

**NATIONAL ASSEMBLY**

**QUESTION FOR WRITTEN REPLY**

**DUE DATE: TUESDAY, 6 APRIL 2021**

**“1004. Mr J N de Villiers (DA) to ask the Minister of Small Business Development:**

**(1) In light of confirmation on Wednesday, 10 March 2021, by the Director-General of the Department of Public Service and Administration of endemic post vacancies within various government departments, (a) what (i) total number of posts in her department are currently vacant and not occupied and (ii) are the relevant details of each specified post and (b) for how long has each post been vacant;**

**(2) (a) what total number of vacant posts in her department are occupied on an acting basis and (b) for how long has each specified post been vacant?” NW1172E**

**REPLY:**

1(a)(i) As on 25 March 2021, the department had 24 vacancies.

(ii) Relevant details of vacant posts and vacant since:

| 1. **Details** | | | | | 1. **Duration** | |
| --- | --- | --- | --- | --- | --- | --- |
| **No** | **Post Job Title Description** | **Post Salary Level** | **Recruitment Status** | **Vacant since** |  |
| 1. | Director-General | 16 | Pending decision from Cabinet | 2018-10-01 | 2 Years,5 Months |
| 2. | Deputy Director-General: Enterprise Competitiveness Support | 15 | Advertisement Process | 2018-08-01 | 2 Years, 7 Months |
| 3. | Deputy Director-General: Integrated Cooperatives Development | 15 | Delayed – Pending Structure Consultation | 2017-04-01 | 3 Years, 11 Months |
| 4. | Chief Director: Blended Finance | 14 | To be re-Advertised | 2018-09-20 | 2 Years,5 Months |
| 5. | Media Liaison Officer | 13 | Pending decision from Minister | 2021-02-05 | 1 Month |
| 6. | Director: Blended Finance | 13 | Screening and reference checks | 2020-04-01 | 11 Months |
| 7. | MR6 Legal Administration Officer Senior | 12 | Candidate declined offer - Alternative recruitment methods proposed:  Head-hunting | 2020-12-01 | 3 Months |
| 8. | Deputy Director: Blended Finance | 11 | Screening and reference checks | 2019-11-01 | 1 Year,4 Months |
| 9. | Deputy Director: Supplier Development | 11 | Competency assessment, screening and reference checks | 2020-11-01 | 4 Months |
| 10. | Assistant Director: Entrepreneurship Prog Development and Design | 9 | To be advertised | 2021-01-01 | 2 Months |
| 11. | Assistant Administrative Secretary | 9 | To be advertised | 2019-0-701 | 1 Year, 8 Months |
| 12. | Executive Assistant | 9 | Delayed – Pending consultation with MPSA | 2016-11-01 | 4 Years, 4 Months |
| 13. | Assistant Director: Human Resource Administration | 9 | Delayed – Pending consultation with MPSA | 2019-06-01 | 1 Year, 9 Months |
| 14. | Assistant Director: Enterprise and Supplier Development | 9 | Screening and reference checks | 2019-03-01 | 2 Years |
| 15. | Assistant Director: Local Economic Development and Informal Business | 9 | To be advertised | 2021-03-25 | 1 day |
| 16. | Business Development Officer | 8 | Advertised | 2020-09-01 | 6 Months |
| 17. | Business Development Officer | 8 | Advertised | 2019-07--12 | 1 Year, 7 Months |
| 18. | Enterprise & Supplier Development Officer | 8 | Screening and reference checks | 2019-10-01 | 1 Year, 5 Months |
| 19. | Logistics Officer | 7 | Screening and reference checks | 2020-02-01 | 1 Year, 1 Month |
| 20. | Human Resources Practitioner | 7 | Offer Made – Candidate will assume duty on 25 March | 2019-01-01 | 2 Years, 2 Months |
| 21. | Senior Personnel Officer | 6 | Screening and reference checks | 2020-01-01 | 1 Year, 2 Months |
| 22. | Administrator | 6 | Screening and reference checks | 2019-10-01 | 1 Year, 5 Months |
| 23. | Administrator | 6 | Screening and reference checks | 2019-10-01 | 1 Year, 5 Months |
| 24. | Domestic Worker | 3 | To assume duty 29 March | 2021-02-23 | 23 Days |

2.(a) Three (3) employees have been appointed in acting positions as follows:

| **(a) Details** | | | | | | **(b) Time** |
| --- | --- | --- | --- | --- | --- | --- |
| **No** | **Post Job Title Description** | **Post Salary Level** | **Recruitment Status** | **Vacant Since** | **Acting Period** |
| 1. | Director-General | 16 | Pending decision from Cabinet | 2018-10-01 | 2018-10-01 | 2 Years, 5 Months |
| 2. | Deputy Director-General: Enterprise Competitiveness Support | 15 | Advertisement Process | 2018-08-01 | 2018-08-01 | 2 Years, 7 Months |
| 3. | Director: Blended Finance | 13 | Screening and reference checks | 2020-04-01 | 2020-04-01 | 11 Months |

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**Response Recommended By:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**MR LINDOKUHLE MKHUMANE**

**ACTING DIRECTOR GENERAL: DEPARTMENT OF SMALL BUSINESS DEVELOPMENT**

**DATE:**

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**RESPONSE RECOMMENDED BY:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**MS ROSEMARY CAPA, MP**

**DEPUTY MINISTER OF SMALL BUSINESS DEVELOPMENT**

**DATE:**

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**RESPONSE APPROVED BY:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**MS KHUMBUDZO NTSHAVHENI, MP**

**MINISTER OF SMALL BUSINESS DEVELOPMENT**

**DATE**: