

SAVE THE PLANET

Report to Portfolio Committee on support provided to Kannaland Municipality

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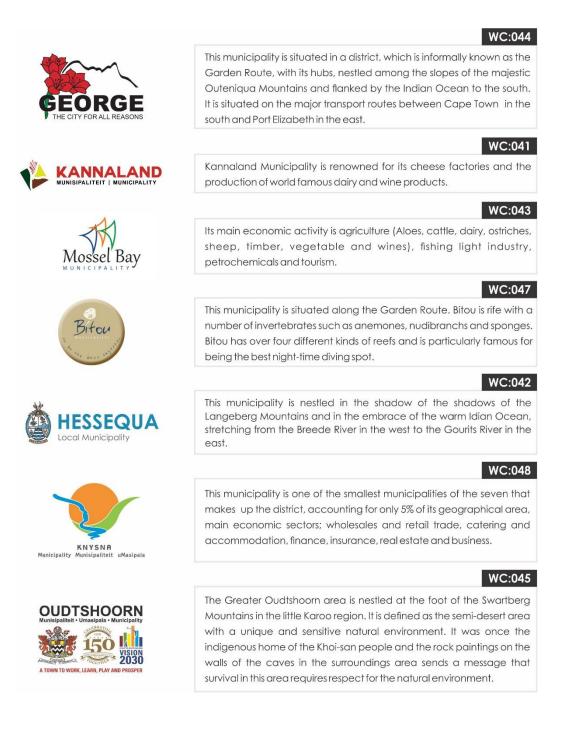
THE STORY OF THE GARDEN ROUTE

A place of opportunities whose sole focus is serving its community. A municipality well located on the N2 between two (2) of the country's cities. A district with a good transport and road infrastructure network. Situated halfway between national ports and boasts two (2) recreational ports. Pristine beaches and a relatively unspoiled environment. The district is well known for its tourist attractions and natural beauty



GARDEN ROUTE GROWTH NODES

The economic growth and development of the district depend on monopolising its competitive advantages. The district has a wide range of competitive advantages ranging from its coastal line presenting opportunities of the ocean economy and tourism. The large forests and arable land for agriculture and farming.



FIVE YEAR STRATEGIC DIRECTION

VISION AND MISSION

Garden Route, the leading, enabling and inclusive district, characterised by equitable and sustainable development, high quality of life and equal opportunities for all.

MISSION

- The Garden Route District Municipality, as a category C local authority, strives to deliver on its mandate through:
- Unlocking resources for equitable, prosperous and sustainable development.
- Provide the platform for coordination of bulk infrastructure planning across the district.
- Provide strategic leadership towards inclusive / radical / rigourous socioeconomic transformation, to address social, economic and spatial injustice.
- Redress inequalities, access to ensure inclusive services, information and opportunities for all citizens of the district.
- Initiate funding mobilisation initiatives / programmes, to ensure financial sustainability.
- Coordinate and facilitate social development initiatives.

STRATEGIC OBJECTIVES

Strategic Objective 1	A Skilled Workforce and Communities
Strategic Objective 2	Bulk Infrastructure Co-ordination
Strategic Objective 3	Financial Viability.
Strategic Objective 4	Good Governance.
Strategic Objective 5	Growing an inclusive district economy.
Strategic Objective 6	Healthy and socially stable communities
Strategic Objective 7	Sustainable Environmental Management & public safety

Functions of the District

The functions of the district are as follows according to Section 84 of the Local Government, Municipal Structures Act 117 of 1998:

A district municipality has the following functions and powers	Performed by GRDM		
a) Integrated development planning for the district	Yes		
municipality as a whole,			
including a framework for integrated development			
plans of all municipalities in the area of the district			
municipality			
(b) Potable water supply systems	No. In Process.		
	Conducting Section 78 process. Working towards becoming a Water Services Authority.		
(c) Bulk supply of electricity, which includes for the	No. In process. Energy		
purposes of such supply,	Masterplan adopted in May 2022		
the transmission, distribution and, where applicable,	,		
the generation of			
electricity.			
(d) Domestic waste-water and sewage disposal systems	No. In Process. Conducting Section 78 process. Working towards becoming a Water Services Authority.		
(e) Solid waste disposal sites, in so far as it relates to-	No. In process of establishing a Regional		
(i) the determination of a waste disposal strategy;	Landfill site. Will be		
(ii) the regulation of waste disposal;	operational from 1 July 2023		
(iii) the establishment, operation and control of waste	2025		
disposal sites, bulk			
waste transfer facilities and waste disposal facilities			
for more than			
one local municipality in the district.			
(f) Municipal roads which form an integral part of a	Yes. Agent for Provincial		
road transport system for	government		

