Response for Item 4 of 1st attachment: Ethics workshops/session conducted in 2016/2017 financial year**.**

**Seventeen (17) ethics training and education awareness sessions** were conducted in the first quarter of 2017/2018; and **339 employees attended**. The presentations focused on financial disclosures for the categories of designated employees, other remunerative work directive as well as the receiving or non-acceptance of gifts by employees in the department (DFI Chapter 20), Whistle-blowing Policy. The intranet (Djini) was mainly utilised to communicate through circulars to the employees who are currently categorised and expected to disclose. These are Finance Administration employees, Supply chain management practitioners, Middle Management Service members and Occupation Specific Dispensation members from salary level 11 upwards.

The table below provide a synopsis of the cumulative sessions conducted from 1 April 2017 of the 2017/2018 financial year

|  |  |  |
| --- | --- | --- |
| **MONTH** | **REGION/OFFICE** | **NUMBER OF OFFICIALS** |
| **April 2017** | Himeville Magistrate Court 08 May 2017 | 5 |
| Hlanganani Magistrate Court 08 May 2017 | 17 |
| Impendle Magistrate Court 08 May 2017 | 4 |
| Howick Magistrate Court 08 May 2017 | 14 |
| Master of the High Court Pietermaritzburg 09 May 2017 | 34 |
| Master of the High Court Pietermaritzburg 10 May 2017 | 51 |
| Pietermaritzburg Magistrate Court 11 May 2017 | 37 |
| Family Advocate Pietermaritzburg 12 May 2017 | 11 |
| Pietermaritzburg Magistrate Court 12 May 2017 | 54 |
| **May 2017** | Regional Office North West 16 May 2017 | 29 |
| Family Law Centre 17 May 2017 | 14 |
| Family Advocate Kimberley 23 May 2017 | 15 |
| State Attorney Kimberley 25 May 2017 | 21 |
| Port Nolloth Magistrate Court 29 May 2017 | 8 |
| De Aar Magistrate Court 30 May 2017 | 13 |
| Garies Magistrate Court 31 May 2017 | 6 |
| **June 2017** | Calvinia Magistrate Court 01 June 2017 | 6 |
| **TOTAL SESSIONS** | **17** | **339** |