

The ACT	The Quantity Surveying Profession Act (Act 49 of 2000)
ARC	Audit and Risk Committee
BE	Built Environment
BEP	Built Environment Professions
BEPC	Built Environment Professional Council
CBE	Council for the Built Environment
CPD	Continuing Professional Development
DPW	Department of Public Works
ECSA	Engineering Council of South Africa
ESR	Education, Standards and Research
EXCO	Executive Committee
FINCOM	Finance Committee
HRC	Human Resource Committee
HRD	Human Resource Development
IDoW	Identification of Work
KPI	Key Performance Indicator
MoU	Memorandum of Understanding
NDP	National Development Plan
PDIs	Previously Disadvantaged Individuals
PSM	Professional Skills Modules
RPL	Recognition of Prior Learning
RICS	Royal Institute of Chartered Surveyors
SGB	Standard Generating Bodies
SIPS	Strategic Integrated Projects
SACAP	South African Council for the Architectural Profession
SACLAP	South African Council for the Landscape Architectural Profession
SACPCMP	South African Council for the Project and Construction Management Professions
SACPVP	South African Council for the Property Valuers Profession
SACQSP	South African Council for the Quantity Surveying Profession
UNISA	University of South Africa
VA	Voluntary Association



### FOREWORD BY THE PRESIDENT

### PROF KATHY MICHELL

As the President of the South African Council for the Quantity Surveying Profession, it is my role and responsibility in this section of the Annual Report to provide a review and to report on Council's performance for 2015/2016 financial year. The Council and its Administration have continued with its function to ensure guidance is given to the QS professionals and that the public is protected.

Council's mandate is clearly articulated in Act 49 of 2000 as follows:

- accreditation of programmes offered by educational institutions, leading to the awarding of quantity surveying qualifications (Section 13)
- legislation (Sections 14 (general), 15 (financial), 16 (reporting), 17 (appointment of committees) and 36 (rules))
- registration of persons (Sections 11, 18, 19, 20, 21, 22, 23, 24 and 37)
- recognition of voluntary associations (Sections 14.(d) and 25)
- identification of work to be performed by persons registered in terms of Act 49/2000 (Section 26)
- discipline (Sections 27, 28, 29, 30, 31, 32, 33, 35 and 41)
- fees (Section 34)

Our success in executing our mandate was made possible by the collective efforts of various structures of our Council including the administrative wing of Council. Council's performance has significantly improved over the years. We have continuously observed a remarkable improvement in our finances since 2007. I believe that the financial standing of an institution is a critical determining factor in terms of the implementation of the institution's mandate. Council is not in the business of making money but uses the surplus money it collects from the registered community of quantity surveyors to implement programmes that are directed towards protecting the public and the interest of the quantity surveying profession and upholding its integrity. We have throughout the current and past 5 financial years tried our level best, through various committees of Council, to achieve this very basic objective. In this regard, Council will continue to foster good working relationships with the ASAQS and any other relevant organisations in safeguarding the interests of our profession.

The Council offices together with the Education and Research Committee worked hard to deal with the problems associated with the Professional Skills Modules so that the intended outcome is realised. We expect a great deal of



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## FOREWORD BY THE PRESIDENT

improvement in the implementation of these 18 modules going forward and are looking at reviewing some of the knowledge content of these modules.

I would like to take this opportunity to congratulate all the registered quantity surveyors who are 'CPD' compliant and who continue to honour their financial commitment towards our Council as required by the law. I would like to reiterate that education and training, including the continuing professional development (CPD) continue to be of great importance to our Council.

The Council's online platform is constantly being improved in order to provide better management of the database of Registered Persons. We encourage all registered quantity surveyors to update their email, cellphone numbers and contact details via the member portal with Council so as to facilitate electronic communication with practitioners via email and special sms notifications, which allows for real-time communication.

Council continues to work closely with all Higher Education Institutions offering quantity surveying qualifications in order to ensure that graduates entering the profession have the required educational basis to excel in the profession.

Our 8th annual research conference was held in Bloemfontein with the University of the Free State being the host. The theme of the conference was 'Cementing the Future'. The range of keynote speakers and papers presented highlighted the critical role that the Professional Quantity Surveyor is expected to play in a rapidly changing environment. Moreover, it allowed for the sharing of information and debate amongst delegates around the manner in which the Professional Quantity Surveyor can provide global solutions to addressing the challenges facing the profession and society. As a Council, together with our voluntary professional bodies, we will be expanding on various issues and challenges raised at the conference to ensure that registered quantity surveyors are well positioned to survive and lead the professional team in building a better South Africa.

Disciplinary matters remain a priority of the Council. In the period under review a number of disciplinary matters were brought to the attention of Council and are being addressed as quickly and expediently as possible.

To the current Council and Administrative Staff members, I would like to wish you success in taking this professional Council to a higher dimension. We can only build on our past successes as a collective.

K. J. Michell.

Prof K Michell SACQSP PRESIDENT

### **REGISTRAR'S OVERVIEW**



### MS PATIENCE MORE

#### **INTRODUCTION**

The Council office, administered by the Registrar, plays a key role in supporting the Council's, values, policy development and implementation of its statutory mandate defined in Act 49 of 2000.

The Registrar and her colleagues support the community of registered Professionals (PrQSs) and Candidates by

- engaging with registered persons and the public;
- · promoting the integrity of the profession;
- evaluating individual requirements on the merits of each case;
- complying with the Protection of Personal Information Act (POPI) by providing access to the Council's register of persons registered in terms of Act 49 / 2000;
- competently using advanced technology and effective information systems to maintain accurate records;
- collaborating with other roleplayers to achieve 'team objectives' in compliance with various Acts and Regulations, notably other Built Environment Professional Councils (BEPCs), the Association of S A Quantity Surveyors (ASAQS), the Council for the Built Environment (CBE) and the Department of Public Works (DPW).

#### COMMUNICATION

The "MY MEMBERSHIP" database system was adopted by the Council in 2012 to

- maintain accurate, up to date registration details of PrQSs and Candidates and
- facilitate compliance with Section 11(c) of Act 49 / 2000, which states that "The Council may, subject to the Act,
  - i) keep a register of registered persons and decide on the form of certificate and register to be kept
  - ii) maintenance of the register or issuing of certificates, and
  - iii) reviewing of the register and the manner in which alterations thereto may be effected".

The system also permits registered persons to access their online profiles and amend their details when necessary.

#### REGISTRATION

The Council has attempted to improve and monitor the process of Candidate training, to ensure that essential experience and skills competences are

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# REGISTRAR'S OVERVIEW

attained and that any shortcomings in their tertiary education are overcome in a convenient and affordable manner. The approximate increase of 5% in the registration of new Candidate Quantity Surveyors during 2015 is gratifying and meets the objectives of the five year plan announced by the Minister of Public Works. This increase has been achieved by encouraging all new graduates to apply for registration as Candidate Quantity Surveyors and ensuring that the necessary support by the Council Registrar's office is readily available. Registration of female Candidates and their applications for PrQS registration are improving, but remain fewer than those of their male counterparts.

The 'Amnesty' available to Candidates, who had been registered for longer than 10 years, granting them exemption from having to submit diaries and logbooks, was extended for a further 12 months until 01 September 2016.

Congratulations are extended to all Candidates who completed their respective in-training periods during the past year. The Assessment of Professional Competence (APC) interviews conducted in major centres, delivered an 85% success rate of new PrQS registrations.

#### **PROFESSIONAL SKILLS MODULES**

New developments within the Profession arising from the needs of the public dictate the direction to be followed by tertiary institutions. The Council deems it necessary that all its Professional Skills Modules (PSMs) be reviewed **annually** to ensure relevance of content and that they take account of changes within the Built Environment. The ASAQS has applied to the Council for permission to offer PSM workshops to assist Candidates to prepare for PSM examinations. These workshops will provide Candidates with opportunities to interact with experienced experts in each PSM field, deal with case studies, and demonstrate problem solving skills and debate issues arising during the workshop discussions. The first workshop will be presented during 2016/2017.

#### **RESEARCH CONFERENCE**

Hosted by the University of the Free State, the 2015 8th Annual Quantity Surveying Research Conference was held in Bloemfontein. The conference theme was 'Cementing the Future', linked to the theme of the 2014 event ('Quantity Surveying – Mapping the Future'). The objectives of the Conference are to boost the growing research within the student community and share innovative access control solutions that will fulfil the need of future research and development and result in a positive understanding of the future of the Quantity Surveying profession.

#### CONTINUING PROFESSIONAL DEVELOPMENT (CPD)

During the 2015 CPD cycle, an audit revealed a low non-compliance rate of 14% and the Council resolved not to de-register those PrQSs who had not submitted their CPD records by 31st January 2016. The Registrar and her colleagues conducted a 'cold canvassing' approach to remind PrQSs of their CPD obligations, and also visited a number of firms to explain compliance issues. In most cases of non-compliance, lack of easy access to appropriate CPD events was cited as a major negative factor. This effort has been widely welcomed by the profession and practitioners have requested that the Council's CPD drive be continued in all regions.

#### INVESTIGATION AND DISCIPLINARY MATTERS

The delay in dealing with complaints of professional misconduct received during the 2015/2016 period was partly due to limited resources in the Council office and the major reason for the backlog was the process followed in investigating the cases. Delegation of responsibility appears to have hindered progress in resolving most of the cases. A Council resolution in November 2015 lead to the appointment of a staff member dedicated to administering the

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# REGISTRAR'S OVERVIEW

investigations related to disciplinary matters. The *Best Practice Model* was one of the policies adopted by the Council to ensure adherence to proper protocols related to dealing with allegations of misconduct. A schedule of fines has been produced, and legal opinion obtained by the Council stated that if the Council has delegated the authority for the imposition of fines to the Investigation Committee, this can be done on admission of guilt. The Council is making every effort to address and resolve all previously received and recently submitted complaints.

#### PROFESSIONAL FEE GUIDELINE AND IDENTIFICATION OF WORK POLICY (IDoW)

The Fee Guidelines were finally published and available in the public domain on 1st September 2015. The delay in publication was due to the Competition Commission's rejection of the BEPCs' application for exemption from having to comply with restrictive legislation regarding both the Fee Guidelines and the IDoW policy. The delay in approval of the IDoW policy will result in cases pertaining to Section 18(2) of Act 49 of 2000 being shelved until further notice. The outcome of consultations between the Minister's office and the Competition Commission is awaited and the Council, in collaboration with the other BEPCs, is striving to resolve the current impasse.

#### **GENERAL**

During the past year, the staff in the Council office has made every effort to support the Council in performing its statutory mandate, and everyone has worked tirelessly to maintain optimum function in the office.

On a personal note, I thank the Council most sincerely for putting their faith in me when they appointed me as the Registrar. It is a challenging task, which I welcome. With the Council support, my team, good people that surround me and great mentors in my life, anything is possible. We shall take it year by year, and no challenge is undefeatable.

Patience More REGISTRAR

### STRATEGIC OVERVIEW



### VISION

To be an appropriate regulatory body for a dynamic, successful and ever-evolving Quantity Surveying profession who are leaders in the development of the built environment

### **MISSION**

To ensure that the Council fulfils its mandate in developing and maintaining Standards, in the achievement of excellence and integrity in the enhancement of the status of the Quantity Surveying profession, and the protection of the public within an evolving environment

### **CORE VALUES**

#### **INTEGRITY**

Honesty and ethical behaviour

#### EXCELLENCE

Highest standards, quality of service, and enforcement of best practice

#### PROFESSIONALISM

Commitment to ethical behaviour, quality service, social responsibility and accountability

#### **INNOVATION**

Development and maintenance of best practice, adapting to and initiating change and being leaders in the field in updating to technology changes

#### RESPECT

Demonstrate respect through responsiveness, fairness, respect for other professionals and transparency



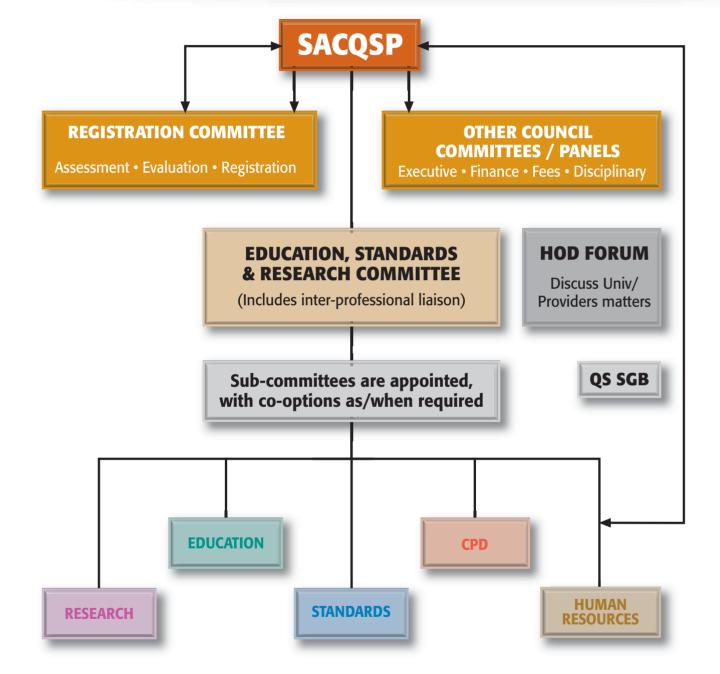
## LEGISLATIVE AND OTHER MANDATES

The Council's statutory mandate is described throughout the text of Act 49/2000, detailed in the following Sections:

- Accreditation of programmes offered by educational institutions, leading to the awarding of Quantity surveying qualifications (Section 13)
- Legislation [Sections 14 (general), 15 (financial), 16 (reporting), 17 (appointment of committees) and 36 (rules)]
- Registration of persons (Sections 11, 18, 19, 20, 21, 22, 23, 24 and 37)
- Recognition of voluntary associations (Sections 14.(d) and 25)
- Identification of work to be performed by persons registered in terms of Act 49/2000
   (Section 26)
- Discipline (Sections 27, 28, 29, 30, 31, 32, 33 and 41) fees (Section 34)
- The execution of this mandate is evident in the operation of the Registrar's office, output of the Council, unprecedented increase of Candidates from Black communities resident in all nine Provinces, and high volume of productivity of its various working Committees:
  - Executive
  - Finance and Resources
  - Education, Standards & Research (with sub-committees)
  - Registration Committee, with SACQSP-appointed Assessors of Professional Competence and members of Interview Panels
  - Investigation/Disciplinary
  - Professional Fees

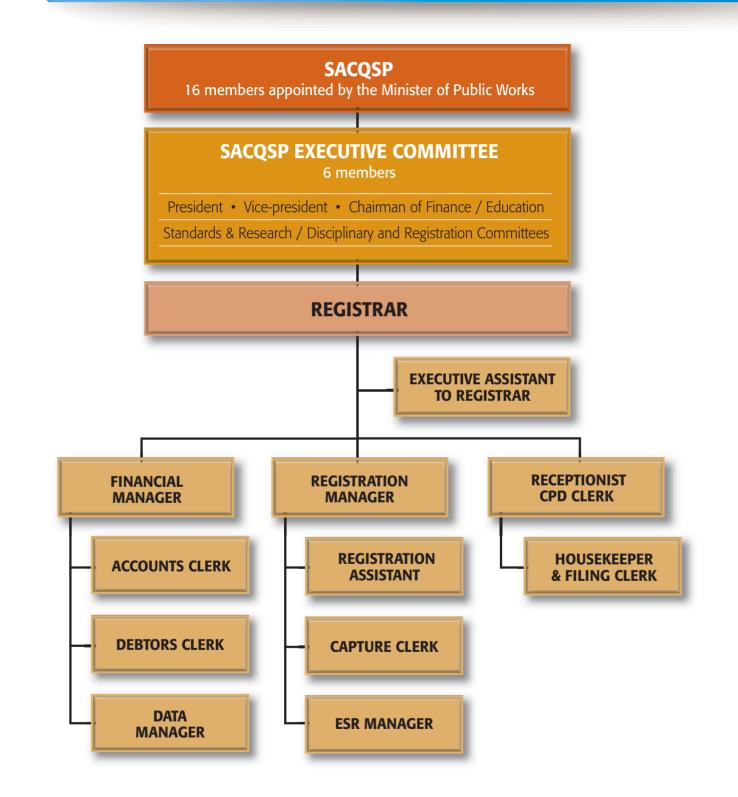
## ORGANISATIONAL STRUCTURE







# ORGANISATIONAL STRUCTURE





## ORGANISATIONAL STRUCTURE

The staff members in the SACQSP's office responsible for management, administration and execution of the Council's day-to-day operations and implementation of SACQSP Policies relative to its statutory, mandated roles and functions, were:

REGISTRAR (effective 01-12-2015)	BLACK FEMALE	MS P MORE
EXECUTIVE ASSISTANT TO REGISTRAR	WHITE FEMALE	MRS L BERGSTROM
FINANCIAL MANAGER	WHITE FEMALE	MS L LE GRANGE
ACCOUNTS CLERK	BLACK MALE	MR H MHAKO
DEBTORS CLERK	WHITE FEMALE	MRS G LE GRANGE
DATA MANAGER	BLACK MALE	MR I NOGAGA
<b>REGISTRATION MANAGER &amp; ACTING REGISTRAR</b> (until 31-11-2015)	BLACK FEMALE	MS P MORE
CAPTURE CLERK	BLACK FEMALE	MRS M CHONGO
ESR MANAGER	BLACK MALE	MR M DE BRUIN
HOUSEKEEPER & FILING CLERK	BLACK FEMALE	MS S THINDISA
RECEPTIONIST, CPD CLERK	BLACK FEMALE	MRS R MOHLABANE



*Back row (left to right):* Mr Itumeleng Nogaga; Mr Highlands Mhako; Ms Lisa Le Grange; Mr Manuel De Bruin; Mrs Glynnis Le Grange; Ms Sylvia Thindisa

Front row *(left to right):* Mrs Rebecca Mohlabane; Mrs Lesley Bergström; Ms Patience More; Mrs Mirriam Chongo







### SITUATIONAL ANALYSIS AND PERFORMANCE INFORMATION

The various Council appointed Committees each deal with the specific matters under its jurisdiction. The activities and performance of each Committee is covered under the Committee reports on the following pages:

29	INSTITUTIONAL HEAD OF DEPARTMENT COMMITTEE
31	REGISTRATION COMMITTEE
33	EXECUTIVE COMMITTEE
34	FINANCE AND RESOURCES COMMITTEE
35	FEES COMMITTEE
37	INVESTIGATION COMMITTEE
38	EDUCATION / STANDARDS / RESEARCH COMMITTEE
40	EDUCATION SUB-COMMITTEE
41	STANDARDS SUB-COMMITTEE
43	RESEARCH SUB-COMMITTEE
45	CPD SUB-COMMITTEE
46	HUMAN RESOURCES SUB-COMMITTEE

### **REVENUE COLLECTION**



The Council derives its revenue mainly from Annual registration fees, which amounted to R7 361 169 for the year ending 31 March 2016 (an increase in collection from R6 523 110 in the previous year).

Revenue is also derived from APC Interviews, Accreditation, PSM Modules, PSM Exams, penalties and a once-yearly research conference which amounted to R2 368 512 for the current year.

The specific breakdown is available in the financial section of this report on page 88.

### CAPITAL INVESTMENT



The interest received for the year ending 31 March 2016 was R416 664 (an increase from R329 494 received in the previous year).

The breakdown of this information is available in the financial section of this report on pages 72 to 91.









## SACQSP PURPOSE AND FUNCTION

### STATUTORY POWERS OF COUNCIL IN TERMS OF THE ACT

### ADMINISTRATIVE POWERS OF THE COUNCIL

The council may:

- a. determine the remuneration and allowances payable to its members or the members of any committee of the council after consultation with the CBE;
- b. arrange for the payment of pension and other benefits to any staff of the council or the registrar and to his or her dependants on the termination of the service of that staff member or the registrar;
- c. determine where its head office must be situated;
- d. determine the manner in which meetings of the council or any committee of the council must be convened, the procedure and quorum at such meetings and the manner in which the minutes of such meetings must be kept; and
- e. print, circulate, sell and administer the publication of, and generally take any steps necessary to publish, any publication relating to the quantity surveying profession and related matters.

