**PROGRESS ON THE IMPLEMENTATION OF THE PORTFOLIO COMMITTEE RESOLUTIONS AND RECOMMENDATIONS**

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|  | **RECOMMENDATION** | **DATE TO BE ACHIEVED** | **STATUS** | **COMMENTS/RESPONSES** |
| 1. | The Department of Small Business Development needs to report back to the Portfolio Committee on the outstanding issues relating to the Programmes Review Report which was presented by the Sizwe Ntsaluba & Gobodo Consultants in 2015; | Quarter 3 2016/17 | Not Achieved | Presentation done to the Portfolio Committee on the 23rd of November 2016.  Not much had changed from the initial presentation done to the Portfolio Committee during November 2015.  Further work needs to be done to strengthen the Report.  Additional information is summarised in the Programme Review Report, Presentation and Minutes of the Meeting.  [This recommendation was achieved i.e. presentation to the PC done. However, the actual Programme Review is incomplete] |
| 2. | A request was made to SEFA to brief the Committee once it has finalised its disbursement model for property portfolio; | Quarter 3 2016/17 | Achieved; | During the Budget Review Recommendation Report process, SEFA made an extensive presentation on its Annual Report that covered progress on this aspect.  Presentation is available. |
| 3. | Minutes should be produced and considered timeously to enable the Committee to make necessary follow ups on all the resolutions;  [For the PC] | Ongoing; | Achieved; | All minutes of the previous meeting(s) have regularly been considered, approved and adopted by the PC during succeeding meetings. |
| 4. | During the meeting of Wednesday, the 24th of August 2016 members instructed the Secretariat to make follow ups on all resolutions and recommendations that have been made by | 31 August 2016 | Achieved; | The Secretariat complied with this undertaking.  However, the Portfolio Committee could not go through the Resolutions/Recommendations but |

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|  | the Committee thus far, and the Secretariat to develop a brief summary of all resolutions and recommendations tabled during each meeting for discussion during the next meeting scheduled for 31 August 2015;  [For the PC] |  |  | instead received presentations from Vodacom and Eriksson. |
| 5. | During the 2016 SMME Colloquium in Midrand Gauteng, the Director General made mention of the government expenditure to the tune of R15 billion a year in developing small business sector but that money is located in different departments. To get a detailed breakdown of these Departments and State Owned Entities; | Quarter 3 2016/17 | Achieved; | The Department submitted the report to the Portfolio Committee. |
| 6. | The Department must expedite the appointment of Chief Executive Officer for SEDA to ensure that there is accountability in the use of resources allocated to the SEDA; | Quarter 3 2016/17 | Achieved; | The CEO was appointed during 2016. |
| 7. | A recommendation was made to SEFA to prioritise Co-operatives applications for funding and also to prioritise training on capacity building on cooperatives, and report back to the Committee regarding the progress achieved; | 2015/16 | Partial Achieved; | During the Budget Review Recommendation Report (BRRR) process SEFA made an extensive presentation on its Annual Report which covered institutional performance on this indicator;  SEFA expenditure on co-operatives increased from R2 million (2014/15) to R37 million (2015/16) in replicable projects (funding approvals = R58 million);  [Assessment ongoing, awaiting 2016/17 annual report] |
| 8. | The Department must submit a well costed Organogram to the Committee and prioritise the filling of critical vacant positions such as | 2015/16 | Partial Achieved; | The DG and Chief Financial Officer were appointed.  However, the vacancy rate remains stubbornly high and disrupts DSBD expenditure plan. |

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|  | Director- General and Chief Financial Officer (CFO); |  |  | [The vacancy rate is now below 10 percent, however, the PC is not privy to DSBD plans or timeframes for filling senior management posts] |
| 9. | The PC suggested to the Department to work hand in hand with all spheres of government and ensure that it upscale its involvement in Local Economic Development (LED) Structures by active participation in Integrated Development Plan (IDP) Sessions, the Department to further apprise the Committee on this, and various other initiatives that bring to life i.e. Intergovernmental Relations Framework Act (IRFA), National Spatial Development Perspective(NSDP); Presidential Poverty Nodal Points (PPNP), Transversal Agreements and Nine Point Plan to mention the few; | Ongoing; | In Progress; | The Department has not thoroughly briefed the Portfolio Committee of its participation in the: - o IDP processes of the local government;   * LED Forums; * Application of the NSDP approach in targeting poor and needy municipalities and; * The list/number of State Departments and State Owned Entities that the Department has signed Transversal Agreements with has not been submitted yet;   **June 2017 Update:**  As of 2017/18 the department will be participating in and making inputs in (40) IDPs of various municipalities. The intention therein being to identify programmes and projects as presented by municipalities during consultations that could be supported in line with the approved APP targets and deliverables.  The department does participate in LED forums. This happens in two ways - municipalities send in invitations to attend and the department has a plan in place as per the mandate to prioritise and support rural municipalities, poverty nodes and distressed mining towns (municipalities). The participation is intended to ensure effective implementation of LED Strategies (LED plans) and to address the challenges facing participants (SMMEs and Cooperatives) in these municipalities. Furthermore, the department seeks to ensure that there is alignment and integration of interventions intended for SMMEs and Cooperatives from the 3 spheres of government and different sector departments. |
| 10. | The Department must expedite the establishment of Co-operative Development Agency as per Co-operatives Development Act 2005 as amended; | Quarter 4 2016/17 | Not Achieved; | The CDA is currently being established under SEDA auspices.  [This recommendation will not be achieved during 2017/18 financial year. There is no indication of any action being done to attain the establishment of CDA] |
| 11. | A recommendation was made to the Department to take a lead in consolidating an alignment with entities in relation to the definition of SMMEs/small business; | Quarter 4 2016/17 | Not Achieved; | The Department plans to table the National Small Business Act Review to the Portfolio Committee before the end of this financial year, 2016/17.  It is anticipated that the Bill will propose new/amended definitions.  [The Department has failed to achieve this target. It has again been deferred for finalisation during 2018/19. There is information blackout with respect to what is being done to finalise the review of the National Small Business Act] |
| 12. | The Committee suggested to SEDA to develop a structured strategy for development of informal sector and rural communities as well as an interim strategy for co-operatives development since co-operative development agency, co- operative model and master-plan for co- operatives were not in existence. SEDA is yet to deliver an inclusive analysis as a response to this recommendation; | Quarter 4 2016/17 | In Progress; | The Interim Strategy or review of **the dti** co- operative strategy done in 2012 has not been developed or done.  **June 2017 Update:**  Seda has a programme for informal sector development, the Basic Entrepreneurial Skills Development (BESD) programme. Rather than develop a separate strategy, Seda takes its cue and aligns with the National Informal Business Upliftment Strategy (NIBUS).  [The responses provided herein lack context. The Portfolio Committee temperament and outlook is broad and therefore cannot be responded to in this fashion i.e. PC require an inclusive analysis] |

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| 13. | The PC made a recommendation that SEDA should have a strategy for participating in township and rural economy; | Quarter 4 2016/17 | In Progress; | In its successive quarterly reports to the Portfolio Committee SEDA has successfully demonstrated alignment of its programmes towards achieving this indicator.  **June 2017 Update:**  Seda has done research on the needs of township and rural enterprises and is piloting a programme in four townships.  [As above, the responses provided herein are shallow and lack context. The Portfolio Committee temperament and outlook is broad and therefore cannot be responded to in this fashion. Nexus between the PC recommendation(s) and NDP/NGP/MTSF/Nine Point Plan/SONA/DSBD five-year strategy/APP has to be demonstrable. The observation of the PC is that SEDA is missing or not visible in rural and township areas.] |
| 14. | DSBD contracted the services of Trade and Industrial Policy Strategy (TIPS) to assist with the research on red tape, and to share the findings of the study once completed; | Quarter 4 2016/17 | Not Achieved; | The Portfolio Committee is under the assumption that the research is still being completed.  **June 2017 Update:**  The national research report on administrative, regulatory and legislative red tape issues impeding SMMEs and Cooperatives has been finalised. It will be presented at the DSBD’s EXCO within Q1 of 2017/18. [PC has already requested this document] |
| 15. | To share with the Portfolio Committee Municipal guidelines currently being done jointly with COGTA, SALGA and ILO for completion by end of quarter one 2017/18; | Quarter 1 2017/18 | Not Achieved; | Still being processed.  **June 2017 Update:**  The municipal red tape reduction guidelines have been finalised and published within 2013/14 financial year whilst the programme was still being conducted within the dti. The programme has continued within DSBD with the rollout of the guidelines to local municipalities. Additionally, the programme includes assessments on implementation of the guidelines in partnership with CoGTA, SALGA and ILO.  [Again, this response is way too irrelevant and inapt, the Portfolio Committee requested this guideline on the basis of the information provided by the Department] |
| 16. | To share with the Portfolio Committee the monitoring and evaluation framework currently being done collaboratively with DPME, after it has been tested to see if it delivers the desired outcomes; | Quarter 1 2017/18 | Not Achieved; | Still being processed;  Document attached. (Tag A)  [The Portfolio Committee is still awaiting final document] |
| 17. | To share the scoping report on the review of Integrated Strategy on the Promotion of Entrepreneurship and Small Enterprise once finalised/available; | Quarter 1 2017/18 | Not Achieved; | Still being processed.  [In terms of the information presented to the PC this review was due for completion during 2015/16 financial year and, postponed to 2016/17] |
| 18. | The Department must urgently facilitate the development of the Retail and Wholesale Charter within the first quarter of 2017/18 financial year, with clearly defined interim targets; | Quarter 1 2017/18 | Not Achieved; | This BEE Charter is a strategic instrument in persuading the retail sector to position itself as a market for small businesses.  The PC has not yet been briefed. [PC has flagged Market Access Unit incapacity to realise this target]  this] |
| 19. | The Department must report on the progress concerning the transfer of the Small Business Incubation Support Programme from the Department of Trade and Industry. | Quarter 3 2016/17 | Achieved | According to the Department, it struggled to get cooperation from **the dti** and ultimately conceptualised its own parallel Incubation Support Programme (ISP) to replace the Enterprise Incubation Programme (EIP).  [The Portfolio Committee notes the posture taken by the Department. A request for a list of new incubators sent to the Department has not been complied with] |
| 20. | The Department should expedite the process of the inclusion of “Cooperatives” to its name; | 2015/16 | Not Achieved | According to the Department, numerous requests have been made to the Presidency but no response has been forthcoming; |
| 21. | The PC had recommended to the Department to strategically use Pay points offices for grants in the rural areas for conducting research as most of hawkers do their businesses in such areas, the Department to report back on this; | Quarter 3 2016/17 | Not Achieved | Progress report still outstanding;  [In essence, the aim of this recommendation was to instigate DSBD and its entities to intensify research on whackers. This is a multimillion rand sector which has received little support from the government] |
| 22. | The PC recommended to SEFA to position its location in areas where the challenges are in terms of meeting the turnaround time for applications, SEFA to provide a detailed progress on this; | Quarter 3 2016/17 | Partial Achieved | Progress report still outstanding;  [Nevertheless, the PC notes that one of the SEFA KPIs is to shorten new applications turnaround times] |
| 23. | The PC suggested that SEFA should partner with Agricultural Research Councils so as to conduct its research for agricultural co-operatives for their formation and marketing; | Quarter 3 2016/17 | Not Achieved | Findings are yet to presented to the Portfolio Committee;  [SEFA contribution/funding of the agri-sector is still very negligible compared for instance to wholesale/retail or building construction. Paradoxically, the DSBD and SEFA absence of curiosity and interest on BEE transformation charters is concerning] |

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| 24. | The Department to report back on the impact of pilot projects that are supported by the Department in KwaZulu Natal, and highlight of how these address value chain; | Quarter 3 2016/17 | Partial Achieved | The Portfolio Committee adopted its own Report relating to the oversight visit to KwaZulu Natal undertaken during September 2016;  The PC has not seen/received any report from the Department regarding the projects, accordingly it is still outstanding;  [Presentation done to the PC. It is too soon to tell if the remedial measures proposed therein will yield the desired results] |
| 25. | The Committee further pointed out that, with regards to accountability and ensuring that funds and grants are disbursed for purposes to which they are intended for, the Department should come up with a plan for monitoring; | Quarter 4 2016/17 | Not Achieved | The Monitoring and Evaluation structure is contained in the Programme Review report that the Department recently presented to the Portfolio Committee;  However, the Programme Review report status is still the same as it was when the original report was first presented to the Portfolio Committee in November 2015, authorising the Department to only implement programmes where there was/is consensus.  [Simply put, there is still no monitoring and evaluation unit in the Department] |
| 26. | The Department is to consider the use of Stokvels, Mining Chambers and Post-banks as institutions for lending instead of intermediaries. The Department and most importantly SEFA is to provide a comprehensive response regarding the progress made. | Quarter 1 2016/17 | Not Achieved | Ideally, the Portfolio Committee wanted this indicator to be incorporated on the Annual Performance Plan (APP) of the organisation;  No briefing done to the Portfolio Committee yet;  [The PC understands there are interactions between POSA and SEFA but not information presented yet] |
| 27. | On the meeting of the 31st of August 2016 there was an undertaking from Vodacom to share the Supply Chain Management policy on how the company is adhering to the three-day payment plan [sic minutes of the 31st August as adopted]; | 14 days | Not Achieved | The PC Secretariat has not received the SCM policy from Vodacom;  [Recommendation for execution by the PC Secretariat] |

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| 28. | On the other questions, including the question on R7.2 billion re: information on the Service Providers and geographical splits, Vodacom requested to be given fourteen (14) days to collate this information and forward back to the Portfolio Committee; | 14 days | Not Achieved | The Secretariat has not been furnished with this information;  [Recommendation for execution by the PC Secretariat] |
| 29. | Ericsson SA responses to members’ questions were very brief and the leader of the delegation further requested the PC to give it sometime to fine tune its presentation; | 7 days | Not Achieved | The Secretariat has not received the presentation;  [Recommendation for execution by the PC Secretariat] |
| 30. | During the 1st quarter presentation the Department made mention of the 20 co- operatives having received the training. The Department should furnish the Committee with the breakdown of 20 Co-operatives mentioned that were assisted the Department and information of trained enterprises; | 28 February 2016 | Not Achieved | The Portfolio Committee has not received this list;  [The Department has reneged in providing this list to the PC] |
| 31. | During the briefing by Spar Group Retail Chief Executive Mr Graham O’Connor, a resolution was taken that further engagement should be conducted whereby the group should brief the Committee on the break-down on figures of supply chain, ownership of stores based on racial demographic and location; the amount of supplier development; their BBEEE scorecard; the functioning of Masisizane Fund and Dutch Fund; conditions of employment; supplier development, mentoring and coaching; and Rural Hubs Model for fresh produce, location and Cooperatives Model; | Quarter 4 2016/17 | Not Achieved | The follow up meeting as agreed still outstanding;  [Recommendation for execution by the PC Secretariat] |

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| 32. | Announcement, Tabling and Committee Report (ATC) of the Limpopo Oversight Report still outstanding; | Quarter 4 2015/16 | Not Achieved; | Members of the Portfolio Committee adopted the report with amendments, to include the two missing activities that took place during the last two days of the oversight;  [Recommendation for execution by the PC Secretariat] |
| 33. | On Tuesday the 15th of March 2016 the Portfolio Committee recommended to the Department to further engage **the dti** in order to expedite the transfer of all outstanding programmes meant for small businesses especially incubation programme; | 2015/16 | Not Achieved; | As reported elsewhere the Department has not succeeded in persuading **the dti** but instead it has designed its own incubation programme;  [As per 19 above, the Portfolio Committee notes the posture taken by the Department. A request for a list of new incubators sent to the Department has not been complied with] |
| 34. | With respect to 2015/16 Quarter 4 report, the Department was asked to furnish the Committee with the breakdown of informal traders trained as well as provinces as mentioned and also the criteria used in identifying enterprise to be trained; | Quarter 1 2016/17 | Not Achieved; | Not received;  [The Department has defaulted in providing this list to the PC] |
| 35. | On the same report, the 25 colocation points established, the PC wanted to know where are the locations and how accessible are they; | Quarter 1 2016/17 | Partial Achieved; | **May 2017 Update: 10 Co-location points established and all are closed to the community.**  1. Northern Cape (25/11/2016)   * John Taolo Gaetsewe District - **Kuruman** partners Seda and Sefa * ZF Mgcawu  - **Upington** partners Sefa and Seda * Pixley ka Seme  - **De Aar** partners Sefa and Seda * Namakwa - **Springbok**  partners Sefa and Seda     2. Eastern Cape  **(4/11/2017)**     * Port Elizabeth (Seda and Sefa) * Queenstown (Seda and Sefa) * Umtata (partners Sefa and IDC) * Mt Ayliff (partners Sefa and Seda)     3. Eastern Cape   * (Mdantsane) partners Transnet, Buffalo City Metropolitan Municipality, Sefa and Seda. The initial agreement was signed in September 2015 but actual activities in the co-location point started in November 2016.   4. North west Province   * Orkney (Kleksdorp), partners Sefa, Seda and Anglo Gold Ashanti. * Merafong (Caltonville) partners Sefa, Seda and Anglo Gold Ashanti. |
| 36. | Transversal agreements that have been signed, the Committee wanted to know departments with which DSBD has signed transversal agreement with; | Quarter 1 2016/17 | Partial Achieved | Not received;  **June 2016 update:**  Department of Public Enterprises – 10/12/2015; Department of Tourism – 25/01/2016; Department of Social Development – 21/03/2016; Department of Defence – 29/04/2016; Department of Rural Development and Land Reform – 25/05/2016; Road Traffic Infringement Agency – 30/06/2016; Department of Telecommunication and Postal Services – 02/09/2016; Department of Labour – 09/2016; Johannesburg City Parks & Zoo – 03/2017; Department of Public Works – 04/2017.  [While the PC applauds the signing of the Transversal Agreements, it is correspondingly worried, at what it calls obfuscation between the Transversal Agreement and Memorandum of Understanding (MOU). The PC is not in the know of the strategic imperatives that inform these Transversal Agreements] |
| 37. | On the Department and its entities first quarter report, 2016/17, the SEDA official present in the meeting requested that all questions relating to SEDA be responded to in writing. He undertook to liaise with the CEO to ensure that this  obligation is adhered to [minutes of the meeting are available];  SEDA response to include a detailed response regarding page 52, whether it was indeed a true reflection that 98% of surveyed clients are satisfied with SEDA services, and if so, how the PC can have access to this evidence; | 14 September 2016 | Not Achieved | The report has not been received;  [SEDA CEO has been made aware of this meeting. But this request for information by the Portfolio Committee has not been conformed with] |
| 38. | On the same meeting of the 7th of September 2016 Ms Elize Koekemoer, in her capacity as Acting Director General, undertook to get contact details from Honourable Kruger and do the necessary follow ups to assist Mr Mbonani in further developing his product;  [Response sent to Hon Kruger on Wed the 15th of June 2017] | Quarter 3 2016/17 | Not Achieved; | No feedback has been given to the Portfolio Committee;  **June update:**  Contact details for Mr. Mbonani not provided by Honorable Kruger. Mr. Olive Oliver Nqubelani and Mr. King Kunene to obtain contact details for Mr. Mbonani from Honorable Kruger.  Mr Alex Qunta from the seda office in Cape Town also not provided with Mr Mbonani’s contact details. |
| 39. | The review of legislations that existed before the establishment of the Department;  [As indicated above the Department has failed to finalise the review of the National Small Business Act (NSBA). Over and above the review of the NSBA, the PC is on record having sensitised the Department to evaluate other pieces of legislations, others such as PPPFA, Usury Act, Companies Act, Businesses Act and by-laws, which resides in other Departments, and periodically update the Portfolio Committee on any developments that may favorably or adversely affect the small business sector] | Quarter 4 2015/16 | Not Achieved; | The Department has embarked on a consultative process to gather information for the amendment of the National Small Business Act. To date, consultations have taken place in all the 9 provinces. The key issues that are considered for amendment include, but are not limited to, definition, making the act more developmental than administrative, 30-day payment of suppliers, inclusion of SEFA in the Act and relooking the role of SEDA in the small business development space, harmonisation of the National Small Business Act and the Cooperatives Act. It is expected that the consultation process will be finalised during the course of the 2016/17 financial year. The process of taking the Amendment Act through the government and parliamentary processes will then follow;  **June 2016 update:**  National Small Business Act – With Enterprise Development – MJ/Dominique  Minister has approved the regulations for the practical implementation of Co-operatives Amendment Act No 6 of 2013.  Need to facilitate the proclamation of Co-operatives Amendment Act No 6 of 2013 with Presidency in collaboration with CIPC who will be the practical implementers of the Act. CIPC indicated that they will only be ready for implementation by in the 3rd Quarter, i.e. October 2017 |