A district municipality has the following functions and powers	Performed by GRDM	
the area of the district municipality as a whole.		
(g) Regulation of passenger transport services.	No.	
(h) Municipal airports serving the area of the district	No.	
municipality as a whole.		
(i) Municipal health services	Yes	
 (j) Fire fighting services serving the area of the district municipality as a whole, which includes- (i) planning, co-ordination and regulation of fire services; (ii) specialised fire fighting services such as mountain, veld and chemical fire services; (iii) co-ordination of the standardisation of infrastructure, vehicles, equipment and procedures; (iv) training of fire officers. 	Yes. In process of building a Fire Station that will include the establishment of a Fire Service Training Academy as part of the district Skills Mecca project, with the strategy to train and educate holistically across the area of jurisdiction, inclusive of vulnerable and remotely located communities and enhanced education and training of Fire Managers & responders in dealing with emergencies and understanding the science of fire ecology.	
(k) The establishment, conduct and control of fresh produce markets and abattoirs serving the area of a major proportion of the municipalities in the district.	No. In Process. Feasibility study and business plan completed. Municipality is now in the process of raising funds to operationalise the fresh produce market and the CAPEX for the infrastructure	
 (I) The establishment, conduct and control of cemeteries and crematoria serving the area of a major proportion of municipalities in the district. (m) Promotion of local tourism for the area of the 	No. Yes	
district municipality		

A district municipality has the following functions and powers	Performed by GRDM
(n) Municipal public works relating to any of the	Yes
above functions or any other	
functions assigned to the district municipality	
o) The receipt, allocation and, if applicable, the	Yes
distribution of grants made to	
the district municipality	
(p) The imposition and collection of taxes, levies and	Yes
duties as related to the	
above functions or as may be assigned to the district	
municipality in terms	

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Acronyms

Garden Route DM:	Garden Route District Municipality
ITP:	Integrated Transport Plan
IWMP:	Integrated Waste Management Plan
MOU:	Memorandum of Understanding
RRAMS:	Rural Roads Asset Management System
SATSA:	Southern Africa Tourism Services Association
SMME:	Small, Medium and Micro Enterprises
TGCSA:	Tourism Grading Council of South Africa (TGCSA
WCDMC:	Western Cape Disaster Management Centre

1. INTRODUCTION AND BACKGROUND OF THE REPORT

In a meeting with the Dapartment of Cooperative Governance on the State of Local Government Report, Kannaland Local Municipality was identified as one of the sixty-four dysfunctional municipalities in the country. The municipality have been under Constitutional intervention for a number of years. Therefore, the purpose of this report it is to brief the Portfolio Committee on the support that the Garden Route District Municipality (Garden Route DM) provided with the attempt on addressing some of the issues that hinders with effective functionality service of in the Municipality. This reported is contains the following key components of support provided to Kannaland Municipality:

- Basic Service Delivery
- Good Governance
- Local Economic Development
- Shared Services

2. Basic Service Delivery

2.1. Rural Roads Asset Management System (RRAMS

As part of a National Grant we receive from National Department of Transport, the Transport and Roads Services department prepare and focus on maintenance of data collection on rural roads for all 7 local municipalities including Kannaland in our district. This is done by appointing a consultant over a three-year period.

2.2. Integrated Transport Plan (ITP)

Garden Route DM receives a provincial grant to compile the ITP for 6 of our local municipalities including Kannaland. A Consultant was used in 2016 to compile our 5 year ITP for the District including Kannaland Municipality. Furthermore, the Garden Route DM updated the 2017/2018 and 2019/2020 ITP for Kannaland Municipality. The District have started in this financial year with a new 5 year ITP process for Kannaland Municipality.

2.3. Disaster Risk and Vulnerability Assessment.

In order to be able to prioritise the required disaster management interventions needed at the Kannaland Municipality the Garden Route DM, Disaster Management

Centre in collaboration with the Western Cape Disaster Management Centre assisted the Kannaland Municipality in the updating of their Risk and Vulnerability Assessment (RAVA). As part of this assessment all current and emerging hazards, vulnerable groups and areas as well as the local capacity to deal with these hazards were assessed. The Kannaland Municipality RAVA were completed in 2016 and handed to the authority to identify disaster risk reduction initiatives highlighted as part of this assessment.

