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Department:
Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA



ROUTE FORM FOR DOCUMENTATION

Reference	ODG 121/2016
Subject	REQUEST TO APPROVE THE DELEGATION AND LETTER TO THE SELECT COMMITTEE ON SECURITY AND JUSTICE ON 21 SEPTEMBER 2016

Functionary routed from:

Capacity	Signature	Contact No.	Date Dispatched	STATUS / PURPOSE
Ms P Sekgobela, Deputy Director: Parliamentary and Cabinet Matters		012 406 4710	12/09/2016	<input type="checkbox"/> Info <input type="checkbox"/> Comment <input checked="" type="checkbox"/> Approval
Mrs CS Kok, Director: Administration: Office of the Director-General		012 406 4704/06	12/09/2016	12/09/2016

Functionary Routed to:

Capacity	Signature	Room No.	Date Received	Date Dispatched
Mr V Madonsela, Director-General: Justice and Constitutional Development		25 th floor, SALU Building	12/09/2016	
Mr J Jeffery, MP, Deputy Minister of Justice and Constitutional Development		26 th floor, SALU Building		
T M Masutha (Adv), MP, Minister of Justice and Correctional Services		28 th floor, SALU Building		

COMMENT:



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Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

BRANCH: OFFICE OF THE DIRECTOR-GENERAL

Tel: 012 406 4710 Fax: 012 406 4713

INTERNAL MEMO

DATE	12 SEPTEMBER 2016	FILE NO.	21/2016
TO	MR V MADONSELA, DIRECTOR – GENERAL: DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT	FROM	MRS C S KOK, DIRECTOR: ADMINISTRATION, OFFICE OF THE DIRECTOR-GENERAL: JUSTICE AND CONSTITUTIONAL DEVELOPMENT
TO	MR J. JEFFERY, MP, DEPUTY MINISTER OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT		
TO	ADV T.M. MASUTHA, MP, MINISTER OF JUSTICE AND CORRECTIONAL SERVICES		
SUBJECT	REQUEST TO APPROVE THE DELEGATION AND LETTER TO THE SELECT COMMITTEE ON SECURITY AND JUSTICE ON 21 SEPTEMBER 2016		

1. PURPOSE

The purpose of the memorandum is to:

- 1.1 Inform the Director-General about the invitation received from the Chairperson of the Select Committee on Security and Justice inviting the Department of Justice and Constitutional Development to brief the Committee on the Revised Rules of Procedure for Application to Court in terms of the Promotion of Access to Information Act (PAIA), 2000 (Act No. 2 of 2000);
- 1.2 Request the Director-General to approve the delegation to brief the Select Committee on Security and Justice on 21 September 2016, and sign the letter to the Committee Secretary; and

1.3 Request the Minister to sign the acknowledgement letter directed to the Chairperson of the Select Committee on Security and Justice.

2. BACKGROUND AND DISCUSSION

2.1 The Select Committee on Security and Justice has invited the Department of Justice and Constitutional Development to brief the Committee on the Revised Rules made under the Promotion of Access to Information Act, 2000 (Act No.2 of 2000) on 21 September 2016 in Parliament, Cape Town. The invitation letter directed to the Minister of Justice and Correctional Services is attached to this memorandum as **Annexure A** for ease of reference.

2.2 The Department briefed the Select Committee during the Committee's deliberations in respect of the PAJA and PAIA rules on 30 August 2016.

2.3 The briefing notes in to the Select Committee, in respect to the Revised Rules made under the Promotion of Access to Information Act, 2000 (Act No.2 of 2000) are attached as **Annexure B**.

2.4 The following officials have been delegated to brief the Select Committee:

- a) Mr R Daya: Deputy Chief State Law Advisor; and
- b) Mr D Neke: Principal State Law Advisor.

3. RECOMMENDATIONS

It is recommended that the:

3.1 Director-General notes the invitation received from the Chairperson of the Select Committee on Security and Justice inviting the Department of Justice and Constitutional Development to brief the Committee on the Revised Rules of Procedure for Application to Court in terms of the Promotion of Access to Information Act (PAIA), 2000 (Act No. 2 of 2000);

3.2 Director-General approves the delegation to brief the Select Committee on Security and Justice on 21 September 2016, and sign the letter to the Committee Secretary; and

3.3 Minister signs the acknowledgement letter directed to the Chairperson of the Select Committee on Security and Justice.

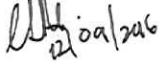
DELEGATION APPROVED AND LETTER SIGNED/


MR V MADONSELA

DIRECTOR – GENERAL:

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

DATE:



DELEGATION SECONDED AND LETTER RECOMMENDED/

COMMENTS:

MR J. JEFFERY, MP

DEPUTY MINISTER OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

DATE:

DELEGATION SECONDED AND LETTER SIGNED/

COMMENTS:

T. M. MASUTHA (ADV), MP

MINISTER OF JUSTICE AND CORRECTIONAL SERVICES

DATE: