**PARLIAMENT OF THE REPUBLIC OF SOUTH AFRICA**

**NATIONAL ASSEMBLY**

**WRITTEN REPLY**

**QUESTION NO: 681**

**DATE OF PUBLICATION: 09 MARCH 2018**

**QUESTION PAPER NO:**

**DATE OF REPLY:**

**Mr C Mackenzie (DA) to ask the Minister of Telecommunications and Postal Services:**

(1) What (a) number of regular and special meetings did the .ZA Domain Name Authority (ZADNA) board hold in the past two years, (b) are the details of each register of attendance, agenda and decisions made at each meeting and (c) was the venues and costs for (aa) catering, (bb) accommodation, (cc) travel and (dd) directors’ fees in respect of each meeting;

(2) Whether there has been any change to the .ZADNA board in the specified period; if so, (a) what were the reasons for all resignations and/or removal from the board, including (b) by whom the decision was made, (c) on what date did each removal and/or resignation occur and (d) what are the names of the persons who (i) replaced board members who resigned and (ii) on what date will the new members be joining the board?

**NW755E**

**REPLY:**

**I have been informed by .ZADNA as follows:**

(1)(a) In the past 2 (two) years (2016/17 & 2017/18), ZADNA had a total of thirteen (13) meetings, 9 (nine) being regular Board meetings and 4 (four) being special Board meetings

(b) Directors’ Board meeting attendance

**Directors’ Board meeting attendance for 2016/17**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Director name** | **Board meeting dates** | | | | | | | **Total number of meetings attended by Directors** |
| **12 May 2016** | **22 July 2016** | **1 August 2016** | **25 October 2016** | **26 October 2016** | **26 January 2017** | **10 February 2017** |  |
| Motlatjo Ralefatane |  |  |  |  |  |  |  | 7 |
| Ant Brooks |  |  |  |  |  |  |  | 7 |
| Nirvani Dhevcharran |  | X |  |  |  |  | X | 5 |
| Mcebo Khumalo |  |  |  |  |  |  |  | 7 |
| Nono Mohutsioa-Mathabathe |  |  |  |  |  |  |  | 7 |
| Mokgadi Morata |  | X |  |  | X |  | X | 4 |
| Nondumiso Mzizana |  |  |  |  |  |  |  | 7 |
| Mfana Msibi |  |  |  |  |  |  |  | 7 |
| Jonty Tshipa |  |  | X |  |  |  |  | 6 |

**Directors’ Board meeting attendance for 2017/18**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Director name** | **Board meeting dates** | | | | | | **Total number of meetings attended by Directors** |
| **24 April 2017** | **25 May 2017** | **19 July 2017** | **25 October 2017** | **12 December 2017** | **09 February 2018** |  |
| Motlatjo Ralefatane |  |  |  |  |  |  | 6 |
| Ant Brooks |  |  |  |  |  |  | 6 |
| Nirvani Dhevcharran |  | X |  |  |  |  | 5 |
| Mcebo Khumalo |  |  |  |  |  |  | 6 |
| Nono Mohutsioa-Mathabathe |  |  |  |  |  |  | 6 |
| Mokgadi Morata |  | X |  |  | X |  | 4 |
| Nondumiso Mzizana |  |  |  |  | X |  | 5 |
| Mfana Msibi |  |  |  |  |  |  | 6 |
| Jonty Tshipa |  |  |  |  |  |  | 6 |

Details of each meeting date, register of attendance, agenda, decisions made at each meeting.

|  |  |  |  |
| --- | --- | --- | --- |
| **Meeting date** | **Register of Attendance** | **Agenda** | **Decisions** |
| 12 May A2016 | 9 Directors attended | 2015/2016 Quarter 4 Report, ZADNA’s office relocation. | The meeting approved the ZADNA relocation cost and the Q4 report. |
| 22 July 2016 | 7 Directors attended | 2015/16 Annual Report.  Board Self Evaluation.  Salary Grading Framework. | Staff salary grading and organogram was approved. |
| 01 August 2016 | 7 Directors attended | ZADNA’s director application to the vacant position of the Policy and Regulation Manager | The director must resign if she get appointed to the position. |
| 25 October 2016 | 9 Directors attended | Revised 2017/2018 to 2019/2020 strategic plans and objectives. | 2017/2018 to 2019/2020 strategic plans and objectives were approved |
| 26 October 2016 | 8 Directors attended | Appointment of Internal Auditor.  Approval of the successful candidates on ZADNA’s vacant post | The internal Auditor was approved  Staff appointment was approved |
| 26 January 2017 | 9 Directors attended | Directors will pay PAYE from their fees | Quarter 4 report, Risk Register, ZADNA contribution to directors Pay As you Earn (PAYE) , Amended committee charters |
| 10 February 2017 | 7 Directors attended | Approval of 2017/18 Strat plan.  ZADNA’s policies | 2017/18 Strat plan and budget was approved.  Four policies were approved |
| 24 April 2017 | 8 Directors attended | Delegation of MY .ZA.  ZACR fee dispute progress report.  Q4 Management & Finance Report | MY.ZA was approved.  Q4 report was approved |
| 25 May 2017 | 7 Directors attended | Workshop to discuss Registry- Registrar Regulations | It was a workshop |
| 19 July 2017 | 9 Directors attended | ZACR & ZADNA operating agreement.  16/17 Audited Annual Financial Statement.  Second Level Domain delegation | ZADNA should get lawyers to provide confirmation for the high level probability on the recoverable debtors regarding the AFS based on ZACR fee dispute case. |
| 25 October 2017 | 9 Directors attended | Internal Auditor Progress Report.  Risk Management.  Board committee reports  Appointment of the external Auditor | Rakoma and Associates was approved as ZADNA external Auditor |
| 12 December 2017 | 9 Directors attended | ZADNA Annual General Meeting, CEO ‘s leave pay, Withdrawal from ZADNA investment account | The 2017 AGM scheduled for 15 December 2017 should proceed as planned.  The Board should request the members attending the AGM to adjourn the 2017 AGM to allow for ZADNA, PWC and Mosimane Inc. time to resolve the issue of the legal opinion that would meet PWC’s requirement for issuing an unqualified audit opinion.  Investment withdrawal was approved.  CEO’s leave pay was approved |
| 09 February 2018 | 7 Directors attended | 2018/19 Strat plan and budget.  ZACR fee dispute.  Registry –Registrar Licencing Regulations.  Company Secretary  Extension of the Internal Auditor contract | ZADNA approved the budget based on R7.00 per domain.  The company secretary position was deferred until ZADNA is in a better financial position.  The Internal Auditor was requested to send the three year plan. |

(c) The total cost for venues during the period was R67 000. Most of the venue costs were incurred in 2015/2016 before ZADNA relocated to its current premises in September 2016. The amount of R67 000 covers the period from 2016 to date.

(aa) Total costs for catering amounted to R32 500

(bb) The cost for accommodation was R20 400. The accommodation cost was largely for a Director who is based in KZN leaving with disability that requires him to travel with an assistant.

(cc) The cost for travel was R111, 500 for two directors and an assistant to the director.

(dd) Directors’ fees in respect of each meeting

|  |  |
| --- | --- |
| **Meeting date** | **Directors fees** |
| 12 May 2016 | R90 000 |
| 22 July 2016 | R70 000 |
| 01 August 2016 | R70 000 |
| 25 October 2016 | R90 000 |
| 26 October 2016 | R80 000 |
| 26 January 2017 | R90 000 |
| 10 February 2017 | R70 000 |
| 24 April 2017 | R70 000 |
| 25 May 2017 | R70 000 |
| 19 July 2017 | R90 000 |
| 25 October 2017 | R90 000 |
| 12 December 2017 | R70 000 |
| 09 February 2018 | R90 000 |

(2) The ZA Domain Name Authority Board has not changed in the past two years.