2.4. Kannaland Disaster Management Plan.

The Garden Route DM Disaster Management Centre assisted and provided guidance to the Kannaland Local Municipality in the compilation of the final draft of their level three Disaster Management plan. The plan has been completed and reviewed by the Western Cape Disaster Management Centre (WCDMC). After revision an update of the Disaster Management Plan for Kannaland Municipality was undertaken in collaboration with Kannaland Municipality local officials which resulted in a final draft being submitted to Kannaland Local Municipality on the 7th of October 2021. The report was ready to be tabled at the municipalities' council meeting. Unfortunately, due to challenges regarding the ability of the council to convene, this has resulted in a delay of the plan being adopted.

2.5. Water security

Over the last ten years the GRDM DMC have been assisting the Kannaland LM in terms of providing a coordination role to find solutions to address water security concerns of the authority. On 19 February 2015 the Garden Route DMC called for a meeting with all the relevant Provincial departments, including Local Government and Agriculture as well as, Environmental Affairs & Development Planning.

At the February 2015 meeting the following emergency intervention projects were listed and since February 2015 the GRDM DMC have been providing an oversight role in terms of the execution of these projects nl:

• Funding from Department of Agriculture	• Ascertain the status of			
(R500,000) and Department of Local	releasing of the RBIG funds			
Government (R1.1 million) to be used to equip	(R15m) and the gazetting of			
two boreholes and to address the associated	Agricultural / industrial			
bulk water infrastructure network in Zoar. The	restrictions			
funding committed by Provincial Treasury				
(R500K) to be utilised for repairs to the water				
network in Zoar;				
• Obtain a mandate from the Municipal	• The Department of Agriculture			
Manager of Kannaland Municipality to	to fund R500K in their next			
mandate Mr Gerhard Otto of the GRDM as	financial year to reimburse			
a spokesperson with regard to media	CASIDRA for fodder (if farmers			
related enquiries pertaining to water	are asked to forego water for			
shortages at the Kannaland Municipality.	their Lucerne crops); and			
• Water restrictions must be enforced with				
immediate effect –GRDM were requested				
to assist with this enforcement				

During December 2018 Kannaland Municipality requested assistance with regards to water shortage due to the drought in Zoar and Calitzdorp. The Garden Route District Municipality, Disaster Management section provided immediate relief in the form of bottled water. During December 2018 and early January 2019 several truckloads of bottled water (2 litre as well as 5 litre bottles) were transported to assist in the immediate domestic water needs of communities in Zoar and Calitzdorp.

In addition, council approved that R500 000 could be made available on the 2018/2019 budget to assist the Kannaland LM drought disaster area. This assistance included the tankering of water to rural communities, the purchase of 20 x 5000 litre water tanks to be placed in Zoar as well as the purchase of 850 x 20 litre water containers to be provided to each household in Zoar. These containers could then be filled before water shedding periods.

Immediately after the January council meeting a service provider were appointed to assist with the tankering of water between Ladismith and Zoar, as well as to water

stressed rural communities. After the rain in February the demand for water tankering reduced, therefor the water trucks were reduced to only one 10 000 litre water tanker. At this point in time the immediate daily needs in Zoar can be addressed with the available resources but the tankering of water to rural communities is still continuing. 850 x 20 litre water containers were delivered to Zoar on the 6th of March 2019 and the distribution of these containers is being coordinated by the Kannaland Municipality.

During this critical time of water shortage, the garden Route District Municipality, Disaster Management section assisted the Kannaland Municipality with negotiations with CASIDRA and the Department of Agriculture in order to secure that the remaining water in the Jongmansland Dam could use for domestic purposes if and when required in Zoar.

Due to the critical low dam levels in the Kannaland Municipal area water augmentation was mainly done with boreholes, electricity supply to these boreholes were interrupted as a result of the ESKOM load shedding. The Disaster Management Centre assisted the Kannaland LM by providing one 65 KVA as well as one 45 KVA generator to the authority to ensure continued pumping of groundwater.

2.6. Dam Safety Plan

The Garden Route DM in collaboration with Gorra Water assisted the Kannaland Municipality with the development of a Dam Safety Plan for the Jan F. Le Grange dam.

