



PARLIAMENT
OF THE REPUBLIC OF SOUTH AFRICA

Quarter 4 Performance Report 2022/23

JANUARY – MARCH 2023

PARLIAMENT OF THE REPUBLIC OF SOUTH AFRICA

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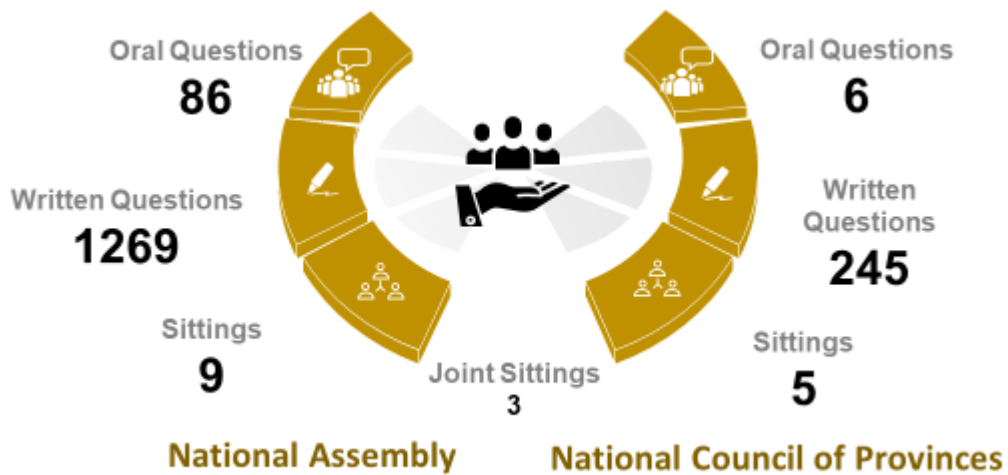
1. EXECUTIVE SUMMARY

The Accounting Officer is required to report on the performance of Parliament's administration as per the legislative mandate outlined in the FMPPLA (Act No. 10 of 2009). The quarter 4 report is drafted as per the revised 2022/23 Annual Performance Plan (APP) tabled in April 2022. The report tracks 12 indicators, 3 related to the parliamentary programme, and 9 related to Member satisfaction. Of the 12 indicators outlined in the APP, 11 were measured and all met or exceeded their target (11 targets listed below):

- % Member Satisfaction (ICT)
- % Member Satisfaction (Facilities Management)
- % Member Satisfaction (Capacity Building)
- Number of NA programmes adopted
- Number of NCOP programmes adopted
- % Member Satisfaction (Research Services)
- % Member Satisfaction (Content Advice)
- % Member Satisfaction (Procedural Advice)
- % Member Satisfaction (Legal Advice)
- % Member Satisfaction (Committee Support)
- % Member Satisfaction (Public Participation)

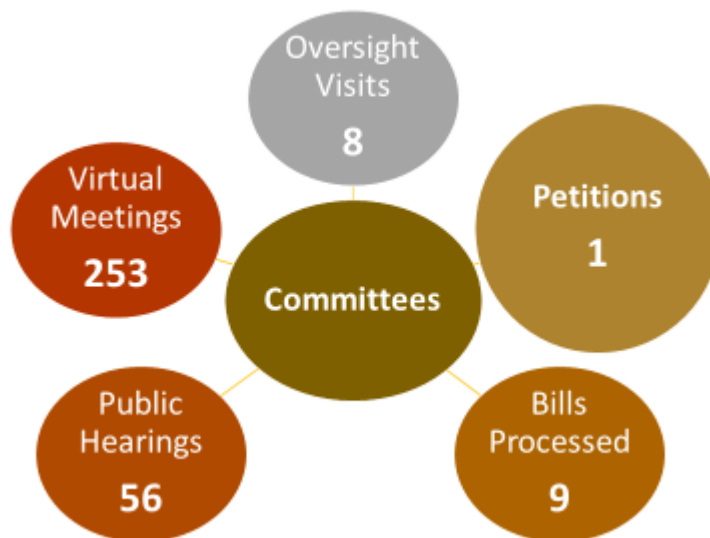
2. THE BUSINESS OF PARLIAMENT

The Houses of Parliament

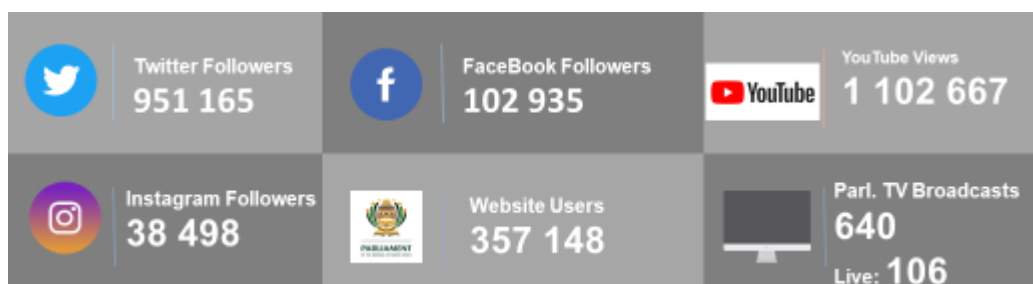


4

Committees



Public Participation via Multimedia Platforms



2.1 National Assembly

The House held the following debates for the period under review:

