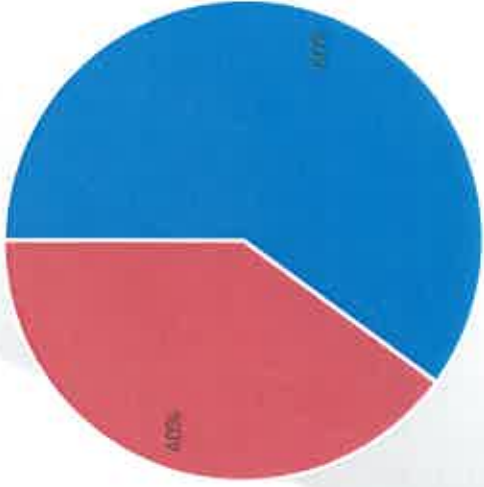


# Quarter 2 Report

**2016/17**

ac.za co.za edu.za gov.za law.za net.za org.za school.za web.za

## Targets



■ achieved ■ not achieved

# SG 1: Administer & manage .ZA

## AT1.1: Monitor ZA OA implementation

- Q2T: Measured & analyzed ZACR performance – achieved

## AT1.2: Standardize SLD policy framework

- Q2T 1.2: (a) (i) Draft school.za charter released for consultation – not achieved.
- Q2T: 1.2: (ii) Finalised law.za- achieved
- Q2T: 1.2: (iii) Finalised Law.za pricing- achieved
- Q2T: 2.1 (b) Implement report on Protection of Personal Information and Privacy & Proxy Registration Services-not achieved.

## **SG 2: International Best Practice Compliance**

### **AT1: Implement reliable infrastructure**

- Q2T 2.1(a): Complete analysis& report on DNSSec deployment –achieved
- Q2T 2.1(b) Complete report on ZADNA's nameserver performance-Achieved
- Q2T.2.2 : Finalised Benchmarking Scope- achieved

## **SG 3: Registry-registrar licensing**

- Q2T 3.1(a):Internally approve proposed amendments - achieved

# SG 4: Publish registration guidelines

## AT4.1: Develop SLD registration guidelines

- Q2T 4.1(a): Publish registration & regulations guidelines – achieved- guidelines are available on the website
- Q2T 4.1(b): Finalised SLD guidelines – achieved. Available on the website
- Q2T 4.1(c): Publish ZACR registrar accreditation-achieved, Available on our website

## AT4.2: Publish global domain name registration guidelines

- Q2T 4.2(a) Finalised global domain name registration guidelines- **not achieved**

## **SG 5: Enhance public awareness**

### **AT 5.1: Implement .ZA education & awareness**

- Q2T 5.1.(a): 2 quarterly local stakeholder briefing held- achieved
- Q2T 5.1 (b) Held events in 2 provinces – achieved.

### **AT 5.2: Broaden participation in domain name value chain**

- Q2T 5.2(a):Registrar-reseller training event in 2 provinces- achieved (Northwest & Gauteng)

### **AT 5.3: Enhance .ZA website presence...**

- Q2T 5.3(a): Published schools websites in Mpumalanga & KZN – achieved.

## **SG 6: Conduct research, surveys...**

### **AT 6.1: Release annual research report**

- Q2T 6.1(a): Appointed researcher service provider-not achieved

### **AT 6.2: Ensure ZACR OA compliance**

- Q2T 6.2(a): Appointed researcher service provider-not achieved

## **SG 7: Publish domain name registration info**

### **AT 7.1: Publish annual .ZA registration report**

- Q2T 7.1(a): Finalised quarterly registrations report - achieved

# SG 8: Domain name policy recommendations

## AT1: Influence local Internet Governance

- Q2T 8.1(a): Held annual IG event – achieved
- Q2T 8.1(b): Completed Interment Governance (IG)policy gap analysis  
-not achieved

## AT2: Enhance participation in key Internet policy processes

- Q2T 8.2(a): Written analysis of ICANN processes - achieved

# SG 09: Evaluate ECT act effectiveness in relation to .ZA management

## AT2: Contribute to ECTA amendments

- Q2T 9.1(a) Finalised submission to DTPS- achieved



## **SG 10: Oversee ZA ADR Process**

### **AT1: Oversee ADR implementation**

- Q2T 10.1(a)(i): Timely publishing of ADR decisions – achieved
- Q2T 10.1(a)(ii): Timely payment of ADR fees – achieved

## **SG 11: Ensure ZADNA business sustainability**

### **AT11.1: Achieve financial sustainability**

- Q2T 11.1(a): Monthly revenue collection, contained expenditure & registry fee increase – achieved
- Q2T 11.1(b): Implementation of increased ZADNA's share of ZACR per domain name fees- not achieved

