

MINISTRY

AGRICULTURE, LAND REFORM AND RURAL DEVELOPMENT REPUBLIC OF SOUTH AFRICA

**WRITTEN REPLY**

**QUESTION 267 / NW1233E**

**MS A M M WEBER (DA) TO ASK THE MINISTER OF AGRICULTURE, LAND REFORM AND RURAL DEVELOPMENT:**

**QUESTION:**

What (a) total amount is budgeted for her private office for the 2019-20 financial year and (b) was the (i) total remuneration, (ii) salary level, (iii) job title, (iv) qualification and (v) job description of each employee appointed in her private office since 1 May 2019? **NW1233E**

**REPLY:**

1. R26,369,000
2. (i) Total Remuneration (ii) salary level and (iii) job title

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Component** | **Subcomponent** | **Post Description** | **Post Salary Level** | **Post Costing** |
| Office of the Chief of Staff | Private Office | Private Secretary | 13 | 1 005 063  |
| Office of the Chief of Staff | Private Office | Community Outreach Officer | 11 | 733 257  |
| Office of the Chief of Staff | Private Office | Assistant Appointment Secretary | 9 | 376 596  |
| Office of the Chief of Staff | Private Office | Secretary/Receptionist | 7 | 257 508  |
| Office of the Chief of Staff | Private Office | Domestic Worker | 3 | 122 595  |
| Office of the Chief of Staff | Private Office | Domestic Worker | 3 | 122 595  |
| **TOTAL** | **2 617 614** |

(b) (iv) highest qualification and (v) job description

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| --- | --- | --- | --- |
| **Post Description** | **Post Status** | **Highest Qualification** | **Job description** |
| Private Secretary | Filled | B.Com (HRM) | Provide a direct secretarial support service to the Executive Authority. |
| Community Outreach Officer | Vacant |  | To facilitate Member’s interface with Citizens on matters falling within portfolio |
| Assistant Appointment Secretary | Vacant |  | Assist the appointments/private and administrative secretaries to provide a direct support service to the executive authority. |
| Secretary/Receptionist | Filled | BA Art (Hons) Psychology | To render a secretarial and receptionist service to the office of the Executive Authority |
| Domestic Worker | Vacant |  | The main purpose of this position is” To provide household service aid |
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