



## WESTERN CAPE PROVINCIAL PARLIAMENT

### DRAFT QUARTERLY REPORT OF THE STANDING COMMITTEE ON PREMIER AND CONSTITUTIONAL MATTERS

(July - September 2019)

#### 1. Committee Membership

##### Permanent Members

Mr CM Dugmore (ANC)  
Mr M Xego (EFF)  
Mr RD Mackenzie (DA) (Chairperson)  
Mr RI Allen (DA)  
Ms WF Philander (DA)

##### Alternate Members

Mr DG Mitchell (DA)  
Ms DM Baartman (DA)  
Ms LM Maseko (DA)  
Ms N Makamba-Botya (EFF)  
Ms PZ Lekker (ANC)

#### 3. Committee mandate

##### 3.1 The mandate of the Committee is to:

- 3.1.1 Maintain oversight of the relevant Provincial Executive Authority and Public Entities (where applicable), including the implementation of legislation and to hold them accountable.
- 3.1.2 To consider and report on legislation referred to it by the Speaker.

### 3.2 In fulfilment of its mandate the Committee must –

- 3.2.1 facilitate public participation and involvement in the legislative and other processes of the Committee;
- 3.2.2 conduct its business in a fair, open and transparent manner; and
- 3.2.3 promote co-operative governance.

### 4. Reporting Departments and Entities

- 4.1 Department/s reporting to the Committee: Premier
- 4.2 Entities reporting to the Committee: None

### 5. Chairperson's overview:

The Committee fulfilled its mandate to exercise effective oversight over the Department of the Premier.

### 6. Number of Committee meetings held: 4

JULY 2019								
Date	Institution/Dept Attended	Purpose of Briefing/ Presentation/hearings	Minutes/ Reports adopted (Yes/No)	Resolutions	Attendance MPPs	Attendance Staff	Attendance Officials	Attendance Public
31 July 2019	Department of the Premier	1. Welcome and attendance 2. Introductory briefing by the Department of the Premier on its 2019/20 Annual Performance Plan, and on the following: 2.1 The organisational structure 2.2 The mission, vision and core functions 2.3 Key programmes 2.4 Legislation in the pipeline 3. Consideration and adoption of Draft Committee Meeting Minutes of 4 June 2019 4. Resolutions/Actions	Minutes	8	7	4	15	4

AUGUST 2019								
Date	Institution/Dept Attended	Purpose of Briefing/Presentation/hearings	Minutes/Reports adopted (Yes/No)	Resolutions	Attendance MPPs	Attendance Staff	Attendance Official <sup>s</sup>	Attendance Public
14 August 2019	Public Service Commissioner	<ol style="list-style-type: none"> <li>Welcome and attendance</li> <li>Briefing by the Office of the Public Service Commissioner on the 2019/20 Public Service Commission Strategic Plan and key priorities</li> <li>Consideration and adoption of Draft Committee Meeting Minutes of 31 July 2019</li> <li>Resolutions/Actions</li> </ol>	Minutes	6	8	3	0	1
28 August 2019	Department of the Premier as part of the Cluster A visit Week	<ol style="list-style-type: none"> <li>Welcome and attendance</li> <li>Oversight Visit to the Laingsburg Cape Access Centre</li> <li>Consideration and adoption of Draft Committee Meeting Minutes of 14 August 2019</li> <li>Resolutions/Actions</li> </ol>	Report (Cluster A Visit Week report)	1	16	6	16	0

SEPTEMBER 2019								
Date	Institution/Dept Attended	Purpose of Briefing/Presentation/hearings	Minutes/Reports adopted (Yes/No)	Resolutions	Attendance MPPs	Attendance Staff	Attendance Official <sup>s</sup>	Attendance Public

11 Sept 2019	-	5. Welcome 6. Discussion on the 2019/20 Annual Performance Plan: Department of the Premier and the way forward on the Draft Committee Programme 7. Consideration and adoption of Draft Committee Meeting Minutes of 14 August 2019 8. Resolutions/Actions	Minutes	2	4	3	0	1
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#### 7. Table of Members Attendance

NAME OF MEMBERS	TITLE	31 July 2019	14 Aug 2019	28 Aug 2019	11 Sept 2019				
<b>DEMOCRATIC ALLIANCE (DA)</b>									
Allen, RI	Mr	✓	✓	✓	AP				
Mackenzie, RD (C)	Mr	✓	✓	✓	✓				
Philander, WF	Ms	✓	✓	✓	AP				
<b>AFRICAN NATIONAL CONGRESS (ANC)</b>									
Dugmore, CM	Mr	✓	✓	✓	✓				
<b>ECONOMIC FREEDOM FRONT (EFF)</b>									
Xego, M	Mr	✓	✓	✓	AP				
<b>Alternate Members</b>									
Baartman, DM (DA)	Ms			✓					
Lekker, PZ (ANC)	Ms								
Makamba-Botya, N (EFF)	Ms								
Maseko, LM (DA)	Ms				✓				
Mitchell, DG (DA)	Mr	✓							
<b>Additional Members</b>									
BakuBaku-Vos, N (ANC)	Ms			✓					

Bans, A (ANC)	Ms																		
Bosman, G (DA)	Mr																		
Botha, LJ (DA)	Ms																		
Christians, FC (ACDP)	Mr																		
De Jager (Al Jama-ah)	Mr																		
Kama, M (ANC)	Ms																		
Marais, P (FFP)	Mr																		
Sayed, K (ANC)	Mr																		
Windvogel, R (ANC)	Ms																		

Present: ✓

Absent: AB

Apology: AP

## 8. Meetings Postponed/Cancelled

Date	Briefing institution/Dept.	Purpose of Briefing/Presentation	Reasons for postponement/cancellation

## 9. NCOP & Provincial Legislation Referred to the Committee (Finalised and Not Finalised)

### 9.1 Legislation Finalised:

Name of Bill	Referral date	Briefing by Dept.	Public participation process (incl. dates, institution made presentations & number of submissions received)	Adoption of Report (incl. adopted or not if not, give reasons & amendments)	Date Report published in ATC	Date of Debate in the House

### 9.2 Legislation Not Finalised:

Name of Bill	Referral date	Briefing by Dept.	Public participation process (incl. dates, institution made presentations & number of submissions received)	Adoption of Report (incl. adopted or not if not, give reasons & amendments)	Date Report published in ATC	Date of Debate in the House

#### 10. Oversight Visits (Local):

Date of the visit	Objective of the visit	Delegation (incl. staff)	Areas Visited	Date report considered and adopted	Date report published in ATC	Date of Debate in the House	Actual cost of the trip
None							

#### 11. Inter-provincial Visits:

Objectives of the visit	Date of the visit	Delegation (incl. staff)	Province visited	Date report considered	Date report published in ATC	Date of Debate in the House	Actual cost of the trip
The Committee did not embark on any inter-provincial visits during this quarter.							

#### 12. International Study Tours/Visits:

Objective of the study tour/visit	Date of the study tour/visit	Delegation (incl. staff)	Countries visited	Date report considered	Date report published in ATC	Date of Debate in the House	Actual cost of the trip
The Committee did not embark on any international study tours during this quarter.							

#### 13. Invitations of Chairpersons or Delegation of a Committee:



Organisation inviting the Chair/Committee	Who is invited	Purpose of the event	Date of the event	Date report considered	Date report published in ATC	Date of Debate in the House	Actual cost of the trip

#### 14. Workshops and Conferences Attended:

Organisation inviting the Chair/Committee	Who is invited	Purpose of the event	Date of the event	Date report considered	Date report published in ATC	Date of Debate in the House	Actual cost of the trip
The Committee did not attend any workshops or conferences during this quarter.							

#### 15. Western Cape Appropriation Bill:

Vote No.	Date of tabling	Briefing by the Dept.	Date report considered and adopted	Date report published in ATC	Date of Debate in the House

#### 16. Annual Reports from Departments and Entities Overseen by Committees:

Name of Department/entity	Briefing by the Dept./entity	Public participation process (incl. dates, institution made presentations & number of submissions received)	Date report considered	Date report published in ATC	Date report published in the House

#### 17. Budget of the Committee:

Budget allocated: R 100 000.00

Expenditure to date: R -37 235.00


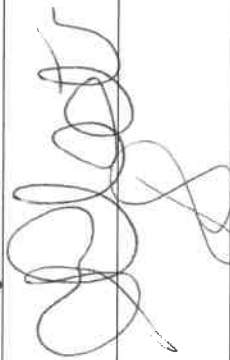
**Balance:**

**R 62 765.00**

**The following documents are attached:**

- Minutes of all Committee meetings held, even if not yet adopted by the Committee
- Committee reports of all hearings and visits
- Latest Budget Statement – Actual expenditure Report
- Committee Programme for the next term
- Committee Tracking Document

**SUPPORT STAFF**

DESIGNATION	FULL NAME	SIGNATURE	DATE
Procedural Officer	Waseemah Achmat		30 October 2019
Senior Procedural Officer	Lizette Cloete		30 October 2019
Acting Committee Chairperson	Deirdre Baartman		30 October 2019





# **Wes-Kaapse Provinsiale Parlement Western Cape Provincial Parliament IPalamente yePhondo leNtshona Koloni**

## **MEETING MINUTES OF PROCEEDINGS**

### **STANDING COMMITTEE ON PREMIER AND CONSTITUTIONAL MATTERS**

**Wednesday, 31 July 2019 (13:00), Chamber, 6th floor, 7 Wale Street, Cape Town**

#### **PRESENT**

##### **Members:**

##### **Democratic Alliance**

Allen, RI

Mackenzie, RD (Chairperson)

Philander, WF

##### **African National Congress**

Dugmore, CM

##### **Economic Freedom Front**

Xego, M

##### **Alternate Member**

Mitchell, DG (DA)

##### **Additional Member**

Marais, P (FFP)

##### **Western Cape Provincial Parliament**

Achmat, W (Procedural Officer)

Cloete, L (Senior Procedural Officer)

Mrubata, A (Committee Assistant)

#### **1. Welcome**

The Chairperson opened the meeting and welcomed the Committee Members, officials and members of the public.