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| 40. | Marketing to increase awareness about the existence of the Department; | Quarter 4 2015/16 | Not Achieved; | A budget was allocated to the Communication and Marketing Unit to carry out these activities;  Members have nevertheless questioned DSBD visibility especially in areas/projects that have received financial and non-financial assistance from the Department;  **June 2016 update**  The department’s Communication and Marketing Unit acknowledge that marketing the department is an ongoing process that will require a combination of resources and time.  While the budget has been allocated, it remains extremely limited compared to its sister departments such as the dti. The Communication and Marketing Unit continues to do its best within the constraints of limited resources.  As part of its Annual Communication Plan for 2017/18, the department will, as part of promoting the visible service delivery, ensure that mini-billboards are placed where the projects/small businesses we support are located.  The department will continue to use free airtime from radio stations, television stations as well as editorial pages of newspapers to market the department’s services and programmes. Adverts and advertorials will be considered should resources permit |
| 41. | The Department has all Supplier Development to enable the implementation of 70 per cent local content policy; | Quarter 4 2015/16 | Not Achieved; | The Enterprise Incubation Programme was designed to offer small businesses and co- operatives with potential, but limited technical skills and expertise with openings in accessing supply chains of firms, acquiring of business development services, technical expertise and mentorship to get enterprises to level of sustainable development;  [The PC is of the view that a number of partnerships could have been explored here i.e. signing of Transversal Agreements with Brand South Africa, South African Bureau of Standards, and intensify partnerships with the private sector through, among others, accelerating the creation of wholesale and retail charter to name the few] |
| 42. | Market Access Support Unit for creation of dependable profile of the market for co- operatives and SMMEs and a reliable database of Co-operatives that can be linked to existing market opportunities; | Quarter 4 2015/16 | Not Achieved; | The Market Access Unit was established at the beginning of the 2015/16 financial year, with the objective to identify opportunities for SMMEs and Co-operatives in both the public and private sector institutions. It is the aim of this unit to link small businesses and co-operatives with the aforesaid institutions in order for them to benefit from the market opportunities offered by these institutions;  [This is one strategic unit of the Department, which unfortunately lacks requisite competency. There is nothing tangible being done by this unit to open market access opportunities for small businesses] |
| 43. | To fund the establishment of the Co-operative Development Agency (CDA), Co-operative Training Academy and Co-operative Tribunal as proposed by the enacted Co-operative Act, 2005 as amended. This recommendation was made to the Minister of Finance since 2013 BRRR and no response has been received up to so far | Quarter 4 2015/16 | Not Achieved; | The Department has revised the business case for the establishment of the CDA as it was approved when the small business and co-operatives development mandate was still with **the dti**. Consultations between the Department and its agencies are on-going regarding the staffing of the agency as it was decided that personnel from the department and its agencies will be transferred to the CDA;  [As above, not likely to be achieved in the near future. Outcomes of the discussions between DSBD and Treasury have never really presented to the Portfolio Committee. Change of strategy by the Portfolio Committee is warranted i.e. direct interactions with National Treasury] |

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| 44. | To consider reconfiguration of its support institutions with an idea of creating one stop shop for the provision of required support services to SMMEs and Co-operatives; | Quarter 4 2015/16 | Not Achieved; | The framework for the Co-location programme was developed and approved during the first quarter of the 2016/17 financial year. The purpose of the Co- location Programme is to act as an extended and decentralised services model wherein new and existing businesses are able to access a single entry point to obtain business development and support services. The programme will also attempt to coordinate and align government interventions across all spheres of government. In doing so, co- location will assist in breaching the existing gaps where access to business information, development and support are scarce and sometimes non-existent in townships, remote and rural areas;  **May 2017 Update:**  Co-location points are being established close to targeted communities. To date 10 have been established – See also point 34 above. During 2017/18 an additional 15 co-location points are being planned for establishment with Public and Private Sector partners.  [The Portfolio Committee has progressively gone past the phase where it was advocating for the co-location. The PC is of the opinion that SEFA and SEDA should be amalgamated. This assessment is informed by the fact that, at the pace at which SEFA is depleting its resources, it may not be around in two-three years’ time] |
| 45. | To convene a strategic workshop with all the relevant stakeholders in order to develop a sound mission (which will be more specific on what will be done by the Department for the country to realise a radical economic transformation) and strategic objectives which are SMART. Further, the workshop should act as a springboard to design a Master Plan for the development of SMMEs and Co-operatives that will be known and followed by the government; | Quarter 4 2015/16 | Not Achieved; | The Department convened a number of strategic planning workshops with its agencies and revised its strategic outcome-oriented goals and strategic objectives. The Department is in the process of reviewing the Integrated Strategy on the Promotion of Entrepreneurship and Small Enterprises, with a view to ensure the provision of comprehensive support for the development of small businesses. This review will assess what has been achieved from 2005 to date and also ensure that a new strategy provides for the support of enterprises operating in township and rural areas;  [This response is unconnected to the PC recommendation. The Portfolio Committee is referring to the new way of doing things informed by radical socioeconomic transformation as espoused in the NDP and ANC Resolutions adopted in Mangaung Conference. |

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| 46. | To fast-track the processes aimed at signing Transversal Agreements that will benefit SMMEs and Co-operatives with all spheres of government, private and non-government organisations; | Quarter 4 2015/16 | Not Achieved; | The Market Access Unit, as mentioned above, was established for this purpose and is making good inroads in forging strategic partnerships with the aforesaid institutions;  [As per 42 above, this is one strategic unit of the Department, which unfortunately lacks requisite competency. There is nothing tangible being done by this unit to open market access opportunities for small businesses. It would be good if inroads being referred to here can be presented to the Portfolio Committee] |
| 47. | To review the current model of using intermediaries to micro-finance. There is a need to consider a model that will be cheap and considerate to circumstances of micro and survivalist enterprises; | Quarter 4 2015/16 | Not Achieved; | Presently, SEFA does not have the resources to establish regional and mobile offices to reach out to clients in far-flung areas, as a result, the agency is compelled to use intermediaries;  This is despite the Portfolio Committee having made numerous recommendations for SEFA to consider utilising Post Bank; |
| 48. | To institutionalise the constant communication between the Department and its entities; | Quarter 4 2015/16 | Not Achieved; | The Communication and Marketing Unit has established a structure which coordinates communication between the Department and its agencies;  There is no structure where DSBD, SEDA and SEFA meet on a regular basis;  June 2017 Update:  The Communication and Marketing Unit has established the Small Business Communication Forum comprising DSBD, Seda and sefa. The forum seeks to promote co-ordinated communication within the portfolio and is meant to meet on a quarterly basis. In addition to the formal quarterly meeting, there is a whatsapp chat group through which we discuss issues of mutual interest. |
| 49. | To produce a comprehensive plan to deal with all impediments to SMME development growth and promotion, including finance regulations and legislations; | Quarter 4 2015/16 | Not Achieved; | According to DSBD, the review of the Integrated Strategy on the Promotion of Entrepreneurship and Small Enterprises will address this recommendation;  [No latest update] |
| 50. | To conduct a comprehensive regulatory review for small businesses to assess whether special conditions are required, this include regulations in relation to business registration, tax, labour and local government; | Quarter 4 2015/16 | Not Achieved; | According to DSBD, the review of the Integrated Strategy on the Promotion of Entrepreneurship and Small Enterprises will address this recommendation;  [No latest update] |
| 51. | To consider having a support service for SMMEs and Co-operatives that focuses on market research and feed that information back to SMMEs and Co-operatives in order for them to produce goods that are required by the market (customers of the retail sector); | Quarter 4 2015/16 | Not Achieved; | This recommendation is covered by the Market Access Unit, whose responsibilities include engagements with the market to ascertain the types of goods and services required;  [As per 42 and 46 above] |
| 52. | To review the funding models to make them relevant to the needs of the SMMEs and Co- operatives and more importantly to address the imbalance of supply and demand of the retail sector so as to effectively implement the 30 percent procurement policy from SMMEs and Cooperatives as well as the 70 percent local procurement; | Quarter 4 2015/16 | Not Achieved; | The Department has begun the process of reviewing the Black Business Supplier Development Programme (BBSDP) and the Cooperatives Incentive Scheme (CIS). The aim of the review is to evaluate the impact of these instruments and to align them to the mandate of the Department;  [No latest update] |
| 53. | To engage the National Treasury to issue a Practice Note which will enable the implementation of the proposed cessions; | Quarter 4 2015/16 | Not Achieved; | The Department has written to National Treasury requesting a formal engagement on this matter. To date, no response has been received from National Treasury;  [No latest update] |
| 54. | To initiate discussions with the DFIs and the private sector financial players as to how they can establish a venture/start-up capital fund; | Quarter 4 2015/16 | Not Achieved; | The Department is in the process of establishing an Enterprise Development Fund, which will be geared towards supporting start-up businesses. The Fund will be implemented by SEFA, once the agency has received its BEE Facilitator Status;  [No latest update] |
| 55. | The Department should consider reviewing its transfer payments to identify savings going forward; | Quarter 4 2015/16 | Not Achieved; | The Department is currently undertaking a review of all its programmes, including those that are funded through transfer payments;  The recommendations from this review exercise will guide the Department on the programmes that can be reconfigured or reprioritised. Subsequently,  the outcomes of that process will lead to savings, since the Department will have to fund streamlined and more focused programmes; |
| 56. | There should be more resources to core- functional programmes of the Department; | Quarter 4 2015/16 | Not Achieved; | The programme review exercise will guide the department in terms of proper allocation of resources. The programme review exercise will assist to determine the core-functional areas that the Department should focus on in order to address the felt needs of its target market. In so doing, the financial principle of funds follow functions will be used in order for the Department to allocate more funds in functional areas or programmes which will be deemed as core and should thus be prioritised;  [The concern of the Portfolio Committee emanates from the discrepancy in funding of Programme one, considered non-core unit, as opposed to funding of Programme two, regarded as key component of the Department. This observation and recommendation was based on the 2015/16 APP, 2016/17 and 2017/18 have upheld similar trend] |
| 57. | The Department should negotiate all necessary functions which aligned with the mandate of the Department which are still located in other Departments should be moved to the Department; | Quarter 4 2015/16 | Not Achieved; | The Department has commenced discussions with National Treasury with a view to identifying all the small business development functions that are still located in other departments. The Department brought the National Treasury on board as it is the national department responsible for coordinating intergovernmental financial relations, managing the budget preparation process and exercising control over the implementation of the annual national budget;  Additionally, the National Treasury has comprehensive knowledge and understanding of all small business-related functions located in other departments, and will conduct a proper assessment of all these functions so as to ascertain a suitable approach for alignment. The Department has commenced the process of engaging various |
|  |  |  |  | government departments on this matter. In this regard, the Department is keen to ensure that the process of harmonising all the small business related functions under its umbrella is finalised so as to make certain that there is no duplication of functions between departments. Importantly, this harmonisation will make for better coordination across all three (3) spheres of government;  [As per 43 above, not likely to be achieved in the near future. Outcomes of the discussions between DSBD and Treasury have never really presented to the Portfolio Committee. Change of strategy by the Portfolio Committee is warranted i.e. direct interactions with National Treasury] |
| 58. | There is a need to conduct research on the needs of the target market (poor communities) in order to tailor-make and streamline the relevant support provisions that will respond positively in tackling the triple challenges of unemployment, poverty and inequality; | Quarter 4 2015/16 | Not Achieved; | The Department holds the same view regarding the need for the provision of relevant support mechanisms that will respond positively to addressing unemployment, poverty and inequality. This is in line with the implementation of the National Small Business Act, 1996, which prescribes the completion of the Annual Review of Small Business in South Africa which covers areas identified by the Minister or Director-General. In spite of that, the Department has targeted to harness existing research capabilities within other governmental departments and entities, review relevant research outputs on small businesses and co-operatives on an ongoing basis towards co- generating, collating and synthesising small business and cooperatives intelligence and whether the Department’s programmes (and the challenges that they are targeted at) are appropriately conceptualised, reviewed, adequately resourced, distributed and meaningfully redesigned towards their equitable and targeted response to the felt needs;  The results of the aforesaid programme review will also assist to determine the most appropriate support measures derived from their felt needs perspective that should be implemented to provide small businesses with resources to render them more sustainable and competitive;  [No latest update] |
| 59. | There is a need for the Department to conduct a scientific study to assess the effectiveness and efficiency of the Departmental entities and programmes that were migrated from **the dti** in order to align them with the mandate of the Department; | Quarter 4 2015/16 | Not Achieved; | The Department is currently conducting a study to assess the effectiveness and efficiency of the current entities and programmes and is expected to be finalised during the month of November 2015. The scope of the review exercise will culminate in reports and recommendations on the upscaling and alignment of DSBD programmes, as well as an implementation plan to guide the execution of the recommendations. The scientific study is undertaken in two stages. The diagnostic stage aims to review the Department’s operating environment, internal structures and the existing support programmes;  The major tasks for this stage are the review of the external environment that SMMEs operate in, the department’s strategy, budget and operations, as well as the department’s current programmes and interventions. The design stage is geared towards formulating strategic recommendations on the optimal programme structure to deliver the department’s strategy. The tasks for the design stage entail producing reports on the review and alignment of current programmes; and developing a business case, an implementation plan and a communication plan to manage stakeholders;  [No latest update, Programme Review still incomplete] |