### POWERS OF COUNCIL WITH REGARD TO REGISTRATION

The council may, subject to this Act:

- a. consider and decide on any application for registration;
- b. prescribe the period of validity of the registration of a registered person;
- c. keep a register of registered persons and decide on
  - i. the form of certificates and the register to be kept;
  - ii. the maintenance of the register or issuing of certificates; and
  - iii. the reviewing of the register and the manner in which alterations thereto may be effected.

### POWERS OF COUNCIL WITH REGARD TO FEES AND CHARGES

The council may, with regard to fees and charges, which are payable to the council, determine:

- a. application fees;
- b. registration fees;
- c. annual fees, or portion thereof, in respect of a part of a year;
- d. the date on which any fee or charge is payable;
- e. the fees, or portion thereof, payable in respect of any examination referred to in section 19, conducted by or on behalf of the council;
- f. any charge payable for the purposes of the education fund referred to in section 15(5);
- g. fees payable for a service referred to in section 14;

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# SACQSP PURPOSE AND FUNCTION

- h. the fees payable for an appeal in terms of section 24(1); or
- i. any other fee or charge it considers necessary.

The council may grant exemption from payment of application fees, registration fees, annual fees, charges, or a portion thereof referred to sub section 1.

### POWERS OF COUNCIL WITH REGARD TO EDUCATION IN QUANTITY SURVEYING

The council may:

- a. subject to sections 5 and 7 of the Higher Education Act, 1997 (Act No. 101 of 1997), conduct accreditation visits to any educational institution which has a department, school or faculty of quantity surveying, but must conduct at least one such visit during its term of office. If the council does not conduct an accreditation visit within that term of office, it must notify the Minister accordingly and provide him or her with reasons for the failure to do so;
- b. either conditionally or unconditionally grant, refuse or withdraw accreditation with regard to all educational institutions and its educational programmes with regard to quantity surveying;
- c. consult with the Council on Higher Education established in terms of the Higher Education Act, 1997, regarding matters relevant to education in quantity surveying;
- d. consult with the South African Qualifications Authority established by the South African Qualifications Authority Act, 1995 (Act No. 58 of 1995), or any body established by it and the voluntary associations, to determine competency standards for the purpose of registration;
- e. establish mechanisms for registered persons to gain recognition of their qualifications and professional status in other countries;
- f. liaise with the relevant National Standards Body established in terms of Chapter 3 of the regulations under the South African Qualifications Authority Act, 1995, with a view to the establishment of a standards generating body in terms of those regulations;
- g. recognise or withdraw the recognition of any examination contemplated in section 19;
- h. enter into an agreement with any person or body of persons, within or outside the Republic, with regard to the recognition of any examination or qualification for the purposes of this Act;
- i. give advice or render assistance to any educational institution, voluntary association or examining body with regard to educational facilities for and the training and education of registered persons and prospective registered persons;
- j. conduct any examination for the purposes of section 19; and
- k. determine, after consultation with the voluntary associations and registered persons, conditions relating to and the nature and extent of continuing education and training.

### GENERAL POWERS OF COUNCIL

The council may, in addition to other powers in this Act:

a. acquire, hire, maintain, let, sell or otherwise dispose of movable or immovable property for the effective performance and exercise of its functions, duties or powers;

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# SACQSP PURPOSE AND FUNCTION

- b. decide upon the manner in which contracts must be entered into on behalf of the council;
- c. perform any service within its competence if it is requested by any person or body of persons, including the State;
- d. determine, subject to section 25, the requirements with which a voluntary association must comply to qualify for recognition by the council;
- e. advise the Minister, any other Minister or the CBE on any matter relating to the quantity surveying profession;
- f. encourage and itself undertake research into matters relating to the quantity surveying profession;
- g. take any steps it considers necessary for the protection of the public in their dealings with registered persons, for the maintenance of the integrity, and the enhancement of the status of the quantity surveying profession;
- h. take any steps it considers necessary for the improvement of the standards of services rendered by registered persons; and
- i. take any measures it considers necessary for the proper performance and exercise of its functions, duties or powers or to achieve the objectives of this Act.



### **INTRODUCTION**

The SACQSP consists of a non-executive Council which serves as the organisation's accounting authority. The accounting authority reports to the CBE / Minister of Public Works, as the Executive Authority.

### THE COMPOSITION OF THE COUNCIL

In terms of the SACQSP Act, 2000 (Act 49 of 2000), the Council consists of 17 members appointed by the Minister of Public Works. The term of office of the Council members is four years and they are eligible for reappointment for a single additional term.

### FUNCTIONS OF THE COUNCIL

The Council has powers to perform a variety of functions, such as:

- Setting and auditing of academic standards for purposes of registration through a process of accreditation of quantity surveying programmes at universities and universities of technology
- Setting and auditing of professional development standards through the provision of guidelines which set out post-qualification requirements for registration in the categories of registration
- Prescribing requirements for Continuing Professional Development and determining the period within which registered persons must apply for renewal of their registrations
- Prescribing a Code of Conduct and Codes of Practice, and enforcing such conduct through an Investigating Committee and a Disciplinary Tribunal
- Identification of work of a quantity surveying nature that should be reserved for registered persons by the CBE, after consultation with the Competition Board
- Advising the CBE and Minister of Public Works on matters relating to the quantity surveying profession and cognate matters
- Recognition of professional associations
- Publication of a guideline tariff of fees for consulting work, in consultation with government, the profession and industry

### COMMITTEES

The Council appoints an Executive Committee (EXCO) that has defined powers to act between Council meetings. The Chairpersons of eight High Impact committees serve on the Executive Committee, while the Vice-Chairpersons of these High Impact committees serve as alternate EXCO members. The Council is given the authority to appoint committees to advise it on any matters under its jurisdiction. The Council appointed the following committees to support the SACQSP mandate: Finance Committee (FINCOM); Education, Standards and Research Committee (ESR); Registration Committee (REGCOM), Fees Committee (FEECOM), Investigation Committee (IC), Human Resources Committee (HRC), SACQSP Annual Research Conference Local Organising Committee (LOC) and Continuous Development Programmes Committee (CPD). Two additional committees were appointed during the current year: Audit Committee (AUDCOM) and Publicity Committee (PUBCOM).

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### EXECUTIVE COMMITTEE (EXCO)

The Council appoints an Executive Committee (EXCO) that has defined powers to act between Council meetings. The Chairpersons of eight High Impact committees serve on the Executive Committee, while the Vice-Chairpersons of these High Impact committees serve as alternate EXCO members. The Council is given the authority to appoint committees to advise it on any matters under its jurisdiction.

### FINANCE COMMITTEE

This committee comprises of seven members of the Council. The purpose of the committee is to review the SACQSP's investment, budgets, and finances, thereafter make the necessary recommendations for the Council's approval.

### EDUCATION, STANDARD AND RESEARCH COMMITTEE

This committee comprises five members of the Council. The purpose of the committee is to monitor the research, standards and policy functions, as well as skills development within the BE.

#### **REGISTRATION COMMITTEE**

This Committee oversees the registration work of SACQSP in as far as the following are concerned: Consider and make recommendations to the Council on minimum criteria and procedures for the registration or provisional registration of Quantity Surveyors. It also considers and makes recommendations to the Council on any application for registration or provisional registration and recommends the period of validity of the registration of an educator to the Council.

#### HUMAN RESOURCES COMMITTEE

This committee comprises of five members of the Council and the Registrar. The committee established performance appraisal methodology commencing with the Registrar and expanding it to all staff going forward. Finally the committee was tasked with reviewing annual salary adjustment in line with industry norms and within pre-set budgetary allowances.

#### ANNUAL RESEARCH CONFERENCE LOCAL ORGANISING COMMITTEE

There are various key roles for this Committee. The Chairperson is appointed by Council. Its purpose is often responsible for selecting the Annual Research conference location. The SACQSP Annual Conference LOC has to ensure that a well-balanced, high-quality program is organized and presented at the conference. The Committee handles the Call for Papers through the selection and review of every paper. It also assists in the scheduling of session rooms and helping with local arrangements for the program.

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### **CPD COMMITTEE**

The Committee promotes, develop and maintain the image of the SACQSP. It advises the Council on matters relating to the education and training of Quantity Surveyors. It is tasked with research and development of a professional development policy and must promote in-service training of all Quantity Surveyors. It may also recommend and develop resource materials to initiate and run training programmes, workshops, seminars and short programmes that are designed to enhance the profession.

### FEES COMMITTEE

The SACQSP fees committee participated with the ASAQS and the DPW in reviewing the current fee guideline changes deemed necessary for 2015.

### INVESTIGATION COMMITTEE

When complaints of improper conduct are lodged against registered persons, or incidents regarding QS related activities that may indicate improper conduct by registered persons are investigated. The Investigation Committee of the SACQSP manages these investigations. The main function of the Investigation Committee is to obtain evidence to determine whether a registered person may be charged. This Committee mainly deals with investigating of complaints and subsequent action against the registered person involved is focused on the enhancement of public safety, safeguarding the image of the profession and maintaining professional standards.



### MEETING ATTENDANCE – COUNCIL, EXCO, FINANCE, REGISTRATION

MEETING ATTENDANCE	C	OUNC	L		EXCO		F	INANC	E	REG	ISTRAT	ION
NAME OF MEMBER	HELD	ATT	%	HELD	ATT	%	HELD	ATT	%	HELD	ATT	%
PROF K MICHELL	3	3	100	3	3	100	3	3	100			
MR N KHAN	3	3	100	3	3	100	3	3	100			
DR J H H CRUYWAGEN	3	2	67	3	2	67				3	2	67
MS E M DEETLEFS	3	3	100									
MS P M DIFETO	3	2	67	3	0	0						
DR D R LETCHMIAH	3	1	33	3	3	100						
MR A T MATUNDA	3	1	33									
MR Q MBATHA	3	2	67	3	2	67						
MR G H MEYER	3	2	67				3	3	100			
MR L E MOKOENA	3	1	33				3	0	0	3	2	67
MR I MOSS	3	1	33							3	2	67
MR R NAIDOO	3	2	67							3	1	33
MS N NTSHONA	3	1	33							3	2	67
MR L PIERCE	3	1	33	3	2	67	3	3	100			
MR B W PROBERT	3	3	100	3	1	33				3	2	67

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### MEETING ATTENDANCE – ESR, DISCIPLINARY, HUMAN RESOURCES, FEES

MEETING ATTENDANCE		ESR		DIS	CIPLIN	ARY		HR			FEES	
NAME OF MEMBER	HELD	ATT	%	HELD	ATT	%	HELD	ATT	%	HELD	ATT	%
PROF K MICHELL	3	3	100				3	3	100			
MR N KHAN				1	1	100						
DR J H H CRUYWAGEN	3	3	100									
MS E M DEETLEFS				1	0	0				1	1	100
MS P M DIFETO				1	0	0	3	3	100			
DR D R LETCHMIAH	3	3	100							1	1	100
MR A T MATUNDA										1	0	0
MR Q MBATHA							3	2	67			
MR G H MEYER				1	0	0	3	3	100			
MR L E MOKOENA							3	0	0			
MR I MOSS	3	3	100									
MR R NAIDOO												
MS N NTSHONA	3	0	0									
MR L PIERCE				1	1	100						
MR B W PROBERT												



### **MEETING ATTENDANCE – TOTAL**

	TOTAL	
HELD	ATT	%
15	15	100
10	10	100
12	9	75
5	4	80
10	5	50
10	8	80
4	1	25
9	6	67
10	8	80
12	3	25
9	6	67
6	3	50
9	3	33
10	7	70
9	6	67
	15 10 12 5 10 10 4 9 10 12 9 6 9 6 9 10	15       15         10       10         12       9         5       4         10       5         10       5         10       8         4       1         9       6         10       8         11       9         6       3         9       6         6       3         9       3         10       7

COUNCIL ATTENDANCE PERCENTAGE 67

### MEETING ATTENDANCE – EXTERNAL MEMBERS – ESR

HEFER, E MS	1	1	100
NAME OF MEMBER	HELD	ATT	%
MEETING ATTENDANCE		ESR	



### INSTITUTIONAL HEAD OF DEPARTMENT COMMITTEE

The annual heads of departments meeting of all accredited QS programme providers was held on Wednesday the 14th of October 2015 in Bloemfontein.

It is critically important that there is a regular gathering of academia where common challenges and ideas can be discussed and shared. The following primary areas of interest were debated:

- The impending cycle of re-accreditation due to take place a mere 12-months hence, including the importance of achieving the accreditation guidelines was discussed
- The Re-Curriculation of Academic Programmes by Universities of Technology
- Promotion of a Learned Profession in terms of MSc / MTech / PhD
- Lecture Staff Recruitment at Higher Education Institutions
- Research outputs for Universities of Technology
- Synergy between Courses offered at University and University of Technology
- Revision of the QS Unit Standards
- The introduction of additional tiers of professional registration.
- ASOCSA
- The involvement of the educational institutions in the roll-out of the professional skills modules that were launched in early 2013

The consensus was the imperative to continually strive for education excellence.

The members who attended the meeting are listed overleaf.



### INSTITUTIONAL HEAD OF DEPARTMENT COMMITTEE

### MEETINGS

DATE	IN ATTENDANCE	INSTITUTION
14 October 2015	DR J H H CRUYWAGEN	SACQSP / ESR Chairman
	MR L WENTZEL	Cape Peninsula University of Technology
	MS E H HEFER	Durban University of Technology
	MR D ELIAS	Mangosuthu University of Technology
	MR R C CUMBERLEGE	Nelson Mandela Metropolitan University
	DR F GEMINIANI	Nelson Mandela Metropolitan University
	PROF A TALUKHABA	Tshwane University of Technology
	PROF K CATTELL	University of Cape Town
	PROF K KAJIMO-SHAKANTU	University of the Free State
	MR N ANSARY	University of Johannesburg
	PROF M J MARITZ	University of Pretoria
	PROF D ROOT	University of the Witwatersrand
	MR I MOSS	SACQSP / ESR Member
	MR B A MADUMANE	Walter Sisulu University of Technology
	PROF T HAUPT	University of Kwazulu Natal
	DR F EMUZE	Central University of Technology
	PROF R PEARL	SACQSP / ESR Appointed Assessor
	PROF P BOWEN	SACQSP / ESR Appointed Assessor



### **REGISTRATION COMMITTEE**

The Registration Committee address all matters relating to the professional registration in accordance with Act 2000 (Act 49 of 2000) and set-out guidelines impacting on the QS profession. The Committee focuses on professional related standards, which influences learning, growth and development of a Quantity Surveyor.

Professional registration is encouraged during the Candidate's early development so as to inspire professionalism. Structured workplace training has been put in place for both the Candidate and Mentor; this to assist in relevant training exposed in the workplace. The Council's stakeholders play an active role in the professional registration of the Candidates as well, that being the Universities, Employers, CBE, and the Voluntary Association.

Registration Policy documentation serves as a guideline for all the Candidates aspiring to become a PrQS.

See Annexure E on page 115 of this report for a list of successful APC interviews that took place during April, May, July, August, November and December 2015.

Annexure F on page 131 of this report shows a list of new Candidate registrations received for the year 2015/2016.

2013 Routes to registration - Annexure C on page 101 of this report.

### **TERMS OF REFERENCE**

- 1 Production, implementation and revision of Registration Policy
- 2 Implementation and review of identification of Work (PrQSs)
- 3 Receive recommendations from Standards Committee regarding compliance by Candidates with requirements for registration
- 4 Liaise with Registration Committee of the Council

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### **MEMBERSHIP**

#### MR B W PROBERT Chairman

DR J H H CRUYWAGEN Council Member

MS A N MAJOVA Council Member<sup>†</sup>

MR L E MOKOENA Council Member

MR I T J MOSS Council Member

MR R NAIDOO Council Member

MS N I NTSHONA Council Member

MS P N M MORE Registrar\*

\*Ms P More was the Acting Registrar until her formal appointment as Registrar on the 1st of December 2015

<sup>†</sup>Resigned – 26 November 2015



### REGISTRATION COMMITTEE

### MEETINGS

IN ATTENDANCE	APOLOGIES
MR B W PROBERT	DR J J H CRUYWAGEN
MR I T J MOSS	MR R NAIDOO
MR L E MOKOENA	MS N I NTSHONA
MR S LYONS	
MS P N M MORE	
DR J J H CRUYWAGEN	MR R NAIDOO
MR I T J MOSS	MR B W PROBERT
MS P N M MORE	MS N I NTSHONA
MS L BERGSTROM	
DR J H H CRUYWAGEN	MS N I NTSHONA
MR R NAIDOO	MR I T J MOSS
MR L E MOKOENA	
MR B W PROBERT	
MS L BERGSTROM	
MS P N M MORE	
	MR B W PROBERT MR I T J MOSS MR L E MOKOENA MR S LYONS MS P N M MORE DR J J H CRUYWAGEN MR I T J MOSS MS P N M MORE MS L BERGSTROM DR J H H CRUYWAGEN MR R NAIDOO MR L E MOKOENA MR B W PROBERT MS L BERGSTROM



### EXECUTIVE COMMITTEE

Refer to individual appointed portfolio committee reports for information regarding the activities that took place during the year 2015/2016.

### **MEETINGS**

DATE	IN ATTENDANCE	APOLOGIES
4 August 2015	PROF K A MICHELL	DR J H H CRUYWAGEN
	MR N KHAN	MS P M DIFETO
	dr d r letchmiah	MR Q MBATHA
TELECONFERENCING	MR L PIERCE	MR B W PROBERT
	MS P N M MORE	
12 November 2015	PROF K A MICHELL	MS P M DIFETO
	MR N KHAN	
	MR B W PROBERT	
	DR J H H CRUYWAGEN	
	DR D R LETCHMIAH	
	MR Q MBATHA	
	MR L PIERCE	
	MS P N M MORE	
	MS L L LE GRANGE	
17 March 2016	PROF K A MICHELL	MS P M DIFETO
	MR N KHAN	MR B W PROBERT
	DR J H H CRUYWAGEN	MR L PIERCE
	DR D R LETCHMIAH	
	MR Q MBATHA	
	MS P N M MORE	
	MS L L LE GRANGE	

### **MEMBERSHIP**

PROF K A MICHELL Chairman
MR N KHAN Council Member
DR D R LETCHMIAH Council Member
MR B W PROBERT Council Member
MS P M DIFETO Council Member
DR J H H CRUYWAGEN Council Member
MR Q MBATHA Council Member
MR L PIERCE Council Member
MS P N M MORE Registrar*
*Ms P More was the Acting Registrar until her formal appointment as Registrar on the 1st of December 2015



### FINANCE & RESOURCES COMMITTEE

The past 12-months have again been filled with many positives that have been very beneficial to the reserves of the Council which has increased by R1 006 533.

The management and finance staff members with in the Council need to be commended for their efforts over the past 12-months to attain such positive results and an unqualified audit opinion.

### **MEETINGS**

DATE	IN ATTENDANCE	APOLOGIES
4 August 2015	MR N KHAN	MS C N THANJEKWAYO
	PROF K A MICHELL	MR L E MOKOENA
	MR G H MEYER	
	MR L PIERCE	
	MS P N M MORE	
	MS L L LE GRANGE	
12 November 2015	MR N KHAN	MS C N THANJEKWAYO
	PROF K A MICHELL	MR L E MOKOENA
	MR G H MEYER	
	MR L PIERCE	
	MS P N M MORE	
	MS L L LE GRANGE	
17 March 2016	MR N KHAN	MR L E MOKOENA
	PROF K A MICHELL	
	MR G H MEYER	
	MR L PIERCE	
	MS P N M MORE	
	MS L L LE GRANGE	

### **MEMBERSHIP**

MR N KHAN Chairman

PROF K A MICHELL Council Member

MS A N MAJOVA Council Member

MR G H MEYER Council Member

MR L E MOKOENA Council Member

MR L PIERCE Council Member

MS C N THANJEKWAYO Council Member

MS P N M MORE Registrar\*

\*Ms P More was the Acting Registrar until her formal appointment as Registrar on the 1st of December 2015

## FEES COMMITTEE

The work of the Fees Committee for the past 12 months has primarily focused on updating the Guideline Tariff of Professional fees while, at the same time, taking cognizance of the exemption application that was submitted to the Competition Commission.