#### **2. Introductory briefing by the Department of the Premier on its 2019/20 Annual Performance Plan, and on the following:**

##### **2.1 The organisational structure**

##### **2.2 The mission, vision and core functions**

### **2.3 Key programmes**

### **2.4 Legislation in the pipeline**

The officials from the Department briefed the Committee on the subject at hand.

The Committee engaged the Department on the content of the presentation.

### **3. Consideration and adoption of Draft Committee Meeting Minutes of 4 June 2019**

The Chairperson submitted the Draft Committee Minutes of the meeting held on 4 June 2019, which was considered and adopted.

### **4. Consideration and adoption of Draft Committee Quarterly Report (April – June 2019)**

The Chairperson submitted the Draft Committee Quarterly Report (April – June 2019), which was considered and adopted

### **5. Resolutions/Actions**

The Committee REQUESTED that the Department provide the Committee with the following information by 23 August 2019:

- 5.1 A copy of the judgement and any analysis done by the Department of the Premier where the African National Congress (ANC) Youth League approached the courts on the matter relating to the Western Cape Government not appointing the Commissioner for the Environment.
- 5.2 A copy of the A3 schedule, mentioned by the Department of the Premier on the Provincial integrated policy, planning, budgeting and implementation cycle, as reflected on slide 19 of the presentation.
- 5.3 A detailed report on the teething problems relating to the broadband infrastructure as reflected on page i in the 2019/20 Annual Performance Plan.
- 5.4 A report detailing the priorities of the Premier and how the Provincial Strategic Goal Five fit into the broader State of the Province Address.
- 5.5 An explanation on what a SLIM lab is and the areas it has been implemented, as reflected on page 9 of the 2019/20 Annual Performance Plan.
- 5.6 The list of areas where the five Cape Access Centres will be rolled out in this financial year.
- 5.7 A breakdown of the cost associated with, and a report on the establishment of the office for the Commissioner for Children.
- 5.8 A list of the type of the 9100 devices mentioned on page 26 of the 2019/20 Annual Performance Plan.

The meeting adjourned at 15:15.



**MR R MACKENZIE, MPP**

**CHAIRPERSON: STANDING COMMITTEE ON PREMIER AND CONSTITUTIONAL MATTERS**

**DATE: 14 AUGUST 2019**



# **Wes-Kaapse Provinsiale Parlement Western Cape Provincial Parliament IPalamente yePhondo leNtshona Koloni**

**DRAFT MEETING MINUTES OF PROCEEDINGS  
STANDING COMMITTEE ON PREMIER AND CONSTITUTIONAL MATTERS  
Wednesday, 14 August 2019 (13:00), Chamber, 6th floor, 7 Wale Street, Cape Town**

## **PRESENT**

### **Members:**

#### **Democratic Alliance**

Allen, RI  
Mackenzie, RD (Chairperson)  
Philander, WF

#### **African National Congress**

Dugmore, CM

#### **Economic Freedom Front**

Xego, M

#### **Additional Members**

Marais, P (FFP)  
Bosman, G (DA)  
Sayed, K (ANC)

#### **Western Cape Provincial Parliament**

Achmat, W (Procedural Officer)  
Cloete, L (Senior Procedural Officer)  
Mrubata, A (Committee Assistant)

#### **Office of the Public Service Commissioner**

Goosen, L (Public Service Commissioner)  
Rockman, P (Director)  
Heerden, C (Deputy Director)

## **1. Welcome**

The Chairperson opened the meeting and welcomed the Committee Members, officials and members of the public.

**2. Briefing by the Office of the Public Service Commissioner (PSC) on the 2019/20 Public Service Commission Strategic Plan and key priorities**

The officials from the Public Service Commissioner briefed the Committee on the subject at hand.

The Committee engaged the officials on the content of the presentation.

**3. Consideration and adoption of Draft Committee Meeting Minutes of 31 July 2019**

The Chairperson submitted the Draft Committee Minutes of the meeting held on 31 July 2019, which was considered and adopted with amendments.

**4. Resolutions/Actions**

The Committee REQUESTED that the Office of the Public Service Commissioner provide the Committee with the following information by 27 August 2019:

- 4.1 A breakdown of the Presidential Hotline matters regarding the Western Cape Government.
- 4.2 A breakdown of financial misconduct, per department, which should include the nature of the charge, the outcome of each case and the measures that were put in place by the respective departments.
- 4.3 A copy of the staff compliment at the PSC office including the equity representation.
- 4.4 A list of all the evidence based research done by PSC.
- 4.5 The official contact details of the persons/s where complaints or queries can be directed from Members of the Committee.
- 4.6 Information pamphlets issued by the PSC office distributed to the public.

The meeting adjourned at 14:35.



**MR R MACKENZIE, MPP**

**CHAIRPERSON: STANDING COMMITTEE ON PREMIER AND CONSTITUTIONAL MATTERS**

**DATE: 11 September 2019**

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# **Wes-Kaapse Provinsiale Parlement Western Cape Provincial Parliament IPalamente yePhondo leNtshona Koloni**

## **MEETING MINUTES OF PROCEEDINGS**

### **STANDING COMMITTEE ON PREMIER AND CONSTITUTIONAL MATTERS**

**Wednesday, 11 September 2019 (13:00), Chamber, 6th floor, 7 Wale Street, Cape Town**

#### **PRESENT**

##### **Members:**

##### **Democratic Alliance**

Mackenzie, RD (Chairperson)

Maseko, M (Alternate)

##### **African National Congress**

Dugmore, CM

##### **Additional Member**

Marais, P (FFP)

##### **Apologies**

Xego, M (EFF)

Allen, RI (DA)

Philander, WF (DA)

##### **Western Cape Provincial Parliament**

Achmat, W (Procedural Officer)

Cloete, L (Senior Procedural Officer)

Mrubata, A (Committee Assistant)

#### **1. Welcome**

The Chairperson opened the meeting and welcomed the Committee Members.

#### **2. Discussion on the 2019/20 Annual Performance Plan: Department of the Premier and the way forward on the Draft Committee Programme**

The Chairperson gave a brief overview of the way forward for the meeting and suggested subject matters that the Department of the Premier should brief the Committee on.

The Committee deliberated.

#### **3. Consideration and adoption of Draft Committee Meeting Minutes of 14 August 2019**



The Chairperson submitted the Draft Committee Minutes of the meeting held on 14 August 2019, which was considered and adopted with amendments.

#### **4. Resolutions/Actions**

4.1 The Committee RESOLVED that the Department of the Premier brief the Committee on the:

- 4.1.1 Provincial Strategic Plan including the strategy for poverty relief and eradication;
- 4.1.2 Master Data Management Plan;
- 4.1.3 Broadband Strategy;
- 4.1.4 Public and Citizen Participation; and
- 4.1.5 International Relations Strategy.

4.2 The Committee further RESOLVED that the Chairpersons of the Standing Committee on Premier and Constitutional Matters, Mr R Mackenzie, Budget Committee, Adv D Baartman and Social Development, Mr G Bosman along with two other party members and the Procedural Officer, Ms W Achmat will embark on an international study tour to the Netherlands and the United Kingdom from 26 January 2020 until 6 February 2020, to observe best practices abroad in areas ranging across the mandates of provincial constitutional matters, women affairs, money bill amendment procedures, Children Commissioners and broadband services.

The meeting adjourned at 13:34.



**MR R MACKENZIE, MPP**

**CHAIRPERSON: STANDING COMMITTEE ON PREMIER AND CONSTITUTIONAL MATTERS**

**DATE: 11 September 2019**

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# Wes-Kaapse Provinsiale Parlement Western Cape Provincial Parliament IPalamente yePhondo leNtshona Koloni

## REPORT OF THE SOCIAL CLUSTER VISIT WEEK, 26 TO 29 AUGUST 2019

### 1. Introduction

The Social Cluster Visit Week is a key mechanism established by the Provincial Parliament to achieve its constitutional oversight mandate in the province. It is intended to ensure that Members of the Provincial Parliament, through its standing committees, continually keep abreast of developments and delivery issues in the province. It also affords Members the opportunity to undertake oversight visits and interact with communities in order to get first-hand information on the needs and challenges that are confronting people. The committees also visit projects that have been implemented by various government departments and South African Police Services (SAPS) in the province. The Social Cluster Visit Week afforded the standing committees the opportunity to visit areas outside of the Cape Town metropolitan area. The following standing committees were part of the Social Cluster Visit Week:

Standing Committee on Community Safety, Cultural Affairs and Sport;  
Standing Committee on Social Development;  
Standing Committee on Health;  
Standing Committee on Education; and  
Standing Committee on the Premier and Constitutional Matters.

### 2. The delegation

The delegation of the Social Cluster Visit Week included the following Members:

Mackenzie, RD (DA) (Leader of the delegation)

Allen, RI (DA)

Baartman, DM (DA)

Bakubaku-Vos, N (ANC)

Bans, AP (ANC)

Bosman, G (DA)

Botha, LJ (DA)

Christians, F (ACDP)

De Jager (Al Jama-ah)

Dugmore, CM (ANC)

Kama, M (ANC)

Makamba-Botya, N (EFF)

Marais, P (VF Plus)

Philander, WF (DA)

Sayed, MK (ANC)

Windvogel, R (ANC)

Xego, M (EFF)

### 3. Overview

The main objective of the oversight cluster visits was to assess the activities of the facilities and to get an overall impression of the status of these selected social-cluster facilities.

#### **4. Visit to the Laingsburg Public Library on Tuesday 27 August 2019**

Ms C Jansen, Laingsburg Library Librarian, welcomed the delegation and proceeded to introduce the following matters: the history of the library, library membership, the library's collection in terms of the three provincial languages, the internet access at the library, the type of assistance given to users of the library's PCs, the library's outreach and holiday programmes, and the library's successes and challenges.