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| 60. | There is a need to reconfigure Programme 4 in order to accommodate the Market Research Unit; | Quarter 4 2015/16 | Not Achieved; | Currently, the market research activity is being supported by the Market Access Support Unit. The aforesaid programme review exercise will provide the department with valuable information that will inform the refinement of the Department’s 5-year Strategic Plan, which will, in turn inform its structure going forward;  It is important to note that the review exercise will, as mentioned in the preceding paragraphs, provide findings and recommendations that will help to determine the most appropriate strategy, structure and systems that will enhance the Department’s support measures to the small business sector;  It is worth noting that in its 2013 BRRR, **the dti** had recommended that the National Assembly should request the Minister of Finance to ensure that the Co-operative Development Agency, the Broad- Based Black Economic Empowerment Commission, the Co-operative Tribunal, the National Trust Fund on Indigenous Knowledge, and the National Council on Indigenous Knowledge are adequately funded for the 2014/15 financial years and over the MTEF period to ensure that these bodies are able to fulfil their mandates. Up to date the Cooperative Development Agency and Cooperate Tribunal are not yet established due to unavailability of funds during this financial year. In view of that and the importance of operation of these institutions, the 2015 BRRR has to resuscitate this recommendation;  [This recommendation has been overtaken by events, it was based on 2014-2019 five year plan. This plan has subsequently been revised twice] |