Accordingly, the 2015 Guideline Tariff of Professional fees was published as Board Notice 170 of 2015 in Government Gazette No 39134 of 28 August 2015 and became effective on the 01 September 2015. In this regard, the following documents have reference:

- 1. The 2015 Guideline Tariff of Profession Fees Schedule
- 2. The 2015 Guideline Time Charge for The Private Sector

Notwithstanding the above, the Competition Commission in correspondence dated 10 February 2016 conveyed its decision not to grant SACQSP an exemption to publish fee guidelines on the ground that fee guidelines amount to price-fixing and are not in line with international best practice.

SACQSP has appealed against this decision and together with the Council for the Built Environment (CBE) and the allied Built Environment Professionals is challenging the Commission's decision to reject the exemption application.

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### **MEMBERSHIP**

#### DR D R LETCHMIAH Chairman

MRS E M DEETLEFS Council Member

MR Q MBATHA Council Member

MR L E MOKOENA Council Member

MR A T MATUNDA Council Member

MS P N M MORE Registrar\*





## FEES COMMITTEE

## MEETINGS

DATE	IN ATTENDANCE	APOLOGIES
3 June 2015	DR C P DE LEEUW	MRS E M DEETLEFS
	MR L FEINBERG (ASAQS Representative)	DR M S RAMABODU
	MR F J PRETORIUS (Consultant)	DR D R LETCHMIAH
	MR S LYONS	MR Q MBATHA
		MR L E MOKOENA
		MR R ROSSOUW
		MR D VERMEULEN
		MR D LINDEBERG
		MR A T MATUNDA
		MR O DHLIWAYO (ASAQS Representative)
16 July 2015	DR D R LETCHMIAH	MR L FEINBERG (ASAQS Representative)
	DR C P DE LEEUW	MR R ROSSOUW
	MR O DHLIWAYO (ASAQS Representative)	
	MRS E M DEETLEFS	
	DR M S RAMABODU	
	MR F J PRETORIUS (Consultant)	
	MR Q MBATHA	
	MR L E MOKOENA	
	MR A T MATUNDA	
	MS P N M MORE	



## INVESTIGATION COMMITTEE

The Investigation Committee has nothing to report for the period under review.

### **MEETINGS**

DATE	IN ATTENDANCE	APOLOGIES
7 July 2015	MR L PIERCE	MRS E M DEETLEFS
	MS P M DIFETO MR G H MEYE	
	MR N KHAN	
	MS N PANDOR	
	MS P N M MORE	

### **MEMBERSHIP**

MR L PIERCE Chairman MS P M DIFETO

Chairman/Council Member<sup>†</sup>

MR N KHAN Council Member

MRS E M DEETLEFS Council Member

MR G H MEYER Council Member

MS C N THANJEKWAYO Council Member

MS N PANDOR Council Member

MS P N M MORE Registrar\*

\*Ms P More was the Acting Registrar until her formal appointment as Registrar on the 1st of December 2015

<sup>†</sup>Resigned as Chairman on 7 July 2016



## EDUCATION/STANDARDS/RESEARCH COMMITTEE

#### **EDUCATION**

During the past year the committee monitored the continuous roll-out of the Professional Skills Modules (PSM) examinations. All modules have now been examined at least twice since the inception of the PSM program; some of the modules proving to be more problematic than others for candidates to pass. In an effort to assist candidates, as well as to keep the PSM modules relevant, Professor R. Pearl was tasked by the committee to update all PSM modules, especially regarding the availability and relevance of the additional reading material that accompanies each PSM. This is an ongoing project that will be completed before the end of 2016.

The Council has reached an agreement with the ASAQS to conduct workshops, organised by the ASAQS, in order to assist candidates to prepare for examinations. These workshops will be conducted prior to each PSM examination; the first of these to start in August 2016.

#### **STANDARDS**

The SACQSP is empowered by its Act to evaluate and maintain the quality and standard of quantity surveying programs offered by higher education institutions in South Africa. Since the Council conducted accreditation visits to most of the higher education institutions in South Africa during 2015/2016 period of reporting, only a number of follow-up visits were conducted in the current period. The following institutions, which received conditional accreditation during the previous visit, received full accreditation during these follow-up visits:

University of the Witwatersrand, University of Johannesburg, Nelson Mandela Metropolitan University

#### RESEARCH

The 8th annual SACQSP research conference took place in Bloemfontein during October 2015. A full report of this conference appears on page 53.

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#### MEMBERSHIP

DR J H H CRUYWAGEN Chairman

PROF K A MICHELL Council Member

DR D R LETCHMIAH Council Member

MR I T J MOSS Council Member

MS N I NTSHONA Council Member

MR S LYONS Registrar

MS P N M MORE Registrar\*



## EDUCATION/STANDARDS/RESEARCH COMMITTEE

## **MEETINGS**

DATE	IN ATTENDANCE	APOLOGIES
4 July 2015	PROF K A MICHELL	DR J H H CRUYWAGEN
	MR I T J MOSS	MS N I NTSHONA
	MR S LYONS	MS P N M MORE
TELECONFERENCING	DR D R LETCHMIAH	
	MR M DE BRUIN	
	MS L L LE GRANGE	
30 September 2015	DR J H H CRUYWAGEN	DR D R LETCHMIAH
	MR I T J MOSS	MS N I NTSHONA
	PROF K A MICHELL	
	MS P N M MORE	
	MR M DE BRUIN	
	MS L L LE GRANGE	
BY INVITATION	PROF R G PEARL	
BY INVITATION	PROF P A BOWEN	
9 March 2016	DR J H H CRUYWAGEN	MS N I NTSHONA
	MR I T J MOSS	
	DR D R LETCHMIAH	
TELECONFERENCING	PROF K A MICHELL	
	MS P N M MORE	
	MS L L LE GRANGE	
	MR M DE BRUIN	



## EDUCATION/STANDARDS/RESEARCH COMMITTEE

## **EDUCATION SUB-COMMITTEE**

In the past year the Committee ensured that the entire 18 Professional Skills Modules were reviewed, moderated and rolled-out.

All 18 of the modules were found to be lacking in pertinent content and have been designated for re-writing to be ready for early 2016 by Prof Robert Pearl. Some of the modules that required minor amendments was undertaken by Prof Pearl before the start of the 1st Semester in 2016. The Education Committee wishes to publicly commend specifically Professors Pearl and Bowen for their exceptional input into these modules, plus all the other authors who provided the learning content.

The Council however would like to partner with various stakeholders which would include Accredited Higher Education Institutions and Industry players to come up with initiatives and interventions that can assist Candidates enrolled for the PSM's.

### **TERMS OF REFERENCE**

#### (Education Committee to liaise with Standards Committee)

- 1 Revision of Education Policy
- 2 Revision of Policy relating to Council Examinations
- 3 Revision of Accreditation Policy, including threshold standards
- 4 Production of Professional Skills Modules
- 5 Revision of threshold Standards & Accreditation Policy as appropriate
- 6 Convene HOD Forum (2 meetings per annum)

### MEMBERSHIP

- DR J H H CRUYWAGEN Chairman
- PROF K A MICHELL Council Member

MR J DONKER Volunteer

MR G MEINTJIES Volunteer

MRS E I PIETERSE Volunteer

MS P N M MORE Registrar\*



## EDUCATION/STANDARDS/RESEARCH COMMITTEE

## **STANDARDS SUB-COMMITTEE**

Section 13 of the Act empowers the SACQSP to evaluate and maintain the quality and standard of Quantity Surveying programmes offered at public higher education institutions in South Africa. As the custodian of quality assurance in Quantity Surveying higher education, the SACQSP plays an integral role in respect of policy matters relating to Higher education, the professional registration of Practitioners and standards generation within the Profession.

Activities undertaken for the year under review with regards to education are as below:

#### **Quantity Surveying Programme Accreditation**

The purpose of accreditation is to evaluate and, subsequently, maintain the quality and standard of engineering programmes offered at public South African higher education providers. The programmes accredited by the SACQSP may be disaggregated as follows:

- BSc(QS) programmes at universities
- BTech Tech programmes at universities of technology
- National Diploma programmes at universities of technology

The SACQSP successfully fulfilled its scheduled timetable of accreditation visits to higher education providers. Visits conducted during the reporting period are shown below:

**University of Johannesburg (UJ) National Diploma: Building:** This programme does not currently fully meet the minimum requirements in terms of the SACQSP accreditation policy. Consequently, it is the recommendation of the panel that the qualification presented by this department at the University of Johannesburg is granted accreditation (with conditions) at this time. The department is required to provide evidence by 31st July 2016 that the requirement in terms of criterion 2 (student admission data); criterion 13 (examination questions and external examiner / moderator practices); and criterion 18 (employability statistics) have been **fully** satisfied.

**University of Johannesburg (UJ) Bachelor of Technology: Quantity Surveying:** This programme does not currently fully meet the minimum requirements in terms of the SACQSP accreditation policy. Consequently, it is the recommendation of the panel that the qualification presented by this department at the University of Johannesburg is granted accreditation (with conditions) at this time. The department is required to provide evidence by 31st July 2016 that the requirement in terms of criterion 2 (student admission data); criterion 13 (examination questions and external examiner / moderator practices); and criterion 18 (employability statistics) have been **fully** satisfied.

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#### MEMBERSHIP

PROF R PEARL

Chairman

PROF K A MICHELL Council Member

MR J DONKER Volunteer

MR G MEINTJIES Volunteer

MRS E I PIETERSE Volunteer

MS P N M MORE

Registrar\*



## EDUCATION/STANDARDS/RESEARCH COMMITTEE

## **STANDARDS SUB-COMMITTEE**

#### University of the Witwatersrand: BSc (Hons) in Quantity Surveying:

This programme fully complies with the minimum requirements in terms of the SACQSP accreditation policy. Consequently, it is the recommendation of the panel that the qualification presented by this department at WITS is granted provisional accreditation (candidacy) at this time. The department is required to provide evidence by 31st July 2016 that the recommendations contained within this report have been satisfactorily addressed.

The SACQSP Standards committee set-about revising the Programme Accreditation Guideline for the 2014 re-accreditation process. The revised guideline incorporated the latest qualification levels as defined by the HEQC, plus the current matric scoring system. In addition, the RICS standards of programme accreditation requirements are included or aligned where applicable.

To guarantee objectivity in the process, the committee adopted an accreditation assessor protocol which prescribes the make-up of the team of assessors, led by Council three appointed former esteemed academics, plus spells out the methodology to follow in the assessment.

The Committee are confident that the new guidelines have been strictly enforced will ensure that the tertiary education levels will be maintained or improved upon going forward.

### **TERMS OF REFERENCE**

#### (Standards Committee to liaise with Education Committee)

- 1 Implementation of Education Policy
- 2 Implementation of Policy relating to Council Examinations, including:
  - Nomination of Examiners and Moderators
  - Review of Examiners' reports prior to marks being finalised and published
  - · Receive and review appeals from Candidates
- 3 Implementation of Accreditation Policy including:
  - Proposal of Accreditation visits in each 5-year cycle
  - Nomination of Review Panels
  - Oversight of assessment by Service Providers
  - · Consideration of reports submitted by Review Panels
  - Recommendations to Council Accreditation of Service Providers
  - Receive and review appeals from Service Providers



## EDUCATION/STANDARDS/RESEARCH COMMITTEE

## **RESEARCH SUB-COMMITTEE**

Refer to SACQSP Annual Research Conference report on page 53 of this annual report for information regarding the activities that took place during the year 2015/2016.

### **TERMS OF REFERENCE**

#### 1 Promotion and commissioning of Research

Identification of research priorities

Securing of funds for commissioned research projects

Establishment/maintenance of international research linkages

Participation in activities of international research community

2 Dissemination of Research

Research paper series

Conferences + Seminars

International, peer-reviewed Journals

### **MEETINGS**

DATE	IN ATTENDANCE		
9 March 2015	MR I T J MOSS		
	MR S LYONS		
	MR L FEINBERG (ASAQS)		
	MR K TRUSLER (ASAQS)		
	PROF K KAJIMO-SHAKANTU (UFS)		
	DR M S RAMABODU (UFS)		
	MR P OOSTHUIZEN (UFS)		
	MS J KRUGER (UFS)		
	MR M DE BRUIN		
	MS L L E GRANGE		

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### MEMBERSHIP

MR I T J MOSS Chairman

DR J H H CRUYWAGEN Council Member

MS P N M MORE Registrar\*



## EDUCATION/STANDARDS/RESEARCH COMMITTEE

## **RESEARCH SUB-COMMITTEE**

### **MEETINGS**

IN ATTENDANCE MR I T J MOSS				
MR I T J MOSS				
	MR S LYONS			
PROF K KAJIMO-SHAKANTU (UFS)	MS P N M MORE			
DR M S RAMABODU (UFS)				
MR L FEINBERG (ASAQS)				
PROF K K SHAKANTU				
MR K TRUSLER (ASAQS)				
MS L L E GRANGE				
MR M DE BRUIN				
MR M C DE BRUIN				
MS L L LE GRANGE				
	MR L FEINBERG (ASAQS) PROF K K SHAKANTU MR K TRUSLER (ASAQS) MS L L LE GRANGE MR M DE BRUIN MR M C DE BRUIN			



## EDUCATION/STANDARDS/RESEARCH COMMITTEE

## **CPD SUB-COMMITTEE**

The CPD Committee met once in the past year. Revisions to the CPD policy were proposed and adopted, namely;

- · Inclusion of the non-compliance rehabilitation clause
- Addition of compulsory CPD obligation for Candidates registered in excess of 5-years.

The committee has ensured that there is in excess of 125 CPD hours of Category-1 formal learning material free and available on-line on the Council's website, ensured that registered persons were provided with alternative CPD learning, over and above the various commercial offerings of CPD as accredited by the ASAQS. Certificates for all Council provided online learning is subject to the person passing and on-line assessment test.

Enforcement of the CPD policy although not the domain of the committee, was closely monitored and the negative step to de-register non-compliant persons has been necessary to show both the profession and the public the serious intent of the Council that only professionals that maintain a healthy respect of their technical intellect will survive in this built environment.

No PrQS's were de-registered as at 31st March 2016.

There are less than 19 additional PrQS's that are non-compliant as at 31st March 2016.

## **TERMS OF REFERENCE**

- 1 Implementation of CPD Policy
- 2 Review CPD Policy as appropriate
- 3 Annual adult of CPD submissions
- 4 Liaison with other organisations in respect of CPD
- 5 Receive and review appeals
- 6 Recommendations to Council regarding disciplinary action in respect of CPD non-compliance

#### **MEETINGS**

No meetings took place during the year under review

#### MEMBERSHIP

DR D R LETCHMIAH Chairman

MS N I NTSHONA

MR B VERSTER Volunteer

MS P N M MORE Registrar\*



## EDUCATION/STANDARDS/RESEARCH COMMITTEE

## **HUMAN RESOURCES SUB-COMMITTEE**

- "All corporate strengths are dependent on people" this according to Adi Godrej. The Council projects implemented on the 2014/15 year were finally executed, and for the first time in the history of the Council administration all employees entered into performance agreements and performance appraisal conducted within the same year. Challenges were experienced, but the exercise was welcomed and embraced. A drastic change in behaviour was noticeable in employees when clear goals and milestones were put in place.
- The Job evaluation and salary grading exercise was conducted by HAY GROUP Consulting Firm. The project was deemed beneficial for the Council and the employees. Council adopted the findings during 17 March 2016 to be effective, 1 April 2016.
- In order for the Council to achieve the organisational goals and objectives, and fulfil its mandate, new administration positions for key role players were advertised for placement in the new year.
- Training and development is addressed as a long-term objective for succession planning.
- The revision of the Human Resource Policy is underway to assist administratively with compliance of the Labour Laws of South Africa.
- One Labour dispute was recorded for the year 2015/2016.

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### MEMBERSHIP

MS P M DIFETO Chairman

MR L E MOKOENA Council Member

MR G H MEYER Council Member

PROF K A MICHELL Council Member

MR Q MBATHA Council Member

MS P N M MORE Registrar\*



## EDUCATION/STANDARDS/RESEARCH COMMITTEE

## HUMAN RESOURCES SUB-COMMITTEE

### **MEETINGS**

IN ATTENDANCE	APOLOGIES
MS P M DIFETO	MR L E MOKOENA
PROF K A MICHELL	MR Q MBATHA
MR G H MEYER	
MS P N M MORE	
MR M DE BRUIN	
MR L L LE GRANGE	
PROF K A MICHELL	MR G H MEYER
MR Q MBATHA	MR L E MOKOENA
MS P M DIFETO	
MS P N M MORE	
MR L L LE GRANGE	
MS P M DIFETO	MR L E MOKOENA
MR G H MEYER	MR Q MBATHA
PROF K A MICHELL	
MS P N M MORE	
MR L L LE GRANGE	
	MS P M DIFETO PROF K A MICHELL MR G H MEYER MS P N M MORE MR M DE BRUIN MR L L LE GRANGE PROF K A MICHELL MR Q MBATHA MS P M DIFETO MS P N M MORE MR L L LE GRANGE MR G H MEYER PROF K A MICHELL MS P N M MORE

# THE COUNCIL



## COUNCIL MEMBERS 2014 - 2018

Unless otherwise stated the 2014 – 2018 council was appointed for a four year period commencing 28 January 2014. The official election of the office bearers were held at the inaugural council meeting held the 28 February 2014 at OR Tambo International InterContinental Convention Centre.

PRESIDENT	PROF K A MICHELL
VICE-PRESIDENT	MR N KHAN
MEMBERS	DR J H H CRUYWAGEN
	MRS E M DEETLEFS
	MS P M DIFETO
	DR D R LETCHMIAH
	MS A N MAJOVA*
	MR G H MEYER
	MR L E MOKOENA
	MR I T J MOSS
	MR R NAIDOO
	MRS N I NTSHONA
	MR L PIERCE
	MR B W PROBERT
	MR A T MATUNDA
	MR Q MBATHA
	MRS C N THANJEKWAYO*

\*Resigned 26 November 2015



# THE COUNCIL

## COUNCIL MEMBERS 2014 - 2018



*Back row – left to right:* Mr N Khan (Vice-President), Mr G H Meyer, Mr R Naidoo, Mr B W Probert, Mr A T Matunda, Dr J H H Cruywagen, Mr I T J Moss. *Front row – left to right:* Ms N I Ntshona, Mr S Lyons (Registrar), Prof K A Michell (President), Ms P M Difeto, Mr L Pierce.

Absent: Ms E M Deetlefs, Dr D R Letchmiah, Ms A N Majova, Mr L E Mokoena.





## MEETINGS 2015/2016

DATE	IN ATTENDANCE	APOLOGIES
26 November 2015	PROF K A MICHELL	MR A T MATUNDA
	MR N KHAN	MS A N MAJOVA
	DR J H H CRUYWAGEN	MS N I NTSHONA
	MRS E M DEETLEFS	
	MS P M DIFETO	
	MR G H MEYER	
	MR L E MOKOENA	
	MR R NAIDOO	
	DR D R LETCHMIAH	
	MR Q MBATHA	
	MR I T J MOSS	
	MRS N I NTSHONA	
	MR L PIERCE	
	MR B W PROBERT	
	MS L L LE GRANGE	
	MS P N M MORE	

# CODE OF CONDUCT



All the SACQSP's Policies and Codes continue to be:

- regularly reviewed and updated in consultation with professional and public roleplayers and stakeholders, including the State,
- fully operational in practice and
- exposed to Public scrutiny and comment via publication on the SACQSP website (www.sacqsp.org.za):

Α	CODE OF PROFESSIONAL CONDUCT
В	RECOGNITION OF VOLUNTARY ASSOCIATIONS
С	TARIFF OF PROFESSIONAL FEES
D	TIME CHARGES
Е	ACCREDITATION POLICY
F	REGISTRATION / ASSESSMENT OF PROFESSIONAL COMPETENCE POLICY
G	ROUTES TO REGISTRATION

- H EXAMINATIONS POLICY
- I CONTINUING PROFESSIONAL DEVELOPMENT POLICY
- J IDENTIFICATION OF WORK TO BE PERFORMED BY PERSONS REGISTERED IN TERMS OF ACT 49 OF 2000

In October each year, the SACQSP Tariff of Professional Fees and Time Charges are presented to the full Council for consideration and approval prior to publication in the Government Gazette and effective on 1st January of the following year.

#### CODE OF CONDUCT FOR COUNCIL AND COMMITTEE MEMBERS

In support of the Council's commitment to sound corporate governance. The Council approved that Council Committee members may be required to sign the Council's Code of Conduct updated August/September 2015.

# SOCIAL RESPONSIBILITY



### ASSET DISPOSAL

During the 2015/2016 period, the SACQSP did not dispose of any assets. Assets (Computers) that have reached their full useful period had their useful life extended by another year as they can still be used to serve their purpose.



## FURTHERING EDUCATION: 2015 RESEARCH CONFERENCE REPORT

## WINDMILL CASINO – BLOEMFONTEIN

The 8th Annual SACQSP Research Conference was held at the Windmill Casino in Bloemfontein and the theme of the conference was "Cementing the Future". The 2015 conference provided an international forum for researchers and practitioners to address fundamental issues that confront those in the quantity surveying profession in particular as well as generally in the construction industry.

#### The broad objectives of the conference included the following:

- Provide a forum for interaction between academics and practitioners in the quantity surveying profession.
- Provide an internationally recognised and accredited conference.
- Disseminate innovative and cutting edge research that can influence best practices.
- Contribute to the body of knowledge in the quantity surveying profession.

The theme of the conference: Quantity Surveying – Cementing the Future, reinforced the idea that it is about time that the quantity surveying profession, as a profession, requires re-thinking for sustenance. The 7th Annual Research Quantity Surveying Conference was organized at a time when the profession is confronted with a myriad of challenges emanating from the ever changing socio-economic, technological & environmental spheres. Clients are demanding better services than ever before and quantity surveyors are under pressure to deliver to the desired expectations, to ethical standards and under resource constraints. Professionalism as we know it has to live up to these expectations. The conference brought together academics, researchers, postgraduate students and industry practitioners, to brainstorm on how the profession can influence the dynamic socio-economic environment now and in the future.

The 2015 conference theme **"Cementing the Future"** builds upon and reinforces the previous year's theme of 'mapping the future'. Cementing the future requires a paradigm shift and acknowledgement that it is no longer the case of business as usual. Change is inevitable and resisting it would only be at the profession's own peril. We operate in an ever changing social, economic, technological and political environment which impacts on what we do and how we do it and *vice versa*. As clients continue to demand better services, Quantity Surveyors ought to embrace change not only to survive but also to thrive and deliver excellent services while upholding ethical standards and making meaningful contributions to the built environment, the country and beyond. Technological exploitation, collaboration and value adding activities are key.

Cementing the future is about building solid foundations, consolidating knowledge bases and skills sets of future industry leaders underpinned by creativity, adaptability and professionalism. It is also about being decisive and implementing practical, innovative, sustainable, cost-effective solutions to ensure that future generations will be better off. In accordance with the above, the conference sought responses to questions under the following subthemes:



## WINDMILL CASINO – BLOEMFONTEIN

The focus was placed on current research and innovation towards improving professionalism in the quantity surveying profession and the construction industry at large. The conference addressed broad themes in quantity surveying and the construction industry.

These are arranged in the following subthemes:

- Contracts, dispute resolution and ethics
- Competition and competitiveness
- Education, training and practice
- Supply chain management, procurement and performance
- Innovation and technology
- Environment, adaptation and sustainability
- Finance and cost engineering
- Entrepreneurship and business modelling

As it was envisaged that the 2015 conference provided a stimulating, invigorating and informative environment for the delegates. The final conference programme comprised of various papers, drawn from a total of 110 submissions. All papers were subjected to a rigorous two-stage 'blind' peer review process, conducted under the direction of Associate Professor Kahilu Shakantu from the University of the Free State and an international scientific and technical review committee. The accepted papers were both specific and wide-ranging in terms of "Cementing the Future" of the QS Profession.

The mix of keynote speakers, paper presentations and delegates provided an excellent opportunity for informed, focused and interesting debates during the formal conference sessions and in the ensuing discussions over coffee, lunch and dinner.

The Gala Dinner was sponsored by the ASAQS. Presentations were made by the ASAQS during dinner for their Annual Gold Medal Awards.

Guests were entertained by Ian von Memerty.

The Key Note Speakers at the 8th SACQSP Research Conference included, Mr Philip Marsh, Mr Bennie Crous, Dr Mark Manley, Ms Juanita Vorster, Prof Ray Nkado and Prof Tinus Maritz who shared their expertise with conference delegates.



























































































































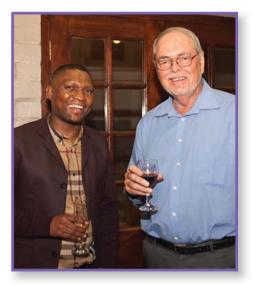












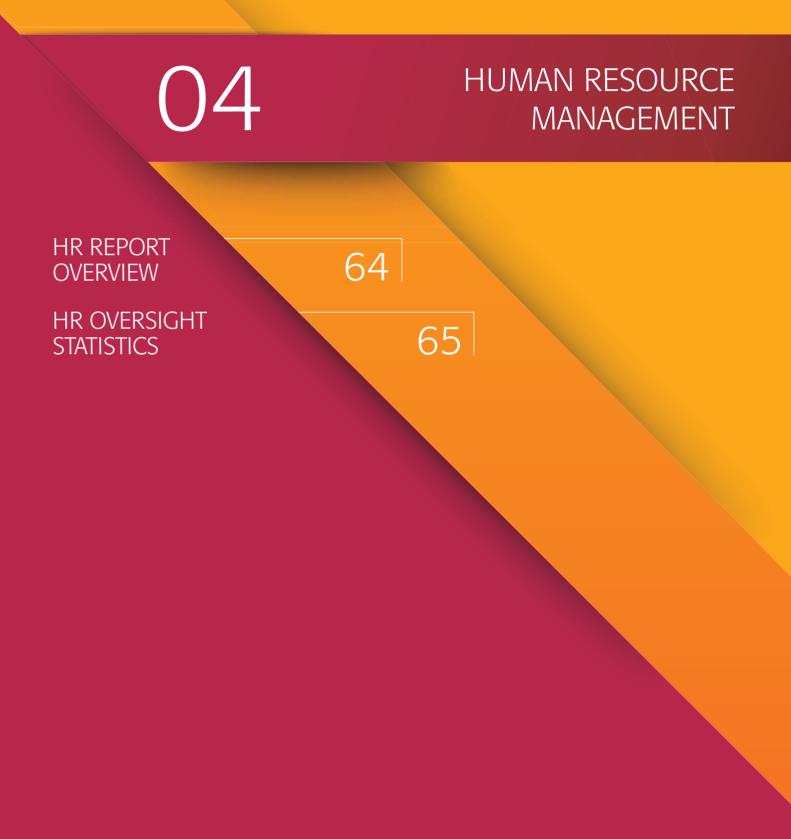












## HUMAN RESOURCE REPORT OVERVIEW



### **INTRODUCTION**

- Amongst priorities for 2014/15 financial year, was ensuring alignment of employee performance to organisational performance. Performance management is aimed at improving employee performance towards achieving the organisational goals.
- The Employee Performance Management and Development System are to be reviewed to align individual key performance areas with the strategic objectives of Council. In this regard, all employees are to be entered into performance agreements and concluded quarterly performance reviews.
- HR policies were developed and reviewed periodically to incorporate legislation updates and industry norms
- Training and development courses were identified to address evident staff development related concerns.
- Whilst the long-term objective of succession planning is to ensure that a pool of talented employees is retained, the most immediate objective is to ensure key positions are held by talented and well-groomed employees. In this regard the SACQSP is in the process of resuscitating the succession plan.
- One pending labour dispute recorded.

## HUMAN RESOURCE OVERSIGHT STATISTICS



### PERSONNEL COST BY PROGRAMME/ACTIVITY/OBJECTIVE

TOTAL	0	0	0	2	0
PROFESSIONAL	_	_	_	_	_
SEMI-SKILLED	_	_	_	_	_
SKILLED	_	_	_	_	_
MIDDLE MANAGEMENT	_	_	_	_	_
Strategic and Annual Performance Planning in the Public Sector - <b>Sponsored</b>					
SENIOR & MIDDLE MANAGEMENT	_	_	_	2	_
PROGRAMME/ ACTIVITY/OBJECTIVE	PERSONNEL EXPENDITURE	TRAINING EXPENDITURE	TRAINING EXPENDITURE AS % OF PERSONNEL COSTS	No. OF EMPLOYEES TRAINED	AVERAGE TRAINING COST PER EMPLOYEE

#### PERSONNEL COST BY SALARY BAND

LEVEL	PERSONNEL EXPENDITURE	% OF PERSONNEL EXP. TO TOTAL PERSONNEL COST	No. OF EMPLOYEES	AVERAGE PERSONNEL COST PER EMPLOYEE
SENIOR MANAGEMENT	1 462 706	23 %	1	789 622
MIDDLE MANAGEMENT	556 570	16 %	1	556 570
PROFESSIONAL	657 896	19 %	2	328 948
SKILLED	895 592	26 %	3	298 531
SEMI-SKILLED	254 785	7 %	2	127 393
UNSKILLED	111 873	3 %	1	111 873
TOTAL	3 939 422		10	



#### PERFORMANCE REWARDS

PROGRAMME/ ACTIVITY/OBJECTIVE	PERFORMANCE REWARDS	PERSONNEL EXPENDITURE	% OF PERSONNEL EXP. TO TOTAL PERSONNEL COST
SENIOR MANAGEMENT	0	0	0
MIDDLE MANAGEMENT	0	0	0
PROFESSIONAL	0	0	0
SKILLED	0	0	0
SEMI-SKILLED	0	0	0
UNSKILLED	0	0	0
TOTAL	0	0	0

### **TRAINING COST**

TOTAL	0	0	0	2	0
PROFESSIONAL	_	_	_	_	_
SEMI-SKILLED	_	_	_	_	_
SKILLED		_	_	_	_
MIDDLE MANAGEMENT	_	—	_	_	_
Strategic and Annual Performance Planning in the Public Sector - <b>Sponsored</b>					
SENIOR & MIDDLE MANAGEMENT	_	_	_	2	_
PROGRAMME/ ACTIVITY/OBJECTIVE	PERSONNEL EXPENDITURE	TRAINING EXPENDITURE	TRAINING EXPENDITURE AS % OF PERSONNEL COSTS	No. OF EMPLOYEES TRAINED	AVERAGE TRAINING COST PER EMPLOYEE



#### EMPLOYMENT AND VACANCIES

TOTAL	11	12	0	1	0
UNSKILLED	1	1	0	0	0
SEMI-SKILLED	2	2	0	0	0
SKILLED	4	4	0	1	50 %
PROFESSIONAL	1	2	0	0	0
MIDDLE MANAGEMENT	2	2	0	0	0
SENIOR MANAGEMENT	1	1	0	0	0
PROGRAMME/ ACTIVITY/OBJECTIVE	2015/2016 No. OF EMPLOYEES	2015/2016 No. OF EMPLOYEES	2015/2016 No. OF VACANCIES	2015/2016 No. OF VACANCIES	% VACANCIES

#### EMPLOYMENT CHANGES

SALARY BAND	EMPLOYMENT AT BEGINNING OF PERIOD	APPOINTMENTS	TERMINATIONS	EMPLOYMENT AT END OF THE PERIOD
SENIOR MANAGEMENT	1	0	1	1
MIDDLE MANAGEMENT	2	0	0	2
PROFESSIONAL	1	0	0	1
SKILLED	4	0	0	3
SEMI-SKILLED	2	0	0	2
UNSKILLED	1	0	0	1
TOTAL	12	0	1	11



#### **REASON FOR LEAVING**

REASON	NUMBER	% of total No. of staff leaving	
DEATH	0	0	
RESIGNATION (remain vacant from 2014/2015)	1	1	
DISMISSAL	0	0	
RETIREMENT	0	0	
ILL HEALTH	0	0	
EXPIRY OF CONTRACT	0	0	
OTHER	0	0	
TOTAL	1	1	

### LABOUR RELATIONS: MISCONDUCT AND DISCIPLINARY ACTION

NATURE OF DISCIPLINARY ACTION	NUMBER
VERBAL WARNING	0
WRITTEN WARNING	0
FINAL WRITTEN WARNING	0
DISMISSAL	1



### EQUITY TARGETS AND EMPLOYMENT EQUITY STATUS

LEVELS	MALE							
	AFRICAN		COLOURED		INDIAN		WHITE	
	CURRENT	TARGET	CURRENT	TARGET	CURRENT	TARGET	CURRENT	TARGET
SENIOR MANAGEMENT	0	0	0	0	0	0	1	0
MIDDLE MANAGEMENT	0	0	0	0	0	0	1	0
PROFESSIONAL	1	0	1	0	0	0	0	0
SKILLED	1	0	0	0	0	0	0	0
SEMI-SKILLED	0	0	0	0	0	0	0	0
UNSKILLED	0	0	0	0	0	0	0	0
TOTAL	2	0	1	0	0	0	2	0

LEVELS	FEMALE							
	AFRICAN		COLOURED		INDIAN		WHITE	
	CURRENT	TARGET	CURRENT	TARGET	CURRENT	TARGET	CURRENT	TARGET
SENIOR MANAGEMENT	0	0	0	0	0	0	0	0
MIDDLE MANAGEMENT	1	0	0	0	0	0	1	0
PROFESSIONAL	0	0	0	0	0	0	0	0
SKILLED	0	0	0	0	0	0	1	0
SEMI-SKILLED	2	0	0	0	0	0	0	0
UNSKILLED	1	0	0	0	0	0	0	0
TOTAL	4	0	0	0	0	0	2	0



## EQUITY TARGETS AND EMPLOYMENT EQUITY STATUS continued

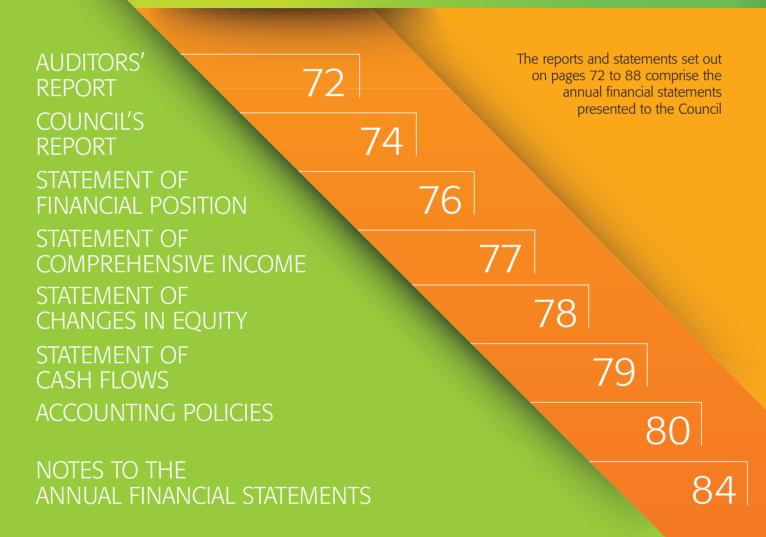
LEVELS	DISABLED STAFF							
	AFRICAN		COLOURED		INDIAN		WHITE	
	CURRENT	TARGET	CURRENT	TARGET	CURRENT	TARGET	CURRENT	TARGET
SENIOR MANAGEMENT	0	0	0	0	0	0	0	0
MIDDLE MANAGEMENT	0	0	0	0	0	0	0	0
PROFESSIONAL	0	0	0	0	0	0	0	0
SKILLED	0	0	0	0	0	0	0	0
SEMI-SKILLED	0	0	0	0	0	0	0	0
UNSKILLED	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0



# 05

# FINANCIALS

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016



The following supplementary information does not form part of the annual financial statements and is unaudited

# DETAILED INCOME STATEMENT

89



### FOR THE YEAR ENDED 31 MARCH 2016

#### To the Council members of The South African Council for the Quantity Surveying Profession

We have audited the annual financial statements of The South African Council for the Quantity Surveying Profession, as set out on pages 76 to 88, which comprise the statement of financial position as at 31 March 2016, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and the notes, comprising a summary of significant accounting policies and other explanatory information.

#### **Councils' Responsibility for the Annual Financial Statements**

The Council members are responsible for the preparation and fair presentation of these annual financial statements in accordance with the International Financial Reporting Standards for Small and Medium-sized Entities and the requirements of the Quantity Surveying Profession Act 2000 (Act No.49 of 2000), and for such internal control as the Council members determine is necessary to enable the preparation of annual financial statements that are free from material misstatements, whether due to fraud or error.

#### **Auditors' Responsibility**

Our responsibility is to express an opinion on these annual financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the annual financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the annual financial statements. The procedures selected depend on the auditors' judgement, including the assessment of the risks of material misstatement of the annual financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the annual financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the annual financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the annual financial statements present fairly, in all material respects, the financial position of The South African Council for the Quantity Surveying Profession as at 31 March 2016, and its financial performance and its cash flows for the year then ended in accordance with the International Reporting Standards for Small and Medium-sized Entities and the requirements of the Quantity Surveying Profession Act 2000 (Act No.49 of 2000).



# AUDITORS' REPORT

## FOR THE YEAR ENDED 31 MARCH 2016

#### **Supplementary information**

Without qualifying our opinion, we draw attention to the fact that supplementary information set out on pages 89 to 91 does not form part of the annual financial statements and is presented as additional information. We have not audited this information and accordingly do not express an opinion thereon.

### **Other reports**

As part of our audit of the annual financial statements for the year ended 31 March 2016, we have read the Council's Report for the purpose of identifying whether there are material inconsistencies between this report and the audited annual financial statements. This report is the responsibility of the respective preparers. Based on reading this report we have not identified material inconsistencies between this report and the audited financial statements. However, we have not audited this report and accordingly do not express an opinion on this report.

### **Report on Other Legal and Regulatory Requirements**

In terms of the IRBA Rules published in the Government Gazette Number 39475 dated 04 December 2015, we report Nexia SAB&T has been the auditors of The South African Council for the Quantity Surveying Profession for 3 years.

Nexia SABOT

Nexia SAB&T Registered Auditors Y Soma 29 July 2016

# COUNCIL'S REPORT



### FOR THE YEAR ENDED 31 MARCH 2016

The Council has the pleasure of submitting their report on the Annual Financial Statements of The South African Council for the Quantity Surveying Profession for the year ended 31 March 2016.

### 1. NATURE OF BUSINESS

The Council is engaged in The South African Council for the Quantity Surveying Profession and operates principally in South Africa.

The operating results and state of affairs of the Council are fully set out in the attached Annual Financial Statement and do not in our opinion require any further comment.

### 2. REVIEW OF ACTIVITIES

#### Review of financial results and activities

The Annual Financial Statements have been prepared in accordance with International Financial Reporting Standards for Small and Medium-sized Entities. The accounting policies have been applied consistently when compared to the prior year.

The Council recorded a surplus for the year ended 31 March 2016 of R 1 006 533 (2015: R 866 821 surplus).