# SG 11: Ensure ZADNA business sustainability

## AT11.2: Enhance internal controls & corporate governance

- Q2T 11.2(i): Approved Consumer Complaints Policy - achieved
- Q2T 11.2(ii): Approved Access to Information Policy- not achieved
- Q2T 11.2(iii): Approved Risk Management Policy- achieved
- Q2T 11.2(iv): Approved Internal Audit Committee Charter-not achieved

## AT11.3: Build human resource capacity

- Q2T 11.3(a): Implement Human Capital Development Strategy -achieved
- Q2T 11.3(b): Approved terms of engagement for Internal Auditor - achieved
- Q2T 11.3(c): Approved terms of engagement for Company secretary-not achieved
- Q2T 11.3(d): Approved Request for proposal for External Auditor- achieved

# Financial Performance

See Annexure A for Finances

# Annexure A: ZADNA Quarter 2 Finance Report

## ACTUAL vs BUDGET

For the Second Quarter ending Sept 2015 Date: 11/10/16

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	July 2016		Aug 2016		Sep 2016		2 Quarter		Year		Q2	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Variance	Year Variance
Central Registry	1,149,344	1,023,611	1,179,908	1,023,611	1,156,284	1,023,611	3,479,536	3,070,833	5,920,914	12,283,333	408,703	6,362,419
Interest Received	-69,670	-61,320	-69,770	-61,320	-68,304	-61,320	-207,744	-183,960	-385,021	-735,841	23,784	-350,820
ADR fees received					-1,000		-1,000		-14,000		1,000	14,000
Outbonus - Outsurance	-4,081				-1,000		-4,081		-4,081		4,081	4,081
	<b>1,223,095</b>	<b>1,084,931</b>	<b>1,243,678</b>	<b>1,084,931</b>	<b>1,225,588</b>	<b>1,084,931</b>	<b>3,692,361</b>	<b>3,254,793</b>	<b>6,324,016</b>	<b>13,019,174</b>	<b>437,568</b>	<b>6,695,158</b>
Less: Expenses	490,412	752,118	633,709	830,401	1,427,670	931,791	2,551,791	2,514,310	3,722,317	12,610,536	-37,481	8,888,219
	<b>32,528</b>	<b>30,366</b>	<b>89,170</b>	<b>73,816</b>	<b>37,954</b>	<b>84,466</b>	<b>159,652</b>	<b>188,648</b>	<b>256,754</b>	<b>895,000</b>	<b>28,996</b>	<b>638,246</b>
<b>BASIC OFFICE COST</b>												
Printing & Stationery & Supplies & Store	789	800	835	850	14,209	14,500	15,833	16,150	17,408	45,000	317	27,592
Rent Paid	25,100	25,100	67,422	68,000		65,000	92,522	158,100	167,822	780,000	65,578	612,178
Entertainment Expenses	230	300	648	800	766	800	1,644	1,900	2,644	20,000	256	17,356
Repairs & Maintenance			13,856		15,002		28,858		28,858		-28,858	-28,858
Depreciation	6,409	4,166	6,409	4,166	7,977	4,166	20,795	12,498	40,022	50,000	-8,297	9,978
	<b>24,514</b>	<b>30,000</b>	<b>13,825</b>	<b>20,000</b>	<b>(2,900)</b>	<b>50,000</b>	<b>35,439</b>	<b>100,000</b>	<b>174,056</b>	<b>1,640,000</b>	<b>64,561</b>	<b>1,465,944</b>
<b>COMMUNICATIONS, MARKETING &amp; AWARENESS</b>												
Marketing Campaign	24,514	30,000	13,825	20,000	-2,900	50,000	35,439	100,000	174,056	1,640,000	64,561	1,465,944
			<b>60,909</b>	<b>37,000</b>	<b>979,404</b>	<b>209,000</b>	<b>1,040,313</b>	<b>246,000</b>	<b>1,040,513</b>	<b>397,000</b>	<b>(794,313)</b>	<b>(643,313)</b>
<b>EXTERNAL RELATIONS</b>												
Africa Internet Governance Forum (AFIGF)					730,969		730,969		730,969	27,000	-730,969	-730,969
Subscriptions: IodSA					39,885		94,084	30,000	94,084	30,000	-64,084	-64,084
Africa Internet Summit			54,199	30,000						30,000		30,000
AFTLD Contribution												