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| 61. | The Department should relook at budgeting more funds under Programme 1: Administration as opposed to the core functions of the Department such as Programme 2: Co- operative Development; | Quarter 2 2016/17 | Not Achieved; | As of March 2017, 55% of DSBD budget gets allocated to Administration but not DSBD core functions;  [The response is immaterial or lack appreciation of what is being raised by the PC. As per 56 above the concern of the Portfolio Committee emanates from the discrepancy in funding of Programme one, considered non-core unit, as opposed to funding of Programme two, regarded as key component of the Department. This observation and recommendation was based on the 2015/16 APP, 2016/17 and 2017/18 have upheld similar trend] |
| 63. | The Committee still maintains that there should be a way of assessing the rate of return on investment and align that return on investment to targets set by the NDP, particularly the 90 percent of 11 million jobs more created through SMMEs and Cooperatives by 2030. Therefore, a progress and impact assessment tool would need to be developed so as to measure results against investment; | Quarter 3 2016/17 | Not Achieved; | As stated elsewhere DSBD focus is on achieving quantitative as opposed to qualitative targets;  [During the 2016 BRRR a specific recommendation was made to the Department “to brief or present to the Portfolio Committee its bidding proposal to the National Treasury, encompassing a clear value proposition and social rate of return for the government through utilising, among others, computable general equilibrium (CGE), applied general equilibrium (AGE) or econometrics model(s)”, PC is more interest on impacts, not necessarily numbers as is the case] |
| 64. | The Department must furnish the Committee with the status of the report on transversal agreements with other government institution within one month of the approval of this report; | Quarter 3 2016/17 | Not Achieved; | The PC has not received this report;  June 2017 Update:  Department of Social Development & Road Traffic Infringement Agency: Draft Implementation Plan Developed. Finalization of the Implementation Plan is moving hand in hand with the execution of the MOU activities. Department of Science and Technology: Agreement is being finalized and is with DSBD’s legal unit for vetting. Department of Public Works: Implementation to be done in 2017/2018.  [As per 36 above, while the PC applauds the signing of the Transversal Agreements, it is correspondingly worried, at what it calls obfuscation between the Transversal Agreement and Memorandum of Understanding (MOU). The PC is not in the know of the strategic imperatives that inform these Transversal Agreements] |
| 65. | The Department, in particular the Gender Unit, should collaborate with the board of SAWEN in order to assess the impact of their programmes for women entrepreneurs with an objective of aligning SAWEN services to the mandate of the Department; | Quarter 4 2015/16 | Achieved; | DSBD does not have a gender unit and it has since shut down SAWEN; |
| 66. | The Department should build in-house capacity to manage funds budgeted for Isivande so as to maximise the value of money out of budget allocated to Isivande; | Quarter 2 2016/17 | Not Achieved; | This funding is currently being administered by Industrial Development Corporation (IDC). The rationale behind this has never really been elucidated to the satisfaction of the Portfolio Committee;  [As far as the PC is aware, this fund is still being administered by IDC. No latest update yet regarding its transfer back to either DSBD or SEFA] |
| 67. | Both the Department and EDD should speedily resolve the technical migration of SEFA as per Cabinet Resolution; | Quarter 3 2016/17 | Not Achieved; | As explicated in the BRRR, technically, SEFA is still an agency of the IDC which reports to EDD;  The status quo remains unchanged;  [The PC remains in the dark why SEFA cannot be migrated to DSBD. The Department has similarly failed to periodically update the Portfolio Committee or lobby for its intervention] |
| 68. | The Department should use its transversal agreement mandate to assist SEFA to gain access to complimentary funding and support services for SMMEs and Co-operatives located in both the private and public sector; | Quarter 3 2016/17 | Not Achieved; | This has not materialised;  The Department is yet to present to the Portfolio Committee its involvement in the R1.5 billion Private Sector initiative to support small businesses;  [Still no feedback or update from the Department] |
| 69. | The Department must work closely with National Treasury to ensure that the budget allocation for SEFA is transferred from the Department of Economic Development to the Department of Small Business Development during the Budget Adjustment period; | Quarter 3 2016/17 | Not Achieved; | As reported above this has not materialised because for reasons unknown to the Committee SEFA is still an agency of the IDC;  [As per point 67 the PC remains in the dark why SEFA cannot be migrated to DSBD. The Department has similarly failed to periodically update the Portfolio Committee or lobby for its intervention] |
| 70. | The Department should ensure that SEFA allocates significant funds to tailor made programmes aimed at assisting the survivalist enterprises in graduating to formal economy; | Quarter 4 2016/17 | Not Achieved; | This indicator has not registered much progress if it were to be contrasted for instance with co- operatives;  [2017 annual report will give indication if this recommendation has been taken to heart by SEFA] |
| 71. | The Department must investigate any hindrance that could delay SEFA and Isivande to fully account to the Department, and deal with any of that hindrance accordingly, if for example its legislation, the Department should push amendment of such legislation; | Quarter 3 2016/17 | Not Achieved; | As reported above, DSBD has not succeeded in bring into line SEFA to be a full-fledge entity of the DSBD;  [Status quo remain unchanged] |
| 72. | The Department should prioritise skills development in co-operatives through the establishment of Co-operatives Training Academy so that they can be capacitated to identify opportunities meant for them. For example, set aside products that meant for them; | Quarter 3 2016/17 | Not Achieved; | There is no movement towards the realisation of this undertaking;  [Status quo remain unchanged] |

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| 73. | To fund the establishment of the Co-operative Development Agency, Co-operative Training Academy and Co-operative Tribunal as proposed by the enacted Cooperative Act, 2005 as amended, as well as National Small Business Council as proposed in the National Small Business Act; | Quarter 3 2016/17 | Not Achieved; | As above, there is no movement towards realisation of this undertaking; |
| 74. | The Department must consider amalgamation of its support institutions, SEFA and SEDA, with an idea of creating one entity for the provision of required services to SMMEs and Co- operatives and seek to achieve a wider geographical footprint; | Quarter 3 2016/17 | Not Achieved; | There has not been any objection from DSBD, SEDA or SEFA but there is no progress; |
| 75. | To fast-track the processes that are aimed at signing transversal agreements that will benefit SMMEs and Co-operatives with all spheres of government, private and non-government organisations; | Quarter 3 2016/17 | Not Achieved; | As above, the PC has not been briefed on the progress;  **June 2017 upate**  [In line with 36, 42 and 46 above, no presentation done to the Portfolio Committee yet with regards to Transversal Agreements] |
| 76. | The Department and SEFA must review the current model of using intermediaries to micro- financing. There is a need to consider a model that will be cost-effective and considerate to circumstances of micro and survivalist enterprises, and most importantly, it must accelerate and utilise cooperative financial institutions (CFIs) and co-operative banks as a part of a broader government strategy to streamline access to finance particularly for small, micro, medium and cooperative enterprises; | Quarter 3 2016/17 | Not Achieved; | As indicated above SEFA has indicated explicitly that it does not have adequate capacity to reach its target audience;  [The Portfolio Committee has flagged SEFA strategy of decreasing direct lending in dealing with high impairments and bad debts] |
| 77. | The Department must brief the Portfolio Committee on its interactions with the National Treasury on four critical issues:  -   * Practice Note or Regulation on the implementation of the proposed cession of contracts; * Review of the PPPFA; * Implementation of 30 percent set aside policy and; * The process of relocating small, micro, medium and cooperative enterprises functions/directorates/budget currently residing in other Departments; | Quarter 3 2016/17 | Not Achieved; | This presentation is still outstanding;  [No latest feedback] |

