**NATIONAL ASSEMBLY**

**WRITTEN REPLY**

**QUESTION 344 / NW 366E**

**MINISTER OF AGRICULTURE, FORESTRY AND FISHERIES:**

**Ms D Van der Walt (DA) to ask the Minister of Agriculture, Forestry and Fisheries:**

**QUESTION:**

(a)      What is the total amount that was (i) budgeted for and (ii) spent on his private office (aa) in each of the past three financial years and (bb) since 1 April 2017 and (b) what was the (i) remuneration, (11) salary level, (iii) job title , (iv) qualification and (v) job description of each employee appointed in his private office in each of the specified periods? **NW366E**

**REPLY:**

All appointments in the Office of the Minister were effected in terms of Chapter 8 of the Ministerial Handbook and in accordance with Chapter 1, Part VII, Paragraph C.1B of the former Public Service Regulations, 2001 and Chapter 4, Part 4, Regulation 66 of the new Public Service Regulations, 2016 which came into effect on 1 August 2016.

Chapter 8 of the Ministerial Handbook does not provide guidelines in terms of the salary levels of core staff in the Ministry and leaves such discretion to executive authorities. The salary levels of remuneration of the staff in the Ministry were effected in terms of Chapter1, Part V, Paragraph C.3 of the former Public Service Regulations, 2001. This provision was, however amended with Regulation 44 of the newly promulgated Public Service Regulations, 2016, which came into effect on 1 August 2016.

The updated post establishment is attached.

(a)(i),(ii) and (aa)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **2014/2015** | | **2015/2016** | | **2016/2017** | |
| (i) Budget  (R’000) | (ii) Expenditure  (R’000) | (i)Budget  (R’000) | (ii)Expenditure  (R’000) | (i)Budget  (R’000) | (ii)Expenditure  (R’000) |
| 25 272 | 24 594 | 24 342 | 24 336 | 24 439 | 26 378 |

(bb)

**Since 1 April 2017**

|  |  |
| --- | --- |
| (i) Budget  (R’000) | (ii) Expenditure  (R’000) |
| 27 181 | 20 678 |

(b)(i),(ii),(iii),(iv) and (v)

**2014/2015**

| Remuneration | Salary level | Job title | Qualification | Job description  (Benchmarked job descriptions from DPSA attached) | Appointment date |
| --- | --- | --- | --- | --- | --- |
| R 1 219 737.00 | 15 | \*Chief of Staff | Masters degree in Public Management and Development | Attached | 2013/02/06 - 2014/09/17  Now placed as  Director: ICT Special Projects Coordinator |
| R 1 201 713.00 | 15 | \*Chief of Staff | Primary Teachers Diploma | Attached | 2014/09/18 -2015/08/31  Now placed as Food Security & Agrarian Reform Coordinator (Branch: FSAR) |
| R 988 152.00 | 14 | Media Liaison Officer | MA | Attached | 2014/07/01 -  2015/08/18  Placed as Director: Communication Services (CPT)  Contract expired 2017/06/30 |
| R 988 152.00 | 14 | Parliamentary Officer | BA | Attached | 2014/07/01 - 2017/06/30  Contract expired |
| R 630 822.00 | 12 | Administrative/ Private Secretary | Grade 12 | Attached | 2014/07/22  to date |
| R 278 979.00 | 12 | Assistant Appointments & Administrative Secretary | National Diploma | Attached | 2012/11/01 - 2016/06/30  Resigned |
| R 227 802.00 | 8 | Secretary/Receptionist (PTA) | Grade 8 | Attached | 2001/11/01  to date |
| R 227 802.00 | 8 | Secretary/Receptionist (CPT) | Grade 12 | Attached | 2006/12/13  to date |
| R 532 278.00 | 11 | Senior Registry Clerk | B. Admin | Attached | 2009/10/02  to date |
| R 183 438.00 | 7 | Driver/Messenger | Grade 6 | Attached | 1992/08/12  to date |
| R 1 201 713.00 | 15 | Special Adviser | Masters degree in Governance and Political Transformation |  | 2014/07/02 to date |
| R 1 201 713.00 | 15 | Special Adviser | Diploma in Fine and Commercial Arts |  | 2014/07/02 to date |
| R 1 742 751.00 | 16 | \*\* Special Adviser | B. Ed |  | 2011/01/01 - 2014/06/30  Contract expired |
| R 1 570 254.00 | 16 | \*\* Special Adviser | Grade 12 |  | 2012/11/01 - 2014/06/30  Contract expired |