- The President's State-of-the-nation Address
- International Women's Day - A year of decisive action to advance women's rights in South Africa, Africa and the World
- Human Rights Day - Consolidating and sustaining human rights culture into the future

The National Assembly held 8 Mini Plenaries for the period under review on the following:

- Expanding domestic investment in infrastructure development to improve access to basic services for communities and the overall performance of the local economy as part of inclusive growth and development
- Draft Resolution calling for downgrading of the South African embassy in Israel until such time Israel respects the rights of Palestinians
- Upgrading informal settlements to create inclusive and sustainable human settlements in cities
- Draft Resolution on establishing an ad hoc committee in terms of Rule 253 to inquire into the full extent of the alleged widespread corruption and unabated operations of criminal networks and cartels at Eskom
- The Electricity Crisis in South Africa – What is to be done?
- Examining the Fiscal Framework of the local government sphere against its constitutional mandate, with proposals on debt owed by municipalities and vice versa, and other revenue-enhancing mechanisms for a financially sustainable local government

2.2 National Council of Provinces

The NCOP had 5 sittings during the period under review, 4 hybrid sittings and 1 virtual. The sittings dealt with debates, reports, policy debates and Bills. The details of the 3 debates and 2 statements are listed below:

- Inter-provincial red tape reduction - Transforming the service delivery value chain for faster growth and development;
- Report on Taking Parliament to the People - Ugu District Municipality, KZN;
- Water infrastructure investment: building viable water infrastructure for sustainable and reliable water to communities;
- Statement on Second Adjustments Appropriation Bill;
- Statement on Report of the Select Committee on Finance on the 2023 Fiscal Framework and Revenue Proposals;

There were 16 Executive Undertakings, recorded as follows:

- There were 4 letters sent to the Mayors of Ugu District Municipalities (Umdoni, Umuziwabanti, Ray Nkonyeni, Umzumbe)
- There were also 3 letters to the MEC of Transport, Community Safety and Liaison, MEC Human Settlements and Public Works and MEC Agriculture and Rural Development
- Additionally, 9 letters were sent to the Ministers of Water and Sanitation, Social Development, Police, Human Settlements, Home Affairs, Health, Cogta, Trade, Industry and Competition and Agriculture

A total of 2 resolutions were adopted by the NCOP and communicated to among others the Ministers of Finance, Social Development, Human Settlement, Justice and Correctional Services, Social Development, Trade Industry and Competition and the Minister of Water and Sanitation.

The NCOP received a Notice of Written Statement in terms of s106 of the Municipal System Act, on an investigation issued in terms of section 106 investigation in Mkhondo Local Municipality.

The Council convened one (1) Ministerial Briefing Session on the Provision of Water and Sanitation: Mitigating the Negative Impact of load shedding in the provision of water and sanitation to communities.

2.3 Joint Sittings

During this quarter the Houses held the following joint sittings:

- Tributes to Dr F N Ginwala, former Speaker of the National Assembly.
- State-of-the-nation Address by President of the Republic of South Africa.

On the 22nd of February 2023 the Budget Speech was held for the introduction of the Appropriation Bill and the tabling of the Division of Revenue Bill.

2.4 Committees

Committee activities included the following:

- 253 virtual meetings were held during the fourth quarter.
- There were 56 public hearings were held in various provinces.
- 8 Oversight visits were undertaken in various provinces.
- 1 Petition was finalised.
- 24 Quarterly Reports and 1 BRRR report were produced during the quarter.
- 2 reports on International Agreements and one on an international workshop titled “Innovation and technological change, and education in the digital age for achieving gender equality and the empowerment of all women and girls”.

2.4.1 Oversight Visits

Oversight visits during the 4th quarter included:

- PC on Trade, Industry and Competition: Oversight to Gauteng and Limpopo
- PC on Women Youth and People with Disabilities: Oversight visit to KZN to assess progress in relation to support to flood victims and GBV issues
- PC on Women Youth and People with Disabilities: Visit to family of murdered young women due to GBV, assess support given to the family
- PC on International Relations & Cooperation: Oversight conducted on the Diplomatic Academy facilities and premises within the headquarters building of the Department of International Relations and Cooperation; Protocol State Lounge; and the site identified for the Pan African Parliament

2.4.2 Petitions

There was 1 petition processed and finalised during this quarter, as follows:

- Portfolio Committee on Sport, Arts and Culture: Petition to investigate the commissioning of the Mzansi National Philharmonic Orchestra by the Department

2.4.3 Bills Processed

During the fourth quarter, 10 Bills were processed of which 9 were processed by the NA and 1 by the NCOP.

Two draft regulations for approval in terms of sections 94(1) and 94 (3) of the Legal Practice Act were also processed. A Certificate of Exemption was submitted to the National Assembly for approval, in terms of section 46(4)(a) of the Regulation of Interception of Communications and Provision of Communication-Related Information Act, 2002 (Act No 70 of 2002).

2.4.4 Public Hearings

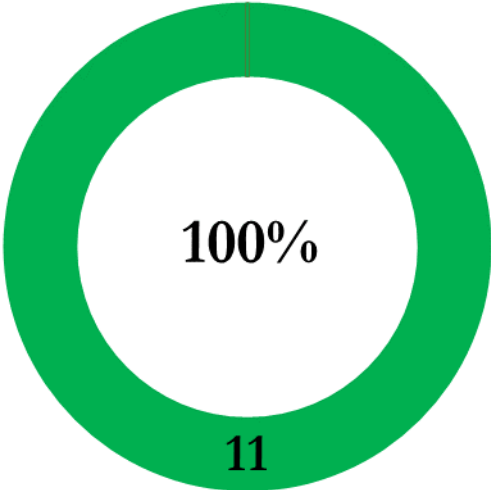
A total of 11 reports on public hearings were produced during the quarter:

- PC on Transport: Railway Safety Bill
- PC on Basic Education: BELA Bill
- SC on Trade and Industry, Economic Development, Small business development, Tourism, Employment and Labour: Performers Protection and Copyright Amendment Bills.
- PC on Mineral Resources and Energy: Upstream Petroleum Resources Development Bill
- PC on Forestry, Fisheries and Environment: Climate Change Bill
- PC on Basic Education: BELA Bill
- PC on Justice: Constitution 18th Amendment Bill
- Standing Committee on Finance: Fiscal Powers and Functions Bill
- Standing Committee on Finance: Financial Matters Amendment Bill
- Select Committee on Appropriations: Division of Revenue Bill
- PC on Environmental Affairs: Climate Change Bill

3. PROGRAMME PERFORMANCE

3.1 Summary

**Overall Performance
Quarter 4**



■ Targets Achieved

■ Targets Not Achieved

Total Indicators	Targets Achieved	Targets Not Achieved	Annual/ Quarterly Target
12	11	0	1

3.2 Fourth Quarter Performance Indicators

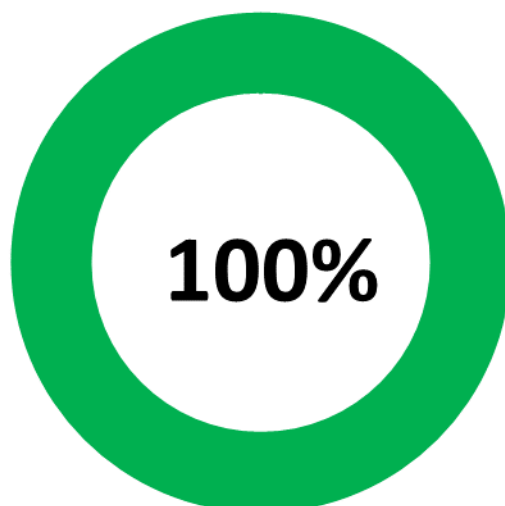
PERFORMANCE BY INDICATOR		Status
Prog. 1	% Member Satisfaction (ICT)	
	% Member Satisfaction (Facilities Management)	
Prog. 2	Number of annual parliamentary frameworks adopted	
	Number of NA programmes adopted	
	Number of NCOP programmes adopted	
	% Member Satisfaction (Capacity Building)	
	% Member Satisfaction (Research Services)	
	% Member Satisfaction (Content Advice)	
	% Member Satisfaction (Procedural Advice)	
	% Member Satisfaction (Legal Advice)	
	% Member Satisfaction (Committee Support)	
	% Member Satisfaction (Public Participation)	
Target Met	Target Not Met / Not Reported	Annual Target

3.3 Fourth Quarter Client Satisfaction Survey

Indicator	Overall Member Satisfaction %	Ease of Access	Timeliness	Reliability	Fairness	Usefulness
ICT Services	87,72	86,90	87,59	87,59	N/A	88,28
Facilities Management Services	79,56	80,00	79,63	80,00	N/A	78,91
Capacity Building Services	77,29	77,33	76,00	76,00	N/A	79,11
Research Services	83,38	82,80	81,57	82,80	83,60	85,10
Content Advice	79,87	80,00	79,64	80,36	80,36	79,26
Procedural Advice	78,22	77,55	77,55	78,78	79,18	78,00
Legal Advice	77,45	76,44	77,27	77,21	77,67	78,22
Committee Support Services	78,94	80,00	79,64	78,95	79,31	77,93
Public Participation Support	75,70	76,00	75,20	75,92	75,92	75,51

4. PROGRAMME 1: ADMINISTRATION

Programme 1 Performance Quarter 4 2022/23



Total Indicators: 2
Met: 2
Not Met: 0

4.1 Performance Information – Support Services

Parliamentary Service	Indicator	Q4 target	Q4 Performance	Variance	Reasons for Variance/ Mitigation
Digital service	% Member satisfaction	80%	87,72	+7,72	Useful, timeous and reliable services provided
Facilities management service	% Member satisfaction	75%	79,56	+4,56	Reliable and easy to access services provided

4.2 Performance Trends – Support Services

ICT services had the highest scores for usefulness, followed by timeliness and reliability. Facilities had the highest scores for reliability and ease of access.

4.2.1 ICT

ICT provides business analysis, business process mapping and development and implementation services for the implementation of technology solutions. The Webex Legislate site for Parliament has been created and is up and running, with integration between customer Webex Org and Legislate site completed. Continuous ICT technical support is provided to Members Support Services to acquire new devices for Members. The following was delivered to Members:

- 260 mobile devices
- 323 Laptops
- 329 Tablets

The Oversight monitoring and tracking system is in the process of being rolled out, and 59 resolutions have been added for tracking. Training for employees is in progress. In the NCOP engagements have been completed to document the House Resolution Tracking System business requirements. Engagements with committees are in progress with stakeholders to document the Committee Decisions Tracking System business requirements. The Legislative Drafting System business case has been signed off, with the Terms of Reference in the process of approval.

The petitions business process and business requirements have been documented. The current version of the system is being assessed to determine whether the requirements will align with the potential solution. In addition, for submissions, the mapping of requirements and business processes has been completed.

The project on the Modernisation of Committee Rooms and NCOP Chamber has been initiated, with a revision to the business case considering the impact of the fire disaster and the NCOP Chamber requirements.

The implementation of the Enterprise Planning, Budgeting and Reporting Cloud module is also in progress, with work being completed in finalising the systems' specifications with the appointed service provider.

In support of the ICT infrastructure, networking, and end-user tools, technical support was provided for virtual conferencing platforms, VPN, internet services, and security of the network and systems. The average availability of the network and key systems (e.g., ERP, email, intranet website, uVimba, Bungeni, etc.) during the reporting period was 99,86%. The process for finalising offsite Disaster Recovery is in progress, and life cycle management of institutional end-user tools (for staff) is continuing.

4.2.2 Facilities Management

Services continue to be provided with limited staff on the precinct to assist members where required, as well as off-site support for parliamentary activities. Venue management support was provided to the Sittings of the NA and NCOP Houses, Committee meetings and the Committee for Section 194 Enquiry at Parliament.

Provision of Members' Transport between the Parliamentary Villages and the Parliamentary Precinct was provided as per the Parliamentary Programme. Daily Transport Services support the various Parliamentary Divisions for the movement of tools of trade, shuttle service provision (internal and external) and movement of furniture and/ or goods.

Security screening took place as required, with 28 screening requests completed for HR as well as 52 permit applications processed.

A task team has been appointed to draft a Hazard Analysis Critical Control Points (HACCP) programme document. This programme will assist with SHE compliance and risk mitigation in all kitchens.

4.2.3 Parliamentary Communications Services

Communicating work of Committees

Support was provided to 25 Oversight Committees this quarter including the Standing Committee on Appropriations, Standing Committee on Public Accounts, the PC on Agriculture, Land Reform and Rural Development, and the PC on Mineral Resources and Energy. Communication support including media liaison, stakeholder management, branding, social media including live streaming and website updates and television were provided to all the public hearings and oversight visits which took place during this quarter.

Supporting the Programme of Parliament

More than 50 public hearings seeking public opinion on the Bills of numerous Committees in different areas across the Provinces were covered on all the platforms i.e. photography, social media, television and through media liaison, stakeholder management, branding, etc. Promotional Videos and social media promotional banners were produced. Interviews with Chairpersons were conducted and Bills statements were published internally and externally to keep the public informed.

Bills supported during this quarter included among others: Climate Change Bill, (PC on Forestry and Fisheries); Railway Safety Bill, (PC on Transport); Upstream Petroleum Resources Development (PC on Energy and Mineral resource); Basic Education Laws Amendment Bill Public Hearings (PC on Basic education).

This quarter, communication support was provided to 39 Public Hearings.

4.2.4 Human Resource Management

The 6th Parliament's outcome goal is to increase the government's responsiveness and accountability. In support of the 6th Parliament to realize its outcome goal, the Human

Capital strategy strives to unleash reliable capacity and skills to support the Members of Parliament in the execution of their constitutional mandate.

Implementation of the Succession Planning Programme

The development of the potential successors for the posts of Procedural Adviser: Questions in the NA and the Chief Editor: Bills Office continues to progress well. The focus is “on-the-job training” and this component is spearheaded by their line managers. For the Chief Editor: Bills Office position, the focus has been on preparing for a “readiness assessment” to determine the readiness of the potential successor to be considered for the position.

Implementation of the Graduate Development Programme

Online Learning Programme:

The development of the Online Learning Programme progressed well.

In this quarter, Unit 3 comprising 3 modules was completed. These modules dealt with:

- The Public Participation Model;
- Voting and Elections and
- International Participation.

Unit 4 dealing with Nation Building and Citizenship commenced in this quarter.

Organizational realignment: completion and submission of a design proposal

The following work relating to the analysis and design has been completed with a draft Analysis and Design Proposal Completed for the following:

- Public Participation, Involvement and Education.
- Houses and Committees
- KIS – Documentation and Records Management, Library and Language Services.

- ISS – Catering, Household, Facilities and SHE (Safety, Health and Environment).
- Protection and Security Services.

A Draft proposal is still in progress for the Legislative Sector Support Programme.

Employee Engagement levels

Turnover

This rate refers to the percentage of employees leaving (resigning) an organization within a certain period. A high turnover can be costly to the organization, while a low turnover rate may create stagnation. There was one resignation in the fourth quarter of 2022-23, one from Information and Communication Technology (ICT). This represents a turnover rate of 0.08% of the staff establishment for the quarter. The targeted percentage (%) for this financial year stands at five percent (5%).

Additional Activities: Learning and Development

Parliament is committed to the ongoing learning and development of employees to encourage excellence and continuous performance improvement which ultimately advances the delivery of institutional objectives. Funding was approved by the Culture, Art, Tourism, Hospitality, and Sport Sector Education and Training Authority (CATHSSETA) with a second tranche payment of R91 000 processed in the fourth quarter. Application for a 2023 discretionary grant was made. Academic fees for 2023 were paid from Parliament's bursary scheme whilst awaiting the outcome of the grant application from CATHSSETA.

Other training programmes

Employees participated in training interventions in the following categories to enhance their expertise and specialist skills. 81 employees participated in training interventions in the following categories to enhance their expertise and specialist skills:

Training Categories	No. of Attendees
Behavioural Skills Training	34
Communication and Language Training	1
Computer and Information Technology Training	12
Financial and Remuneration Training	1
Human Resource Training	17
Induction Programme	5
Knowledge and Information Management	10
Safety, Health and Environmental Training	1
Total	81

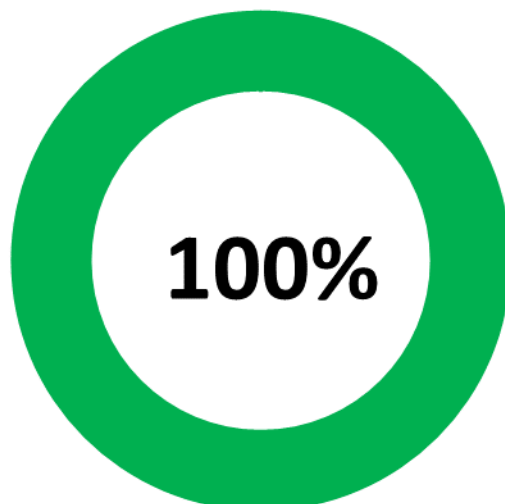
Employee Study Assistance (Bursary Scheme)

The bursary committee awarded bursaries to forty-one (41) applicants and funding to (13) grant applicants respectively with a total cost of R1 504 923.88 for the academic year.

NQF	Qualification	No.
10	Doctorate	2
9	Masters	3
8	Honours	13
7	Degree/ B-Tech	15
6	National Diploma	6
5	National Certificate	2
4	National Senior Certificate	0
		Total = 41

5. PROGRAMME 2: LEGISLATION AND OVERSIGHT

Programme 2 Performance Quarter 4 2022/23



Total Indicators: 9
Met: 9
Not Met: 0

5.1 Performance Information – Plenary Programming

Parliamentary Service	Indicator	Q4 target	Q4 Performance	Variance	Reasons for Variance/ Mitigation
Programming service	Number of annual parliamentary frameworks adopted	0	N/A	N/A	
	Number of NA programmes adopted	1	1	0	
	Number of NCOP programmes adopted	1	1	0	

5.2 Performance Trends – Plenary Programming

Programmes are an essential tool in facilitating the smooth coordination of activities of the National Council of Provinces, National Assembly, Provincial Legislatures and SALGA. The programmes outline activities of Portfolio and Select Committees, House and other fora in which the Assembly and the Council participate, in particular taking into account the legislation before committees.

5.3. Performance Information – Capacity Building

Matters considered in the 4th quarter included further progress on the capacity-building framework, preparation and consultation on the revised capacity-building policy, and the implementation of a client engagement and ticketing model.

Parliamentary Service	Indicator	Q4 target	Q4 Performance	Variance	Reasons for Variance/ Mitigation
Capacity building service	% Member satisfaction	70%	77,29%	+7,29	Reliable and timeous services provided

5.4. Performance Trends – Capacity Building

For the indicator of capacity building services, the dimension of usefulness scored the highest, followed by ease of access, and then timeliness and reliability equally.

5.5. Performance Information – Legislation and Oversight

Parliamentary Service	Indicator	Q4 target	Q4 Performance	Variance	Reasons for Variance/ Mitigation
Research service	% Member satisfaction	75%	83,38	+8,38%	Useful and fair research provided
Content advice service	% Member satisfaction	75%	79,87	+4,87%	Reliable and fair content service provided
Procedural advice service	% Member satisfaction	75%	78,22	+3,22%	Reliable and fair content service provided
Legal advice service	% Member satisfaction	75%	77,45	+2,45%	Useful and fair services provided
Committee support service	% Member satisfaction	75%	78,94	+3,94%	Easy to access and timeous services provided

5.6. Performance Trends – Legislation and Oversight

Research services scored highest on usefulness, thereafter fairness, ease of access and reliability, and timeliness. Content advice scored highest on reliability and fairness, then ease of access, timeliness and then usefulness. Procedural advice scored highest on fairness, then reliability, usefulness, and equally ease of access and timeliness. Legal advice scored highest on the dimension of usefulness, fairness, timeliness, reliability and then ease of access. For committee support ease of access, timeliness, fairness, followed by reliability then usefulness.

5.6.1. Committee Support

Committee support is focused on supporting the core mandates of Parliament - law making, oversight, public participation, cooperative government and inter-governmental relations, and international engagement.

