**1. Vision**

An activist and responsive people’s Parliament that improves the quality of life of South Africans and ensures enduring equality in our society.

**2. Mission**

Parliament aims to provide a service to the people of South Africa by providing the following:

* A vibrant people’s assembly that intervenes and transforms society and addresses the development challenges of our people;
* Effective oversight over the Executive by strengthening its scrutiny of actions against the needs of South Africans;
* Participation of South Africans in the decision-making processes that affect their lives;
* A healthy relationship between the three arms of the State, that promotes efficient co-operative governance between the spheres of government, and ensures appropriate links with our region and the world; and
* An innovative, transformative, effective and efficient parliamentary service and administration that enables Members of Parliament to fulfil their constitutional responsibilities.

**3. Values**

Values identify the principles for the conduct of the institution in carrying out its mission. Institutional values are derived in conjunction with the institution’s mission. Values guide actions as to how a service is presented and must be experienced by citizens. In this regard the review process considered the context of Parliament’s constitutional functions to include the following values:

* Openness
* Responsiveness
* Accountability
* Teamwork
* Professionalism
* Integrity

**4. Mandate**

* Constitutional mandate;
* Legislative mandate (core-legislation and other related legislations);
* Policy mandate including (including NDP and other sector specific policy frameworks)

**5. Strategic Goals**

The strategic outcomes for Parliament for 2014 to 2019, as numbered in its Strategic Plan that relate to the Committee Annual Business Plan are:

2.3 Refine & implement Oversight & accountability Model to ensure that the Executive implements objectives of the MTSF 2014-2019 by 2019.

2.4 Develop & implement a legislative model to ensure enhanced quality of support, advice & law making by 2019.

2.5 Develop and implement a co-operative government mechanism to ensure enhanced co-ordination of programmes of government by 2019.

3.1 Increase access & quality of participation in processes of Parliament through enhanced programmes to ensure participatory democracy.

3.2 Enhance parliamentary international engagement by increasing the percentage of reports considered on parliamentary international relations engagements.

**6. Updated situational Analysis**

The priorities of the Portfolio Committee on Home Affairs (PCHA) are informed the Values and Policies of Parliament as they relate to engagement with the following bodies: Department of Home Affairs (DHA), Government Printing Works (GPW) and Electoral Commission (IEC). In addition, the PCHA ensures oversight of National Priorities in the work of these bodies and the related amendments to legislation. The priorities in the 2014-2019 and the 2018/19 year periods are listed under the following 5 headings:

**6.1. The National Development Plan 2030 specifies the following focus areas for the committee’s oversight:**

• Confronting the triple challenge of poverty, inequality and unemployment.

• Facilitating acquisition of critical skills needed for economic growth.

• Building a capable state through improvements in professional staff. Improving trust in social stability and improved security and services with citizens.

• Fighting corruption and enhancing accountability including the use of modern technology. Enabling e-government and investor confidence.

• Improving regional development working with the Southern African Development Community towards efficient, secure and managed movements of people.

• Transforming society and uniting the nation through documents to access services and overseeing electoral participation.

**6.2 Medium Term Strategic Framework Focus**

It is the final year of the Medium-Term Strategic Framework (MTSF), Government’s strategic plan for the 2014-2019 electoral term. An overall performance of the 14 Outcomes to be achieved, will thus need to be conducted. These development indicators enable Cabinet, Parliament, Provincial Legislatures and the public to monitor the overall impact on society. The priorities that relate to the Home Affairs portfolio are as follows:

• All people in South Africa are and feel safe

• Creating and retaining decent employment

• Efficient effective and development orientated public service

• Nation Building and Social Cohesion

**6.3 As identified in the State of the Nation Address Each Year**

The following are the priorities highlighted in the 2018 State of the Nation Address (SONA) as they relate to Department of Home Affairs and thus the Portfolio Committee. In SONA 2018, Although there is no specific mention made of the DHA; there are five government priorities in SONA which it will need to contribute to. These are:

* **Encourage investment** - DHA is to facilitate improved cooperation with business to encourage investment and the attraction of scarce skills through easier, faster and online visa and permit provision. Continued revision is needed of the regulations and processes around tourist travel to prevent further disruptions resulting for requirements for unabridged birth certificates for children. GPW is to continue its efforts to gain customers from Africa.
* **Create jobs especially for youth** - Home Affairs primary contribution to this objective is twofold: through the facilitation of easier access to visas to promote tourism and related job creation as well as expanding the opportunities for internships at the DHA. The latter is restricted by limited finances.
* **Infrastructure development** – DHA will be upgrading ports of entry, offices and more bank branches with technology to make digital document applications. The DHA is in the process of designing a refugee reception facility in Lebombo but is also in contravention of court orders to re-open refugee centre in Port Elizabeth (since 2015) and Cape Town (Since 31 March 2018).
* **Address corruption** - Ending corruption featured in the 2016, 2017 and 2018 SONA. The commission of inquiry into state capture headed by the Deputy Chief Justice Zondo, has commenced its work and requested information from the Committee. The scope of the Committees own inquiry into the same has been broadened and may benefit from the Commission of Inquiry. Further concern relates to asylum seeker permit provision highlighted by Corruption Watch report in 2016 that when applicants engage directly with DHA, South African Police Service (SAPS) or security officials, bribes are often demanded in order for documents to be issued or even entry to be granted the Refugee Reception Office (RRO). The Marabastad RRO was identified but was completely overhauled and upgraded in 2017 and renamed Despond Tutu RRO. The DHA reports that it continues to conduct lifestyle audits to determine if standard of living of employees is commensurate with their known income. In addition provincial management reports by the DHA to the Committee indicate improved rates of detection and consequence management of Staff, which combined with expansion of biometric security measures, will hopefully serve to discourage such corruption in the future.
* **Improve service delivery efficiency** - The President’s determination that everyone in public service should undertake their responsibilities with efficiency, diligence and integrity could impact DHA in several ways. Within the constraints of a slow growing fiscus; the DHA will continue to face the challenge of delivering better service with less than its ideal staff compliment. This will require instilling new discipline to do things correctly and timeously to become agents for change. The Committee will continue to engage provincial and national DHA leadership to ensure that its work is effectively aligned to the pressing needs of our people. The Committee will also continue to endeavour, subject to the priority of passing legislation, to visit at least 1 province in the coming financial year and engage with all provincial managers.

**6.4 As Emanating from the Budget Review and Recommendation Report (BRRR)**

The 2017 BRRR adopted the Committee in October 2017, advised the following which are still outstanding:

**The Department of Home Affairs**

* + 1. Resolve the matter with Labour unions regarding working on Saturdays as soon as possible.
    2. Ensure that the Live Capture System is rolled out in all its offices, especially in rural areas.
    3. Ensure adherence to timeframes for processing Permanent Residence Permits.
    4. Further motivate National Treasury to increase funding to the DHA, especially in relation to compensation of employee budgets for appointment of immigration inspectorate and filling posts of the Provincial Managers and other critical positions within a reasonable timeframe.
    5. Consider deploying Immigration Officials in and around border areas with no fences to deal with undocumented foreign nationals.
    6. Further pursue alternative solutions to address ICT services and Infrastructure challenges within the DHA such as through the Presidential Infrastructure Coordinating Commission.
    7. Ensure that the DHA follow Supply Chain Management procedures including100 percent of payments to suppliers within 30 days.
    8. Foster the relationship between the DHA and DPW to expedite getting office space on behalf of the DHA especially in rural areas.
    9. In instances where the DHA office is closed by the Department of Labour, ensure that the DHA, immediately deploy mobile offices so that services to the community are not interrupted.
    10. Ensure deployment of mobile offices in more areas of need where there are no DHA offices including visits to farms.
    11. Ensure that the current mobile offices are functioning properly while the new mobile solution is developed.
    12. Ensure that the issue of fraudulent documents for foreign nationals is dealt with by the DHA and the DHA Stakeholder Forums.
    13. Find innovative ways to assist people who want to conduct prohibitively expensive paternity tests, in the Eastern Cape and elsewhere, such as negotiating with the Department of Health to come on specific dates to conduct several tests in more rural areas.
    14. Work closely with the Minister of Health to ensure that all children born at the health facilities are registered within 30 days after birth.
    15. Ensure that all people who have committed fraud and wrongdoing are dealt with accordingly.
    16. Ensure the preparation of an Audit Action Plan to address all issues raised by the Auditor-General in the Annual Audit Report of DHA.
    17. Motivate for more funding to National Treasury for digitization of remaining records in order to curb corruption.

