

### Purpose

- To provide the Portfolio Committee with a report on the SAPS lease portfolio managed by DPW as follows:
- 1. SAPS Backlog Leases expired before or by End March 2014
  - Renewed leases
  - Outstanding renewals
  - o Reasons for delays in outstanding renewals
- 2. 2<sup>nd</sup> NT dispensation on Leases
  - SAPS Leases Covered in 2<sup>nd</sup> NT dispensation on Leases
  - Action plan for excluded leases
- 3. SAPS Infrastructure Projects Status



SAPS PORTFOLIO: LEASES | INFRASTRUCTURE

### Background

- 2013 launch of 1st NT dispensation
  - Joint national Task team was created between SAPS and DPW
    - All expired and month to month leases covered by NT dispensation
    - All Facilities management Issues
    - All leases requiring cancellation
    - All outstanding rentals, Rates and Taxes, Utility bills
  - Acting Head of PMTE nominated as direct contact between DPW and SAPS
    - Numerous matters were resolved including:
      - ✓ Lockouts
      - Power and water cuts by municipalities
      - Urgent renovations and refurbishments (OHSA matters)
      - Account reconciliations and payments



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## Background cont.

- 5 September 2013 OCPO, NT, issued a dispensation on the renewal of leases under the following conditions:
  - that the negotiated rental increases to not exceed the inflation rate of 5,5%;
  - that the department reports progress on a quarterly basis to the National Treasury including progress on the turnaround strategy;
  - that this approval is only for the renewal of the expired leases indicated on the Department's application and not for the procurement of new leases or any other purpose;
  - that the duration of the renewed leases should not exceed three years;
  - the exemption excludes the following provisions of the Act:
    - Sections 1, 2(g) of the Act
    - Regulations 1, 2(1), 9, 13 and 14 of the PPPFA Regulations, 2011; and
    - that the approval is not retrospective.



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### SAPS Backlog Leases – expired before or by End March 2014

- Of 1576 expired leases covered by the 1<sup>st</sup> NT dispensation, 739 were SAPS portfolio
- 700 leases renewed successfully
  - 4 of our 11 regions have cleared all expired SAPS leases (Nelspruit, Polokwane, Kimberly, PE)
- · Main reasons for non finalisation of all SAPS backlog leases
  - o Disgruntled landlords (NT dispensation conditions)
  - Non compliance from landlords on building conditions (TI/renovations/refurbishments)
  - Space discrepancies
  - Ownership disputes
  - Outstanding PI/ confirmation of funding
  - Awaiting municipal and council approvals for renewals
  - Land disposal to DPW; process ongoing
  - Deceased estate landlord untraceable



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#### 23 OUTSTANDING LEASES OUTSTANDING NEEDS - DPW WESTERN CAPE 59058 CAPE TOWN 31/01/2015 OUTSTANDING NEEDS / NEEDS ASSESSMENT WAS COMPILED ON 2015-06-19 AND FORWARDED TO THE PROVINCIAL OFFICE TO CERTIFY. CONFIRMATION WESTERN 162655 NEWLANDS PORTION OF 30/06/2015 OUTSTANDING NEEDS / HIGH SITE - THE NEEDS ASSESSMENT AND CAPE USAS WAS FORWARDED TO DPW ON 2015/05/21. THE PROCUREMENT INSTRUCTION WAS ISSUED ON 2015-05-28. **RHODES &** FUNDING ALCIS ST CONFIRMATION WAITING FOR ACTUAL COSTING FROM DPW NORTH WEST 304413 MAKAPANSTAD RESOURCE 28/02/2015 OUTSTANDING NEEDS / CONTRACT BEING CONCLUDED FOR 3 FUNDING CONFIRMATION YEARS. NEW POLICE STATION IN CONSTRUCTION. NEEDS ASSESSEMNT FOR ALTERNATIVE - COMPILED AND SENT TO PC ON 2015-06-12 TO CERTIFY. WAITING FOR CERTIFIED NEEDS FROM THE PROVINCE. NORTH WEST 277102 RUSTENBURG 31/10/2012 OUTSTANDING NEEDS / SAPS IS CURRENTLY OCCUPYING THIS FUNDING BUILDING. PREVIOUSLY THE DOG UNIT WAS CONFIRMATION ACCOMMODATED AT THIS PREMISE LOT 1674 HOWEVER THEY RELOCATED TO STATE OWNED ACCOMMODATION. THE MOUNTED UNIT WHICH WAS ACCOMMODATED AT PC 318084 (MINES) RELOCATED TO 5 COETZEE STR (PC 277102) DUE TO THE FACT THAT THE LEASE WAS TERMINATED AT THE MINES. PI WAS ISSUED ON 2015/05/19. WAITING FOR ACTUAL COST FROM DPW.