- **Production of House Papers:** 44/44 ATC's produced.
- **Produce legislative reports for reporting in the programming structures:** A total of 12 Committee reports were produced on bills that were before the NA (11) and NCOP (1), respectively.
- **Produce minutes and reports:** 238/253 sets of minutes were produced within 3 days (94%); 56/67 reports were produced within 8 days (95%).
- **Legal advice to Committees:** 8/8 legal opinions completed and provided to Committees.
- **Legal drafting service: Contracts and Bills:** 100% per agreed procedures: 7 evaluations (target achieved on 7 evaluations); 15 drafts – target achieved on 1 draft and exceeded on 14 drafts; 1 lacuna opinion – Target exceeded on the opinion; 2 other legislative opinions – target achieved on 1 opinion and exceeded on 1 opinion.
- **Legislative process and programming support:** 7 out of 7 Bills introduced including
 - Constitution Eighteenth Amendment Bill
 - Division of Revenue Bill

- Appropriation Bill
 - Second Adjustments Appropriation (2022/2023 financial year) Bill
 - Eskom Debt Relief Bill
 - Prevention of Illegal Eviction from the Unlawful Occupation of Land Amendment Bill
 - Judicial Matters Amendment Bill
- **Editing official second language text:** 5 out of 5 including for the following Bills
 - Constitution Eighteenth Amendment Bill, 2023
 - National Sport and Recreation Amendment Bill
 - Merchant Shipping Bill, 2022
 - Prevention of Illegal Eviction from an Unlawful Occupation of Land Amendment Bill, 2023
 - Judicial Matters Amendment Bill, 2023
- **Act forms sent to the President for assent:** 2 out of 2
 - **Acts sent to CC for safekeeping:** None

5.6.2. Knowledge Management

Research services are aligned with the programme of Parliament and entailed support to Committee oversight visits, Committee processes, and House Proceedings, which included reactive and proactive research services and products. Two hundred and thirty-six (236) research papers in support of oversight and accountability for Quarter 4 were produced within the operational timeframe.

Committees

The following support was provided for committees:

- **Analyses of Budget Votes and Annual Performance Plans** have been prepared for Votes and entities.
- **Background papers are prepared for all Committee meetings** where relevant, to provide Committee members with the information that they may require to

meaningfully interrogate the information that is presented to them. Topical issues in Committees were supported with papers including in the Education sector on analysis of the 2022 National Senior Certificate Examination Results and the impact of load shedding on the Post School Education and Training sector. A paper on South Africa's response to Tuberculosis was also distributed with a special focus on TB to capacitate the Committee for TB commemoration month. The paper provides an overview of the global partnership against TB, the key challenges, and the prospect of overcoming TB and HIV.

- The Research Unit provided support to the **NCOP Strategic Planning Session including** background notes on relevant sectoral areas for oversight in preparation for the NCOP strategic planning 2023.
- To provide support to Members participating in debates and improve the quality of debates, the PRU provides selective papers specifically for distribution to Members of the relevant House. This included a paper on Investment in Water Infrastructure Development in South Africa in support of the NCOP debate on Water Infrastructure Investment: Building viable water Infrastructure for Sustainable and Reliable Water to Communities, scheduled for 23 March 2023.

Support to the Houses

- In support of the Parliament's Implementation Plan for the recommendations of the State Capture Report, a paper entitled 'A Comparative Overview - Enhancing Parliamentary Oversight and Executive Accountability' was prepared at the request of Parliament management as part of the **Implementation Plan on State Capture**.

During this period several proactive papers and Bulletins were produced in support of the oversight function of Parliament, and in line with the themes contained in the Oversight Plan for the 6th Parliament. These included:

- **Better Budget Oversight: Theme 1** - SONA Bulletins which were distributed in preparation for SONA debates were prepared by each Cluster and provided a sector perspective and analysis of the SONA. Seven Bulletins were prepared.
 - Bulletin - Justice and Security Research Cluster: Highlights of the 2023 SONA: Peace and Security Function

- Bulletin – Social Services and Infrastructure Research Cluster: Highlights of the 2023 SONA: A Social Services and Infrastructure Perspective
 - Bulletin - Finance & Public Accounts Research Cluster: Highlights of the 2023 SONA: Finance & Public Accounts Function
 - Bulletin - Trade and Economic Affairs Cluster 2023 SONA
 - Bulletin – Inter-governmental and Resource Matters Research Cluster: Highlights of the 2023 SONA: An Inter-governmental and Resource Matters perspective
 - Bulletin - Social Equity Cluster 2023 SONA
 - Bulletin - Education and Recreation Research Cluster: Highlights of the 2023 SONA: Education and Recreation Cluster
- **A 2023/24 Budget Bulletin** was distributed on Info Alert. This Bulletin contains a synopsis of the Budget Review and the Estimates of National Expenditure for all Votes contained in Cluster attachments to the main Bulletin. **Better Budget Oversight - Theme 1 and Social Cohesion and Safe Communities focusing on GBVF – Theme 4: 9 papers on the State of the Province Addresses** (SOPAs - one for each of the 9 provinces) were distributed. These papers focused on the implications of the SOPAs for Women, Youth and Persons with Disabilities.
 - **Increased Governmental Response and Accountability- Theme 2: Financial Action Task Force - Grey listing:** On 24 February 2023 South Africa was placed on a grey list by the Financial Action Task Force (FATF) for falling short of certain international standards for combating money laundering and terrorist financing.
 - **Background papers were prepared for new Bills submitted to Parliament to assist Committees in their deliberations on the Bills.** These included briefing notes for the Legal Practice Act 28 of 2014 (Regulations), the Constitution Eighteenth Amendment Bill [B1-2023], and the Repeal of the Transkeian Penal Code Bill [B34-2022].
 - **Support to the NCOP Committees** was provided to ensure that NCOP Committees were kept abreast of discussions and amendments made in the National Assembly processes when these Bills were referred to them. These included background information and context to the Bills, a concise summary of the key aims of the Bill and key issues emerging from engagement on and NA amendments to the Bills to