**The Government Printing Works**

* + 1. Ensure that the GPW strive to receive a clean audit for 2017/18 and the outer years.
    2. Ensure that the asset recapitalisation by GPW should commence as soon as possible prior to facilities being completed due to the time taken for the process of procuring assets.
    3. Ensure that the GPW fills all 105 vacant posts in the current financial year.
    4. Ensure that the GPW appoint a CEO as a matter of urgency.
    5. Ensure that irregularities in relation to contract and tenders issued by the previous CEO and CFO are investigated.

**The Electoral Commission of South Africa**

* + 1. Ensure that the IEC captures all addresses of voters in the voters roll before June 2018 to comply with the Constitutional Court order.
    2. Ensure that National Treasury reconsider funding IEC for the ICT platform upgrade and for the harvesting of addresses of voters.
    3. Ensure that the IEC strive towards a clean audit in their 2017/18 plans and onwards.
    4. Ensure that the IEC tables amendments to the Electoral Act as soon as possible, if needed, in preparations for the 2019 National and Provincial Elections.
    5. Ensure that the IEC consider amending legislation to include repercussions and improving the definition of campaigning done on voting days; particularly through various media.
    6. Ensure that the IEC addresses its procurement challenges prior to the tabling of its Annual Report.
  1. **Response by National Treasury to 2017 BRRR recommendations**

The following three specific recommendations to National treasury were responded by the Minister of Finance in March 2018:

**6.4.4** The Committee should further motivate National Treasury to increase funding to the DHA, especially in relation to compensation of employee budgets for the appointment of immigration inspectorate and filling posts of the provincial managers and other critical positions within a reasonable timeframe.

The DHA was requested to reprioritise the existing baseline in order to generate savings which can be used to fund new policy priorities or the extension of the existing policies. This is largely due to fiscal constraints that additional funding could not be allocated in order to address funding pressures. Furthermore, the department is encouraged to align its organisational structure with the current policy position of repositioning and modernising the department.

**6.4.18** The DHA should motivate for more funding to National Treasury for the digitization of remaining records in order to curb corruption.

There are continuous engagements between National Treasury and the DHA on funding related issues. However, due to the constrained fiscal outlook, the scope to provide for additional funding has been limited. Departments, public entities and constitutional institutions are required to reprioritise funds within their existing baselines to fund any emerging priorities. National Treasury will continue to engage the department on the funding mechanisms for the digitization of the remaining records.

**6.4.26** The DHA should ensure that the National Treasury reconsider funding for the IEC for the ICT platform upgrade and for the harvesting of addresses of voters. An additional funding of R180 million in 2018/19 has been allocated for the address harvesting project while the ICT platform upgrade is being funded through reprioritisation.

**6.6 Legislative Programme**

The legislative programme of the Home Affairs Portfolio as indicated by the DHA include the following for 2018/19:

* Review of the Border Management Authority Bills to be sent back by National Council of Provinces.
* Committee Immigration Bill
* Electoral Laws Amendment Bill
* State Printers Bill
* Security Printing Bill

**7. Portfolio Committee Strategic Goals, Outcomes, Indicators, Activities and Deliverables per Quarter**

The strategic objectives in the 2018/19 Annual Performance Plan of Parliament (as indicated in Section 5 above from the 2014 to 2019 Strategic Plan) dictate the annual and quarterly targets for Portfolio Committee on Home Affairs.