#### 23 OUTSTANDING LEASES (Cont...) CENTRAL PARK FREE STATE 305368 CENTRAL 30/04/2015 LANDLORD REFUSES TO SIGN PI WAS ISSUED ON 2012/10/03. FREE LEASE. WAITING FOR ACTUAL COST FROM DPW. LEASE -PROPOSED THAT SAPS RELOCATE FROM THE GROUND FLOOR TO THE FIRST FLOOR, SAPS HAVE INDICATED THAT THEY WILL NOT BE IN POSTION TO RELOCATE FREE STATE 174480 BRONVILLE PARKHOMES 31/05/2015 SAPS IS IN THE PROCESS OF PURCHASING PARK HOMES NEEDS ASSESSMENT SUBMITTED TO DPW ON 2015/02/10. SAPS DID NOT RECEIVE THE PREVIOUS CONTRACT. WAITING FOR NORM AND COST FROM DPW. FREE STATE 299256 RIEBEECKSTAD 15 LIST STREET 31/05/2015 THE PROPERTY HAS BEEN THE PI WAS ISSUED ON DONATED TO THE STATE. AWAITING KAM HEAD OFFICE TI ISSUE THE PI WITH THE 2012/06/20. WAITING FOR THE ACTUAL COST FROM DPW. CONFIRMATION OF FUNDS IN ORDER TO FINALISE THE DONATION public works SAPS PORTFOLIO: LEASES | INFRASTRUCTURE

#### 23 OUTSTANDING LEASES (Cont...) DURBAN DOONSIDE AMANZIMTOTI, 31/03/2015 CLIENT REQUESTED 10 HIGH SITE - THE LEASE AGREEMENT YEARS BUT NDPW ONLY PROVIDED FOR SHORT WAS RECEIVED ON 2015-05-26 FOR THE PERIOD 2014-04-01 UNTILL 2017-03-31. THE USAS WAS RECEIVED ON 2015-05-22 AND FORWARDED TO DPW ON 2015-06-01. WAITING FOR THE PI FROM DURBAN HIGH SITE - USAS RECEIVED ON 2015-05-12 AND FORWARDED TO 295386 REM: PT 469: LOT BALLITO 31/12/2014 CLIENT REQUESTED 10 YEARS BUT NDPW ONLY PROVIDED FOR SHORT DPW ON 2015-06-01. WAITING TERM. WHAT MUST WE FOR THE PI FROM DPW. 10 DURBAN 94921 ALVERSTONE CAMPERDOWN 31/03/2015 CLIENT REQUESTED 10 HIGH SITE - USAS WAS YEARS BUT NDPW ONLY PROVIDED FOR SHORT TERM. WHAT MUST WE RECEIVED AND FORWARDING TO DPW ON 2015-05-25. WAITING FOR THE PI FROM DPW. RIDGE public works SAPS PORTFOLIO: LEASES | INFRASTRUCTURE