date provided for the National Veld and Forest Fire Amendment Bill [B24-2021] and the Prevention and Combating of Hate Crimes and Hate Speech Bill [B9B-2018].

- The Climate Change Bill [B9-2022] **illustrates the range of support provided to Committees in the legislative process.** In addition to analyses and summaries of Bills, the support provided for this Bill included a paper on parliamentary procedure for processing, support to MPs with communications on the Bill, and development of Draft Reports of the Portfolio Committee on Forestry, Fisheries and the Environment from the Public Hearings on the Climate Change Bill (B9-2022) held in the Gauteng Province from 10 to 12 March 2023 and KZN from 03-05 March 2023.

During this period, language services support was provided to the Houses on several oversight and accountability activities. Interpretation, translation and Hansard reporting services were provided in support of the State of the Nation Address and the budget processes. Language services facilitated debate on matters of oversight over the Executive including Questions to the President, Deputy-President and Ministers, and through consideration of numerous reports. These are important mechanisms of conducting oversight and initiating a debate in the Houses on matters of public interest by individual Members of Parliament. Unrevised Hansard reports were produced within 5 days for 23 of 24 sittings of the National Assembly (21) and the NCOP (3) combined, and interpreting in the Houses facilitated debate on matters of oversight over the Executive, including the SONA, the Budget speech, Questions to the President, Deputy President and Ministers, as well as debates on matters of public importance and legislation.

Public Participation

Public participation processes span the oversight and the law-making mandates of Parliament. The Research Unit supported the public participation function including by producing draft Committee reports for the Portfolio Committee on Forestry, Fisheries and the Environment from the Public Hearings on the Climate Change Bill (B9-2022) held in the Mpumalanga Province from 3 to 5 February 2023, Limpopo Province from 17-19 February 2023, Gauteng Province from 10 to 12 March 2023 and KwaZulu-Natal Province from 03-05 March 2023. These reports on public submissions received during hearings, provide an overview of proposed amendments to the Bill during oral hearings

and also give a breakdown of participants by age and gender. The Library of Parliament provided a total of 93 out of 93 (100%) key information resources to Members, internal staff and external clients in support of public involvement.

Delegations

Support to delegations to assist in effective participation in international fora included support to:

67th UNCSW 2023

- **Background information on the Commission on the Status of Women:** Provides background information in preparation for the annual meeting taking place in March 2023 in New York.
- **Innovation and technological change, and education in the digital age for achieving gender equality and the empowerment of all women and girls (67th UNCSW 2023).** Prepared for parliamentary delegation attending the 67th session of the United Nations Commission on the Status of Women, 06-17 March 2023. Research paper on the priority theme providing a broad overview of global challenges experienced by women and girls, in relation to accessing the innovation and technology/digital environment, as well as an overview of the South African context.
- **Challenges and opportunities in achieving gender equality and the empowerment of rural women and girls (67th UNCSW 2023).** Prepared for parliamentary delegation attending the 67th session of the United Nations Commission on the Status of Women, 06-17 March 2023. Research paper on the review theme provides an overview of global challenges experienced by rural women and girls, as well as within the South African context. These challenges include but are not limited to access to land and security of tenure, food security and nutrition, violence and harmful practices, access to healthcare and access to education.

SA – EU Parliamentary Meeting

- **Briefing Note: Strategic Relations Between South Africa Parliament and the European Union Parliament** prepared in support of the SA – EU Parliamentary meeting scheduled for 5th April with the Preparatory meeting that took place on 31 March 2023 and hosted by International Relations. The meetings discuss trade, economic, political and developmental issues.

2nd International Parliamentary Conference – Russia – Africa Relations

- A paper on **Parliamentary Engagement of Education, Economic Challenges, Security and Neo-colonialism** was prepared in support of the 2nd International Parliamentary Conference – Russia – Africa Relations. The Conference is to be attended by the Speaker of the National Assembly and the Chairperson of the NCOP. The meeting discusses political and economic relations between the two countries.

5.7. Performance Information – Public Participation

Parliamentary Service	Indicator	Q4 target	Q4 Performance	Variance	Reasons for Variance/ Mitigation
Public participation service	% Member satisfaction	75%	75,70%	+0,70%	Reliable and fair and ease of access to services provided

5.8. Performance Trends – Public Participation

Ease of access scored the highest, followed by fairness and reliability, then usefulness and timeliness.

During the period under review the public participation team implemented interventions focusing on mobilising stakeholders, and capitalising on the use of digital and preferred platforms, to improve the delivery of public education and information programmes and empower citizens to participate in parliamentary processes.