##### **4.1. Key aspects pertaining to the presentation**

- 4.1.1. The Laingsburg Library (the Library) has only one librarian, an assistant, and one temporary librarian. The temporary librarian works half-day at the Goldnerville Library and, if needed, also works at the Laingsburg Library during the afternoon session.
- 4.1.2. The Library has 1 466 members.
- 4.1.3. The Library is still capacitated with some of its original furniture, such as the shelving, and despite reasonable upgrades, it still uses dated furniture, which in many ways has nostalgic significance for the Library. These items are a stark reminder of the damaging effects of the Laingsburg flood in 1981.
- 4.1.4. Except for the main Library situated in Laingsburg, the Library also has facilities in Goldnerville, Matjiesfontein and Vleiland.
- 4.1.5. The Library has four PCs allocated to users to use for school projects, job searches, the compilation of CVs and general internet usage. Library staff members willingly assist the 86 registered PC users who require assistance with these tasks.
- 4.1.6. The Library has subscriptions to *Die Burger*, *Rapport* and the local *Courier* newspaper, as well as to 15 magazine publications.
- 4.1.7. The Library also has planned outreach programmes where staff members visit the nearby old-age home, schools in the area, and youth-focused collaborations with the Department of Social Development. There are also arts and crafts classes, and initiatives with the women of Na'l'ibali.
- 4.1.8. The Library features a monthly and annual theme to encourage reading on selected topics across all age groups.
- 4.1.9. The most prominent challenge is that of space. There is limited space and no dedicated study room for learners. The Library has submitted its wish list to the Laingsburg District Municipality detailing its infrastructural needs.
- 4.1.10. The Library has made progress with expanding its Xhosa book collection. Most of the collection to date caters for children.
- 4.1.11. The Library is part of an inter-library loan system where members may request materials from neighbouring libraries that are not part of the Laingsburg district's library collection.
- 4.1.12. Although the general period for loaning books is two weeks, members residing in outlying areas are allowed to loan books for up to three months.
- 4.1.13. The Library is not equipped to assist differently abled persons, hearing and visually impaired persons. There is also insufficient space to install specialised equipment for such persons.
- 4.1.14. The Department of Cultural Affairs and Sport is responsible for the maintenance of the information technology (IT) infrastructure. However, in cases requiring specialised attention to repair IT-related problems, the turnaround time is often two to three weeks. The reason for this is that the limited IT staff capacity, based in central Cape Town, are allocated to cover large areas across the province. As such, any call-outs to Laingsburg take a long time. This might result in extended periods of two to three weeks with no internet connectivity at the Library and its neighbouring library facilities.

## **4.2. Recommendations**

The delegation RECOMMENDS that:

- 4.2.1. The Department of Cultural Affairs and Sport considers alternative mechanisms to address the information technology (IT) maintenance, connectivity and repair problems. The context for this recommendation is based on the slow turnaround time for some IT-related matters at the Laingsburg Library. During these instances, the Library is left without internet connectivity, often for two to three weeks, while waiting for assistance from the Department's Cape Town offices. The delegation therefore encourages the Department to find an alternative mechanism that will allow for faster repair of logged IT-related jobs.
- 4.2.2. The Department of Cultural Affairs and Sport and the Laingsburg Municipality explore the possibility of enabling the patrons of the Vleiland Library Centre to use the internet through the Breedenet Tower located in that area.
- 4.2.3. The Western Cape Government Department to brief the respective Standing Committees on the Rural Development Strategy.
- 4.2.4. The Department of Cultural Affairs and Sport expands its Xhosa literature collection to accommodate more age categories.
- 4.2.5. The Department of Cultural Affairs and Sport formalises its partnership with the women of Nal'ibali.
- 4.2.6. Books relating to the history of indigenous peoples e.g Griqua and Khoi should be available so that children, especially can learn about their own cultures and history.

## **4.3. Information requested**

The delegation REQUESTS the following information:

- 4.3.1. Copies of the Municipality's engagements with the community regarding their concerns about the Laingsburg Library.
- 4.3.2. A copy of the Laingsburg Municipality's Integrated Development Plan (IDP) that indicates the community's requests for the Laingsburg Library.
- 4.3.3. A breakdown of the municipal support services given to the Laingsburg Library.

## **5. Visit to the ACVV Huis Malan Jacobs Old-Age Home on Tuesday 27 August 2019**

The delegation was received by the Manager, Ms M Bourbon-Leftley, and her staff.

### **5.1 Key aspects pertaining to the presentation**

- 5.1.1. The ACVV Huis Malan Jacobs has been in operation since 1985.
- 5.1.2. It was built after the flood in 1981.
- 5.1.3. The home provides a safe haven for sub economic and economic elderly people above 60 years of age.
- 5.1.4. There are rooms, frail-care units and independent flats that can accommodate 41 elderly people.
- 5.1.5. The management consists of 13 members. These members form part of different subcommittees. They have a financial committee, property committee, selection committee, staff committee, day-management and a fundraiser committee to ensure the smooth running of all the areas of the home.
- 5.1.6. The staff structure consists of one manager, one financial or administrative manager, one registered nurse, one senior nurse caregiver, one senior food-service supervisor, 11 housekeeping assistants, 12 nurse caregivers and one handyman.
- 5.1.7. The elderly residents are provided with 24-hour physical and medical care.

- 5.1.8. The home receives a monthly subsidy per resident from the Department of Social Development.
- 5.1.9. The quarterly reports received from the Department of Social Development are progressive.
- 5.1.10. A doctor visits the home every Wednesday.
- 5.1.11. There was one alleged incident of elderly abuse where a resident molested another resident who suffered from dementia. The manager filed a criminal case at the police station. The home gave the accused resident one month's notice to leave.
- 5.1.12. Water tanks were installed by Koup "Jag" and the local "koöperasie" to ensure that there is water when the Municipality cannot provide water.
- 5.1.13. The community faithfully supports the home throughout the drought that the area experiences at the moment.
- 5.1.14. The home's garden offers a distraction to residents. Residents' children and volunteers are involved with the delivery of gravel, soil, plants and fertiliser.
- 5.1.15. On Sundays, the church service is broadcast from the NG Church to the lounge.
- 5.1.16. The facility has a library service, voluntary feet service, women's bible study, prayer meetings, a tuckshop, a social club throughout the week and a hairdressing service once a month.
- 5.1.17. The home has regular fundraising opportunities to generate its own income. They have a Cookies & Rusks Project, which functions throughout the year. Residents assist with mixing, rolling, baking, packaging and sales. They also have bazaars, pancake sales, exhibitions of hobbies and tea functions.
- 5.1.18. Art and piano lessons are offered by one of the house committee members at the home to young people. He presents singing classes at the Buffelsrivier School.
- 5.1.19. A knitting group has been established. It takes place at the home. It involves the residents, members of the community and volunteers.

## **5.2. Challenges raised by the ACVV Huis Malan Jacobs Old-Age Home**

- 5.2.1. There is a water scarcity due to the drought in Laingsburg.
- 5.2.2. There is a lack of trained nursing staff.
- 5.2.3. The home cannot retain nurses due to higher-paying nursing opportunities offered by the Western Cape Government.
- 5.2.4. Medication arrives later in the month or no medication is received due to perceived lack of medicine in the country as informed by Municipality. However no shortages and chronic medication reported subsequently at the local hospital.
- 5.2.5. Residents are dependent on chronic medication, such as Omeprazole (stomach), Panado and Tramadol (pain medicine), Amlolipine (blood pressure), Trepiline and Citalopram (anti-depressant), Isordil 10 mg (heart), Simvastatin (cholesterol), and the shortage of this medication results in a huge health risk to the residents at the facility.
- 5.2.6. The home does not receive any subsidy for staff salaries.
- 5.2.7. It costs R5 280 to sustain each resident per month. The home receives the residents' R1 800 SASSA pension grant but can only use 90% of this grant.
- 5.2.8. The home does not have the specialist care and financial capacity to accommodate younger persons who need frail care.

## **5.3. Resolutions**

The delegation RESOLVED that:

- 5.3.1 The Chairperson of the Standing Committee on Social Development write a letter to the Minister of Social Development requesting her to investigate the possibility of moving a patient (details of the patient to be provided in the letter) to the ACVV Huis Malan Jacobs Old-Age Home and providing a grant to assist the patient with the necessary care.



- 5.3.2. The Minister of Health give urgent attention to the delay in the dispensation of acute/chronic medication and the shortage of qualified nurses at the home.
- 5.3.3. The Department of Social Development investigates the possibility of increasing grants to frail-care homes to subsidise qualified nurses' salaries and social workers' salaries in rural areas in order for the homes to retain these specialised services.
- 5.3.4. The Department of Social Development investigates policies, legislation and/or process amendments for frail-care facilities or persons with disabilities in rural areas and the possibility of moving them to frail-care facilities, like old-age homes in the area.

#### **5.4. Information requested**

The delegation REQUESTS that the Department of Social Development provides the following information:

- 5.4.1. A report of plans (if any) to develop a centre for persons with disabilities or for frail-care in Laingsburg.
- 5.4.2. A copy of the quarterly reports of the home for the 2018/19 financial year.
- 5.4.3. Copies of all the ACVV policies.
- 5.4.4. A report on the social-work services available in Laingsburg.
- 5.4.5. A copy of the correspondence that the ACVV Huis Malan Jacobs Old-Age Home sent to the Department of Health relating to the shortage and dispensation of chronic medication.

The delegation also REQUESTS that the:

- 5.4.6. Department of the Local Government provides a copy of the municipal indigent grant policy and a brief report stating whether this grant includes residents in funded frail-care facilities.
- 5.4.7. Department of Community Safety opens a Court Watching Brief and provides a status report on case number 14/7/2019.
- 5.4.8. Panic alarm system must be installed

### **6. Visit to the Hoërskool Laingsburg on Tuesday 27 August 2019**

The delegation was received by the school's principal, Mr CR Pedro, and the Education District Director for the Eden and Central Karoo Education District office, Mr Maarman, led the presentation.