#### 3. GOING CONCERN

The annual financial statements have been prepared on the basis of accounting policies applicable to a going concern. This basis presumes that funds will be available to finance future operations and that the realisation of assets and settlement of liabilities, contingent obligations and commitments will occur in the ordinary course of business.

### 4. EVENTS AFTER THE REPORTING PERIOD

The Council is not aware of any material or circumstance arising since the end of the financial year that would have a material impact on the Annual Financial Statements.



# COUNCIL'S REPORT

## FOR THE YEAR ENDED 31 MARCH 2016

### 5. COUNCIL MEMBERS – 4th TERM (28 FEBRUARY 2015 – 2018)

The members of the Council during the year and to the date of this report are as follows:

#### NAME

Prof KA Michell (President) Mr N Khan (Vice-President) Mr JHH Cruywagen Mrs EM Deetlefs Ms PM Difeto Dr DR Letchmiah Ms AN Majova\* Mr G Meyer Mr LE Mokoena \*Resigned 26 November 2015 Mr ITJ Moss Mr R Naidoo Mrs NI Ntshona Mr L Pierce Mr BW Probert Mr AT Matunda Mr QN Mbatha Mrs CN Thanjekwayo\*

### 6. AUDITORS

Nexia SAB&T will continue in office in accordance with section 90 of the Companies Act 71 of 2008.

# STATEMENT OF FINANCIAL POSITION



## AS AT 31 MARCH 2016

		2016	2015
Figures in Rand	Note(s)		
ASSETS			
Non-Current Assets			
Property, plant and equipment	2	475 965	480 850
Current Assets			
Inventories	4	540	17 462
Trade and other receivables	5	682 835	881 202
Cash and cash equivalents	6	12 554 975	10 977 502
		13 238 350	11 876 166
Total Assets		13 714 315	12 357 016
EQUITY AND LIABILITIES			
Equity			
Retained income		7 376 495	6 369 962
Liabilities			
Current Liabilities			
Trade and other payables	7	6 337 821	5 987 054
Total Equity and Liabilities		13 714 316	12 357 016



# STATEMENT OF COMPREHENSIVE INCOME

		2016	2015
Figures in Rand	Note(s)		
Revenue	9	9 729 681	9 760 356
Other Income		47 143	204 169
Operating expenses		(9 186 955)	(9 427 198)
Operating surplus		589 869	537 327
Interest Income		416 664	329 494
Surplus for the year		1 006 533	866 821
Other comprehensive income			
Total comprehensive income for the yea	ır	1 006 533	866 821



# STATEMENT OF CHANGES IN EQUITY

Figures in Rand	Retained income	Total equity
BALANCE AT 01 APRIL 2014	5 503 141	5 503 141
Changes in equity	866 821	866 821
Total changes	866 821	866 821
BALANCE AT 01 APRIL 2015	6 369 962	6 369 962
Changes in equity	1 006 533	1 006 533
Total changes	1 006 533	1 006 533
BALANCE AT 31 MARCH 2016	7 376 495	7 376 495



# STATEMENT OF CASH FLOWS

		2016	2015
Figures in Rand	Note(s)		
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash generated from operations	10	1 300 884	1 623 813
Interest income		416 664	329 494
Net cash from operating activities		1 717 548	1 953 307
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of property, plant and equipment	2	(140 075)	(429 361)
Net proceeds on sale of property, plant and equip	ment 2	_	2 704
Net cash from investing activities		(140 075)	(426 657)
Total cash movement for the year		1 577 473	1 526 650
Cash at the beginning of the year		10 977 502	9 450 851
Total cash at end of the year	6	12 554 975	10 977 501

# ACCOUNTING POLICIES



### FOR THE YEAR ENDED 31 MARCH 2016

### 1. PRESENTATION OF ANNUAL FINANCIAL STATEMENTS

The annual financial statements have been prepared in accordance with International Financial Reporting Standard for Small and Medium-sized Entities and the Quantity Surveying Profession Act 2000 (Act No.49 of 2000). The annual financial statements have been prepared on the historical cost basis, except for the measurement of certain financial instruments at fair value and the cash flow information which is measured on the cash basis, and incorporate the principal accounting policies set out below. They are presented in South African Rands.

These accounting policies are consistent with the previous period.

#### 1.1 SIGNIFICANT JUDGEMENTS AND SOURCES OF ESTIMATION UNCERTAINTY

In preparing the annual financial statements, management is required to make judgements, estimates and assumptions that affect the amounts represented in the annual financial statements and related disclosures. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results in the future could differ from these estimates which may be material to the annual financial statements. Significant judgements include:

#### Trade receivables and Loans and receivables

The Council assesses its Trade receivables and Loans and receivables for impairment at the end of each reporting period. In determining whether an impairment loss should be recorded in profit or loss, the company makes judgements as to whether there is observable data indicating a measurable decrease in the estimated future cash flows from a financial asset.

The impairment for Trade receivables and Loans and receivables is calculated on an asset by asset basis, based on historical loss ratios and other indicators present at the reporting date that correlate with defaults on the portfolio.

#### Impairment testing

The Council reviews and tests the carrying value of assets when events or changes in circumstances suggest that the carrying amount may not be recoverable. When such indicators exist, management determine the recoverable amount by performing value in use and fair value calculations. These calculations require the use of estimates and assumptions. When it is not possible to determine the recoverable amount for an individual asset, management assesses the recoverable amount for the cash generating unit to which the asset belongs.



# ACCOUNTING POLICIES

### FOR THE YEAR ENDED 31 MARCH 2016

#### Property, plant and equipment

Management has applied its judgement in assessing the useful life and the residual value of property, plant and equipment as presented in the accounting policies. The residual values, useful lives and depreciation methods applied to assets are reviewed at each financial year-end based on relevant market information and management consideration.

### 1.2 OTHER FINANCIAL ASSETS

These include investments in equities. The fair values of quoted investments are based on current bid prices and are measured at fair value through surplus and deficit.

### 1.3 PROPERTY, PLANT AND EQUIPMENT

Property, plant and equipment are tangible items that:

• are held for use in the production or supply of goods or services, for rental to others or for administrative purposes;

and

• are expected to be used during more than one period.

Property, plant and equipment are carried at cost less accumulated depreciation and accumulated impairment loss.

Cost includes all costs incurred to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Costs include costs incurred initially to acquire or construct an item of property, plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property, plant and equipment, the carrying amount of the replaced part is derecognised.

The useful lives of items of property, plant and equipment have been assessed as follows:

Item	Average useful life
Furniture and fixtures	5 years
Office equipment	5 years
IT equipment	3 years
Computer software	2 years

The residual value, useful life and depreciation method of each asset are reviewed at the end of each reporting period. If the expectations differ from previous estimates, the change is accounted for as a change in accounting estimate.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in profit or loss in the period.



### FOR THE YEAR ENDED 31 MARCH 2016

### 1.4 FINANCIAL INSTRUMENTS

#### **Initial measurement**

Financial instruments are initially measured at the transaction price. This includes transaction costs, except for financial instruments which are measured at fair value through surplus or deficit.

#### **Other financial liabilities**

Other financial liabilities are subsequently measured at amortised cost using the effective interest method. Debt instruments which are classified as current liabilities are measured at the undiscounted amount of the cash expected to be paid, unless the arrangement effectively constitutes a financing transaction.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and demand deposits, and other shortterm highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of changes in value. These are initially and subsequently recorded at amortised cost.

#### 1.5 LEASES

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

#### **1.6 INVENTORIES**

Inventories are measured at the lower of cost and selling price less costs to complete and sell, on the first-in-first-out (FIFO) basis.

### 1.7 IMPAIRMENT OF ASSETS

The Council assesses at each each reporting date whether there is any indication that an asset may be impaired.

If there is any indication that an asset may be impaired, the recoverable amount is estimated for the individual asset. If it is not possible to estimate the recoverable amount of the individual asset, the recoverable amount of the cash-generating unit to which the asset belongs is determined.

If an impairment loss subsequently reverses, the carrying amount of the asset (or group of related assets) is increased to the revised estimate of its recoverable amount, but not in excess of the amount that would have been determined had no impairment loss been recognised for the asset (or group of assets) in prior years. A reversal of impairment is recognised immediately in surplus or deficit.



# ACCOUNTING POLICIES

### FOR THE YEAR ENDED 31 MARCH 2016

### 1.8 EMPLOYEE BENEFITS

#### Short-term employee benefits

The cost of short-term employee benefits, (those payable within 12 months after the service is rendered, such as paid vacation leave and sick leave, bonuses, and non-monetary benefits such as medical care), are recognised in the period in which the service is rendered and are not discounted.

### 1.9 PROVISIONS AND CONTINGENCIES

Provisions are recognised when:

- the Council has an obligation at the reporting date as a result of a past event;
- it is probable that the Council will be required to transfer economic benefits in settlement; and
- the amount of the obligation can be estimated reliably.

Contingent assets and contingent liabilities are not recognised.

### 1.10 REVENUE

Revenue is measured at the fair value of the consideration received or receivable and represents the amounts receivable for registration fees provided in the normal course of business, net of value added tax.

Interest is recognised, in profit or loss, using the effective interest rate method.



# NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2016

### 2. PROPERTY, PLANT AND EQUIPMENT

	2016		2015			
Figures in Rand	· ·	Accumulated depreciation	Carrying value	-	Accumulated depreciation	Carrying value
Furniture and fixtures	275 751	(176 608)	99 143	207 141	(163 019)	44 122
Office equipment	421 643	(141 563)	280 080	421 643	(54 571)	367 072
Computer hardware	428 324	(331 582)	96 742	356 860	(287 204)	69 656
Total	1 125 718	(649 753)	475 965	985 644	(504 794)	480 850

Reconciliation of property,	2016			
<b>plant and equipment</b> Figures in Rand	Opening balance	Additions	Depreciation	Total
Furniture and fixtures	44 122	68 610	(13 589)	99 143
Office equipment	367 072	-	(86 992)	280 080
Computer hardware	69 656	71 465	(44 379)	96 742
	480 850	140 075	(144 960)	475 965

# Reconciliation of property, plant and equipment

2015

plant and equipment	Opening	Additions	Disposals	Depreciation		
Figures in Rand	balance	Additions	015005015	Depreciation	Total	
Furniture and fixtures	57 655	_	_	(13 533)	44 122	
Office equipment	12 740	380 634	(540)	(25 762)	367 072	
Computer hardware	56 317	48 727	_	(35 388)	69 656	
Licences and software	2 164	_	(2 164)	_	_	
	128 876	429 361	(2 704)	(74 683)	480 850	



### FOR THE YEAR ENDED 31 MARCH 2016

### 3. FINANCIAL ASSETS BY CATEGORY

The entity has classified its financial assets in the	2016		
following categories: Figures in Rand	Loans and receivables at amortised cost	Total	
Trade and other receivables	682 835	682 835	
Cash and cash equivalents	12 554 975	12 554 975	
	13 237 810	13 237 810	

## 2015

	Loans and receivables at	
Figures in Rand	amortised cost	Total
Trade and other receivables	881 202	881 202
Cash and cash equivalents	10 977 502	10 977 502
	11 858 704	11 858 704

### 4. INVENTORIES

Figures in Rand	2016	2015
Inventories	540	17 462



### FOR THE YEAR ENDED 31 MARCH 2016

### 5. TRADE AND OTHER RECEIVABLES

Figures in Rand	2016	2015
Trade receivables Provision for bad debts	1 045 835 (363 000)	1 151 202 (270 000)
	682 835	881 202

### Credit quality of trade and other receivables

The credit quality of trade and other receivables that are neither past nor due nor impaired can be assessed by reference to historical repayment trends of the individual debtors and is assessed as high.

The maximum exposure to credit risk at the reporting date is the fair value of each class receivable mentioned above.

Fair value approximates carrying value due to the short term nature thereof.

### 6. CASH AND CASH EQUIVALENTS

Figures in Rand	2016	2015
Cash and cash equivalents consist of:		
Bank balances	12 428 060	10 894 859
Short-term deposits	126 915	82 643
	12 554 975	10 977 502

# Credit quality of cash at bank and short term deposits, excluding cash on hand

The credit quality of cash at bank and short term deposits, excluding cash on hand that are neither past not impaired can be assessed by reference to historical information about counterpart default rates. None of the financial institutions with which bank balances are held defaulted in prior periods and as a result a credit rating of high are ascribed to the financial institutions. The entity's maximum exposure to credit risk as a result of the bank balances held limited to the carrying value of these balances as detailed above. However, to mitigate the risk of loss, the Council only transacts with highly reputable financial institution.



### FOR THE YEAR ENDED 31 MARCH 2016

### 7. TRADE AND OTHER PAYABLES

Figures in Rand	2016	2015
Amounts received in advance	5 388 757	5 525 835
VAT	151 737	199 501
Accruals	550 701	51 531
Unallocated deposits	164 345	130 088
Accrued leave pay	82 281	80 099
	6 337 821	5 987 054

The trade and other payables are interest free and unsecured. The council has not defaulted on any of the payments of the trade and other payables during the year. Fair value approximates carrying value.

### 8. FINANCIAL LIABILITIES BY CATEGORY

	201	6
Figures in Rand	Financial liabilities at amortised cost	Total
Trade and other payables	6 103 803	6 103 803
	201	5
Figures in Rand	Financial liabilities at amortised cost	Total
Trade and other payables	5 707 454	5 707 454
continued overleaf		



## FOR THE YEAR ENDED 31 MARCH 2016

### 9. **REVENUE**

Figures in Rand	2016	2015
Registration fees	7 361 169	6 523 110
Penalties (PrQS)	113 691	121 870
PSM Modules	442 884	630 252
QSC Conference	839 263	1 166 432
APC Interviews	288 983	227 323
Enrolment	232 450	233 304
Certificates	8 511	6 914
Accrediation	44 737	345 614
PSM Exams	228 084	279 116
Penalties – Candidates QS	169 909	226 421
	9 729 681	9 760 356

### 10. CASH GENERATED FROM OPERATIONS

2016	2015
1 006 533	866 821
(416 664)	(329 494)
144 959	74 682
16 922	(16 990)
198 367	1 346
350 767	1 027 448
1 300 884	1 623 813
	1 006 533 (416 664) 144 959 16 922 198 367 350 767



# DETAILED INCOME STATEMENT

## FOR THE YEAR ENDED 31 MARCH 2016

Figures in Rand	Note(s)	2016	2015
REVENUE			
Registration fees		7 361 169	6 523 110
Penalties (PrQS)		113 691	121 870
PSM Modules		442 884	630 252
QSC Conference fees		839 263	1 166 432
APC Interviews		288 983	227 323
Penalties – CandidatesQS		169 909	226 421
Enrolments		232 450	233 304
Certificates/Postage		8 511	6 914
Accreditation		44 737	345 614
PSM Exams		228 084	279 116
	9	9 729 681	9 760 356
COST OF SALES			
Opening stock (Student Gifts)		17 462	472
Purchases		(16 922)	16 990
Closing stock (Student Gifts)		(10 522)	(17 462)
			(17 402)
OTHER INCOME			
Unallocated receipts			
Bad debts recovered			154 906
Interest received		47 143	49 263
		416 664	329 494
		463 807	533 663



# DETAILED INCOME STATEMENT

### FOR THE YEAR ENDED 31 MARCH 2016

Figures in Rand	Note(s)	2016	2015	
OPERATING EXPENSES				
Accreditation of Tertiary Institutions	(59 575)	(332 067)		
Audit Fees		(79 084)	(58 732)	
APC Skills Modules		(14 500)	(104 850)	
Bad debts written off		(824 874)	(554 927)	
Bank charges		(71 529)	(111 622)	
Provision for bad debts		(93 000)	-	
Computer expenses		(103 651)	(95 863)	
Student gifts		(32 277)	(414 293)	
Depreciation		(144 959)	(74 682)	
Employee costs	Employee costs			
Offsite back-up		(196 749)	(206 141)	
Office installation and maintenance		(66 387)	(127 145)	
Website & E-mail		(194 009)	(149 647)	
Council for the Environment: Levies		(116 711)	(124 164)	
Electricity, Rates & Water		(100 906)	(102 574)	
ESR Committee		(70 175)	(70 175)	
QS Conference		(635 760)	(974 443)	
APC Interview Fees		(511 623)	(453 563)	
General Office Expenses		(16 396)	(13 859)	
Legal Fees (excluding Tribunal)		(5 250)	(43 535)	
Government Gazette Adverts/Press Adverts		(115 499)	(79 970)	
Office Rental		(332 751)	(230 105)	
Insurance		(64 019)	(59 182)	
Office Equipment/Furniture		(7 765)	(3 227)	
Office Parking		(32 246)	(23 193)	

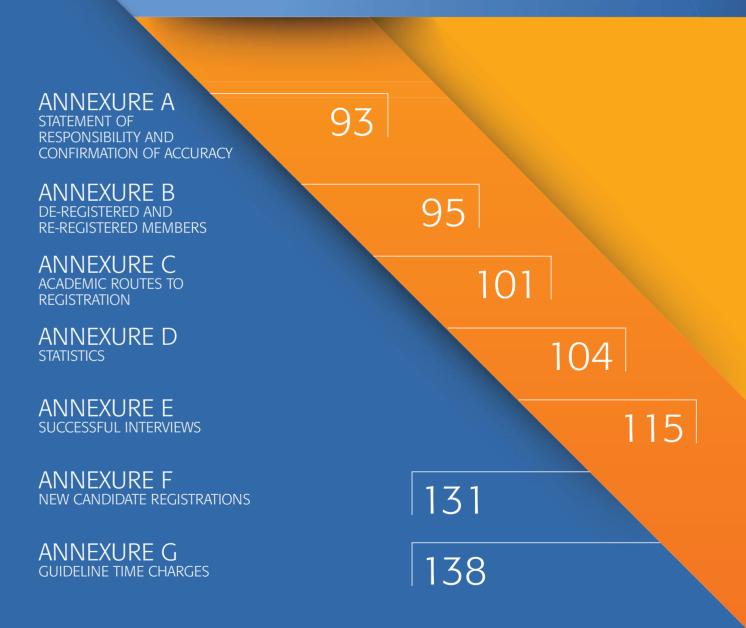


# DETAILED INCOME STATEMENT

Figures in Rand	Note(s)	2016	2015
Meeting Expenses		(492 271)	(498 039)
APC/PSM Examination		(464 897)	(530 973)
Postage		(47 527)	(49 997)
Printing and stationery		(23 644)	(88 178)
Promotions		-	(870)
Staff – Labour Consultancy/Verification		(159 260)	(11 669)
Staff – Travelling Costs		(4 996)	(10 006)
Security		(8 717)	(8 613)
Staff – Compensations Commissioner		-	(3 516)
Staff Training		_	(23 919)
Stationery		(44 755)	(74 187)
Telephone and fax		(105 576)	(293 773)
Staff Gifts		(6 195)	(6 000)
		(9 186 955)	(9 427 198)
Profit for the year		1 006 533	866 821
Other comprehensive income		-	-
Total comprehensive income for the y	ear	1 006 533	866 821



# ANNEXURES





STATEMENT OF RESPONSIBILITY AND CONFIRMATION OF ACCURACY

STATEMENT OF RESPONSIBILITY AND CONFIRMATION OF ACCURACY

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# STATEMENT OF RESPONSIBILITY AND CONFIRMATION OF ACCURACY

The Council is required in terms of the Quantity Surveying Profession Act 2000 (Act No.49 of 2000) to maintain adequate accounting records and are responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is their responsibility to ensure that the annual financial statements fairly present the state of affairs of the Council as at the end of the financial year and the results of its operations and cash flows for the period then ended, in conformity with the International Financial Reporting Standard for Small and Medium-sized Entities. The external auditors are engaged to express an independent opinion on the annual financial statements.

The annual financial statements are prepared in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities and are based upon appropriate accounting policies consistently applied and supported by reasonable and prudent judgements and estimates.

