

Financial Management

1. Asset Management

1	Address the management vacuum in asset management through transfer /appointment	11/29	
2	Transfer and secondment of technical and operational experts (Internal Resources)	6/12	
3	October 2019 Internal Audit Report - Review and assessment	22/11	IP
4	Appointment of support capacity to assist with asset verification (remunerated overtime)	6/12	IP
5	Final date for Regional/Branch Disposal submission and asset register updated	2/28	IP
6	Conclusion of asset verification in all regions/services points	31/03	IP
7	Verification and lock of asset register	2/28	
8	Internal Audit/ Internal Control spot checks in prioritized cost centres	2/28	
9	Open asset register for Final adjustments and rectifications	30/04	
10	Final Validation and quality assurance on asset register and submission to AG	25/05	



2. Contingent Liabilities

1	Quality assurance and review of Mid Year/ Sep'19 Contingent Liability quantification	29/11	
2	Conclude / agree on the methodology of coalition (Finance Internal/Legal Services/ NPA)	29/11	
3	Engage AG and NT on the proposed methodology and seek concurrence	13/12	IP
4	Provide guidance to stakeholders on finalized interpretation and measurement	13/12	
5	Amendment directives (DFI) to ensure financial directives is aligned	13/12	IP
6	Provide guidance to stakeholders on finalized interpretation and measurement	13/12	
7	Monthly monitor of each individual cases to ensure appropriate reporting	Monthly	IP
8	Assess each case on the register to ensure correct disclosure	31/03	
9	Quality assured and validated final disclosure in Annual Financial Statements	30/04	

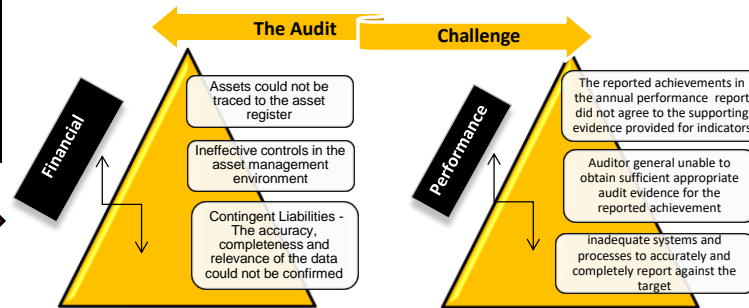
Department of Justice Turn Around Strategy

Project Objectives

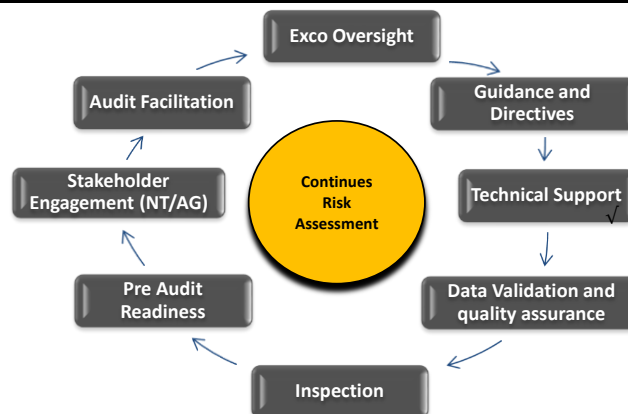
1	Unqualified audit outcomes in Vote financials for the 2019/20 financial year
2	Credible and auditable Baseline Performance Reporting
3	Addressing emerging risks that may influence audit outcomes
4	Business Process Reviews to ensure attainment of audit objectives

Key Role-players

1	Exco
2	Branch Leadership and Work Streams
3	Finance and SCM Specialists
4	Performance Indicator owners



The 9 Pillars of Turn Around Interventions



Performance Management

1. Court Services

1	Criminal cases postponed (Ind 3.2) Monitor monthly risk reports and corrections	Weekly Monthly	IP
2	Criminal cases on backlogs not captured (Ind 3) - Training, Monthly Certification	Weekly Monthly	IP
3	NOC to train RH, DCO's ACM's) to access and interpret monthly reports	30/11	IP
4	Preliminary enquiries (Ind 3.3) Ensure Capture first appearance date/correct age	Daily	
5	Maintenance 90 days (Ind 5.4) File and capture return of service daily, Certificates	Daily Monthly	IP
6	Non-Litigation matters (Ind 5.2) Principal FA ensure checking, verification, certification	Monthly	
7	NRSO - Dir Legal Admin to ensure Training, Circular on RSO verification, check form 4/5	8/11 Monthly	

2. Masters Services

1	Financial directive and support/guidance and financial year- end readiness for GF	29/11	
2	Issue of Chief Master Directive on the Management of Future Maintenance	29/11	IP
3	Analysis, review and validation of interest relating to suspense accounts	31/03	IP
4	KRI Roll out of PEAS system : Explore funding for the procurement of scanners	15/11 31/01	
5	Address Performance challenges and outputs in PMB offices -HR engagement	29/11	

3. State Attorney Services

1	Establishment of a Statistical com. that will oversee statistical reporting	29/11	F
2	Issue Internal State attorney financial directive on updated process and standardized reporting	29/11	IP
3	Monthly certification of performance statistics and upload on NOC by Heads of Offices.	Monthly	IP
4	Training /guidance on SOP (standardized Operating procedures) , NOC tool capturing etc	29/02	F
5	Pre Audit Readiness inspection (multi disciplinary team) at selected Offices	Feb'20	IP
6	Audit facilitation and support – managing and support the audit process	30/04	