2.3 Refine & implement Oversight & accountability Model to ensure that the Executive implements objectives of the MTSF 2014-2019 by 2019.

2.4 Develop & implement a legislative model to ensure enhanced quality of support, advice & law making by 2019.

2.5 Develop and implement a co-operative government mechanism to ensure enhanced co-ordination of programmes of government by 2019.

3.1 Increase access & quality of participation in processes of Parliament through enhanced programmes to ensure participatory democracy.

3.2 Enhance parliamentary international engagement by increasing the percentage of reports considered on parliamentary international relations engagements.

| **Strategic Objective** | **Indicator** | **Activities** | **Deliverables** | **Baseline** | **2018/19** | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Q 1** | **Q 2** | **Q 3** | **Q 4** |
| **Outcome 1: Enhanced Quality of laws** | | | | | | | | |
| 2.3 Refine & implement Oversight & accountability Model to ensure that the Executive implements objectives of the MTSF 2014-2019 by 2019. | Oversee programmes & initiatives of DHA, IEC, & GPW | Committee Quarterly Meeting Programme Drafted & Adopted | All available meeting dates for Committee Planned 2 months in advance | 4 Quarterly Programmes per year | 2nd Quarter Programme Adopted | 3rd Quarter Programme Adopted | 4th Quarter Programme Adopted | 1st Quarter Program  Adopted |
| Committee Meetings Attended & Minutes Adopted | Meetings Attended & minutes adopted | Adopted Meeting Minutes & Attendance Register | All minutes adopted | All meeting minutes adopted & meetings attended | All meeting minutes adopted & meetings attended | All meeting minutes adopted & meetings attended | All meeting minutes adopted & meetings attended |
| Planning & Budgeting tool per committee | Annual oversight plans of Committees | Planning & Budgeting tool | Annual Business Plan of PC HA |  | Committee Annual Plan  & Budget |  |  |
| Portfolio committee report on the strategic plan & Budget Votes of DHA, GPW, IEC | Evaluate the strategic plans & Budgets of departments in preparation for oversight. | Portfolio committee reports on the strategic plan & budgets of the department & entities | Report on Plans & Budgets |  | Committee Report on Strategic Plans & Budgets |  |  |
| Committee reports on quarterly performance of departments | Scrutiny of quarterly performance reports | Committee reports on quarterly performance of departments | Quarterly  Committee Reports:  Budget Vote 5 | 1 Quarterly Report on DHA | 1 Quarterly Report on DHA | 1 Quarterly Report on DHA | 1 Quarterly Report on DHA |
| 9 Provinces Visited per 5 year Cycle | At least two provinces visited per year or when there is a need | Trip Planned, Members Attend | Oversight Trips Conducted |  |  |  | Western Cape  Oversight |
| Committee reports on oversight visits | Increase the levels of scrutiny through visits to identified communities/areas. | Committee reports on oversight visits within 10 Days | PC HA reports on oversight visits |  |  | 1 reports on oversight visits | 1 reports on oversight visits |
| Committee reports on annual performance | Scrutiny of annual reports | Committee reports on annual performance of Dept. & entities | Committee reports on annual report of Dept. & entities |  |  | 1 Reports on Annual  Reports |  |
| Committee BRRR reports | Budgetary Review & Recommendation Reports (BRRRs) | Committee BRRR | 2016 BRRR |  |  | 1 BRRR |  |
| Improved Stakeholder Engagement | 8 Provincial DHA Managers Engaged | Committee Meeting Minutes | 9 Provincial mangers engaged 2015 |  |  | 8 Provincial Managers Engaged |  |
| Attend & Participate in Workshop | Workshop report | Migration Round Table 2017 | Migration Policy Workshop | Stateless-ness seminar |  |  |
| Committee Minutes made available to public | Draft minutes during the meeting | 100% of committee Minutes available to public | 100% of Draft Minutes within 2 days | 100% Draft minutes within 2 days | 100% Draft minutes within 2 days | 100% Draft minutes within 2 days | 100% Draft minutes within 2 days |
| Oversee programmes & initiatives of DHA, IEC, & GPW | Committee Quarterly Meeting Programme Drafted | Meeting dates for Committee Planned 1 months in advance | 4 Quarterly Programmes per year | 2nd Quarter Programme | 3rd Quarter Programme | 4th Quarter Programme | 1st Quarter Program |