The members acknowledge that they are ultimately responsible for the system of internal financial control established by the Council and place considerable importance on maintaining a strong control environment. To enable the Council to meet these responsibilities, the Council sets standards for internal control aimed at reducing the risk of error or loss in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the Council and all employees are required to maintain the highest ethical standards in ensuring the Council's business is conducted in a manner that in all reasonable circumstances is above reproach. The focus of risk across the Council. While operating risk cannot be fully eliminated, the Council endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

The Council is of the opinion, based on the information and explanations given by management, that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or loss.

The members has reviewed the Council's cash flow forecast and, in the light of this review and the current financial position, they are satisfied that the Council has or has access to adequate resources to continue in operational existence for the foreseeable future.

The annual financial statements set out on pages 76 to 88, which have been prepared on the going concern basis, were approved by the board on 29 July 2016 and were signed on its behalf by:

K. J. Michell.

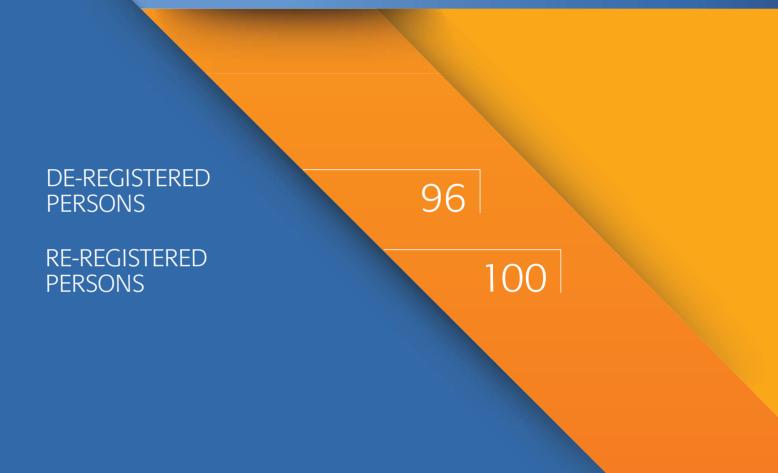
Prof KA Michell President

1 -

Mr N Khan Vice-President



# DE-REGISTERED AND RE-REGISTERED PERSONS



R



### APRIL 2015 TO MARCH 2016

### **SEPTEMBER 2015**

REG. NO.	SURNAME	INITIALS	QS	REASON FOR LEAVING	DATE
IT4808	FOURIE	E	CANDIDATE QS	RESIGNED/FEES	01/09/2015
1108	MARAIS	M S	PrQS	RETIRED	30/09/2015

### OCTOBER 2015

REG. NO.	SURNAME	INITIALS	QS	REASON FOR LEAVING	DATE
IT3068	DE WITT	JN	CANDIDATE QS	LEAVING PROFESSION	05/10/2015
IT5094	SWART	N	CANDIDATE QS	LEAVING PROFESSION	27/10/2015

### NOVEMBER 2015

REG. NO.	SURNAME	INITIALS	QS	REASON FOR LEAVING	DATE
IT2807	BOTHA	J	CANDIDATE QS	LEAVING PROFESSION	20/11/2015
528	JAMIESON	A R	PrQS	RETIRED	21/11/2015
2382	ZERWICK	ΡW	PrQS	RETIRED	23/11/2015
319	DU PLESSIS	JΗ	PrQS	LEAVING PROFESSION	24/11/2015

### DECEMBER 2015

REG. NO.	SURNAME	INITIALS	QS	REASON FOR LEAVING	DATE
IT5917	ROSSOUW	CNG	CANDIDATE QS	LEAVING PROFESSION	11/12/2015
1213	EDGECOMBE	R C J	PrQS	RETIRED	31/12/2015



## APRIL 2015 TO MARCH 2016

### JANUARY 2016

REG. NO.	SURNAME	INITIALS	QS	REASON FOR LEAVING	DATE
4432	ENGELBRECHT	ΟJ	PrQS	EMIGRATED	02/01/2016
1142	VENTER	СЈВ	PrQS	RETIRED	05/01/2016
2092	McCRINDLE	DG	PrQS	RETIRED	11/01/2016
5309	DE ABREU	M N	PrQS	EMIGRATED	12/01/2016
408	DETERT	ΕV	PrQS	RETIRED	13/01/2016
IT5826	O'MAKER	R	CANDIDATE QS	LEAVING PROFESSION	18/01/2016
IT6584	NICHOLSON	A R	CANDIDATE QS	FEES	20/01/2016
4975	CURIA	С	PrQS	EMIGRATED	26/01/2016
247	BRUMMER	ΗJ	PrQS	RETIRED	29/01/2016
IT6213	MCCRACKEN	Т	CANDIDATE QS	EMIGRATED	29/01/2016
2642	CARROLL	S M	PrQS	EMIGRATED	29/01/2016
5294	FELIX	ТΡ	PrQS	EMIGRATED	31/01/2016



## APRIL 2015 TO MARCH 2016

### FEBRUARY 2016

REG. NO.	SURNAME	INITIALS	QS	REASON FOR LEAVING	DATE
IT6092	SMITH	JT	CANDIDATE QS	EMIGRATED	01/02/2016
IT5355	FOURIE	JG	CANDIDATE QS	LEAVING PROFESSION	01/02/2016
2867	KUNZ	РС	PrQS	LEAVING PROFESSION	01/02/2016
IT6571	EMANDIEN	M R	CANDIDATE QS	LEAVING PROFESSION	01/02/2016
IT4710	HLALUTYE	Т	CANDIDATE QS	LEAVING PROFESSION	02/02/2016
IT6077	LUBBE	J	CANDIDATE QS	EMIGRATED	02/02/2016
1224	STICHLING	S F	PrQS	RETIRED	03/02/2016
IT4752	MASKELL	J	CANDIDATE QS	LEAVING PROFESSION	03/02/2016
4872	VOLKWYN	N	PrQS	EMIGRATED	03/02/2016
IT6125	BOTHA	JС	CANDIDATE QS	LEAVING PROFESSION	04/02/2016
IT5886	ERASMUS	C F	CANDIDATE QS	EMIGRATED	08/02/2016
5599	WOOD	G S	PrQS	EMIGRATED	10/02/2016
3386	SALZMANN	CD	PrQS	RETIRED	11/02/2016
IT5582	KENT	Р	CANDIDATE QS	EMIGRATED	12/02/2016
IT3515	MOLAO	ΗN	CANDIDATE QS	LEAVING PROFESSION	18/02/2016
4988	ROUX	JP	PrQS	LEAVING PROFESSION	24/02/2016
1924	VAN JAARSVELD	J	PrQS	LEAVING PROFESSION	29/02/2016
1028	KLAFF	MA	PrQS	RETIRED	29/02/2016



### APRIL 2015 TO MARCH 2016

### MARCH 2016

REG. NO.	SURNAME	INITIALS	QS	REASON FOR LEAVING	DATE
1581	HEDDING	ВС	PrQS	RETIRED	01/03/2016
IT4946	CROESER	E	CANDIDATE QS	EMIGRATED	04/03/2016
994	KRUGER	В	PrQS	RETIRED	07/03/2016
IT5240	TAGG	JΗ	CANDIDATE QS	EMIGRATED	07/03/2016
IT4123	FEERICK	V	CANDIDATE QS	LEAVING PROFESSION	08/03/2016
5389	VAN NIEKERK	FA	PrQS	EMIGRATED	14/03/2016
IT3687	VAN DER MERWE	JJ	CANDIDATE QS	LEAVING PROFESSION	14/03/2016
1351	BLIGNAUT	J	PrQS	ILL HEALTH	29/03/2016
4987	FOURIE	МС	PrQS	EMIGRATED	31/03/2016
IT5342	JEEVAN	R	CANDIDATE QS	LEAVING PROFESSION	31/03/2016

PrQS

CANDIDATE QS

27

23 **TOTAL** 

50



## APRIL 2015 TO MARCH 2016

### **APRIL 2015**

REG. NO.	SURNAME	INITIALS	QS	REASON	DATE
IT3657	BOOYSENS	Z	CANDIDATE QS	RE-REGISTERED	29/04/2015

### **JUNE 2015**

REG. NO.	SURNAME	INITIALS	QS	REASON	DATE
IT4397	KUBUKELI	L	CANDIDATE QS	RE-REGISTERED	17/06/2015

### SEPTEMBER 2015

REG. NO.	SURNAME	INITIALS	QS	REASON	DATE
IT5603	SOBOYISI	Ν	CANDIDATE QS	RE-REGISTERED	07/09/2015

### OCTOBER 2015

REG. NO.	SURNAME	INITIALS	QS	REASON	DATE
2214	RAVHURA	AA	PrQS	RE-REGISTERED	05/10/2015
IT2959	BOETCHER	Н	CANDIDATE QS	RE-REGISTERED	05/10/2015

### FEBRUARY 2016

REG. NO.	SURNAME	INITIALS	QS	REASON	DATE
IT5287	PRINSLOO	В	CANDIDATE QS	RE-REGISTERED	29/02/2016
IT4527	MORE	VMM	CANDIDATE QS	RE-REGISTERED	29/02/2016

### MARCH 2016

REG. NO.	SURNAME	INITIALS	QS	REASON	DATE
3328	PRETORIUS	ΚJ	PrQS	RE-REGISTERED	14/03/2016

PrQS2CANDIDATE QS6TOTAL	AL   8
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# ACADEMIC ROUTES TO REGISTRATION

103

# CANDIDATE QUANTITY SURVEYORS

**RPL CANDIDATES** 

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# ROUTES TO REGISTRATION FOR CANDIDATE QUANTITY SURVEYORS

### **EFFECTIVE 1ST JANUARY 2013**

	ACADEMIC ROUTE									
Entry Qualifying Programme	SACQSP Accredited Quantity Surveying		SACQSP Accredited Cognate Degree		Non Accredited QS Degree		MRICS/ FRICS QS Pathway Only			
Route Code	1 <b>A</b>	1 <b>B</b>	2A	2 <b>B</b>	3A	3 <b>B</b>	4			
NQF Credit	480	360	480	360	480	360	480 Equivalent			
SAQA/NQF Exit Level	Level 8	Level 7	Level 8	Level 7	Level 8	Level 7	Level 8 Equivalent			
Professional Skills Modules*	Nil	18	Programme Dependant	18	Programme Dependant	18	Nil			
Minimum duration under a PrQS supervision**	3-Years	4-Years	4-Years	5-Years	4-Years	5-Years	N/A			
Maximum Candidate Registration Period***	10-Years	10-Years	10-Years	10-Years	10-Years	10-Years	N/A			
Compulsory Interim Submission	1 off	1 off	1 off	2 off	1 off	2 off	N/A			
Compulsory Final Submission	Yes	Yes	Yes	Yes	Yes	Yes	N/A			
Daily Diary	Yes	Yes	Yes	Yes	Yes	Yes	N/A			
Log Book	Yes 3-yr	Yes 4-yr	Yes 4-yr	Yes 5-yr	Yes 4-yr	Yes 5-yr	N/A			
General report – current	Yes 3-yr	Yes 4-yr	Yes 4-yr	Yes 5-yr	Yes 4-yr	Yes 5-yr	N/A			
Detailed Resumé							Yes			
Project Report	Yes	Yes	Yes	Yes	Yes	Yes	N/A			
APC Interview	Yes	Yes	Yes	Yes	Yes	Yes	N/A			
PrQS Peer Interview							Yes			

Applicable to new registrations from 1st January 2013 – Approved Council Meeting 7th March 2013.

#### **Notes to Above**

\*If registered before 2013, the Candidate has 3-years to complete the specified list of PSM allocated per their official letter of registration. \*\*This period may include secondment, external appointed PrQS supervision or whilst working under a PrQS in an construction company.

\*\*\*This period commences from date of initial registration. Candidates registered before 2007 will be given 5-years to complete the PrQS registration process.

Minimum of 12-months in RSA.



# ROUTES TO REGISTRATION FOR RPL CANDIDATES

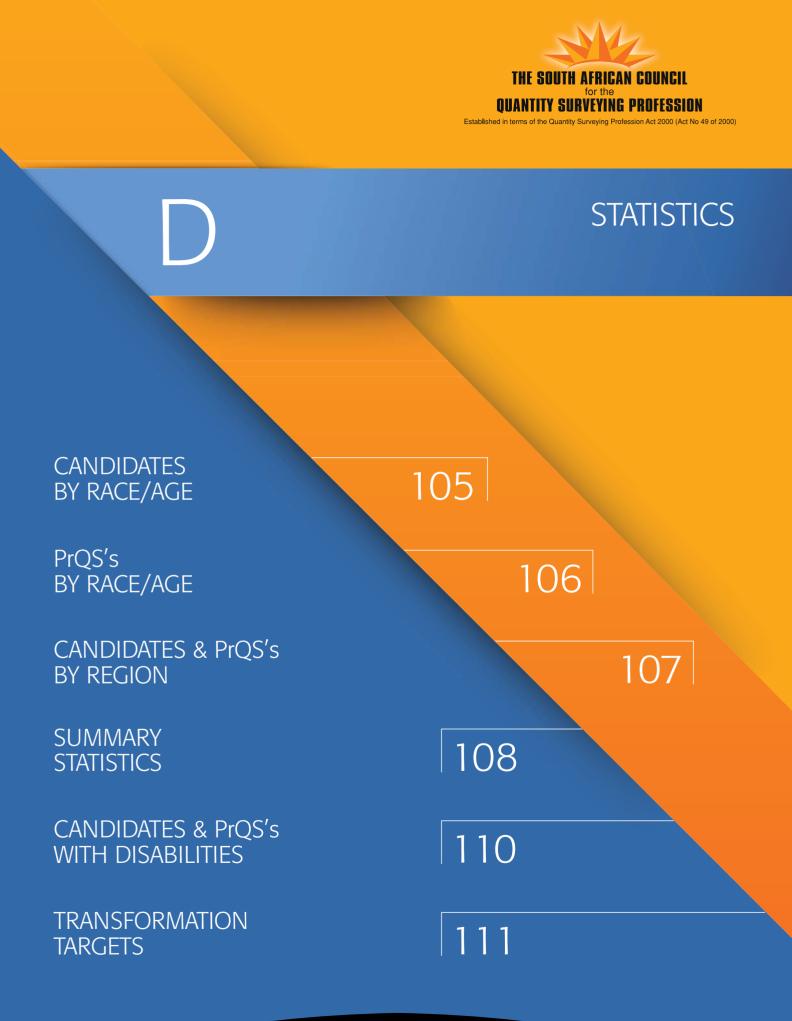
### **EFFECTIVE 1ST JANUARY 2013**

	RECOGNISED PRIOR LEARNING					
Entry Qualifying Programme	Matric + Other Certificates	Other Tertiary Diplomas + Degrees	National Diploma in Building			
Route Code	5	6	7			
NQF Credit	120	240 / 360 / 480	240			
SAQA/NQF Exit Level	Level 4 + 5	Level 6 – 8	Level 6			
Professional Skills Modules*	18	18	18			
Minimum duration under a PrQS supervision**	15-Years#	10-Years#	5-Years#			
Maximum Candidate Registration Period***	5-Years	5-Years	10-Years			
Compulsory Interim Submission	1 off	1 off	1 off			
Compulsory Final Submission	Yes Plus 3-yr	Yes Plus 3-yr	Yes Plus 3-yr			
Daily Diary	Yes Plus 3-yr	Yes Plus 3-yr	Yes Plus 3-yr			
Log Book	Yes Plus 3-yr	Yes Plus 3-yr	Yes Plus 3-yr			
General report – current	Yes Plus 3-yr	Yes Plus 3-yr	Yes Plus 3-yr			
Detailed Resumé	Yes 5-yr	Yes 5-yr	Yes 5-yr			
Project Report	Yes	Yes	Yes			
APC Interview	Yes	Yes	Yes			
PrQS Peer Interview						

Applicable to new registrations from 1st January 2013 – Approved Council Meeting 7th March 2013.

#### Notes to Above

- \*If registered before 2013, the Candidate has 3-years to complete the specified list of PSM allocated per their official letter of registration.
- \*\*This period may include secondment, external appointed PrQS supervision or whilst working under a PrQS in an construction company. Minimum of 12-months in RSA.
- \*\*\*This period commences from date of initial registration. Candidates registered before 2007 will be given 5-years to complete the PrQS registration process.
  - <sup>#</sup>This period of RPL requires to be proven on application.







## AS AT 31 MARCH 2016

AGE GROUPS	GENDER	AFRICAN	WHITE	INDIAN	COLOURED	TOTAL
20-24	м	12	45	10	15	82
	F	10	11	3	6	30
25-29	м	122	250	42	14	428
	F	110	50	18	16	194
30-34	м	120	126	14	13	273
	F	105	35	12	3	155
35-39	м	108	96	16	15	235
	F	50	25	4	10	89
40-44	м	43	46	10	13	112
	F	34	24	12	10	80
45-49	м	25	34	9	11	79
	F	4	20	3	12	39
50-54	м	14	35	5	6	60
	F	8	19	2	0	29
55-59	м	12	12	0	9	33
	F	0	0	0	0	0
60-64	м	5	5	0	9	19
	F	0	2	0	0	2
65+	м	0	1	0	0	1
	F	0	0	0	0	0
TOTAL		782	836	160	162	1940





## AS AT 31 MARCH 2016

AGE GROUPS	GENDER	AFRICAN	WHITE	INDIAN	COLOURED	TOTAL
20-24	м	30	8	7	0	45
	F	10	5	4	0	19
25-29	М	48	55	12	10	125
	F	10	26	3	4	43
30-34	М	117	98	30	11	256
	F	40	33	6	2	81
35-39	м	126	98	13	17	254
	F	46	29	10	6	91
40-44	М	90	72	32	9	203
	F	30	47	4	0	81
45-49	м	71	83	15	6	175
	F	20	30	4	0	54
50-54	М	55	65	10	7	137
	F	13	16	0	0	29
55-59	М	20	55	9	8	92
	F	11	15	0	0	26
60-64	М	20	100	13	6	139
	F	0	9	0	0	9
65+	М	8	165	2	3	178
	F	0	5	0	0	5
TOTAL		765	1014	174	89	2042



## CANDIDATES & PrQS's BY REGION

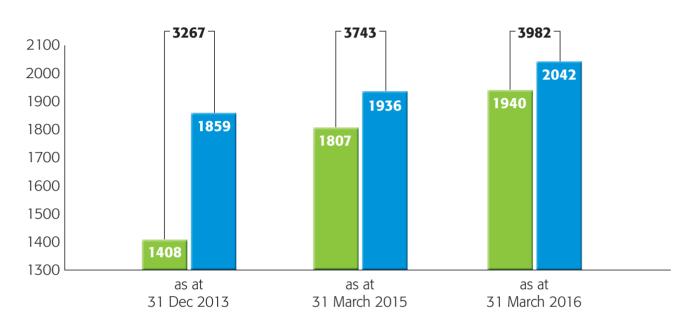
### AS AT 31 MARCH 2016

		CANDIDATES	PrQS's	TOTAL IN REGION
EASTERN CAPE	М	125	126	
	F	60	20	
	т	185	146	331
WESTERN CAPE	М	136	299	
	F	72	46	
	Т	208	345	553
NORTHERN CAPE	М	10	21	
	F	5	7	
	т	15	28	43
FREE STATE	М	49	84	
	F	33	19	
	т	82	103	185
GAUTENG	М	548	701	
	F	265	195	
	Т	813	896	1709
KWAZULU-NATAL	М	204	220	
	F	98	46	
	Т	302	266	568
LIMPOPO	М	60	41	
	F	50	9	
	т	110	50	160
NORTH WEST	М	52	46	
-	F	23	22	
ſ	т	75	68	143
MPUMALANGA	М	61	38	
	F	44	12	
Ē	т	105	50	155
OTHER (OUTSIDE	М	30	80	
RSA BORDERS)	F	15	10	
Ē	т	45	90	135
TOTAL		1940	2042	3982