#### **6.1. Key aspects pertaining to the presentation**

- 6.1.1. The Hoërskool Laingsburg can accommodate 1 200 learners from Grade 8 to Grade 12 but only has 353 learners, of which 195 are female and 156 male. While there are 115 learners in Grade 8, there are only 33 in Grade 12.
- 6.1.2. None of the school's Grade 10 to Grade 12 learners are currently enrolled in Mathematics or Physical Science.
- 6.1.3. The school is a quintile 4 fee-paying school. According to the Education District Director, most learners are from the poor community and application to change the status of the school has been made.
- 6.1.4. The School is an Afrikaans-medium section 21 secondary school. The school has 14 classrooms, which includes two science laboratories, five specialist classrooms, a workshop class, a computer laboratory, an e-centre and a library.
- 6.1.5. The Community Policing Forum reported that the school experiences problems with learners abusing alcohol and drugs on school premises and with learners bringing dangerous weapons to school with which they threaten fellow learners.

- 6.1.6. The school is scheduled for maintenance during the 2024/25 financial year, in accordance with the User Asset Management Plan (UAMP) for 2019/20.
- 6.1.7. The school received new stoves in 2019, which during inspection by the delegation were not set up, and the learners currently still utilise the three stoves in the home-economics classroom.
- 6.1.8. Laingsburg has two mass participation; opportunity and access; development and growth (herein after MOD) centres which are an after-school mass-participation programme that provides school-going young people daily access to various fun-filled, play-based and modified activities in recreation and sport, as well as in arts and culture. One MOD centre is at the Acacia Primary School and one at the Hoërskool Laingsburg – but not at the school, in the town – according to the Education District Director for Laingsburg. The MOD centres provide four sports codes, namely rugby, chess, cricket and volley ball. Each centre has a centre manager and one or more coaches who are responsible for an after-school programme. But there is currently only one coach responsible for the programme.
- 6.1.9. Learners practice and take part in different sporting codes, indigenous games and in arts and culture events.
- 6.1.10. Learners took part in the Youth Festival on 16 June 2019.
- 6.1.11. They participated in six indigenous games, as well as in poetry and drama.
- 6.1.12. In addition, the schools participate in SWD Sports Council leagues.
- 6.1.13. Farm schools participate in an intra-schools league.
- 6.1.14. The Safe Schools Cluster: There are 15 functional clusters in the district and they meet every term. Clusters empower school-safety officers by providing platforms for safety and security engagements.
- 6.1.15. According to the Safe Schools Programme all schools must have safety committees supported with training in terms of the National Schools Safety Framework, which includes the Hoërskool Laingsburg.
- 6.1.16. The whole district is trained and supported in occupational health and safety (currently training on resilient scorecards take place).
- 6.1.17. Safe Schools has requested the Laingsburg SAPS to increase visibility at and near the school to protect against the damage that has been done to the school fence.
- 6.1.18. The alarm-system upgrades will take place before the end of 2019. During the visit it was said that this is in supply-chain process.
- 6.1.19. Access control: Schools are supported with the installation of security mechanisms to improve safety and security, although there were no security cameras outside the school.
- 6.1.20. Safe Schools repairs fences up to 30 m. According to the district officer, there is no installation of perimeter fencing.
- 6.1.21. A school-based Support Team assists with intervention processes supported by Safe Schools.
- 6.1.22. Records of interventions performed by schools, SLES and external service providers are filed.
- 6.1.23. The Eden and Central Karoo Education District (herein after ECKED) will be the lead Department for the Joint Provincial Initiative (JPI) for Learner Retention as from January 2020. The district has a Learner Retention Strategy, which includes the Hoërskool Laingsburg.
- 6.1.24. A group of 15 Grade 10 learners, in collaboration with CPUT, took part in the science week.
- 6.1.25. Seven RCL members will take part in the heritage programme on Robben Island during the September holidays.
- 6.1.26. Grade 12 learners are well prepared for their matric examinations.
- 6.1.27. There is an intensive intervention plan to improve the school's systemic results.

## **6.2. Challenges raised by the WCED and the school:**

- 6.2.1. Online admissions:
  - 6.2.1.1. Learners without birth certificates or passports or any other required documents;
  - 6.2.1.2. Poor quality of network connectivity in some rural areas; and
  - 6.2.1.3. Lack of technological knowledge of parents to complete online applications.

- 6.2.2. Large geographical area to cover: Increased expenditure for travelling costs and time resources due to travelling time for meetings in Cape Town and to schools far from George.
- 6.2.3. Vandalism over the past two years. Almost 50 m of palisade fencing were stolen. Nearly every fortnight copper water pipes have been stolen.
- 6.2.4. Playing fields for soccer / Rugby is in very poor conditions and not being utilised by scholars.

### **6.3. Resolutions**

The delegation RESOLVED that:

- 6.3.1. The Chairperson of the Standing Committee on Education write a letter to the Minister of Education, Ms B Schäfer, to recommend that the quintile status of the school be changed as a matter of urgency.
- 6.3.2. The WCED and the Department of Cultural Affairs and Sport brief the Standing Committee on Education and the Standing Committees Community Safety, Cultural Affairs and Sport on the MOD Programme and the roles and responsibilities of the respective departments.

### **6.4. Information requested**

The delegation REQUESTS the Western Cape Education Department to provide the following information:

- 6.4.1. A copy of the retention plan (strategy) for learners of the school in order to keep Grade 8 learners at the Hoërskool Laingsburg until matric.
- 6.4.2. A copy of the schools' budget, including the budget allocation in the Norms and Standards for the 2019/20 and 2020/21 financial year.
- 6.4.3. A report on the matric Mathematics results for March, June and September 2019.
- 6.4.4. A copy of the school maintenance plan, if any.
- 6.4.5. The Safety Plan for the school, whether or not there is a safety officer attached to the plan and the fire plan. Further to that, the delegation requests a report on whether there is a relationship between the neighbourhood watches, community policing forums and the South African Police Service in the area and with the school.
- 6.4.6. All documentation pertaining to the request to have the quintile changed of the school to a no-fee school.
- 6.4.7. A copy of the succession plan for the Hoërskool Laingsburg when the principal retires.
- 6.4.8. A report on fund raising, if any has been done for 2018/2019 financial year.
- 6.4.9. A detail report on the E-Learning Strategy for the next five years for the Eden and Central Karoo District.
- 6.4.10. The number of learners, including names that are on the Representative Council of Learners (RCL) at the school and the District.
- 6.4.11. A report on the funding allocated to the hostels of the Hoërskool Laingsburg for the last two years.
- 6.4.12. A breakdown on the systemic results and the intensive intervention plan to improve it.
- 6.4.13. A breakdown of the matric results for the past three years.
- 6.4.14. A breakdown of the staffing budget for the school for the past three years.
- 6.4.15. A report on whether the maintenance budget of the school could be separated from the entire budget in order to obtain more for maintenance.
- 6.4.16. A report on the MOD centre's budget for Laingsburg, including the activities that are being provided and where and how many coaches are present.
- 6.4.17. The drought plan for schools in the Eden and Central Karoo District.
- 6.4.18. A status report on the alarm system at the school.
- 6.4.19. The budget to replace the windows that are broken at the school. Further to that, the cost implications to replace the windows.

## **7. Visit to the Cape Access Centre on Wednesday 28 August 2019**

The delegation was received by Mr E Galandt, Programme Manager: Cape Access, and Mr K Groeneveldt and Mr H Arendse from the Department of the Premier.

### **7.1. Key aspects pertaining to the presentation**

- 7.1.1. The need for a Cape Access Centre at the Thusong Service Centre was identified by all stakeholders in Laingsburg. Role players included the Laingsburg Municipality, different government departments, community organisations and the community.
- 7.1.2. The Laingsburg Cape Access Centre has been in operation since 2013.
- 7.1.3. Basic ICT skills, accredited International Certification in Digital Literacy (ICDL) courses, internet, email, Word, PowerPoint and Excel training is provided at the Cape Access Centre.
- 7.1.4. The community has free access to email and internet connection.
- 7.1.5. The community can print documents for free, search for online jobs, research information for school, colleges and university projects, access schools' curriculum material, apply to universities and access distance learning institutions and materials.
- 7.1.6. The Cape Access Centre hosts open days with the Thusong Centre and other stakeholders.
- 7.1.7. The Laingsburg Municipality reported that the Cape Access Centre can move to the Environmental Education E-Centre as the site is bigger and would be able to accommodate more persons.
- 7.1.8. The Centre advertises on Facebook, on posters, displays banners outside the office, distributes brochures and advertises in the local Thusong newspaper to inform the community about the free services they offer.

### **7.2. Challenges raised by Cape Access Centre**

- 7.2.1. The Centre can only accommodate 12 persons at a time.
- 7.2.2. The daily operations has to stop when the Cape Access Centre has training sessions.

### **7.3. Information requested**

The delegation REQUESTS the Department of the Premier to provide the following information:

- 7.3.1. A brief explanation of how entrepreneurs can open businesses close to the Cape Access Centre and make use of the free Wi-Fi services.
- 7.3.2. The geographical breakdown of the Wi-Fi hotspots. The list should include the areas that have received installations and that will still get access.
- 7.3.3. A status report relating to the Cape Access Centre moving to the Environmental Education E-Centre, which includes the erf number of the site.
- 7.3.4. A feasibility study on training the staff on coding at the Cape Access Centre.
- 7.3.5. A feedback report on the response and process that is followed when the Laingsburg Library experiences downtime.

### **7.4. Recommendation**

The delegation recommends that the Department of the Premier discuss with Liquid Telecoms the possibility of increasing the amount of bandwidth provided to the Thusong centres.

## **8. Visit to the office of the Department of Social Development on Wednesday 28 August 2019**

The Social Cluster delegation visited the Department of Social Development (herein after DSD) office, which is situated in the Thusong Centre in Laingsburg. Ms Benadie, welcomed the delegation and led the presentation on the basket of services that are offered by the Department of Social Development in Laingsburg and the surrounding areas.