| **Outcome 2: Improved Oversight** | | | | | | | | |
| 2.4 Develop & implement a legislative model to ensure enhanced quality of support, advice & law making by 2019 | Draft Bill submitted to House or NCOP | Committee initiates bill or receives Input | Draft Adopted Bill tabled or Referred | All bills referred in time |  | Committee Immigration  Bill  BMA Bill | Electoral Laws Bill | State Printers Bill  Security Printer’s Bill |
| Written submission list on advertised bills & Committee reports on public hearings on bills | Facilitate public participation in the processing of legislation | Written submission list on advertised bills & Committee reports on public hearings on bills | One advert & public  hearing |  | One advert & public hearing per bill referred | One advert & public hearing per bill referred |  |
| Committee report on bills | Facilitate the processing of bills by committees | Committee report on bills | Committee report per bill finalised |  | Report per bill finalised | Report per bill finalised |  |
| Adverts, Flyers, posters | Advertise & inform public in advance of public participation (to deepen democracy in the law making process) | Adverts, Flyers, posters | Quarterly Programme Drafted |  | One advert per PP activity | One advert per PP activity |  |
| Written submission list on advertised bills & Committee reports on public hearings on bills | Facilitate public participation in the processing of law making | Written submission list on advertised bills & Committee reports on public hearings on bills | N/A |  | One report per bill advertised | One report per bill advertised |  |
| Committee reports on public hearings on oversight activities | Facilitate public participation in oversight processes of committees | Committee reports on public hearings on oversight activities. | Minutes of hearings |  | One report per public hearing | One report per public hearing |  |
| Committee reports on referred petitions | Facilitate processing of petitions by committees | Committee reports on referred petitions | Report on Petition | One per petition referred | | | |
| **Outcome 3: Improved Public Participation** | | | | | | | | |
| 2.5 Develop and implement a co-operative government mechanism to ensure enhanced co-ordination of programmes of government by 2019. | Joint Meetings with other Committees | Engage additional Departments & Committees | Joint Meetings with 2 other Committees | Joint Meeting with Select Committee on Social Services |  | State Capture Inquiry | 1 Additional dept. & committee engaged | 1 Additional dept. & committee engaged |
| Procedure followed on processing of Referred Activities | Procedure followed on processing of Referred Activities |  | Electoral Commissioner recommended | N/A | Appointment of IEC Commissioner. |  | Appointment of IEC Commissioner. |
| Report per appointment | | |
| **Outcome 4: Broadened intergovernmental oversight & engagement** | | | | | | | | |
| 3.1 Increase access & quality of participation in processes of Parliament through enhanced programmes to ensure participatory democracy | Improved Public Participation & Stakeholder Engagement | Public Meetings arranged or attended in provinces during oversight trips. | Oversight Report within 10 Days | Northern Cape Public Meeting 2015 | N/A | N/A | N/A | 1 Public Meeting Arranged |
|  | Pro-actively invite non-governmental /academic stakeholders to present to committee each year | Advanced invitations sent & Meetings conducted | 1 NGO engaged  2016 | N/A | N/A | Engage NGO’s on Refugee Reception offices | N/A |
| **Outcome 1 Enhanced Quality of laws and Outcome 2 Improved Oversight** | | | | | | | | |
| 3.2 Enhance parliamentary international engagement by increasing the percentage of reports on parliamentary international relations engagements, for consideration, from 75% to 95% by 2019. | Effective participation in international relations and co-operation | 1 International Study per 5 year cycle | Study Tour Report within 10 days | 2012 Study Tour To Russia | N/A | Study Tour to Canada  To assess international integration in line with NDP and AU 2063 | Study Tour Report | N/A |