2.7. Fire Services

GRDM provides Fire & Rescue Services within the Kannaland Municipal Area and provides the following:

- Satellite Fire Station Services, Human Resource, Vehicles and Fire Fighting Equipment
- Through the EPWP GRDM appointed learner firefighters in Ladismith Fire Station
- Firefighting Services is rendered in the area and fire accounts are served on the Municipality and not paid for.

2.7. 3rd Generation Integrated Waste Management Plan (IWMP)

Garden Route DM appointed a consulting engineer in 2019 to compile the 3rd generation IWMP for each of the local municipalities in the district. Garden Route DM contributed R146 303.00 to Kannaland Municipality for financial assistance towards the compilation of their IWMP 2019/2020 Financial Year.

2.8. Waste Minimization Plans

Garden Route DM, appointed a consulting engineer to compile Waste Minimization Plans (WMPs) for each of the local municipalities. 2020/21 Financial year Garden Route DM, funded these WMPs at a cost of R113 562.50 per municipality.

2.9.Organic waste diversion

Implementation of household composting pilot project, 2020/2021 financial year provision of technical support and materials & supplies at a cost of R40 000.00.

2.10 Waste Characterisation Study as required by DEA&DP.

Garden Route DM conducted a Waste Characterisation Study in Kannaland Municipality in 2019, approximate cost of R16 000.00 for the 2019/2020 financial year.

2.11. Covid- 19 coordination

On December 2019 till April 2022 the Garden Route DM DMC was activated to provide a District Coordination platform to Kannaland Municipality on daily basis.

2.12. Housing Projects in Kannaland

Garden Route DM assisted by writing to the Provincial Department of Human Settlements to request for the unblocking of the project since the majority of the correct beneficiaries were in the houses. Garden Route DM further assisted the Municipality with facilitating funding for unlocking of housing projects, Provincial government in this regards have made commitments for funding as from 2023/24,

2.13. Air Quality Management Plan

Developed AQMP for Kannaland, 2013 and 2019, which was adopted by Councils and incorporated into the IDP the cost of this development was R 15000. The development of the AQMP covered the following:

- Assisting with inspections, complaints and with designation of Air Quality Officer: R20 000
- Provided technical support and advice, noise survey and administration R 7 500
- Assisting with inspections in the Municipal Area R30 000

3. Good Governance

3.1. Risk Assessment

Kannaland Municipality requested to be assisted with Risk Assessment in order to quantify their needs. The request was considered and the delegation from the district, consisting of the Strategic Manager in the Office of the Municipal Manager, the Risk Officer and the Chief Audit Executive were identified to assist Kannaland. The Chief Risk Officer from Outdshoron Municipality was also part of the team that went to Kannaland on 05 – 06 November 2018. Risk and Control assessment workshop was conducted and risk registers were generated.

3.2. Section 139(5)(c) of the Constitution of South Africa

on January 2019, Kannaland Municipality was put under administration in terms of Section 139(5)(c) of the Constitution of South Africa, 1996. Effectively on 1 March 2019, Mr Edward Jantjies was appointed as the Administrator on behalf of the Western Cape Government in order to assist in the proposed implementation of the priority plan for approved financial recovery. Garden Route DM, was requested by the Western Cape Government to assist with the Internal Audit and Risk Management services.

3.3. Financial Recovery Plan

All the role players were invited to a meeting in Kannaland Municipality on 01 March 2019; whereby the already populated document on proposed implementation of the priority plan for approved financial recovery was presented. The Acting Chief Audit Executive and Risk Officer represented Garden Route DM at the meeting, to ascertain the nature of the support required. The following assistance was required for Internal Audit and Risk Management services:

Activities	Outcome	Priority	Target	Funding
			date	(Rand)
Internal Audit	Effectively functioning	Short to	30 April	RO
Establish an internal	internal audit unit that	Long-	2019	
audit unit as required	advises the municipal	term /		
in terms of Section	manager and reports to	ongoing		
165 of the MFMA	the audit committee on	initiatives		
	the implementation of the			
	internal audit plan and			
	related matters			
Risk Management	Effective risk	Short to	30 April	R30 000
Implement	management system	Long-	2019	
appropriate risk		term /		
management		ongoing		
system		initiatives		

Garden Route DM, shared their concerns with the Administrator in terms of what the required outcomes are within the specified timeframes, considering that Kannaland Municipality currently has no effective Internal Audit and Risk Management units. The District Municipality explained capacity constraints, which will not make it possible to provide officials into these units. The Administrator promised a follow-up meeting to discuss all the logistical arrangements as well as a way forward.