### **8.1. Key aspects pertaining to the presentation**

- 8.1.1. According to the 2016 census by Statistics SA, Laingsburg has a population of approximately 8 430 with a total number of households of 2 862, while the total population of the Central Karoo District was 74 247.
- 8.1.2. The Department of Social Development has a working agreement with Child Welfare South Africa in Laingsburg. The purpose of the agreement is to offer a basket of services, except for the probation services, in Laingsburg, Goldnerville and Bergsig.
- 8.1.3. The Department also has working agreements with Badisa, which assists in areas of service delivery, namely social welfare and community-development programmes.
- 8.1.4. The DSD office in Laingsburg has a total of eight staff members that consists of one Social Worker Manager, one Social Worker Supervisor, one Acting Social Worker Supervisor, one Child Care and Protection & Services to Families Worker, one Customer Care Assistant, one Social Crime Prevention Worker, one Social Worker and one Social Auxiliary Worker these services also include the Victim Empowerment Programme, services to families and special programme. It was also reported that one Social Worker position was vacant.
- 8.1.5. During the visit there were no social workers in the DSD office in Laingsburg. One social worker was on maternity leave, another social worker was transferred to Beaufort West and a further social worker post was vacant.
- 8.1.6. The social worker position has been vacant since May 2019 and the social worker who was on maternity leave would only be back in October 2019.
- 8.1.7. It was reported that, due to the inadequate number of social workers in Laingsburg, services such as child protection and probation services were affected in particular.
- 8.1.8. Ms Benadie reported that they requested a temporary social worker to work on a contract basis, however, they were still waiting and in the meantime there was no social worker in the office.
- 8.1.9. A range of anti-bullying programmes, which focus on preventing bullying and empowering the victims of bullying, were in place in Laingsburg.
- 8.1.10. Ms Benadie reported that a support group for substance abuse was established in September 2018 and nine people were attending the support group.
- 8.1.11. The delegation was informed that a successful integrated crime-prevention boot camp for young people in conflict with the law was held in 2018 with the SAPS. The aim of the camp was to instill the norms, values and discipline in young people and all 15 young people who were in conflict with the law successfully completed the diversion programme.

### **8.2. Challenges raised by the office of the Department of Social Development**

- 8.2.1. The current organogram of DSD officials was identified as a major challenge in the DSD office in Laingsburg.
- 8.2.2. There is a shortage of social workers that hampers service delivery, especially child-protection and probation services.
- 8.2.3. The delegation was also informed that one social worker from Child Welfare SA in Laingsburg resigned.
- 8.2.4. There was only one Social Auxiliary Worker at the DSD office in Laingsburg.

- 8.2.5. The DSD office in Laingsburg has one Assistant Community Development Practitioner who is responsible for community development in the social-work management area.
- 8.2.6. Inadequate office space was also noted. The officials reported that inadequate office space was a major contributing factor to the high staff turnover.
- 8.2.7. The DSD office in Laingsburg has no proper storage space.
- 8.2.8. It was reported that school dropouts were also common in Laingsburg.
- 8.2.9. Socio-economic challenges, namely substance abuse and unemployment, were identified as major challenges in the communities. This results in parents not taking care of their children.
- 8.2.10. There was no internet connection for DSD officials in Laingsburg. They reported that they utilise mobile dongles and these were not working during the visit.
- 8.2.11. Cape Access, which shares the building with DSD officials in Laingsburg, undertook to assist the DSD officials with an internet connection. The Cape Access officials reported that the infrastructure at the DSD offices was already installed and that they were only waiting for the switch.
- 8.2.12. Insufficient IT equipment and not enough space to assist young people with online university applications and job opportunities in the service delivery areas were also noted as a challenge.
- 8.2.13. The DSD office in Laingsburg has two vehicles. The officials reported that the vehicles were not suitable for gravel roads and that there was a need for 4x4 vans.
- 8.2.14. The officials reported that the distances that have to be travelled had an impact on service delivery. They further reported that Laingsburg has a total of 303 farms and some farms are 75 km to 90 km away.
- 8.2.15. There is a need for the establishment of a Child and Youth Care Centre (CYCC) in the Central Karoo. This will ensure that family-preservation and reunification services are properly conducted in terms of the Children's Act, 2005 (Act 38 of 2005) and that the provision of crime prevention are met in accordance with the Child Justice Act, 2008 (Act 75 of 2008).
- 8.2.16. A long waiting list for admissions at rehabilitation treatment centres was also identified as a major challenge.
- 8.2.17. There is an urgent need to deal with substance abuse and family preservation in Laingsburg due to the increase in substance abuse that contributes to family disintegration.
- 8.2.18. There is a high reporting rate of child neglect and child abuse in Laingsburg that requires urgent intervention.
- 8.2.19. There is no treatment centre in the Central Karoo.
- 8.2.20. Due to the high rate in socio-economic factors – such as substance abuse, crime, poverty and unemployment – family structures are under severe pressure in the Laingsburg communities.

### **8.3. Resolutions**

The delegation RESOLVED that:

- 8.3.1. The Department of Social Development should brief the Standing Committee on Social Development on the allocation of staff members and vehicles for all the DSD regional offices in the province.
- 8.3.2. The Standing Committee on Social Development should write to the Social Worker Manager in Laingsburg, Ms Benadie, to seek clarity on the challenges and shortages of social workers in Laingsburg.
- 8.3.3. The Chairperson of the Standing Committee on Social Development should make contact with the provincial Minister of Social Development and request that the challenge of social-worker shortage in Laingsburg be resolved as a matter of urgency.
- 8.3.4. The Standing Committee on Social Development should follow up on the procurement process by Cape Access for the switch to ensure that the DSD offices in Laingsburg are connected to the internet and Wi-Fi.



#### **8.4. Recommendations**

The delegation RECOMMENDS that:

- 8.4.1. In future, the presentations must be put together and presented by officials on-site who understand the challenges faced at that particular site.
- 8.4.2. The Mayor of the Laingsburg Municipality should conduct a concerted campaign that will involve parents in their children's lives and in government programmes.
- 8.4.3. The DSD and Cape Access should collaborate and establish a Youth Café at the Thusong Centre since they share the same building.
- 8.4.4. The DSD should work with the Department of Transport and Public Works to find a suitable office space for the officials and clients of the DSD in Laingsburg.

#### **8.5. Information requested**

The delegation REQUESTS the Department of Social Development to provide the following information:

- 8.5.1. A detailed report on the number of school dropouts in Laingsburg for the 2016/17, 2017/18 and 2018/19 financial years.
- 8.5.2. A copy of the service level agreement with Child Welfare South Africa in Laingsburg.
- 8.5.3. A copy of the transfer payment agreement between Child Welfare South Africa in Laingsburg and the provincial Department of Social Development.
- 8.5.4. A detailed report on the stakeholder engagement in Laingsburg,
- 8.5.5. A detailed list of registered NPOs and services provided by these NPOs in Laingsburg.
- 8.5.6. A detailed report on the DSD recruitment process to show how long it takes to fill vacancies in the Department of Social Development.
- 8.5.7. A report on the plan to find suitable premises for the DSD in Laingsburg.
- 8.5.8. Detailed information on the DSD's sustainable Abuse Centre in Laingsburg.
- 8.5.9. Information on the number of registered children in Laingsburg and the caseload of reported bullying cases.
- 8.5.10. The total number of registered children and adults living with disabilities in Laingsburg.
- 8.5.11. A detailed breakdown of the number of vehicles allocated to the DSD offices in Laingsburg and the number of vehicles allocated for child-welfare services in Laingsburg.
- 8.5.12. A report on the needs analysis for the registration of Child and Youth Care Centres (CYCC) in Laingsburg.
- 8.5.13. The organogram of the DSD officials in Laingsburg.
- 8.5.14. A status report on progress made with filling the social-worker vacancies in Laingsburg.

#### **9. Visit to the Laingsburg South African Police Services (SAPS) on Wednesday 28 August 2019**

The delegation was welcomed by Lt Col JJ Tiemie, Station Commander, at the Laingsburg South African Police Service (SAPS).

##### **9.1. Key aspects pertaining to the presentation**

- 9.1.1. The Laingsburg policing area spans 8 787,44km<sup>2</sup> servicing approximately 8 983 persons.
- 9.1.2. The two policing sectors consist of 300 farm areas, with the furthest farm area located 160 km from the Laingsburg SAPS. The terrain leading to this farm consists of 40 km tarred road and a gravel road of approximately 120 km. Despite the large policing area, there are no satellite stations in the precinct, nor sufficient staff capacity should there be such a facility. Although call-

outs to far-reaching areas are not minimal, staff are often asked to travel to those areas on their allocated rest days.

