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| **FILLING OF DDG POSTS** | **PLANNED DUE DATES** | **AMMENDED DUE DATES** | **PROGRESS** |
| Review of Job Descriptions and Advertisement by DG. | 11 May 2018 |  | Job description and Advert has been submitted to the DG. |
| Job Evaluation | 31 May 2018 |  | Job Evaluation finalised and recommendation made by JE Panel on 28 February 2018. Grading to be approved by the Minister. |
| EA to review the Job Description and Advert and sign off | 1 June 2018 |  |  |
| Advertise (minimum of 2 weeks) | 15 June 2018 |  |  |
| EA to appoint selection panel (Minister of DSBD, 2 Ministers and the DG) | 15 June 2018 |  |  |
| Shortlisting and Interviews conducted | 13 July 2018 |  |  |
| Competency Assessment (2 candidates) and verifications | 27 July 2018 |  |  |
| Approval of recommended candidate by Minister | 15 August 2018 |  |  |
| Recommendation for consultation with MPSA | 15 August 2018 |  |  |
| MPSA to obtain Cabinet approval | By 31 August 2018 |  |  |

**ACTION PLAN FOR THE FILLING OF THE DIRECTOR GENERAL POST**

**NOTE:** The dates on the action plan are dependent on the availability of the Ministers (Panel Members) as well as the cabinet schedule (presentation at cabinet for approval).