	3 OU	TST	ANDIN	IG LEA	SES	(Cont)	
NR	PROVINCE	PC	TOWN	ADDRESS	EXPIRY DATE	OUTSTANDING NEEDS -	SAPS COMMENTS
11	DURBAN	295382	IXOPO	IXOPO	31/03/2015	CLIENT REQUESTED 10 YEARS BUT NDPW ONLY PROVIDED FOR SHORT TERM. WHAT MUST WE DO?	HIGH SITE – USAS WAS RECEIVED ON 2015-05-21 AI FORWARDED TO DPW ON 2 06-01. WAITING FOR THE P FROM DPW.
12	DURBAN	303408	MSINISINI	NEAR PEAK STORE	31/12/2014	KAM (RO) REQUESTED SAPS TO CONFIRM BUT NO CONFIRMATION RECEIVED AS YET.	LEASE TERMINATED. E-MAI DATED 2015-03-06. FORWAI TO DPW REGARDING THE TERMINATION.
13	DURBAN	306942	UMBILO	GALE STREET	30/04/2015	CURRENT ACCOMMODATION EXTENDED BY FOUR MONTHS. ALTERNATIVE ACCOMMODATION IS CURRENTLY BEING EVALUATED.	PI ISSUED FOR ALTERNATIVE (2013/06/05. ACTUAL APPROVAND FORWARDED TO DPW (2015/04/23. WAITING FOR TILLEASE CONTRACT.
14	DURBAN	296762	EZIBAYENI	RES NO. 12 NO. 15833	. 31/05/2015	OUTSTANDING NEEDS / FUNDING CONFIRMATION	HIGH SITE - LEASE EXPIRES

00	OUT	CT A	NIDINA	<b>.</b>	<b>^-</b> ^		
23	OUI.	SIA	MDINC	j LEA	SES	(Cont.	)
NR	PROVINCE	PC	TOWN	ADDRESS	EXPIRY	OUTSTANDING	SAPS COMMENTS
					DATE	NEEDS - DPW	
15	DURBAN	162294	INANDA	GROENEBERG FARM	30/06/2015	OUTSTANDING NEEDS / FUNDING CONFIRMATION	HIGH SITE - USAS WAS RECEIVED ON 2015-05-12 AND FORWARDING TO DON 2015-06-01. WAITING FOR PLERC DPW.
16	DURBAN	316315	LA MERCY	AIRPORT	30/04/2015	OUTSTANDING NEEDS / FUNDING CONFIRMATION	NEEDS AND USAS WAS FORWARDED DPW ON 2015/01/22. THE PRELIM W APPROVED AND FORWARDED TO DI ON 2015/03/24. PISSUED ON 2015/03/30. WAITING FOR ACTUAL COST FROM DPW.
17	DURBAN	276965	LADYSMITH	VLAKPLAATS	31/12/2015	OUTSTANDING NEEDS / FUNDING CONFIRMATION	THE SIGNED NEEDS ASSESSMENT WAS RECEIVED FROM THE PROVINCE ON 2015-05-21. POSSIBLE PURCHASING PARKHOMES WITHIN THIS FINANCIAL YEAR.
18	DURBAN	305764	LADYSMITH	MURCHISON STREET	31/05/2015	OUTSTANDING NEEDS / FUNDING CONFIRMATION	THE NEEDS WAS FORWARDED TO DE ON 2013/02/21 AND THE APPROVED PRELIM ON 2013/09/30. THE PI WAS ISSUED ON 2014/06/25. WAITING FO THE ACTUAL COST FROM DPW.
19	DURBAN	302694	PORT SHEPSTONE	ERF 1442	31/12/2015	OUTSTANDING NEEDS / FUNDING CONFIRMATION	LEASE EXPIRES 2016/12/31. RECEIVED THE RAG AND USAS AND IN THE PROCESS TO BE FORWARDED TO IP FITHE COMPILATION OF THE NEEDS ASSESSMENT.