- 9.1.3. The Laingsburg SAPS stated that it does not receive any requests from the Hoërskool Laingsburg unless it is crime-related.
- 9.1.4. There is no established gang structure in Laingsburg.
- 9.1.5. For 2018/19, 91% of drug-related cases involved possession of illegal substances. Possession and/or use of dagga was reported in 40% of cases, of mandrax in 34% of cases, and of tik in 23% of cases.
- 9.1.6. The Laingsburg SAPS does not have a Crime Intelligence Officer but receives this service on police-cluster level.
- 9.1.7. There is only one operational member at the police station who does not have a driver's licence.
- 9.1.8. For the period 1 April 2019 to 20 August 2019, 18 victims were assisted with Victim Support Services. There is only one Victim-Friendly Room housed in a wendy house.
- 9.1.9. For the period 1 April 2019 to 20 August 2019, there were 14 domestic-violence cases reported, 33 applications for protection orders and 37 protection orders were served.
- 9.1.10. Bergsig accounts for 51% of domestic-violence-related crimes, with Goldnerville accounting for 45% of these crimes.
- 9.1.11. At the time of the visit, the Laingsburg SAPS had no volunteers to counsel domestic-violence victims. The recruitment drive for volunteers is dependent on the outcomes of the elections for the new term of office of the local Community Policing Forum.
- 9.1.12. The Laingsburg SAPS has 15 vehicles and one roadblock trailer. These include nine vehicles for the Visible Policing (VISPOL) Unit, four for the Detection Unit and two for Support Services.
- 9.1.13. Several vehicles have high mileage-levels registered. One of these vehicles is scheduled to be boarded and three others were in for repair and maintenance services at the time of the oversight visit.
- 9.1.14. The station has seven allocated holding cells of which only two are functional. One holding cell is used for storage space. The condition of the non-functional holding cells is such that the doors are damaged and the metal grid in one of the mini courtyards that separate the holding cells has been cut. The Laingsburg SAPS reported that it has not had any significant repairs or renovations of structural damages completed by the Department of Public Works and Infrastructure since the station was established in 1968.
- 9.1.15. The daily allowance to repair station-level damages does not cover the expected amount needed to repair the doors of the holding cell.
- 9.1.16. The ease of access to the Community Service Centre (CSC) presents security risks as there is no barrier to control entry by members of the public beyond the CSC.
- 9.1.17. There are pending cases against 14 Laingsburg SAPS members for assault with grievous bodily harm, assault common and malicious damage to property. The majority of the cases are from 2017. All of these cases have been reported to the Independent Police Investigative Directorate (IPID).
- 9.1.18. There are several liquor outlets in the precinct with six outlets registered to trade alcohol and seven registered to accommodate alcohol consumption. These outlets are operational between 09:00 and 18:00 from Monday to Friday.
- 9.1.19. There were no reported cases involving underage alcohol consumption and drug abuse registered at the Laingsburg SAPS.
- 9.1.20. In terms of staffing, the Laingsburg SAPS reported that it has 57 staff members. There is a deficit of 10 members in the VISPOL Unit.
- 9.1.21. There is no structured fitness programme in place for the Laingsburg SAPS, however the Station Commander had previously introduced weekly 'fun walks' to boost fitness levels and staff morale.
- 9.1.22. Complaints received against Laingsburg SAPS members are recorded in the station's Complaints Register at Human Resource Management. The Station Commander then furnishes the complaints to the component heads for investigation.

- 9.1.23. The Department of Community Safety's Werner Bezuidenhout gave a short presentation on the impact of the deficit of the 10 VISPOL vacancies. He highlighted that the shift management is adversely affected. Due to the requirements of the station as a Lieutenant Colonel-rated station, there are serious concerns that the Station Commander's staffing capacity is at best stretched, thus putting severe strain on the limited personnel for patrol and CSC duties. In effect, especially if members are away on training or various types of leave, there could potentially be only one officer on duty at the CSC. These risks hinder the Laingsburg SAPS' capacity to fulfil its mandate to effectively serve the precinct in accordance with section 205(3) of the Constitution.
- 9.1.24. The members of the public were also afforded the opportunity to provide comment.
- 9.1.25. The delegation notice that there were no integrated safety plan for the area involving SAPS and the Department of Community Safety.

## **9.2. Information requested**

The delegation REQUESTS the Laingsburg SAPS to provide the following information:

- 9.2.1. A list of the number of cases registered at the station of children requiring victim support in the 2018/19 financial year.
- 9.2.2. The number of cases where children were taken into safety, in conjunction with the Laingsburg SAPS, in terms of subsection 3 of section 152 of the Children's Act, 2005 (Act 38 of 2005) in 2018/19 and 2019/20 to date.
- 9.2.3. The number of pending cases, as well as the nature of these cases, against Laingsburg SAPS members. The information should include the progress updates of the pending cases.
- 9.2.4. An indication of how often the Laingsburg High School has initiated engagement with the Laingsburg SAPS during the current financial year.
- 9.2.5. A list of the type of fitness programmes that the Laingsburg SAPS has for its members.
- 9.2.6. A list of the infrastructural challenges and limitations at the Laingsburg SAPS that need urgent consideration for repair and/or replacement. These infrastructural concerns may include holding cells, the Community Service Centre, access to and safety in the station, the Victim Support Room, personnel office space, the vehicle fleet and storage space.
- 9.2.7. The mechanism in place for community members to process compliments for and/or complaints against Laingsburg SAPS members.
- 9.2.8. A list of cases involving underage alcohol consumption for the 2018/19 financial year, as well as the latest statistics for the 2019/20 financial year, registered at the Laingsburg SAPS.
- 9.2.9. That the Acting Provincial Police Commissioner details the number of cases reported where children were removed from unsafe places and where social workers were not involved.
- 9.2.10. The number of rape kits available at the Laingsburg SAPS, and whether or not that amount of rape kits is sufficient for that police station.
- 9.2.11. The delegation was informed that the Laingsburg Department of Social Development office is not furnished with weekend reports of reported incidents involving children. Provide a response to the concern.
- 9.2.12. A copy of the Laingsburg SAPS' strategy to deal with the sale of liquor to learners that are persons under the age of 18.
- 9.2.13. That the Acting Provincial Police Commissioner provides a status report of the staff establishment for all Western Cape policing precincts, including the Laingsburg precinct. The report should indicate the plan to ensure that vacancies are filled and that all stations are properly staffed.
- 9.2.14. The delegation expresses concern about the management of the Laingsburg SAPS' Victim Support Room register entries. Upon inspection the delegation noted that there were only four entries over a three-year period but it was stated during the presentation that much more victim support to both abused women and children was offered. Provide clarification on the monitoring processes and persons responsible for the management of the register to record victim-support cases.

- 9.2.15. The delegation requested the Department of Community Safety provides the latest copy of Laingsburg Cluster's Safety Plan.

## **10. Visit to the Laingsburg Clinic and Hospital on Wednesday, 28 August 2019**

The delegation visited the Laingsburg Hospital, Dr Muller, Regional Manager, Laingsburg Sub District welcomed the delegation. The following presentations were done during the visit.

### **10.1 Key aspects pertaining to the presentation on the Forensic Pathology Services (FPS)**

- 10.1.1. Dr. Smith, Head of Forensic Pathology Services in Laingsburg briefed the delegation on the services offered by the (FPS) in Laingsburg and the surrounding areas.
- 10.1.2. The FPS in Laingsburg renders level 1 package of service in terms of its legislative mandate, namely, the Inquest Act No 58 of 1959, section 56 of the Health Profession Act, 1974 (Act no 56 of 1974) and the Birth and Deaths Registration Act, 1992 (Act 51 of 1992). There are regulations regarding the rendering of Forensic Pathology Services and the FPS is mandated to render services within these regulations. The regulations are only applicable to deaths that are or appear to be, due to unnatural causes. Dr. Smith also informed the delegation that the Laingsburg FPS also works closely with the traffic officers in terms of road fatalities in Laingsburg and surrounding areas.
- 10.1.3. He reported that the FPS in Laingsburg is working closely with the South African Police Services. The services provided by the FPS includes, but not limited, commencing with a scene of unnatural death investigation in consultation with the investigating officer, obtaining any information that is relevant to the medico-legal investigation of a death, taking responsibility for the collection of a body and removal from the scene, taking responsibility for the custody of a body from the scene of death until released for burial, taking into custody, thoroughly documenting and maintaining evidence and specimens relating to a body and any associated items, assisting with the process of identification of the deceased, conducting a post mortem investigation, requesting and conducting appropriate special investigations, providing expert testimony and opinion, archiving documents, specimens and related materials, collecting, reviewing and analysing relating data and providing information and advice to health, other government authorities, and departments.
- 10.1.4. Dr. Smith further reported that all the above mentioned services are rendered on site as per the Legislated Mandate except two of their functions such as conducting a post mortem investigation that include an external and internal examination of a body, and retaining material that include tissue or fluids for evidentiary or diagnostic purpose, and requesting and conducting appropriate special investigation. Both of these functions are performed at Oudtshoorn, Forensic Pathology Lab, and a support centre or in George Forensic Pathology Lab, a referral centre by the Laingsburg staff as this is where specialist and clinical support is based.
- 10.1.5. According to the statistics of unnatural deaths presented during the visit, in 2016, the unnatural deaths as a result of road traffic accidents in 2016 was 48%, in 2017 was 51%, in 2018 was 66% and in 2019 to the date of the visit was 85%. The FPS projected that the 2019 statistics will increase since the festive season is still coming.

### **10.2. Challenges raised by the Forensic Pathology Service in Laingsburg**

- 10.2.1. The FPS in Laingsburg was reported to be understaffed, there were two staff members, one manager and one operational, both members were permanently on 24-hour standby performing administrative work and driving to Oudtshoorn or George for post mortems.
- 10.2.2. Due to inadequate staff members, this makes it difficult for the two officials to take leave and attend training.
- 10.2.3. Infrastructure was inadequate for the FPS in Laingsburg, they were situated next to the police holding cells and this holds a risk to staff and their clients.

- 10.2.4. Due to the inadequate office space for the FPS in Laingsburg, there was no waiting room or adequate body viewing facilities and no post mortem dissection facility. These challenges were exacerbated by major road traffic accidents.
- 10.2.5. The FPS in Laingsburg could not fully support the Laingsburg hospital due to an inadequate storage facility for natural Non-FPS cases.