**\*** Different periods of appointment in same financial year.

**\*\*** Special Advisers to the former Minister in the 2014/2015 financial year.

**2015/2016**

| Remuneration | Salary level | Job title | Qualification | Job description (Benchmarked job descriptions from DPSA attached) | Appointment date |
| --- | --- | --- | --- | --- | --- |
| R1267 806.00 | 15 | \*Chief of Staff | Primary Teachers Diploma | Attached | 2014/09/18 -2015/08/31  Now placed as Food Security & Agrarian Reform Coordinator (Branch: FSAR) |
| R1299501.00 | 15 | \*Chief of Staff | B. Sc | Attached | 2015/09/03 - 2016/05/31  Resigned |
| R1068 564.00 | 14 | \*Media Liaison Officer | BA Corporate Communications | Attached | 2015/08/24  to date |
| R1042 500.00 | 14 | \*Media Liaison Officer | MA | Attached | 2014/07/01 - 2015/08/18  Placed as Director: Communication Services (CPT)  Contract expired 2017/06/30 |
| R1068 564.00 | 14 | Parliamentary Officer | BA | Attached | 2014/07/01 - 2017/06/30  Contract expiry |
| R 674 979.00 | 12 | Administrative Secretary | Grade 12 | Attached | 2014/07/22  to date |
| R1068 564.00 | 14 | Administrative/ Private Secretary | Grade 12 | Attached | 2015/08/24 -  2017/07/31  Now placed as  Deputy Director: Executive Implementation & Secretariat Support |
| R 674 979.00 | 12 | Assistant Appointments & Administrative Secretary | National Diploma | Attached | 2012/11/01 - 2016/06/30  Resigned |
| R 243 747.00 | 8 | Secretary/Receptionist (PTA) | Grade 8 | Attached | 2001/11/01  to date |
| R 243 747.00 | 8 | Secretary/Receptionist (CPT) | Grade 12 |  | 2006/12/13  to date |
| R 612 822.00 | 11 | Senior Registry Clerk | B. Admin | Attached | 2009/10/02  to date |
| R 196 278.00 | 7 | Driver/Messenger | Grade 6 | Attached | 1992.08.12  to date |
| R1299 501.00 | 15 | Special Adviser | Masters degree in Governance and Political Transformation |  | 2014/07/02  to date |
| R1299 501.00 | 15 | Special Adviser | Diploma in Fine and Commercial Arts |  | 2014/07/02  to date |

**\*** Different periods of appointment in same financial year.

**2016/2017**

| Remuneration | Salary level | Job title | Qualification | Job description  (Benchmarked job descriptions from DPSA attached | Appointment date |
| --- | --- | --- | --- | --- | --- |
| R 1 299 501.00 | 15 | Chief of Staff | B. Sc | Attached | 2015/09/03 - 2016/05/31  Resigned |
| R 1 068 564.00 | 14 | Media Liaison Officer | BA Corporate Communications | Attached | 2015/08/24  to date |
| R 1 068 564.00 | 14 | Parliamentary Officer | BA | Attached | 2014/07/01 - 2017/06/30  Contract expiry |
| R 898 743.00 | 13 | Administrative Secretary | Grade 12 | Attached | 2014/07/22  to date |
| R 1 068 564.00 | 14 | Administrative/ Private Secretary | Grade 12 | Attached | 2015/08/24 -  2017/07/31  Now placed as  Deputy Director: Executive Implementation & Secretariat Support |
| R 726 276.00 | 12 | \*Assistant Appointments & Administrative Secretary | BA (Hons), HED (undergraduate), Postgraduate Diploma: Management | Attached | 2016/07/25  to date |
| R 726 276.00 | 12 | \*Assistant Appointments & Administrative Secretary | National Diploma | Attached | 2012/11/01 - 2016/06/30  Resigned |
| R 262 272.00 | 8 | Secretary/Receptionist (PTA) | Grade 8 | Attached | 2001/11/01  to date |
| R 262 272.00 | 8 | Secretary/Receptionist (CPT) | Grade 12 | Attached | 2006/12/13  to date |
| R 612 822.00 | 11 | Senior Registry Clerk | B. Admin | Attached | 2009/10/02  to date |
| R 211 194.00 | 7 | Driver/Messenger | Grade 6 | Attached | 1992.08.12  to date |
| R 1 299 501.00 | 15 | Special Adviser | Masters degree in Governance and Political Transformation |  | 2014/07/02  to date |
| R 1 299 501.00 | 15 | Special Adviser | Diploma in Fine and Commercial Arts |  | 2014/07/02 to date |

**\*** Different periods of appointment in same financial year.

**Since 1 April 2017**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Remuneration | Salary level | Job title | Qualification | Job description  (Benchmarked job descriptions from DPSA attached | Appointment date |
| R 1 127 334.00 | 14 | Chief of Staff | Master of Arts | Attached | 2017/04/01  to date |
| R 1 068 564.00 | 14 | Media Liaison Officer | BA Corporate Communications | Attached | 2015/08/24  to date |
| R 948 174.00 | 13 | \*Parliamentary Officer | Bachelor of Arts | Attached | 2017/10/01 |
| R 1 127 334.00 | 14 | \*Parliamentary Officer | BA | Attached | 2014/07/01 - 2017/06/30  Contract expiry |
| R 948 174.00 | 13 | Administrative Secretary | Grade 12 | Attached | 2014/07/22  to date |
| R 1 127 334.00 | 14 | Administrative/ Private Secretary | Grade 12 | Attached | 2015/08/24 -  2017/07/31  Now placed as  Deputy Director: Executive Implementation & Secretariat Support |
| R 779 295.00 | 12 | Assistant Appointments & Administrative Secretary | BA (Hons), HED (undergraduate), Postgraduate Diploma: Management | Attached | 2016/07/25  to date |
| R 281 418.00 | 8 | Secretary/Receptionist (PTA) | Grade 8 | Attached | 2001/11/01 |
| R 281 418.00 | 8 | Secretary/Receptionist (CPT) | Grade 12 | Attached | 2006/12/13  to date |
| R 657 558.00 | 11 | Senior Registry Clerk | B. Admin | Attached | 2009/10/02 |
| R 226 611.00 | 7 | Driver/Messenger | Grade 6 | Attached | 199/08/12  to date |
| R 1 370 973.00 | 15 | Special Adviser | Masters degree in Governance and Political Transformation |  | 2014/07/02  to date |
| R 1 370 973.00 | 15 | Special Adviser | Diploma in Fine and Commercial Arts |  | 2014/07/02  to date |

**\*\*** Different periods of appointment in same financial year.