## 23 OUTSTANDING LEASES (Cont...)

NR	PROVINCE	PC	TOWN	ADDRESS	EXPIRY DATE	OUTSTANDING NEEDS - DPW	SAPS COMMENTS
20	DURBAN	295387	UMZINTO	HIBBERDENE RADIO SITE	30/04/2015	OUTSTANDING NEEDS / FUNDING CONFIRMATION	HIGH SITE - PROVINCE FORWARDED THE USAS ON 2015-05-21 AND SAPS FORWARDED THIS DOCUMENTATION TO DPW ON 2015-06-01. WAITING FOR THE PI FROM DPW.
21	MTHATHA	294267	BUTTERWORTH	SANLAM BUILDING	30/04/2015	OUTSTANDING NEEDS / FUNDING CONFIRMATION	THE PI WAS ISSUED ON 2013/11/14. SAPS DID NOT RECEIVE THE PREVIOUS CONTRACT. WAITING FOR ACTUAL COST FROM DPW.
22	MTHATHA	173968	ELLIOT	STAND 5	30/04/2015	OUTSTANDING NEEDS / FUNDING CONFIRMATION	PI ISSUED ON 2012/06/21. SAPS DID NOT RECEIVE THE CONTRACT. WAITING FOR ACTUAL COSTING FROM DPW.
23	MTHATHA	304020	MTHATHA	SAVOY BUILDING	31/05/2015	OUTSTANDING NEEDS / FUNDING CONFIRMATION	PI ISSUED ON 2012/10/11. SAPS DID NOT RECEIVE THE PREVIOUS CONTRACT. WAITING FOR ACTUAL COSTING FROM DPW.



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### 2. 2ND NT DISPENSATION ON LEASES

- 13 March 2015 OCPO, NT, issued a dispensation on the renewal of leases under the following conditions:
  - negotiated escalation not to exceed headline inflation;
  - should headline inflation exceed 6% that escalation be capped at 6%;
  - DPW reports progress on a quarterly basis to National Treasury including progress on the turnaround strategy;
  - this approval is applicable to 1608 expired leases as indicated on DPW's new application and not for the procurement of new leases or any other purpose;
  - the duration of the renewed leases not to exceed three (3) years;
  - the exemption excludes the following provisions of the Act:
  - Sections 1, 2(g) of the Act
  - Regulations 1, 2(1), 9, 13 and 14 of the PPPFA Regulations, 2011; and



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## 2. 2ND NT DISPENSATION ON LEASES CONT.

Region	Total Portfolio	Up to date Leases as at 1/04/2014	Covered in 2 <sup>nd</sup> Dispensation 2014/15 – 2016/17	Not Covered in 2 <sup>nd</sup> Dispensation
BLOEM	80	79	56	24
DURBAN	187	175	130	57
JOBURG	97	81	39	58
CAPE TOWN	160	158	82	78
KIMBERLEY	83	83	82	1
PORT ELIZABETH	178	177	111	67
PRETORIA	79	72	35	44
ммаватно	83	79	57	26
NELSPRUIT	73	73	47	26
POLOKWANE	93	93	83	10
UMTATA	78	74	27	51
TOTAL	1191	1144	749	442



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### 2. 2ND NT DISPENSATION ON LEASES CONT.

- 442 Leases not covered in 2<sup>nd</sup> dispensation due to:
  - PMIS system data not cleansed/updated (inaccurate):
    - · Currently in the process of data migration to Archibus system
    - All information is extracted from PMIS, Cleansed and recaptured
  - Monthly extension of leases (month to month)
    - In order to effect payments beneficial occupation, thus inaccurate expiry date information
  - o Current Lease term ends beyond 2017/18 fy.
    - Active beyond period covered by dispensation



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### Action Plan: 442 Excluded Leases