## **11. Key aspects pertaining to the presentation on the basket of services offered by the Laingsburg Clinic and Laingsburg Hospital**

- 11.1.1. Dr. Muller, Regional Manager, Laingsburg Sub District led the presentation and presented on the basket of services offered by these health facilities.
- 11.1.2. The Laingsburg Clinic offers primary health care to the community of Laingsburg and its surrounding areas. The clinic operates on weekdays from 07:00 to 16:00. Laingsburg has one 1 clinic, 1 mobile clinic, 1 satellite clinic in Matjiesfontein and 1 district hospital. The Laingsburg clinic offers full primary health care packages, namely, preventatives, curatives, and rehabilitation services. The Laingsburg District Hospital has a total of 46 staff members that consist of 23 nursing staff and 2 doctors and 21 administrative staff and housekeeping staff.
- 11.1.3. The mobile clinic provides primary health care services to the Swartberg route with 23 farms in 4 different routes on roaster basis, whilst the satellite clinic in Matjiesfontein only opens every Wednesdays and second Monday from 09:00 -15:00, both clinics are serviced by clinical staff from Laingsburg. Due to the service pressure at Matjiesfontein satellite clinic, the opening days are going to be increased. A doctor from the Laingsburg Hospital visit the satellite clinic every Wednesdays if two doctors are on duty. The Clinic has an Integrated School Health Programme in place, at which packages of services are provided at schools using the Care and Support for Teaching and Learning framework that includes, learner assessment and screening, management of health alignments and preventative strategies.
- 11.1.4. The delegation was informed that a wellness bus has visited the Acacia Primary School where health services such as screening eye tests for the Grade R students and the Human Papilloma Virus (HPV) campaign for girls at Grade 4 were conducted. This was part of the Integrated School Health Programme. Furthermore, screening was also conducted for Grade 8 learners at Laingsburg High School and there was a positive response from learners on health education in topics such as substance and drug abuse, sexual and reproductive health including teenage pregnancies, HIV & AIDS, suicide and nutrition. The delegation was informed that some of the successes of the Integrated School Health Programme includes high a number of learners that were screened and received glasses, few learners were referred for dental care, an Optometrist and oral hygienist are present on the Wellness bus and the majority of learners consent and parents were informed about the Hepatitis C-Virus (HCV) campaign for girls in Grade 4. The Triage System was reported to be working and it addresses the waiting period of patients that visit the Laingsburg Clinic. The clinic is currently extended and revamped.

### **11.2. The challenges raised by the Laingsburg Clinic**

- 11.2.1. Shortage of staff were reported as a major challenge.
- 11.2.2. The Clinic Committee Members were still to be appointed, currently, there was no Clinic Committee.
- 11.2.3. The expansion of the clinic was in progress and this affects the patients flow and services at the clinic.
- 11.2.4. Drought was identified as a challenge in Laingsburg.
- 11.2.5. No consent forms from parents, the health practitioners had to call parent's to sign the consent form.
- 11.2.6. Lack of cooperation by the teachers to refer learners who needed services such as eye testing, dental and social support services.

- 11.2.7. High school absenteeism for the girls in Grade 4 during the HPV campaign.
- 11.2.8. Lack of interest from parents on what was happening at school and lack of parent involvement in their children's lives.
- 11.2.9. Lack of interest from students to be referred to the clinic for health services such as contraceptives, pregnancy test, HIV and STI testing. This was due to the inadequate office space at the clinic that resulted to the lack of privacy and confidentiality when the learners visit the clinic.
- 11.2.10. It was reported that there was no office space or clinic at Matjiesfontein, the satellite service offered health services from a community hall.

### **11.3. Key aspects pertaining to the presentation of Laingsburg Hospital**

The Laingsburg District Hospital is a level 1 hospital that renders a full package of level 1 care related services with a total of 20 beds except for theater and OPD services. The hospital target for the bed, utilization was 88.3% in the past three financial years and the target for the average length of stay is 3.3. However, the hospital had clients that were exceeding the bed utilization rate and length of stay due to medical admissions.

### **11.4. The challenges raised by the Laingsburg Hospital**

- 11.4.1. The Laingsburg Hospital did not have a mortuary on hospital grounds.
- 11.4.2. Currently, there was no undertaker available at Laingsburg to collect the deceased of natural deaths from private homes. It was reported that there was an undertaker, however, the undertaker stopped working, and it failed to meet the municipality required standards of transporting bodies.
- 11.4.3. No functioning funeral service at Laingsburg, this also caused a major challenge for patients that were passing away at Laingsburg hospital.
- 11.4.4. The delegation was further informed that the Forensic Pathology Services in Laingsburg were not collecting bodies of natural death persons from private homes, due to the shortage of staff and shortage of skills to perform the task.
- 11.4.5. There was a shortage of staff at Laingsburg hospital. Only two medical doctors that cover services including private users.
- 11.4.6. The security personnel was inadequate at the hospital, only one security guard was on duty per shift and one security guard at Laingsburg Clinic. The hospital officials reported that the security contract was negotiated at a provincial level and the hospital does not have an allocated budget for security.
- 11.4.7. There were no private health practitioners and no private pharmacies in Laingsburg.
- 11.4.8. Seasonal motor vehicle accidents were reported as a major challenge for the Laingsburg and as they put service pressure and demand to the system.
- 11.4.9. The Laingsburg Hospital Board was appointed, however, the Mayor of the Laingsburg District Municipality informed the delegation that the Municipality was not aware that the Laingsburg Hospital Board was appointed.
- 11.4.10. The shortage of dentists was also reported as a challenge at Laingsburg District Hospital.
- 11.4.11. The community members that were present during the visit reported that due to the lack of vehicles, the hospital refers pregnant teenagers to Worcester and the teenagers were expected to take lifts to Worcester hospital.
- 11.4.12. Another member of the community reported that his wife suffered a heart attack, there were not doctors at Laingsburg hospital. He had to drive his sick wife from Laingsburg to Worcester Hospital without getting any medical help from the Laingsburg Hospital.



## **11.5. Resolutions**

The delegation RESOLVED that the Department of Health brief the Standing Committee on Health on the appointment of the Hospital Boards and the Clinic Committees in the province.

## **11.6. Information requested**

The delegation REQUESTS the following information:

- 11.6.1. The Minister of Health, provides the Standing Committee on Health and the Laingsburg District Municipality with the process followed in the appointment of the Laingsburg Hospital Boards and Clinic Committee.
- 11.6.2. Dr van Heerden provides the Standing Committee on Health with detailed report on the particular patient on whether the nurses in old age homes are capable of taking care of the patient in question.
- 11.6.3. The Department of Health provides detailed information on how the hospital operates, staff compliment, vehicle allocation, and details of the person in charge of the Laingsburg Hospital on a daily basis.
- 11.6.4. The Laingsburg District Municipality provides the Standing Committee on Health with detailed information on the requirements and criteria that undertakers must meet to qualify for removing bodies from the communities of Laingsburg.
- 11.6.5. The Laingsburg District Municipality to provide detailed information on what the Municipality was doing to assist undertakers to meet the criteria.
- 11.6.6. The Department of Health provides the latest organogram for staff and management at Laingsburg Hospital

## **12. Resolution by delegation**

The delegation resolved, as part of a longer-term objective, to dedicate a full day to the strategic planning of effective parliamentary oversight of rural communities and the status of differently abled persons in particular.

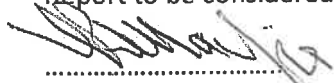
## **13. Conclusion**

The Delegation successfully concluded its oversight visit and took cognisance of the urgency of the challenges experienced at the various sites that were visited. The facilities that were visited need support in their endeavours to succeed against the challenges noted in this report.

## **14. Acknowledgements**

The delegations thanks the management of the different facilities that were visited for their willingness to share valuable information with the Social Cluster Visit Week delegation.

Report to be considered.



MR RD MACKENZIE, MPP

LEADER OF THE DELEGATION: SOCIAL CLUSTER VISIT WEEK

DATE: 10 October 2019

Code	Desc	Actuals 2019 YTD	Original Budget 19/20	Projections 19/20	Over / Under	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
4002101	Advert:Marketing	0.00	20,000.00	36,000.00	-16,000.00		0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	0.00	0.00	0.00	3,000.00
A017	ADVERTISING	0.00	20,000.00	36,000.00	-16,000.00		0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	0.00	0.00	0.00	3,000.00
4003518	Catering:Departml Activities	4,929.00	18,300.00	51,929.00	-33,629.00		0.00	0.00	0.00	204.00	3,175.00	1,550.00	10,000.00	0.00	0.00	0.00	2,000.00
A025	CATERING:DEPARTML ACTIVITIES	4,929.00	18,300.00	51,929.00	-33,629.00		0.00	0.00	0.00	204.00	3,175.00	1,550.00	10,000.00	0.00	0.00	0.00	2,000.00
4003526	Contractors:Trnsprt/ Relctn Cont	0.00	9,000.00	20,000.00	-11,000.00		0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00
4003534	Contractors:Audio-Visual Serv	0.00	6,000.00	40,000.00	-34,000.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	40,000.00	0.00	0.00	0.00
A035	CONTRACTORS	0.00	15,000.00	60,000.00	-45,000.00		0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00
4003503	T S Dom Non Empl:Accommodation	2,518.00	0.00	2,518.00	-2,518.00		0.00	0.00	0.00	0.00	0.00	2,518.00	0.00	0.00	0.00	0.00	0.00
4003505	T S Dom:Food Bever	4,213.00	2,000.00	5,213.00	-3,213.00		0.00	0.00	0.00	0.00	0.00	4,213.00	0.00	0.00	0.00	1,000.00	0.00
4003506	T S Dom:Accommodation	20,145.00	26,213.00	47,358.00	-21,145.00		0.00	0.00	0.00	0.00	0.00	20,145.00	0.00	15,000.00	0.00	0.00	12,213.00
4003507	T S Dom:Otr Trns Provid	0.00	2,000.00	0.00	2,000.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4003508	T S Dom:Air Transport	5,430.00	15,487.00	12,917.00	2,570.00		0.00	0.00	0.00	0.00	5,430.00	0.00	0.00	0.00	0.00	0.00	0.00
A051	TRAVEL AND SUBSISTENCE	32,306.00	45,700.00	68,006.00	-22,306.00		0.00	0.00	0.00	0.00	5,430.00	26,876.00	0.00	15,000.00	0.00	0.00	20,700.00
4002400	Venues And Facilities	0.00	1,000.00	500.00	500.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
A057	VENUES AND FACILITIES	0.00	1,000.00	500.00	500.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
A003	GOODS AND SERVICES	37,235.00	100,000.00	216,435.00	-116,435.00		0.00	0.00	0.00	204.00	8,605.00	28,426.00	18,000.00	128,000.00	0.00	0.00	23,200.00
A000	TOTAL	37,235.00	100,000.00	216,435.00	-116,435.00		0.00	0.00	0.00	204.00	8,605.00	28,426.00	18,000.00	128,000.00	0.00	0.00	23,200.00