3.4. Risk Register

The Garden Route, DM received a meeting request from the Administrator's office for 18 March 2019 to discuss progress on the project. However, the Administrator was not present in this meeting; delegates from Kannaland Municipality were only a Risk Officer and a Finance Intern, none of the Managers attended. There was no clear direction regarding the reason for meeting request.

When we enquired about progress on the Risk Register that was populated in November 2018; we established that it has never been followed through, Management has not done any work on the risk register since it was compiled. It became apparent that they were under the impression that Garden Route DM and

Oudtshoorn Municipality delegations were going to populate the action plans and set due dates on behalf of Management.

Garden Route DM assisted the Municipality in compiling and/or reviewing the Risk Management Policy, Strategy, Implementation Plan and Risk Management Charter. Further advised their Risk Officer to present them to management and then take to their Audit Committee and/or Council for approval; we asked that we be updated regarding this progress but no response has since been received from Kannaland Municipality.

After that meeting, the District requested more information with regards to the composition and effectiveness of the Audit Committee, Risk Management Committee, Risk Champions and Performance Management Unit. We wanted to establish whether these structures exist and are effective, in order to establish how we can provide assistance thereto; however, no response was received.

Also agreed that a follow-up strategic session was going to be arranged by Kannaland Municipality with their Management in order to assist them in putting action plans and due dates in place to mitigate the risks in the risk register; however, no response was received.

They promised to capacitate the internal audit unit with interns and would inform us once that is done in order for us to assist in the compilation and/or review of the Internal Audit Charter, Audit Committee Charter, the Internal Audit Methodology as well as to develop the Risk-Based Audit Plan. However, this was not done and our attempts in contacting them were unsuccessful.

3.5. Shared Services

A meeting was arranged through the WCG Depart of Local Government regarding a shared service between Garden Route DM and Kannaland Municipality. Delegates attended this meeting from GRDM, Kannaland Municipality, GTAC National Treasury and Department of Local Government. In this meeting we discussed drafting of a formal Memorandum of Agreement ("MOA") to clearly outline the responsibilities of each party.

The MOA was completed, signed by the relevant parties and served on both municipal Councils for approval; and was approved as recommended. After the MOA was approved and duly signed, still no cooperation was received from Kannaland Municipality, despite several attempts.

3.6. ICT

Garden Route DM secured funding from Provincial Treasury to procure an Automated System for both Internal Audit and Risk Management for all municipalities in the District. We went beyond reasonable measures to assist Kannaland Municipality with the initial implementation of the system, by hosting their database on our ICT server after learning that their infrastructure was unable to do so.

Our ICT officials assisted Kannaland Municipality in installing the application on laptops/PC's of their designated officials. Various virtual training sessions were held during 27 July to 13 August 2020 but no one from Kannaland Municipality attended, contact was made to no avail.

In June 2021, we became aware that Kannaland Municipality has advertised a tender for "Provision of Audit tool for Kannaland Municipality for a period of three years, notice number 12/2021". GRDM's Municipal Manager wrote correspondence to Kannaland Municipality regarding their intention to procure a system that we already procured them that can achieve all the specifications set out in their tender document and more.

The Municipal Manager raised a concern regarding the fruitless and wasteful expenditure that will be incurred due to this process, the lack of cooperation from Kannaland Municipality in ensuring that we provide the assistance agreed to in the Memorandum of Agreement. However, no response was received.

3.7. Audit Committee

In July 2021, Kannaland Municipality appointed an Internal Auditor and an intern as means of capacitating the internal audit unit. The Internal Auditor connected with GRDM's Chief Audit Executive for assistance in getting the internal audit unit up and running; assistance was provided in compiling the Internal Audit Charter and Internal

Audit Methodology. GRDM also provided the service of the Audit Committee to ensure that these and other legislative documents are adequately reviewed and approved.

The Audit Committee meeting took place on 29 July 2021, however, it had to be dissolved due to some political changes that took place in Kannaland Municipality that led to the removal of the then Acting Municipal Manager and a possible riot that was anticipated; therefore, officials were instructed to leave the municipal buildings immediately.