- Current norm for completion of open tender process: 6 12 months
  - Due to generic SCM processes not suitable for Immovable Asset procurement (lease; dispose; acquire)
  - o Remote rural areas with insufficient infrastructure
- 442 leases will be prioritised as follows:
  - Expiring on or before end December 2015 URGENT
    - Motivation for special procurement process (DPW: DG)
  - o Expiring on or after beginning January 2016
    - Open Tender process (using revised, approved, SCM and Business Processes)



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#### How will better manage our Leasehold Portfolio

- Revised Real Estate and Facilities Management Business Processes
  - Specialised SCM processes
  - Regionalised Property and Facilities Management (Empowerment)
- Internal SCM circular for the application of the 2<sup>nd</sup> NT dispensation on leases issued to regions
  - Leases expiring 2014/15 2016/17
- · SCM Immovable Asset Procurement Process Under Review
- · ICT systems reengineering
  - Archibus
    - · Lease management (finance, reports, data capturing etd.)



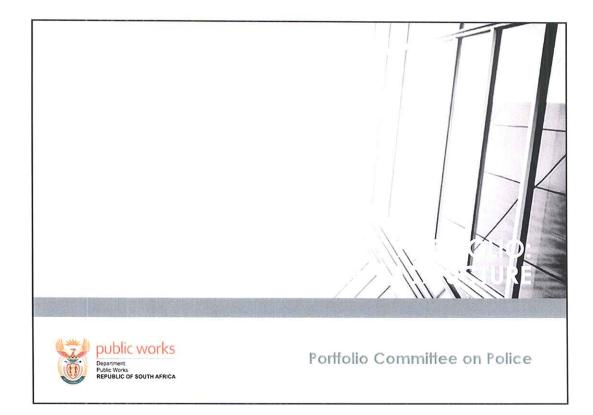
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### How will better manage our Leasehold Portfolio

- Government Lease Expenditure review (DPME and NT)
- · Standard DPW Lease Agreement
  - Inclusion of schedule C (TI/ renovations/ refurbishments/maintenance etc)
- · Establishment of a Small Towns Unit
  - Government precincts (service stations) in small towns Nationally
    - · Balfour; Idutywa; Mnt Fletcher; Port St. Johns; Cofimvaba



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### 2. Budget Structure 2015/16

- 1. The Department of Public Works execute capital infrastructure projects on behalf of SAPS (191 projects)
- 2. SAPS projects referred to are for facilities specifically used by SAPS for the purpose of delivering their mandate, and are not shared with other departments
- 3. Execute Planned Maintenance on existing Facilities
- 4. The Budget structure of the two programmes is as follows:

		EXPENDITURE END MAY 2015 (AGAINST A BUDGET)			
PROG	Total Allocation	ALL STAGES - ACCUMULATIVE	% Exp		
SAPS CAPITAL	R 687,884,000	R 56,333,441	8%		
SAPS MAINTENANCE	R 421 362 683	R 47 962 329	11%		



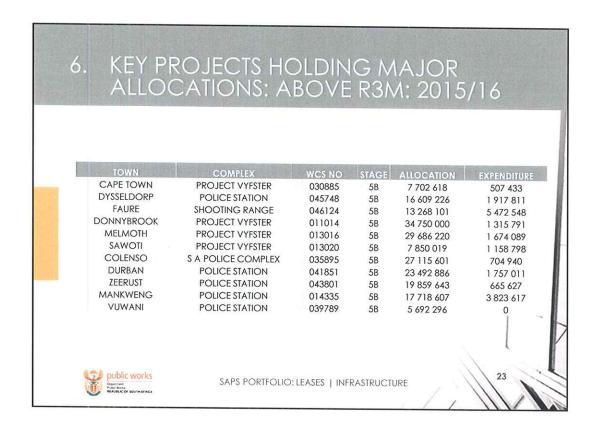
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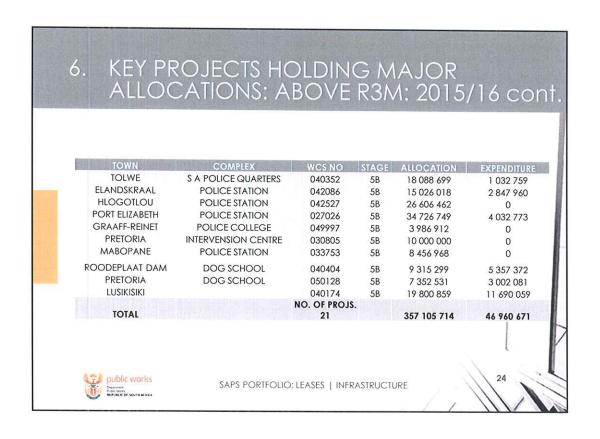
# 3. SAPS CAPITAL BUDGET/ AS EXECUTED THROUGH REGIONAL OFFICES