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| 78. | The Department must brief or present to the Portfolio Committee its bidding proposal to the National Treasury, encompassing a clear value proposition and social rate of return for the government through utilising, among others, computable general equilibrium (CGE), applied general equilibrium (AGE) or econometrics model(s); | Quarter 3 2016/17 | Not Achieved; | This presentation is still outstanding;  But the DSBD underspending is a major concern to the PC in fact defeat the purpose of lobbying Treasury for more funding;  [The Department has consistently been underspending for the past three financial years, the trend looks set to continue during 2017/18 FY ] |
| 79. | The Department should work hand in hand with all spheres of government and ensure that it upscale the involvement of Local Economic Development Structures by active participation  in Integrated Developmental Plan Sessions, including the introduction of a more robust mechanism in ensuring that there is better co- ordination between activities of the respective Provincial Governments and the DSBD, and various other initiatives that bring to life i.e. Intergovernmental Relations Framework Act (IRFA), National Spatial Development Perspective (NSDP), Presidential Poverty Nodal Points (PPNP), Transversal Agreements and Nine Point Plan to mention the few; | Quarter 4 2016/17 | Partial Achieved; | As indicated elsewhere, attempts by the PC to sway DSBD to prioritise these instruments have fallen flat  **May 2017 Update:**  **(See also 34 above)**  As of 2017/18 the department will be participating in and making inputs in (40) IDPs of various municipalities. The intention therein being to identify programmes and projects as presented by municipalities during consultations that could be supported in line with the approved APP targets and deliverables.  The department does participate in LED forums. This happens in two ways - municipalities send in invitations to attend and moreover, the department has a plan in place as per the mandate to prioritise and support rural municipalities, poverty nodes and distressed mining towns (municipalities). The participation is intended to ensure effective implementation of LED Strategies (LED plans) and also to address the challenges facing participants (SMMEs and Cooperatives) in these municipalities. Furthermore, the department seeks to ensure that there is alignment and integration of interverntions intended for SMMEs and Cooperatives from the 3 spheres of government and different sector departments. |

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| 80. | With regard to accountability and ensuring that funds disbursed for grants are utilised for the purposes they have been intended for, the Department must develop a plan for monitoring; | Quarter 3 2016/17 | Not Achieved; | DSBD does not have this unit and it therefore does not even conduct post disbursement visits to its beneficiaries.  Internally the DSBD does not have capacity to conduct monitoring but has initiated a strategy of utilizing SEDA offices across provinces to conduct both pre and post-investment site visits. Closer collaboration with municipalities will also assist the department to use this sphere of government for monitoring ;  [This is the PC recommendation to the Department specifically for projects that are in far-flung areas, made while the DSBD vacancy rate was above 25%, this rate has done down to 9.8%. The vacancy rate or capacity issue does not arise] |
| 81. | The Department to report on the impact of pilot projects that are supported by the Department, and highlight of how these address value chain; | Quarter 3 2016/17 | Partial Achieved; | The Department failed to leave up to its undertaking of getting these projects up to speed as per its presentation done to the PC on the 7th of December 2016;  [New updates as stated above] |
| 82. | SEFA to urgently present a detailed turnaround plan or strategy to the Portfolio Committee regarding its swelling impairment ratio; | Quarter 2 2016/17 | Not Achieved; | No presentation done yet;  [Meeting scheduled for the 21st of June 2017] |
| 83. | Exclusion of SEDA CEO to the Board of Directors is in violation of section 11 (5) (c) of the National Small Business Act, 2004; | Quarter 3 2016/17 | Not Achieved; | No feedback given to the PC yet;  **June 2017 update**  SEDA CEO is an ex Officio member of the Board.  [As communicated to the Department this response is not in line with what is being raised by the PC. The CEO cannot be an ex-officio, in the Board of Directors, of her/his own organisation. The PC is reading from the Act, Section 11 (5) (c) and King III recommendations, which endorses CEO and CFO as Executive Directors] |
| 84. | The composition of SEFA and SEDA Board of Directors are not aligned to King III specifically recommend that the majority of non-executive directors should be independent, as a minimum the CEO and director responsible for finance should be appointed to the board; | Quarter 3 2016/17 | Not Achieved; | No feedback given to the PC yet;  **June 2017 update:**  The revised Board Charter mentions the CEO and CFO as Executive Directors of the Board. All other Executives, the Chief Risk Officer, the Chief Audit Executive and Manager in the Office of the CEO are standing invitees with no voting power.  [As per 83 above, this alignment has not been presented to the PC. Consequently, the PC has further requested to be furnished with SEDA Board Charter, including Profiles of the new SEFA Board members,a request that both entities have failed to honor] |

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| 85. | The Portfolio Committee has not received any clarity regarding the creation of National Small Business Council, it therefore remains hanging; | Quarter 3 2016/17 | Not Achieved; | Still awaiting feedback from the Department;  [Presentation done three or so months ago by the Department, but thereafter, it went quiet. Creation of this entity not likely in the foreseeable future] |
| 86. | During the 2016 Budget Review Recommendation Report process, the Portfolio Committee raised a number of corporate governance issues pertaining to SEDA and SEFA including the violations of certain provisions of the Act as indicated above and most importantly section 13 (2) “Members referred to in subsection (1) who are in the service of the State may not receive additional remuneration or allowances for serving on the Board, but may be reimbursed for expenses incurred in the performance of their functions in terms of this Act”; | Quarter 3 2016/17 | Not Achieved; | DSBD and its entities have not briefed the PC;  [Emails to the DG and SEDA CEO on Monday the 26th of June 2017, both emails have not been responded to] |
| 87. | There is a need for engagement between the Minister, Deputy Minister, the Director-General and the Chairperson of the Committee over the common definition and understanding of the mandate and the core-function of the Department. The outcome of such engagements should be reported to the Committee in the first quarter of the coming year; | Quarter 4 2015/16 | Not Achieved; | The engagement as proposed did not materialise;  The Portfolio Committee has thus taken a resolution, for the second time, to ask for a two- three-day strategic workshop with the Department and also;  [The request for this workshop has not materialised]  Adopted a resolution that the matter for DSBD persistent failure to meet its targets be placed on the House agenda for the debate;  [Debate on the house to be scheduled soon] |

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| 88. | The Department should come back again with an informative and polished Programme Review report; | Quarter 4 2016/17 | Not Achieved; | The PC has not received a polished programme review as agreed or,  It could be the Secretariat has not placed this item on the Committee’s programme;  [The Programme Review remains incomplete and not endorsed by the Portfolio Committee] |
| 89. | The Department should quarterly brief the Committee on progress on the recommendations submitted to them; | Quarter 4 2016/17 | Not Achieved; | The PC has not received this briefing or,  It could be the Secretariat has not placed this item on the Committee’s programme;  [Discussions on the Tracking Tool scheduled for the 21st of June 2017 wherein the Department is anticipated to account] |
| 90. | List of SEFA funded projects in Free State, profiles of SEFA Board members and list of black owned financial intermediaries; | 31 May 2017 | Not Achieved; | Information still outstanding;  [The Committee Secretary to follow up with SEFA] |

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