	July 2016		Aug 2016		Sep 2016		2 Quarter		Year		Q2		
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Variance	Year	Variance
C&A I-Week													
Other External Relations													
SA Internet Governance Forum													
ICANN Contribution - ZA South Africa													
<b>FLEET</b>													
Motor Vehicle Expenses													
<b>ICT</b>													
Computer Expenses/IT Hosting													
Telephone & Fax													
ZA Infrastructure & DNSSEC													
<b>LEGAL &amp; PROFESSIONAL</b>													
Accounting Fees													
Policy Process - Contingency													
Legal Fees													
Professional Fees													
<b>MEETINGS &amp; EVENTS</b>													
Meeting reimbursements													
Stakeholders Relations & Board Travel													
Conference expenses													
Directors Training													

	July 2016		Aug 2016		Sep 2016		2 Quarter		Year		Q2	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Variance	Year Variance
<b>NAMESPACE DEVELOPMENT</b>												
Namespcae Dev: Online Presence Project	-	-	27,200	33,000	36,280	40,000	63,480	73,000	63,480	1,050,000	9,520	986,520
Namespcae Dev: Registrar-Reseller			20,000	25,000	28,000	30,000	48,000	55,000	48,000	700,000	7,000	652,000
			7,200	8,000	8,280	10,000	15,480	18,000	15,480	350,000	2,520	334,520
<b>RESEARCH &amp; SURVEYS</b>												
Research		25,000		25,000		25,000		75,000		300,000	75,000	300,000
		25,000		25,000		25,000		75,000		300,000	75,000	300,000
<b>STAFF</b>												
PAYE	234,655	385,354	183,609	330,354	227,746	345,354	646,010	1,061,062	1,095,439	4,265,416	415,052	3,169,977
UJF	42,703	65,000	43,305	65,000	50,718	65,000	136,726	195,000	247,704	780,000	58,274	532,296
SDL	1,190	4,416	1,190	4,416	1,190	4,416	3,570	13,248	7,140	53,000	9,678	45,860
Salaries & Wages	2,625	6,755	2,010	6,755	2,639	6,755	7,274	20,265	15,688	81,056	12,991	65,368
Staff Training	132,820	233,350	137,104	233,350	156,308	233,350	426,232	700,050	751,158	2,800,160	273,818	2,049,002
Compensation Commissioner		20,833		20,833		20,833		62,499		250,000	62,499	250,000
Recruitment Agencies	53,370	55,000			13,970	15,000	67,340	70,000	1,541	150,000	2,660	82,660
Advertising & Promotions	1,947				2,921		4,868		67,340	150,000	-4,868	82,660
Internship Program									4,868	151,200	-4,868	151,200
<b>SYSTEMS &amp; CONTROLS</b>												
Audit fees	3,118	2,666	120,078	144,132	1,694	11,805	124,890	158,603	131,757	222,500	33,713	90,743
Bank Charges			115,000	140,000			115,000	140,000	115,000	140,000	25,000	25,000
Company Secretarial	982	1,000	889	900	1,610	1,705	3,481	3,605	5,908	12,500	124	6,592
Insurance						10,000	10,000	10,000		50,000	10,000	50,000
Internal Auditors	2,136	1,666	4,189	3,232	84	100	6,409	4,998	10,849	20,000	-1,411	9,151
										100,000		100,000

	July 2016		Aug 2016		Sep 2016		2 Quarter		Year		Q2	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Variance	Year Variance
<b>TRAVEL, ACCOMMODATIONS &amp; SUBSISTENCE</b>	<b>7,923</b>	<b>9,133</b>	<b>27,499</b>	<b>33,333</b>	<b>4,431</b>	<b>6,000</b>	<b>39,853</b>	<b>48,466</b>	<b>216,646</b>	<b>960,000</b>	<b>8,613</b>	<b>743,354</b>
DTPS Meetings and Events	715	800					715	800	104,128	340,000	85	235,872
ICANN Travel/Accommodation/Subsistence			23,499	25,000	2,812	4,000	26,311	29,000	56,339	400,000		343,661
Parliament Events and Travel	7,208	8,333	4,000	8,333	1,619	2,000	12,827	18,666	43,352	120,000	2,689	76,648
Travel & Acc: Staff									12,827	100,000	5,839	87,173
<b>Net (Surplus)/Deficit</b>	<b>-732,683</b>	<b>-332,813</b>	<b>-609,969</b>	<b>-254,530</b>	<b>202,082</b>	<b>-153,140</b>	<b>1,140,570</b>	<b>-740,483</b>	<b>2,601,699</b>	<b>-408,638</b>	<b>400,087</b>	<b>2,193,061</b>

Note 3: Subscriptions is based on the fees paid to IODSA

Note 4: ZADNA has not yet purchased a company vehicle

**THANK YOU 😊**