**STANDING COMMITTEE ON PREMIER AND CONSTITUTIONAL MATTERS**  
**DRAFT COMMITTEE PROGRAMME**  
**As at 30 Sept 2019**

DATE	TIME	VENUE	AGENDA	TYPE OF EXPENDITURE and BUDGET
Wednesday, 31 July 2019	13h00 – 16h00	Committee Room 1	<ol style="list-style-type: none"> <li>1. Welcome and attendance</li> <li>2. Introductory briefing by the Provincial Treasury on its 2019/20 Annual Performance Plan, and on the following:               <ol style="list-style-type: none"> <li>2.1 The organisational structure</li> <li>2.2 The mission, vision and core functions</li> <li>2.3 Key programmes</li> <li>2.4 Legislation in the pipeline</li> </ol> </li> <li>3. Consideration and adoption of Draft Committee Meeting Minutes of 4 June 2019</li> <li>4. Consideration and adoption of Draft Committee Programme</li> <li>5. Resolutions/Action</li> </ol>	
Wednesday, 14 August 2019	13h00 – 16h00	Committee Room 1	<ol style="list-style-type: none"> <li>1. Welcome and attendance</li> <li>2. Briefing by the Office of the Public Service Commissioner on the 2019/20 Public Service Commission Strategic Plan</li> <li>3. Consideration and adoption of the Draft Committee Meeting Minutes of 31 July 2019</li> <li>4. Resolutions/Actions</li> </ol>	
Wednesday, 28 August '19	13h00 – 16h00	Cluster A Visit week	<ol style="list-style-type: none"> <li>1. Welcome and attendance</li> <li>2. Oversight Visit to the Laingsburg Cape Access Centre</li> <li>3. Resolutions/Actions</li> </ol>	

Wednesday, 11 Sept '19	13h00 – 16h00		<ol style="list-style-type: none"> <li>1. Welcome</li> <li>2. Discussion on the 2019/20 Annual Performance Plan: Department of the Premier and the way forward on the Draft Committee Programme</li> <li>3. Consideration and adoption of Draft Committee Meeting Minutes of 14 August 2019</li> <li>4. Resolutions/Actions</li> </ol>	
Thursday, 10 October 2019	08h00 – 13h00	Chamber	<ol style="list-style-type: none"> <li>1. Welcome</li> <li>2. Deliberation on the 2018/19 Annual Report for the Department of Premier</li> <li>3. Consideration and adoption of Draft Committee Meeting Minutes of 11 September 2019</li> <li>4. Resolutions/Actions</li> </ol>	
Wednesday, 30 October 2019	08h00 – 10h00	Committee room 1	<ol style="list-style-type: none"> <li>1. Welcome and attendance</li> <li>2. Consideration and adoption of the draft Committee Report on the 2018/19 Annual Report for the Department of the Premier</li> <li>3. Consideration and adoption of the draft Committee Meeting Minutes of 10 October 2019</li> <li>4. Consideration and adoption of the draft Committee Quarterly Report (July – September 2019)</li> <li>5. Briefing by the NCOP Permanent Delegate on the Traditional Courts Bill [B 1B-2017] (s76)</li> <li>6. Resolutions/Actions</li> </ol>	
Wednesday, 27 November 2019	10h00 – 10:45	Chamber	<ol style="list-style-type: none"> <li>1. Welcome and attendance</li> <li>2. Consideration Of The Western Cape Adjustments Appropriation Bill, 2019</li> </ol>	
Wednesday 29 January 2020	13:00 – 16:00	Committee Room 1	<ol style="list-style-type: none"> <li>1. Welcome and attendance</li> <li>2. Briefing by the Department of the Premier on the Safety Plan proposed by the Premier of the Western Cape</li> <li>3. Consideration and adoption of the draft Committee Meeting Minutes of .....</li> <li>4. Resolutions/Actions</li> </ol>	

Wednesday, 26 February 2020	13:00 – 16:00	Committee Room 1	<ol style="list-style-type: none"> <li>1. Welcome and attendance</li> <li>2. Briefing by the Department of the Premier on the Provincial Strategic Plan including the strategy for poverty relief and eradication</li> <li>3. Consideration and adoption of the draft Committee Meeting Minutes of .....</li> <li>4. Resolutions/Actions</li> </ol>	
Wednesday, 8 April 2020	13:00 – 16:00	Committee Room 1	<ol style="list-style-type: none"> <li>1. Welcome and attendance</li> <li>2. Briefing by the Department of the Premier on the Public and Citizen Participation; and the International Relations Strategy</li> <li>3. Consideration and adoption of the draft Committee Meeting Minutes of .....</li> <li>4. Resolutions/Actions</li> </ol>	
Wednesday, 6 May 2020	13:00 – 16:00	Committee Room 1	<ol style="list-style-type: none"> <li>1. Welcome and attendance</li> <li>2. Briefing by the Department of the Premier on the status of the Employment Equity Framework</li> <li>3. Consideration and adoption of the draft Committee Meeting Minutes of .....</li> <li>4. Resolutions/Actions</li> </ol>	
Wednesday, 20 May 2020	13:00 – 16:00	Committee Room 1	<ol style="list-style-type: none"> <li>1. Welcome and attendance</li> <li>2. Briefing by the Department of the Premier on the Master Data Management Plan; the Broadband Strategy including the Revised model relating to public Wi-fi hotspots in the respective municipal wards</li> <li>3. Consideration and adoption of the draft Committee Meeting Minutes of .....</li> <li>4. Resolutions/Actions</li> </ol>	
Wednesday, 3 June 2020	13:00 – 16:00	Committee Room 1	<ol style="list-style-type: none"> <li>1. The Barrett Survey Outcomes</li> </ol>	
Wednesday, 8 July 2020	13:00 – 16:00	Committee Room 1	<ol style="list-style-type: none"> <li>2. Public Service Commission</li> </ol>	

STANDING COMMITTEE ON PREMIER									
RECOMMENDATION TRACKING DOCUMENT									
6th Parliament as at 30 Sept 2019									
	1. Introductory briefing by the Department of the Premier on its 2019/20 Annual Performance Plan, and on the following:	The Committee REQUESTED that the Department provide the Committee with the following information::							
	2.1 The organisational structure 2.2 The mission, vision and core functions 2.3 key programmes 2.4 Legislation in the pipeline	1. A copy of the judgement and any analysis done by the Department of the Premier where the African National Council (ANC) Youth League approached the courts on the matter relating to the Western Cape Government not appointing the Commissioner for the Environment. 2. A copy of the A3 schedule mentioned by the Department of the Premier on the Provincial integrated policy, planning, budgeting and implementation cycle, as reflected on slide 19 of the presentation. 3. A detailed report on the teething problems relating to the broadband infrastructure as reflected on page 1 in the 2019/20 Annual Performance Plan. 4. A report detailing the priorities of the Premier and how the Provincial Strategic Goal Five fit into the broader State of the Province Address. 5. An explanation on what a SJM lab is and the areas it has been implemented, as reflected on page 9 of the 2019/20 Annual Performance Plan. 6. The list of areas where the five Cape Access Centres will be rolled out in this financial year. 7. A breakdown of the cost associated with, and a report on the establishment of the office for the Commissioner for Children. 8. A list of the type of the 9100 devices mentioned on page 26 of the 2019/20 Annual Performance Plan.							
Resolved	31 July 2019	1. Welcome and attendance 2. Briefing by the Office of the Public Service Commissioner on the 2019/20 Public Service Commission Strategic Plan and key priorities 3. Consideration and adoption of Draft Committee Meeting Minutes of 31 July 2019 4. Resolutions/Actions	05-Aug-19	23-Aug-19	28-Aug-19	28-Aug-19			distributed to Members via email
	14 August 2019	4.1 A breakdown of the Presidential Hotline matters regarding the Western Cape Government. 4.2 A breakdown of financial misconduct, per department, which should include the nature of the charge, the outcome of each case and the measures that were put in place by the respective departments. 4.3 A copy of the staff complement at the PSC office including the equity representation. 4.4 A list of all the evidence based research done by PSC. 4.5 The official contact details of the persons/s where complaints or queries can be directed from Members of the Committee. 4.6 Information pamphlets issued by the PSC office distributed to the public.	20-Aug-19	27-Aug-19	26-Aug-19	26-Aug-19			distributed to Members via email
	28 August 2019	Oversight Visit to the Laingsburg Cape Access Centre with Cluster A	1. A brief explanation of how entrepreneurs can open businesses close to the Cape Access Centre and make use of the free Wi-Fi services. 2. The geographical breakdown of the Wi-Fi hotspots. The list should include the areas that have received installations and that will still get access. 3. A status report relating to the Cape Access Centre moving to the Environmental Education E-Centre, which includes the erf number of the site. 4. A feasibility study on training the staff on coding at the Cape Access Centre. 5. A feedback report on the response and process that is followed when the Laingsburg Library experiences downtime. 6. The delegation recommends that the Department of the Premier discuss with Liquid Telecoms the possibility of increasing the amount of bandwidth provided to the Thusing centres.						
			report to be adopted on 10 October 2019						

Resolved	11 September 2019	<p>The Committee RESOLVED that the Department of the Premier brief the Committee on the:</p> <p>4.1.1 Provincial Strategic Plan including the strategy for poverty relief and eradication;</p> <p>4.1.2 Master Data Management Plan;</p> <p>4.1.3 Broadband Strategy;</p> <p>4.1.4 Public and Citizen Participation; and</p> <p>4.1.5 International Relations Strategy.</p> <p>4.2 The Committee further RESOLVED that the Chairpersons of the Standing Committee on Premier and Constitutional Matters, Mr R Macdonald, Budget Committee, Adv D Baartman and Social Development, Mr G Bosman along with two other party members and the Procedural Officer, Ms W Admat will embark on an international study tour to the Netherlands and the United Kingdom from 26 January 2020 until 6 February 2020, to observe best practices abroad in areas ranging across the mandates of provincial constitutional matters, women affairs, money bill amendment procedures, Children Commissioners and broadband services.</p>							Matters placed onto the Committee Programme
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