



**MAGISTRATES  
COMMISSION**

**LANDDROSTE-  
KOMMISSIE**

P O BOX/POSBUS 9096, PRETORIA, 0001

☎ (012) 325 3951

FAX/FAKS (012) 326 0094

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Mr J Meijer  
c/o The Head: National Quality Assurance Office  
Magistrates Commission  
PO Box 9096  
PRETORIA  
0001  
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Reference : 6/5/5/2 – 202/2014  
Verwysing  
Enquiries : Mr G Ramoroka  
Navrae  
Date : 25 November 2016  
Datum

Dear Mr Meijer

**APPOINTMENT AS OFFICER LEADING EVIDENCE – MISCONDUCT INQUIRY  
OF CHIEF MAGISTRATE VT QGIBA, EAST LONDON**

This letter serves to confirm that the Commission at its meeting held on 25 November 2016 resolved to appoint you in terms of the provisions of Regulation 26(6) (b) of the Regulations for Judicial Officers in Lower Courts, 1994, as amended, in accordance with the Magistrates Commission resolution dated 28/02/2014, as officer leading evidence on behalf of the Commission into the alleged misconduct of **Ms VT Gqiba, Chief Magistrate at East London.**

I also wish to draw your attention to the rest of the provisions of regulation 26 of the said Regulations.

**Mr EK Patterson, Regional Magistrate, Belville** has been appointed as Presiding Officer. Mr can be contacted on his cellular number 083 4481927.

Kindly arrange a venue, date and time in consultation with Mr Patterson for the misconduct hearing to commence.

Attached please find a form to be completed should you require the assistance of the Secretariat of the Magistrates Commission with your travelling and

accommodation arrangements. The form, duly completed, should be faxed/emailed to the contact person at the address as indicated on the form. The completed form should reach the Secretariat of the Magistrates Commission by not later than 5 working days prior to the date on which the travel and accommodation arrangements are required. The Secretariat of the Commission might encounter problems to make the necessary booking arrangements if the form is not submitted timeously.

Please note that if the abovementioned matter is postponed the same form must be completed each time that you require the assistance of the Secretariat with your travelling and accommodation arrangements. Timeous submission of the completed form is paramount to ensure that the Secretariat is given enough time to make the necessary arrangements.

Claims for subsistence costs must be completed and submitted to the Secretary of the Magistrates Commission for processing and payment. Please note that prior approval for the necessary trip authority must be obtained in the normal manner from your Cluster Head should you wish to make use of your private vehicle to travel to and from the venue. Claims for these travelling costs must however not be submitted to the Magistrates Commission since they will be paid from the relevant budget of your office.

I wish to thank you in advance for your willingness to be of assistance in this regard.

Yours faithfully



**G RAMOROKA**  
**SECRETARY: MAGISTRATES COMMISSION**

**REQUEST TO THE SECRETARIAT OF THE MAGISTRATES  
COMMISSION  
FOR TRAVELLING AND ACCOMMODATION RESERVATIONS**

**PLEASE COMPLETE AND RETURN PER FACSIMILE**

**For attention: Mr Fred Harris**

**Fax number: 012-325 3957**

**E-mail: FHarris@justice.gov.za**

**PURPOSE :**

**MISCONDUCT INQUIRY:**

**PERSONAL PARTICULARS OF CLIENT:**

Surname and full names: .....

Identity number: .....

Rank: .....

Office: .....

Tel No: ..... Cell No: .....

Fax No: ..... E-mail: .....

**AIR TRANSPORT:**

From airport: ..... To airport: .....

Date of departure: ..... Time of departure: .....

Date of return: ..... Time of return: .....

**ACCOMMODATION:**

**Centre:** .....  
**Name of hotel/guest house:** .....  
**Date in:** ..... **Date out:** .....  
**Smoking / Non smoking room**

VEHICLE RENTAL:

**Port of collection:**  
.....

**Date of collection:** ..... **Time of collection:** .....

**Port of return:** .....

**Date of return:** ..... **Time of return:** .....

SHUTTLE SERVICE [VEHICLE WITH DRIVER]

**Name of passenger:** .....

**Date of pick-up [Departure]:** ..... **Time of pick-up:** .....

**Address from and where to:** .....

.....

.....

**Date of pick-up [Return]:** ..... **Time of pick-up:** .....

**Address from and where to:** .....

.....

**SIGNATURE:** ..... **DATE:** .....

**From:** Gqiba Valerie  
**Sent:** 21 February 2017 08:32 AM  
**To:** Meijer Johannes  
**Subject:** FW: Scanned from a Xerox Multifunction Printer  
**Attachments:** Scanned from a Xerox Multifunction Printer.pdf

Mr Meijer,  
Receipt of the documents sent through is hereby acknowledged.  
I will avail myself on the dates that have been arranged for the hearing.

V T Gqiba  
Chief Magistrate/East London

Tel : 043-7028021  
Fax : 043-7225748  
E-mail : [vgqiba@justice.gov.za](mailto:vgqiba@justice.gov.za)

-----Original Message-----

**From:** [xerox@justice.gov.za](mailto:xerox@justice.gov.za) [mailto:[xerox@justice.gov.za](mailto:xerox@justice.gov.za)]  
**Sent:** 20 February 2017 01:52 PM  
**To:** Meijer Johannes  
**Subject:** Scanned from a Xerox Multifunction Printer

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

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