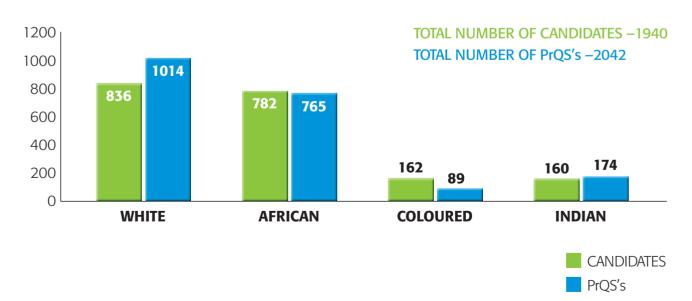
### SUMMARY STATISTICS



#### CHANGE IN NUMBER OF CANDIDATES AND PrQS's - 2013 TO 2016



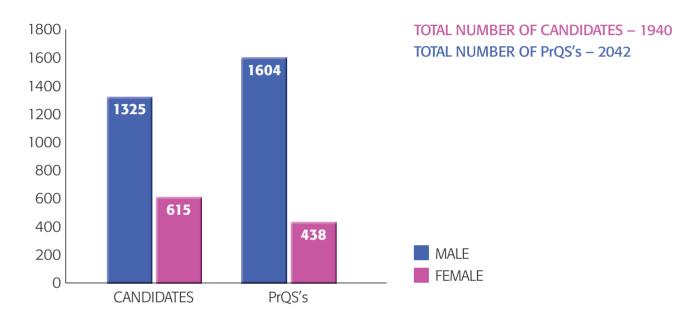
#### NUMBER OF CANDIDATES AND PrQS's BY RACE – AS AT MARCH 2016





# SUMMARY STATISTICS

#### NUMBER OF CANDIDATES AND PrQS's BY GENDER – AS AT MARCH 2016



#### STATUS OF CANDIDATES AND PrQS's - AS AT 31 MARCH 2016

STATUS	CANDIDATES	PrQS's
TOTAL AS AT 31 MARCH 2015	1906	1993
Cancellations (resign, deceased, struck CPD, non-payment)	-142	-35
IT's to PrQS Upgrades	-102	102
New Registrations	310	
Re-Registrations	6	2
Unreconciled as per CBE audit report	-38	-20
TOTAL AS AT 31 MARCH 2016	1940	2042

### CANDIDATES & PrQS's WITH DISABILITIES



### NUMBER OF DISABLED CANDIDATES AND PrQS's – AS AT MARCH 2016

QS	GENDER	AGE	RACE	TYPE OF DISABILITY
CANDIDATE	MALE	24	AFRICAN	Disabled but unspecified
CANDIDATE	MALE	24	WHITE	INTELLECTUAL (learn etc)
CANDIDATE	MALE	27	WHITE	INTELLECTUAL (learn etc)
CANDIDATE	MALE	27	ASIAN	SIGHT (even with glasses)
CANDIDATE	MALE	27	WHITE	SIGHT (even with glasses)
CANDIDATE	MALE	61	WHITE	SIGHT (even with glasses)
PrQS	FEMALE	30	ASIAN	SIGHT (even with glasses)
PrQS	MALE	74	WHITE	Disabled but unspecified
PrQS	MALE	46	WHITE	HEARING (even with a hearing aid)
PrQS	MALE	48	WHITE	HEARING (even with a hearing aid)
PrQS	MALE	69	WHITE	HEARING (even with a hearing aid)
PrQS	MALE	66	WHITE	PHYSICAL (move/stand etc)
PrQS	MALE	44	INDIAN	SIGHT (even with glasses)
PrQS	MALE	30	WHITE	SIGHT (even with glasses)
PrQS	MALE	51	WHITE	SIGHT (even with glasses)
PrQS	MALE	57	WHITE	SIGHT (even with glasses)
PrQS	MALE	65	WHITE	SIGHT (even with glasses)

## X

### TRANSFORMATION TARGETS

**AFRICAN MALES** 





**AFRICAN FEMALES** 

CANDIDATES



# TRANSFORMATION TARGETS

WHITE MALES





WHITE FEMALES

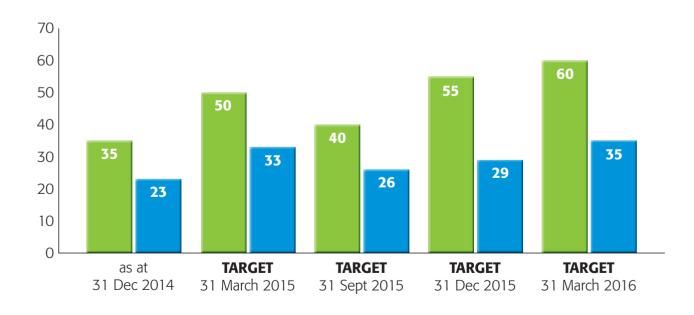
CANDIDATES PrQS's



# TRANSFORMATION TARGETS

**INDIAN MALES** 





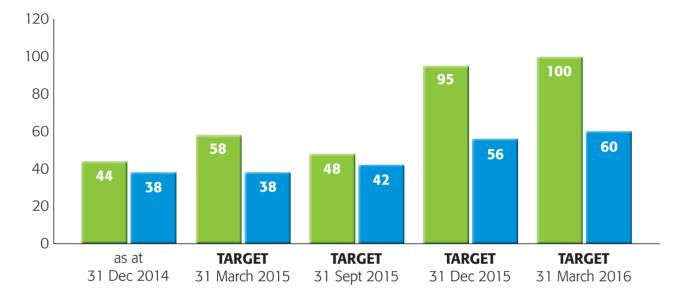
**INDIAN FEMALES** 

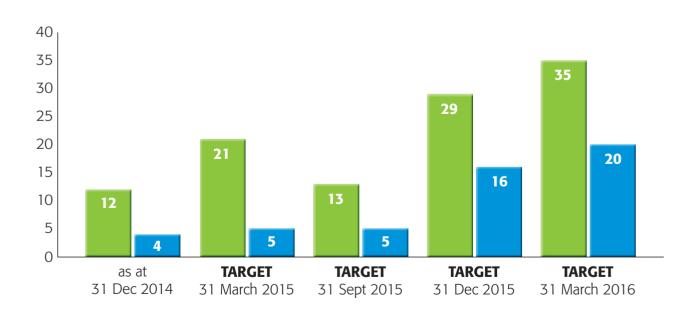
CANDIDATES



# TRANSFORMATION TARGETS

**COLOURED MALES** 

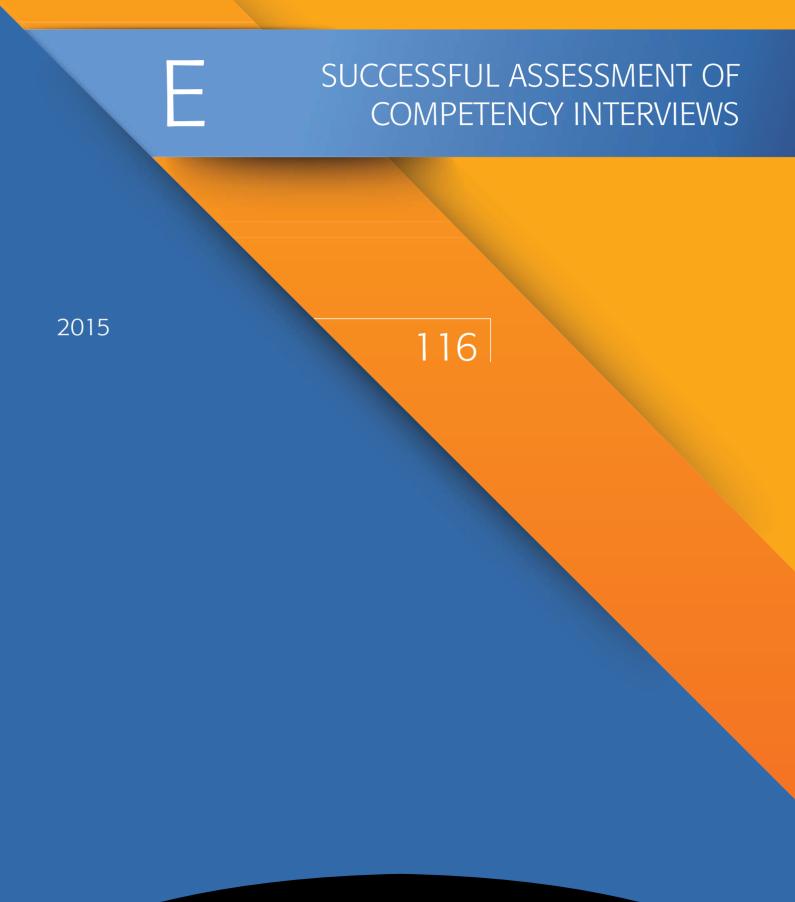




COLOURED FEMALES

CANDIDATES









1 APRIL 2015 – 31 MARCH 2016

### 1st SEMESTER 2015

#### **BLOEMFONTEIN**

City Lodge Hotel, Cnr Nelson Mandela Dr & Parfitt Ave, Brandwag

### Monday, 20 April 2015

APPROVED CANDIDATES

REG. NO. SURNAME, INITIALS

IT4967 KOEN R

#### ASSESSORS

MR PD KOTZÉ Chairman

DR S RAMABODU

MR HJ KRIEL

### GAUTENG

Regus Meeting Room, Birchwood Court, Montrose Street, Vorna Valley

Tuesday, 21 April 2015 – Panel 1

APPROVE	D CANDIDATES
REG. NO.	SURNAME, INITIALS
IT5454	BOUWMEESTERS I
IT5124	KENTSHWANG T
IT3910	BONGA DM
IT4411	DABULA L
IT5350	SULIMAN S
IT5004	CHIKARAKARA J

MR I COCHRAN

Chairman

MR J SMIT

MRS EI PIETERSE



#### 1 APRIL 2015 - 31 MARCH 2016

### Wednesday, 21 April 2015 – Panel 2

CANDIDATES
SURNAME, INITIALS
MUBAIWA W
VON BERG AM
SOLO M
MOHAN N
HASKINS CS

#### ASSESSORS

MR GT CHAANE Chairman

.....

MS K CRONJE

MRS M BREDENKAMP

### GAUTENG

Regus Meeting Room, Birchwood Court, Montrose Street, Vorna Valley

### Wednesday, 22 April 2015 – Panel 1 (Engineering)

APPROVE	D CANDIDATES	
REG. NO.	SURNAME, INITIALS	
IT6438	KAPLAN ND	
IT5478	VISSER J	
IT6439	MARUTA P	

ASSESSORS MR P POPE Chairman

MS E VAN ZYL

DR JHH CRUYWAGEN



#### 1 APRIL 2015 – 31 MARCH 2016

### Wednesday, 22 April 2015 – Panel 2 (Engineering)

APPROVED	CANDIDATES
REG. NO.	SURNAME, INITIALS
IT5637	COUSINS SC
IT5319	HUGO C
IT2698	UYS AER

ASSESSORS

MR PD BOWKER Chairman

MR AJ DUNN

MS KME MOGODI

### **CAPE TOWN**

Protea Hotel Durbanville, 99 Jip de Jager Drive, Vineyards Office Estate, Tyger Valley

Tuesday, 28 April 2015

APPROVE	D CANDIDATES	ASSESSORS
REG. NO.	SURNAME, INITIALS	MR R PALMER
IT5339	HAN P	Chairman
IT6340	CULLANAN M	MR PD KOTZÉ
IT5563	SUTER R	MR W VISAGIE
IT5336	SWANEPOEL F	



1 APRIL 2015 - 31 MARCH 2016

#### **PORT ELIZABETH**

Rossouw Probert Elliott cc, 163 Main Road, Walmer

Friday, 8 May 2015

APPROVE	D CANDIDATES	
REG. NO.	SURNAME, INITIALS	
IT5689	FISH GA	

ASSESSORS

MR BW PROBERT Chairman

MR K NZO

MR TE KAY

### 2nd SEMESTER 2015

### GAUTENG

Regus Meeting Room, Birchwood Court, Montrose Street, Vorna Valley

Monday, 20 July 2015 - Panel 1

APPROVE	D CANDIDATES	
REG. NO.	SURNAME, INITIALS	
IT3514	GROBBELAAR J	
IT5806	TREDOUX A	
IT5787	GELDENHUYS E	
IT5732	ADENDORFF P	

ASSESSORS
-----------

MR I COCHRAN Chairman

MR P KGOLE

MS KME MOGODI



1 APRIL 2015 - 31 MARCH 2016

### Monday, 20 July 2015 – Panel 2

#### APPROVED CANDIDATES

REG. NO.	SURNAME, INITIALS	
IT6365	FOURIE A	
IT4610	DREYER G	

ASSESSORS

MR GT CHAANE Chairman

MS ME BREDENKAMP

DR JHH CRUYWAGEN

### GAUTENG

Regus Meeting Room, Birchwood Court, Montrose Street, Vorna Valley

### Tuesday, 21 July 2015 – Panel 1

CANDIDATES	
SURNAME, INITIALS	
LOOTS C	
BREDAHL K	
MFAXA N	
SEMENYA K	
DU PREEZ M	
	LOOTS C BREDAHL K MFAXA N SEMENYA K

#### ASSESSORS

MR I COCHRAN Chairman

MR P KGOLE

MRS EI PIETERSE



1 APRIL 2015 – 31 MARCH 2016

### Tuesday, 21 July 2015 – Panel 2

APPROVED	CANDIDATES
REG. NO.	SURNAME, INITIALS
IT4659	LANDU V
IT5095	PRINSLOO T
IT6158	BLOMERUS P M
IT5272	DE WET M

#### ASSESSORS

MR K PICKUP Chairman

MR J SMIT

MR F AYOB

### GAUTENG

Regus Meeting Room, Birchwood Court, Montrose Street, Vorna Valley

### Wednesday, 22 July 2015

APPROVE	D CANDIDATES	
REG. NO.	SURNAME, INITIALS	
IT5593	WASSERMAN W	
IT4999	VAN DER MERWE M	
IT5050	DU PLESSIS J	
IT4951	MMUTLANA M	
IT6053	LYONS M	

#### ASSESSORS

MR PD BOWKER Chairman

MR I COCHRAN

MR A J DUNN

MRS LC CARROLL Observing



1 APRIL 2015 - 31 MARCH 2016

### **KWAZULU NATAL**

Protea Hotel Umhlanga Ridge, 14 Palm Boulevard, Umhlanga Ridge

### Thursday, 23 July 2015

APPROVE	D CANDIDATES
REG. NO.	SURNAME, INITIALS
IT4419	GOVENDER L

ASSESSORS

MR R NAIDOO Chairman

MR R BÖHMER

MR FZA PULANA

### **CAPE TOWN**

Protea Hotel Durbanville, 99 Jip de Jager Drive, Vineyards Office Estate, Tyger Valley

### Monday, 27 July 2015

APPROVE	D CANDIDATES	
REG. NO.	SURNAME, INITIALS	
IT4979	ALLEN C	
IT5738	ROSTOM L	

#### ASSESSORS

MR O NARKER Chairman

MR R PALMER

MR W VISAGIE



1 APRIL 2015 - 31 MARCH 2016

### **PORT ELIZABETH**

Rossouw Probert Elliott cc, 163 Main Road, Walmer

Tuesday, 28 July 2015

APPROVED	CANDIDATES
REG. NO.	SURNAME, INITIALS
IT5599	WOOD G

ASSESSORS

MR K NZO Chairman

MR T KAY

MR A HACKNEY

### GAUTENG

SACQSP Boardroom, Lone Creek, Waterfall Park, Bekker Road, Midrand

### Friday, 14 August 2015

APPROVE	) CANDIDATES	
REG. NO.	SURNAME, INITIALS	
IT5920	VLOTMAN C	

ASSESSORS

MR PD BOWKER Chairman

\_\_\_\_\_

MR AJ DUNN

MRS LC CARROLL

MR MA BALOYI Observing



1 APRIL 2015 - 31 MARCH 2016

### 3rd SEMESTER 2015

### GAUTENG

City Lodge Waterfall, 3 Augrabies, Waterfall City

### Monday, 2 November 2015 – Panel 1

#### **APPROVED CANDIDATES**

REG. NO.	SURNAME, INITIALS	
IT5002	MOOLA M	
IT4544	BIYONGO N	
IT5071	MNGUNI T	
IT6087	NAUDE A	
IT5447	VAN DER MERWE M	

#### ASSESSORS

MR K PICKUP Chairman

MR I COCHRAN

MS KME MOGODI

### Monday, 2 November 2015 – Panel 2

APPROVED	) CANDIDATES
REG. NO.	SURNAME, INITIALS
IT4837	MANS D
IT4479	BUYEYE M
IT5815	AKOOJEE Y
IT5575	PRETORIUS N

ASSESSORS
-----------

MR GT CHAANE Chairman

MR P KGOLE

MS K CRONJE



1 APRIL 2015 - 31 MARCH 2016

### GAUTENG

City Lodge Waterfall, 3 Augrabies, Waterfall City

### Tuesday, 3 November 2015 – Panel 1

APPROVED CANDIDATES		
REG. NO.	SURNAME, INITIALS	
IT5133	JONKERS L	
IT4855	PILLAY V	
IT5736	KRUGER G	
IT6415	RAINIER D	
IT6209	HORAK A	
IT5394	MURTHY M	
IT6275	DU PLESSIS M	

#### ASSESSORS

MR GT CHAANE Chairman

MR I COCHRAN

MS K CRONJE

### Tuesday, 3 November 2015 – Panel 2

APPROVED CANDIDATES		
REG. NO.	SURNAME, INITIALS	
IT5692	RAS L	
IT5669	FREESE R	
IT3071	KRITZINGER R J	
NT1662	SKINNER I	
IT5108	JUMBA S	
IT5907	DE KOCK T-L	
IT5915	KLOPPERS N	

MRS EI PIETERSE Chairman

MR F AYOB

MR P KGOLE



1 APRIL 2015 - 31 MARCH 2016

### GAUTENG

City Lodge Waterfall, 3 Augrabies, Waterfall City

Wednesday, 4 November 2015 – Engineering

APPROVED CANDIDATES		
REG. NO.	SURNAME, INITIALS	
IT4947	VAN ROOYEN G	
IT5687	ZURICH R	
IT4847	LUBBE P D	

ASSESSORS
MR PD BOWKER Chairman
MR AJ DUNN
MR MA BALOYI

### **BLOEMFONTEIN**

Protea Hotel Willow Lake

Friday, 6 November 2015

APPROVED CANDIDATES
---------------------

REG. NO.	SURNAME, INITIALS
IT4819	VAN DER MERWE D
IT5297	MOSTERT R

MR PD KOTZÉ Chairman

DR S RAMABODU

MS E VAN DER WALT



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# SUCCESSFUL INTERVIEWS

1 APRIL 2015 – 31 MARCH 2016

### **KWAZULU NATAL**

Protea Hotel Umhlanga Ridge, 14 Palm Boulevard, Umhlanga

### Monday, 9 November 2015 – Panel 1

APPROVED CANDIDATES		
SURNAME, INITIALS		
MALHERBE E		
LESTER T		
BAKER A		
CWEYA L		

ASS	ESSORS	
MR	rj daya	

**Chairman** MRS F MALATA

MR R BÖHMER

### Monday, 9 November 2015 – Panel 2

APPROVE	D CANDIDATES	ASSESSORS
REG. NO.	SURNAME, INITIALS	MR R NAIDOO
IT4842	BABOOLALL P	Chairman
IT5412	CHOWTHEE P	MR F AYOB
IT5946	ROSS J	MR A BUTLER
IT5066	NKOSI S	