A total of 49 public hearings were supported, 406 IONO.FM live-stream sessions were started, with 348 unique listeners and 82 hours of listening. The total uploads to the website for this month include uploads by the website team as well as uploads via uVimba of staff from the different business units responsible for producing and publishing the different document types. The total number of uploads was 2,383, a decrease of 642. The number of web pages created was 421, an increase of 25. The total number of website users was 357,148, an increase of 170,233.

6. PROGRAMME 3: ASSOCIATED SERVICES AND TRANSFERS

6.1. Members' Interest

Seamless Service and Operations

Members must be supported in an accessible, effortless, accurate and friendly manner. Critical to the execution is to adopt the right technology solution to enable workflow automation, real-time process optimisation, process performance measurement, monitoring and tracking and give Members multiple simple ways to engage with staff and each other. With the disruption resulting from the fire in Parliament, the rollout of the online mobile support solution is of even greater priority to ensure members can access support and information wherever they are.

Turnaround for claim processing and reimbursement averaged 1.48 days, with R5.910 million paid out on 6958 claims in the fourth quarter of 2022/23. The average turnaround remained approximately the same, with 1.46 days in quarter 3 and 1.48 days in quarter 4. This is attributed to the unit's current (unofficially) seconded capacity. Claims and reimbursement increased with R724 066. Tools of trade increased by 103 % from R814 704 to R1 650 026. This is attributable to the extension of the tools of trade provision. Members can now claim for equipment (e.g. UPS, Inverters), accessories e.g. power banks, additional charger cables, device covers etc. and additional storage services like Google Drive.

Claim volume decreased by 11% from quarter 3 to quarter 4.

6.2. Parliamentary Budget Office

During the reporting period, sixteen (16) outputs related to Budget, MTBPS and Adjusted budget analysis reports, as follows:

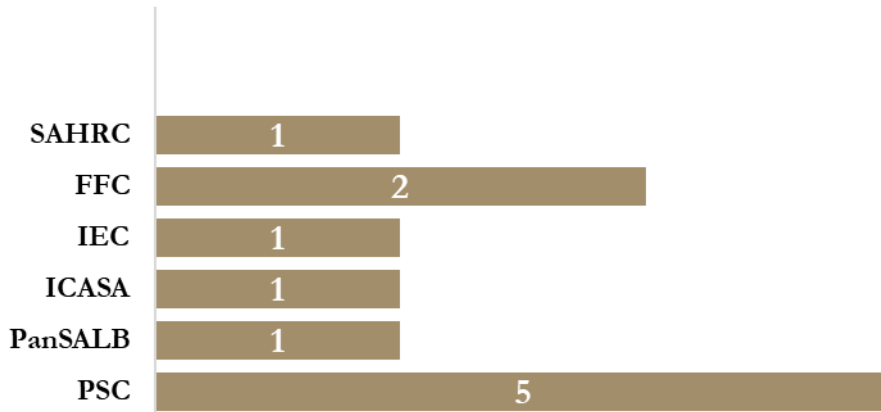
1. Brief on 2023 Division of Revenue Bill for Standing Committee on Appropriation - PBO Presentation

2. DORA and Second Adjustments Appropriations - PBO Presentation
3. Government underspending analysis 2011 - 2021 The case studies of the Departments of Health and Social Development
4. PBO Fiscal Framework Summary
5. Quarterly Economic Brief
6. A written answer to the question raised by the Select and Standing Committees on Finance on austerity
7. Thinking about Fiscal Consolidation - theory, ideology and consequences
8. PBO Joint Chair of Chairs Workshop
9. Eastern Cape Provincial Legislature Budget Training
10. NCOP: The Committees Review and Planning Session
11. Report on the Bilateral Engagement between South African PBO Director and South Korean NABO Chief
12. Fiscal Brief
13. Pre-Budget Brief - SONA Policy Priorities
14. Pre-Budget Brief - Unfunded Budgets in Local Government
15. Pre-Budget Brief - Macroeconomic Analysis of the Global and South African Economy
16. Budget Presentation

6.3. Office on Institutions Supporting Democracy

As depicted in the graph below, there are a total of nine vacancies: in the Public Service Commission three (one national and two provincial); one in the Independent Communications Authority of South Africa (ICASA); one for PanSALB, one for the Independent Electoral Commission (IEC), two for Financial Fiscal Commission (FFC) and one for South African Human Rights Commission (SAHRC).

Number of Vacancies



Consideration of ISD related substantive reports

The graph below presents a summary of substantive reports per cluster emanating from the work of ISDs and referred to Parliament for either noting, consideration, or consideration and report, as provided for by the Rules of Parliament according to the different clusters of parliamentary committees.

ISD Reports per Cluster



Substantive reports that were tabled during quarter four include the Public Protector of South Africa report on the Implementation of Remedial Actions contained in the various reports issued by the Public Protector for the 2021-22 and 2022-23 financial years, as well as an Overview Report of the Public Service Commission on the Implementation of the Financial Disclosure Framework for the 2021/2022 Financial Year. Additionally, the Overview Report on Complaints Reported to the PSC Commission during the 2021/2022 Financial Year – September 2022 was also submitted.