

## Swart Francois - Lieutenant Colonel

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**From:** Internal Liaison  
**Sent:** 26 May 2017 11:28 AM  
**To:** SAPS All E-Mail Users - New  
**Subject:** SUPPLY CHAIN MANAGEMENT: PROCUREMENT MANAGEMENT: ENHANCING COMPLIANCE, MONITORING AND IMPROVING TRANSPARENCY AND GOVERNANCE: VERIFICATION OF DIRECTORS/TRUSTEES/MEMBERS/SHAREHOLDERS WHO ARE EMPLOYED BY SAPS

**Attachments:** SCM CIRCULAR PROCUREMENT MANAGEMENT ENHANCING COMPLIANCE COMPLIANCE MONITORING AND IMPROVING TRANSPARENCY AND GOVERNANCE.tif

**Importance:** High



TO ALL THE EMPLOYEES OF THE SAPS

**Supply Chain Management: Procurement Management: enhancing compliance, monitoring and improving transparency and governance: verification of Directors/Trustees/Members/shareholders who are employed by SAPS**

ENQUIRIES:  
Maj Gen RS Pillay  
Brig JS Smit  
012 841 7053 / 7119

# SAPS



## Take part in the SAPS's Morale Survey.

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The South African Police Service (SAPS)'s Research Division challenges the managers and their team members to take five minutes of their time to participate in the **SAPS's Morale Survey**.

From **18 April to 31 May 2017** be the change you want to see and share the level of your morale by completing the **SAPS's Morale Survey**.





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YOUR REFERENCE

DIVISIONAL COMMISSIONER

MY REFERENCE 19/4/56

SUPPLY CHAIN MANAGEMENT

ENQUIRIES Maj Gen RS Pillay / Brig JS Smit

PRETORIA

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A. The National Head  
**DIRECTORATE FOR PRIORITY CRIME INVESTIGATION**

B. ALL DIVISIONAL COMMISSIONERS

C. ALL REGIONAL COMMISSIONERS

D. ALL PROVINCIAL COMMISSIONERS

E. The Head  
**CORPORATE COMMUNICATION**

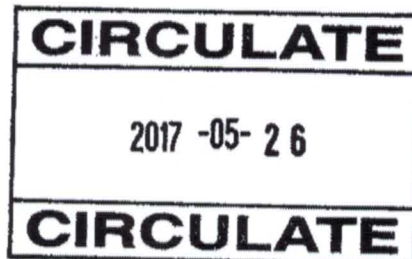
F. All Heads  
**HEAD OFFICE**

G. All Section Heads  
**HEAD OFFICE**

H. All Commanders  
**SAPS ACADEMY AND TRAINING CENTRES**

I. ALL DEPUTY NATIONAL COMMISSIONERS

J. The Chief of Staff  
**MINISTRY OF POLICE**



**SUPPLY CHAIN MANAGEMENT: PROCUREMENT MANAGEMENT: ENHANCING COMPLIANCE, MONITORING AND IMPROVING TRANSPARENCY AND GOVERNANCE: VERIFICATION OF DIRECTORS/TRUSTEES/MEMBERS/SHAREHOLDERS WHO ARE EMPLOYED BY THE STATE**

A-H. 1. The Standing Committee on Public Accounts (Scopa) was recently briefed by the Auditor-General of South Africa regarding audit findings on government officials doing business with the State.

**SUPPLY CHAIN MANAGEMENT: PROCUREMENT MANAGEMENT: ENHANCING COMPLIANCE, MONITORING AND IMPROVING TRANSPARENCY AND GOVERNANCE: VERIFICATION OF DIRECTORS/TRUSTEES/MEMBERS/SHAREHOLDERS WHO ARE EMPLOYED BY THE STATE**

2. The Auditor-General's report contains information about the fraudulent behaviour of government employees, who either did not declare or gave false declarations during the 2015/16 financial year.
3. This office issued several instructions regarding the verification of the "in the service of the State" status of directors / trustees / members / shareholders of bidders.
4. However, recent audits by the Auditor-General of South Africa identified further cases where officials employed by the State have conducted business with the department of Police.
5. The said instructions compel Supply Chain practitioners to include the following condition in the Special Conditions of all written price quotations and bids in excess of R2 000,00 (VAT included);  
  
*"Where it is found that any of the directors / trustees / members / shareholders from the bidder or its sub-contractor(s) is employed by the State such written price quotation or bid will be disqualified."*
6. Subsequently, Supply Chain Practitioners are obliged to utilise the Declaration of Interest (SBD 4) with all written price quotations or bids in excess of R2 000,00 (VAT included). Identity numbers as provided by bidders must be verified against the **CSD** as well as the **Public Servant Verification System** which resides on the website of the Department of Public Service and Administration. Documentary proof of the verification results must be kept for record and audit purposes.
7. Should it be found that any of the directors / trustees / members / shareholders are employed by the State, such written price quotation or bid **must be disqualified**.
8. Furthermore, should it be determined that a bidder has made a false declaration such bidder's written price quotation or bid **must be disqualified**. The Treasury Regulations prescribes that the accounting officer may disregard the bid of any bidder if that bidder or any of its directors have abused the institution's supply chain management system or have committed fraud or any other improper conduct in relation to such system. Such cases must be investigated and reported to this office for possible restriction with National Treasury.
9. Please distribute to Station Level.
- I-J. For your respectful information.

  
DIVISIONAL COMMISSIONER: SUPPLY CHAIN MANAGEMENT  
RJ MOKWENA  
DATE: 2017-05-22

LIEUTENANT GENERAL  
SUPPLY CHAIN MANAGEMENT