1 APRIL 2015 - 31 MARCH 2016

#### **KWAZULU NATAL**

Protea Hotel Umhlanga Ridge, 14 Palm Boulevard, Umhlanga

### Tuesday, 10 November 2015

APPROVED CANDIDATES		
REG. NO.	SURNAME, INITIALS	
IT4903	DLAMINI N	
IT5506	SINGH H	
IT4485	KUNJU M	
IT5529	PONSAMY W	

ASS	ESS	ORS

MR RJ DAYA Chairman

MR FZA PULANA

MR R BÖHMER

### **EAST LONDON**

East London Golf Club, 22 Glen Eagles Road, Bunkers Hill

Tuesday, 17 November 2015

APPROVED CANDIDATES	
REG. NO.	SURNAME, INITIALS
IT5381	HEINE M
IT5560	HASELAU B
IT5607	MUTANDA-MUSOKE C

ASS	FSSO	DC
	L330	IN D

MR MP RWEXU

Chairman

MR J BOTHA

MR R LOCKEM



1 APRIL 2015 – 31 MARCH 2016

### **CAPE TOWN**

Protea Hotel Durbanville, 99 Jip De Jager Dr, Vineyards Office Estate, Tyger Valley

### Wednesday, 18 November 2015 – Panel 1

APPROVED CANDIDATES			ASSESSORS
REG. NO.	D. SURNAME, INITIALS		MR O NARKER
IT6095	VAN ROOYEN I		Chairman
IT4095	RAMEDUPE R	-	MR R PALMER
IT5809	VAN BREDA N	-	MR G BROOKER

### Wednesday, 18 November 2015 – Panel 2

APPROVED CANDIDATES		ASSESSORS
REG. NO.	SURNAME, INITIALS	MR BW PROBERT
IT5894	WILLIAMS A	Chairman
		 MR PD KOTZÉ
IT5505	ALBERTYN M	
IT5379	GERMISHUYS L	 MR W VISAGIE



1 APRIL 2015 – 31 MARCH 2016

### GAUTENG

SACQSP Boardroom, Lone Creek, Waterfall Park, Bekker Road, Midrand

### Thursday, 19 November 2015 – Engineering

APPROVED CANDIDATES		ASSESSORS
REG. NO.	SURNAME, INITIALS	MR PD BOWKER Chairman
IT4957	BOTES J	Chairman
IT4594	MATTHEUS S	MR AJ DUNN
IT4476	GAIBEE K	MRS J VAN DER MERWE
IT5387	RENNIE K I W	MR MA BALOYI Observing





2015/2016



REG. NO.	SURNAME, NAME
IT6389	SHAMBARE, MUNATSI LUCIA
IT6424	SAMUEL, SODIQ
IT6426	JOOSTE, JOSEF PETRUS
IT6438	KAPLAN, NEIL DAVID
IT6439	MARUTA, PANGANAI
IT6440	CULLANAN, MARC
IT6459	BHANA, MILLAN ROHIT
IT6460	CHAURAYA, ISAAC
IT6461	GAJJAR, KARISHMA
IT6462	JEMPE, TEBOGO MELVIN
IT6463	MAMABOLO, TEBOGO DORAH
IT6464	MARTIN, ADRIAN
IT6465	NAIDOO, YACHIKA
IT6466	NEL, PETRUS GERHARDUS
IT6467	NTAANA, KULULEKANI
IT6468	VORSTER, DEAN ROBERT
IT6469	AYIREBI, MPUMELELO KOFI JUNIOR
IT6470	BASSIER, FAYYAADH
IT6471	BAYAT, ARSHAD
IT6472	BODE, JACO RIAAN
IT6473	BOLTON, JAYDE
IT6474	BOSMAN, STIAN
IT6475	BOTHA, WALTER GEORGE
IT6476	COETZEE, DIRK JOHANNES
IT6477	DLAMINI, THOBANE BONGANI
IT6478	EHLERS, PETRIE
IT6479	HIGGINS, IELHAAM

REG. NO.	SURNAME, NAME
IT6480	KERLING, KAREL JACOBUS
IT6481	KHAN, RIDHWANA
IT6482	KHANGALE, RENDANI JEFFREY
IT6483	KLUDJE, PRINCE JOY
IT6484	KUMANDAN, ALTAAF
IT6485	MANDHLAZI, MARSHALL
IT6486	MASAUA, JIMMY LEONARD
IT6487	MBHELE, NTOMBODUMO
IT6488	MOHALE, TSHIRELETSO FORTUNE
IT6489	MPELI, MATSATSI ROSELEA
IT6490	LEGODI, DINEO MOLOKO
IT6491	NGWENYAMA, SIBONSILE MAUREEN
IT6492	NOGANTA, BUKEKA
IT6493	ODENDAAL, GERRIT HENDRIK
IT6494	PETER, PHAKANYISWA PENMOR
IT6495	RANCHOD, ATISH
IT6496	RAPER, KEVIN
IT6497	SAMBO, MUSA BASIL
IT6498	STRAUSS, CHRISTIAAN ALBERTUS
IT6499	TALBOT, SABRINA SKYE
IT6500	TAM, MAN CHUN (SAMMY)
IT6501	TORRES, MICHAEL ALEXANDER FERNANDO
IT6502	VAN WYK, ELSJE
IT6503	ZONDO, ANDISA MICHELL
IT6504	KHAN, SHAHEEN
IT6505	BHOORA, DIPIKA
IT6506	CAPRIATI, EMMA



REG. NO.	SURNAME, NAME
IT6507	DU PLESSIS, ALBERTUS DG
IT6508	HARRYPERSADH, SAMANTHA
IT6509	MAGQASHELA, ATHI AMKELE
IT6510	ADAM, ISMAEL
IT6511	APHANE, NKELE GRACE
IT6512	BABILI, TUMISO DISNEY
IT6513	BUX, NARGIX
IT6514	JELE, LUTHANDO
IT6515	MAZIBU, OYAME
IT6516	MEYBURGH, ALBERTUS LAMBERTUS
IT6517	MODZANANI, THINGAZWIKONI CHARLES
IT6518	MOKHELE, KHANTSE JUNIA
IT6519	MOODLEY, VADINI
IT6520	MOSOMANE, ROSINAH M
IT6521	MOUTON, THEUNIS GERT
IT6523	NYAUCHI, TENDAI LESLIE
IT6524	NYATHI, NDABEZINHLE
IT6525	O'CONNELL, RIAIN PATRIC
IT6526	PAMA, ABONGILE L
IT6527	POTGIETER, COLIN
IT6528	MATODZI, RIDOVHUSANAE
IT6529	MOGOTSI, SERAME SOLOMON
IT6530	RAMATLA, LERATO DOLLY
IT6531	RAUTENBACH EWALD
IT6532	SCHOEMAN, GERT CHRISTIAN
IT6533	VAN DER KNAAP, JAMIE PIETER
IT6534	FREWEN, LESLIE PATRICK

REG. NO.	SURNAME, NAME
IT6535	KURANGWA, BRIAN
IT6536	LEE, SHERWIN FRANK
IT6537	MEFOLO, MATHOTO ERNAH
IT6538	MOODLEY, THAMINI
IT6539	FREER, WARREN MICHAEL
IT6540	WENTZEL, TRACY
IT6541	BOHAN, EBENEZER B
IT6542	CHILOANE, DIKARABO
IT6543	GUTU, RANDY DARCY
IT6544	KITSHOFF, STEYN
IT6545	KLAAS, YANGA
IT6546	MPHAHLELE, MASHEGOANE L
IT6547	NCUBE, VELAPHI
IT6548	NDLOVU, NOLWAZI T
IT6549	NDORO, CHERYL M
IT6550	NGUBENI, LIONEL
IT6551	SCATES, RICHARD
IT6552	SEIPOBI, TSHOGOFATSO, P
IT6553	RAMBA, BUKIWE JOYCE
IT6554	ROBINSON, ROWAN G
IT6555	SHAKOOR, ZOHEEB YASIEN
IT6556	SIBEKO, NOKUTHULA FAITH
IT6557	MEINTJIES, DANIEL
IT6558	MAGAXA, BUNTU L
IT6559	MAGWAZA, THULANI GLADSTONE
IT6560	MASINDI, ANZA
IT6561	MATUNDA, LWANDO



REG. NO.	SURNAME, NAME
IT6562	BANOO, MAHOMMED B
IT6563	BLAKE, RYAN
IT6564	FITHI, NINO M
IT6565	JOSEPH, ZAIN
IT6566	PHAKATHI, MANDISA
IT6567	MANAMELA, RAYMOND T
IT6568	VERMEULEN, ANDRE
IT6569	ADKINS, SHAIGAN
IT6570	Botha, Rico
IT6571	EMANDIEN, RAFEEQ
IT6572	AITCHSON, TERRI
IT6573	CERFF, WESLEY D
IT6574	DIALE, KATLEGO P
IT6575	SIBANDA, BOKANI
IT6576	NDIWENI, SIDUDUZILE
IT6577	MASENDU, VIOLET
IT6578	DINGISWAYO, VUMISA JEFFREY
IT6579	HAGEN, FRITZ
IT6580	JORDAN, ERNST
IT6581	JOSEPH, MOEGAMAT D
IT6582	KADANGWE, ALISON C
IT6583	MADOGOLA, BONGANI G
IT6584	NICHOLSON, ANNELISE R
IT6585	STROH, DIETER J
IT6586	GOPALAN, YAROMI
IT6587	OCHIENG, IRENE ADHIAMBO
IT6588	BASSON, CHANEL

REG. NO.	SURNAME, NAME
IT6589	DU PISANIE, DAVID HENRI
IT6590	MPOFU, SUNBOY MBONGENI
IT6591	MSEBENZI, TANYARADZWA M
IT6592	NDWEBI, VIWE UNATHI
IT6593	NKOSI, JABULANE
IT6594	BLOEM, JOHANNES PETRUS
IT6595	DAMON, SHAMSUNISHA
IT6596	NIEWENHUYS, ARMAND
IT6597	NGAWE, MASONWABE
IT6598	PIENAAR, DANIEL FREDERICK
IT6599	MAGAVU, NTOMBODIDI
IT6600	GOVO, ASHLEY RUTENDO
IT6601	SYVERSTEN, MARTIN
IT6602	ABRAHAMS, SERAJ
IT6603	CALLANAN, DEAN
IT6604	CHERONO, EMMY
IT6605	DAVIDS, RIZQAH
IT6606	STEYN, WILLEM
IT6607	ADAMS, JOEL-ROSS
IT6608	AMOHELANG, LITHEBE
IT6609	Maceba, khayakazi
IT6610	MPHEGO, PORTIA T
IT6611	OLIVER, JOHN PAUL
IT6612	RASEKHULA, AUDICIOUS TJOBO
IT6613	SHEPPARD, MARCO CHARLES
IT6614	VAN STADEN, JACO
IT6615	OOSTHUIZEN, FRANKE



REG. NO.	SURNAME, NAME
IT6616	MOKGOLO, KHOLOFELO HENDRIETTA
IT6618	GRANGER, YOLANDER
IT6619	CHAANE, ONKABETSE
IT6620	DAVY, ROY STEWART
IT6621	MRANQELWA, KWANELE
IT6622	CHIHUMBIRI, COLYN L
IT6623	MOGOJE, KATLEGO L
IT6624	MCCANN, BRADLEY CARL
IT6625	MPOFU, SIMON
IT6626	SLAMENG, YASEEN
IT6627	MASILELA, BOITUMELO
IT6628	SHABANGU, NTOMBIFUTHI HOPE
IT6629	MPALALA, ANDA
IT6630	MLANDU, KOLISA
IT6631	NXUMALO, NONDUMISO
IT6632	HEUNIS, IAN
IT6633	MOKGOTHU, THUTO
IT6634	ELIAS, MUHAMMED
IT6635	VAN DER NEST, WALDO
IT6636	ANTONIE, LE-JEAN CARMEN
IT6637	BHE, OLWETHU
IT6638	BIDI, ZIPHO ZIHLE
IT6639	OUMAR, YASEER ARFARD
IT6640	MAHESHANA, SIBONGISENI
IT6641	CRONJE, HENNO
IT6642	SPARKS, JOSHUA
IT6643	DU TOIT, HEYNRICH

REG. NO.	SURNAME, NAME
IT6644	DE BEER, NICHOLAS
IT6645	MASHEBA, SAKHILE
IT6646	RABI, TSHIDISO WARREN
IT6647	ALFIRS, HENRY
IT6648	MABINDLA, KHANYISA S
IT6649	MOCOANCOENG, CHOARO CASWELL
IT6650	NTOMBELA, BOGOLO
IT6651	ALBERTS, TIAAN
IT6652	BASSON, ALBERT MAURICE
IT6653	BUYEYE, YONELA
IT6654	DAVIS, ANDREW
IT6655	KGORI, AUBREY
IT6656	MAPUKATA, MKANGELI
IT6657	NGWEPE, LUSCA KHAPHANTSHA
IT6658	MAHAO, LEHLOENYA
IT6659	SCHOEMAN, STEFANUS
IT6660	SEKGOTHUDI, KAGISO
IT6661	INNO, RAPULA MACDONALD
IT6662	MAROBE, TEBOGO PETRONELLA
IT6663	LUDIDI, NOMVULA
IT6664	VAN WYK, PIETER
IT6665	MOKWENA, BOITUMELO
IT6666	NOMBOMBO, SIVE
IT6667	NAUDE, KATHLEEN
IT6668	POND, PATRICK
IT6669	NKUNA, FUMANI CYRIL
IT6670	VAN DER MERWE, DEMI



REG. NO.	SURNAME, NAME
IT6671	SCHWARTZ, VAUGHN
IT6672	NEL, JANUS HENDRIK
IT6673	PAINTER, QUINTON WILLEM
IT6674	PUTA, MABHELONKE
IT6675	POOE, CEDRIC THABISO
IT6676	KRAN, LWANDO
IT6677	LUSABA, SINDISIWE
IT6678	Mosalaesi, Tsholofelo Portia
IT6679	MJEKULA, PHIWE
IT6680	FOURIE, PHILIPPUS PETRUS
IT6681	NGESI AYANDA
IT6682	ARMSTRONG, MATTHEW RICHARD
IT6683	KADUKU, ANDREW
IT6684	KRUGER, YONELLE
IT6685	MAVHUNGA, KUDZAI DUNSTAN
IT6686	ROELEVELD, PIETER DIRK
IT6687	TOPLIS, KENNETH HUGH
IT6688	GORR, AUGUST ALBERTUS
IT6689	MATAMO, PINKY
IT6690	GREYLING, FRANZ HENDRIK
IT6691	VAN DER SCHIJFF, LIEZEL
IT6692	CROSLEY, JAYSON SHAWN
IT6693	JORDAAN, ANDREAS GREYLING
IT6694	YOUNG, JOSHUA
IT6695	JAKINS, MATTHEW
IT6696	OMAR, ZAIN
IT6697	SUKATI, QEDA NDUMISO

REG. NO.	SURNAME, NAME
IT6698	VAN BLERK, GERALD
IT6699	TERBLANCHE, JARRYD
IT6700	VISAGIE, LAUREN LEE
IT6701	NETO, JOAO VINCENTE GONCALVES
IT6702	EDWARDS, ABDUL KAYUM
IT6703	TLOU, KELEBOGILE
IT6704	ISMAIL, UZAIR AZIZ
IT6705	MAPHOSO, MOTSEKEDI TITUS
IT6706	BARNETT, JOHN
IT6707	VAN SCHALKWAYK, TAYNA LEONIE
IT6708	COETZER, KAROLIEN
IT6709	VAN RENSBURG, TESSA DANIELLE
IT6710	MPONDWANA, SIKELELWA YONDELA
IT6711	BUCHANAN, RICHARD PATRICK
IT6712	BRINK, MICHAEL
IT6713	LEKABA, NKAGISANG PLEASURE
IT6714	ERASMUS, JUAN
IT6715	WAGNER, LANE
IT6716	BLACK, ANDREW ROSS
IT6717	SIGONYELA, UTHIMNA FAITH
IT6718	COETZEE, DRIAN JOSUA
IT6719	KOEKEMOER, STEFAN LOUW
IT6720	MWANIKI, DIANA MUTHONI
IT6721	SITHOLE, ZANELE PRETTY
IT6422	ZINDOGA, ZEPHANIA
IT6723	DREYER, HANANJA SUSANNA JOHANNA
IT6724	NTULI, SIBANI LUNGISANI



REG. NO.	SURNAME, NAME
IT6725	BENTLEY, MEGAN PAMELA
IT6726	DUBE, MTHULISI
IT6727	MASEMOLA, MAKHAKHOLA TEBOGO
IT6728	CELE, LUNGANI MAGNIFICIENT
IT6729	MASSAWA, DIANA ACHOLA
IT6730	SAMBO, SANGWANI
IT6731	SHROSBREE, ZANE LOIR
IT6732	MOKOENA, TEBOGO BRIDGET
IT6733	ROODE, NORTJE JOHANNES
IT6734	RAMUGONDO, MPHO
IT6735	MHLAULI, PHUMEZA
IT6736	MOREMI, KGAUGELO JOSHUA
IT6737	MADIKOLOGA, BOIPELO MOTLALEPULE
IT6738	JOUBERT, JOHANNES STEPHANUS
IT6739	BARNABAS, TEBELLO
IT6740	NGOBENI, SOLANI
IT6741	NCUBE, CWEBILE
IT6742	BRECHER, NICO BAREND
IT6743	SIBANYONI, SYLVIA LINDIWE
IT6744	BEY, NAZIM
IT6745	MAHLO, KOPANO LEFOKE

REG. NO.	SURNAME, NAME
IT6746	MLOBOTHI, KHAYALETHU
IT6747	STEVENS, ALVIN EDWARD
IT6748	LE GRANGE, JEANIKA
IT6749	ZULU, NOKWANDA OLWETHU
IT6750	KHAN, MUHAMMAD ISMAIL
IT6751	LANCASTER, DANIEL JEFFREY
IT6752	CHOKOE, IKE MASENSHIANE
IT6753	MOYO, MTHULISI
IT6754	ADDISON, WESLEY MICHAEL
IT6755	AMON, BLAINE JUDE
IT6756	VENTER, MECHIEL
IT6757	JENSEN, JOHANN PAUL PETER
IT6758	PATTINSON, MARK
IT6759	THOANE, KEDIBONE LINDA
IT6760	MKHIZE, SHULAMI
IT6761	VERHOEVEN, MARTIN
IT6762	RUSSELL, RICHARD
IT6763	ROSSOUW, RENIER
IT6768	DIKGWELI, THABANG JUSTICE
IT6799	ALICK, CHRISTOPHER



### 2015 GUIDELINE TIME CHARGES FOR THE PRIVATE SECTOR

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### GUIDELINE TIME CHARGE FOR THE PRIVATE SECTOR

#### 2015

The South African Council for the Quantity Surveying Profession (SACQSP) has approved the following guideline hourly time charge rates per clause 7.1 of the Guideline Tariff of Professional Fees for professional quantity surveying services with effect from 1 September 2015.

Registered Professional Principals<sup>1</sup>:

not exceeding 5 years experience <sup>2</sup>	R 850.00
exceeding 5 years and not exceeding 10 years experience <sup>2</sup>	R 1 700.00
exceeding 10 years experience <sup>2</sup>	R 2 400.00
specialist work <sup>3</sup> (minimum 10 years experience <sup>2</sup> )	R 3 000.00

The time charge for other personnel is 17c per R100 of gross annual remuneration, applicable at the time the service is rendered

The above charges exclude any disbursements as prescribed in clause 8.0 of the Guideline Tariff of Professional Fees

All hourly rates exclude VAT as prescribed in clause 1.2 of the Guideline Tariff of Professional Fees

- <sup>1</sup> "Principal", for this purpose, is a person who acts as a partner, a sole proprietor, a director or a member who, jointly or severally with other partners, co-directors or co-members, bears the risks of the business, or a person who takes responsibility for projects and related liabilities of such practice and where such person's level of expertise and relevant experience is commensurate with such position
- <sup>2</sup> "Experience", for this purpose, commences from the date of being awarded professional quantity surveyor (PrQS) registration status by the SACQSP
- <sup>3</sup> "Specialist work", other than expert witness, mediator, arbitrator or umpire, for this purpose, is work of a specialist nature performed by a quantity surveyor who has more than 10 years experience as a PrQS as well as specialist knowledge and expertise in the construction industry

Patience More REGISTRAR Approved – 1st September 2015













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