3.8. Governance support

On 2 August 2021, we were informed that a new Acting Municipal Manager was appointed for a period of three months. Garden Route DM became aware that the Kannaland Municipality was facing a number of challenges at political and administrative levels that caused significant instability in the municipality. We also became aware that these challenges are due or are already being ventilated in various court matters in the High Court. The Western Cape Provincial Government confirmed that indeed these challenges do exist.

It was against this background that GRDM's Municipal Manager wrote a letter to the Acting Municipal Manager with the decision to withdraw our assistance measures until such time that all matters have been finalized, stability has been restored at all levels and that conducive conditions are created for our municipality to render the required assistance.

4. Local Economic Development

4.1. SMALL, MEDIUM AND MICRO ENTERPRISES

Annually the District Implements SMME support programme, since 2020 seven (7) SMME `s in the Kannaland municipal area was supported through this programme.

4.2. INVESTMENT PROMOTION AND RESOURCES

Garden Route DM developed and published an investment prospectus of which strategic catalytic projects from the Kannaland Municipality for economic growth and development are included for potential investment recruitment.

4.3. SERVICE EXCELLENCE STANDARDS WITHIN THE ACCOMMODATION SECTOR

Tourism Grading Council of South Africa (TGCSA) was established in the year 2000. Operating as a business unit of South African Tourism, the TGCSA is still the only recognized and globally credible quality assurance body for tourism products in South Africa, which is greatly relied on, to this day. As part of the district municipality's tourism mandate, we want to ensure that service excellence is a key factor of our destination. And by ensuring that establishments are graded we can then in turn ensure that quality standards are maintained which is a critical part of the tourism experience.

4.4. Tourism Strategy

In 2017, Garden Route DM conducted an Investment readiness roadshow throughout the District and one concern specifically from the Mayor of Kannaland was that there is no strategy for Tourism in Kannaland. The area has enormous potential for Tourism as well as investment opportunities, but requires a document that could streamline all the opportunities and activities. Therefore, a service provider was appointed through the Supply Chain Management Tender process to review, evaluate and conceptualise a tourism strategy document that will aid the Kannaland Municipality and various stakeholders to prioritise and implement various tourism projects in order to market and develop Kannaland as a tourism destination.

4.5. Film permitting system, film locations guide and promotion of Kannaland as a film friendly and film-ready destination.

Garden Route Film Commission is the official body promoting the Garden Route District as a preferred film destination and developing the industry. The Kannaland Municipality forms part of the jurisdiction covered by the functions and operations of the commission.

4.6. Coordinated approach amongst stakeholders towards regional tourism promotion.

The Garden Route DM launched a partnership with Wesgro, SATSA, and FEDHASA, as well as Local Tourism Offices in the Garden Route on 11 July 2022. The purpose of the project is to collaborate for the purposes of tourism promotion of the Garden Route and Klein Karoo region in a manner that embodies strategic cohesiveness and the efficient utilisation of resources between the stakeholders.

The stakeholders have all recognised the need for a coordinated approach when implementing the Project and to this end have committed themselves to conclude a Memorandum of Understanding. The areas of collaboration include but are not limited to marketing and promotion, events, strategic initiatives (including cruise and air route development), and tourism, with the purpose of conducting joint marketing and development initiatives, as amended from time to time by the Steering Committee.

4.7. Tourism marketing

Garden Route DM attends World Travel Market Africa and the African Travel Indaba annually and actively promotes/includes Kannaland as part of marketing the greater Garden Route and Klein Karoo as the preferred Tourism destination.

5. Shared Services

GRDM procures and pays for a number of services (e.g. Collaborator licensing and support) for all municipalities in the district. Costs are recovered through billing. However, Kannaland is not paying the invoices. Kannaland Municipality owes GRDM more than R1.5m as at 31 August 2022.

6. Conclusion

Political and Administrative leadership plays a fundamental role in the development of the community and realization of rural and urban regeneration. Garden Route DM acknowledges that the non-filling of Senior Management Positions directly impacts on service delivery this is the challenge at Kannaland Municipality. Furthermore, the District Municipality advocates for joint planning and implementation of regional projects. District Councillors ensure that developmental agendas of local

municipalities are supported at a district level and district developmental agenda is supported on local level.

DISTRICT MUNICIPALITY | UMASIPALA WESITHILI | DISTRIKSMUNISIPALITEIT