OFFICE TYPE	OFFICE	ALLOCATION	EXPENDITURE	% EXPENDITURE
		687 884 000	56 333 441	8%
	HEAD OFFICE	2 159 174	40 080	2% 0%
	KAM	531 693	0	
	PROF SERV:TOWN PLANNING	1 127 481	25 080	2%
	SPECIAL & MAJOR PROJECTS	500 000	15 000	3%
REGIONS		685 724 826	56 293 361	8%
	BLOEMFONTEIN	37 332 698	574 091	2%
	CAPE TOWN	78 645 955	8 614 654	11%
	DURBAN	186 823 032	7 945 060	4%
	JOHANNESBURG	8 466 074	2 1 4 9	0%
	KIMBERLEY	9 647 030	64 734	1%
	MMABATHO	52 510 609	863 665	2%
	NELSPRUIT	4 142 927	0	0%
	POLOKWANE	105 795 750	7 704 337	7%
	PORT ELIZABETH	89 714 242	6 274 533	7%
	PRETORIA	74 604 321	12 075 138	16%
	UMTATA	38 042 188	12 175 002	32%
		687 884 000	56 333 441	8%

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CLASS OF WORKS	No	ALLOCATION	EXP	%	COMMENTS
POLICE STATIONS	139	R 573 042 463	R 41 091 414	7.2%	New Police Stations refurbishments, and upgrading of service
SHOOTING RANGE	4	R 34 440 594	R 5 472 548	15.8%	Construction of new Ranges
DOG UNITS	2	R 16 667 830	R 8 359 453	50.1%	Upgrade of existing facilities
TRAINING FACILITIES	5	R 7 260 350	0	0%	Upgrade and acces control measures to existing
Other Works	41	R 56 472 763	R 1 410 026	2.4%	Generator Sets, Fitting and Major Repairs to existing facilities

		18 CO. S. C.			ATION STAGES
STAGE/ STATUS	No	ALLOCATION	EXP	%	COMMENTS
3A	13	R 1 155 712	0	0%	The projects involves Town Process seek legally approved land use to police stations
3B	4	R 1 343 993	0	0%	Services approved for execution being on process to be allocated Project Managers
4	77	R 181 190 468	R 754 677	0%	Projects on design and documentation stages
4A - 5	18	R 87 454 827	R 72 971	0%	The projects design and tender documentation is completed, an are now on tender and evaluation stage
5b-7	64	R 406 575 387	R 54 477 533	13%	Contractually Committed Project construction works is active on site, to completions stage.





# 7. NON PROJECTS PERFORMING PROJECTS: ABOVE R3M: 2015/16

TOWN	COMPLEX	WCS NO		ALLOCATIO N	EXP	STATUS	COMMENTS
						Original	TOWNSHIP OF THE PARTY OF THE PA
						Contract	
	DOLLOS					cancelled due	The site handover was don
MUNAZANII	POLICE	000700	-co	F 100 00 1		to non-	on the 27/02/2015 for
VUWANI	STATION	039789	5B	5 692 296	0	performance Projects	completion of the project
						affected by	Disputes settled, a recover
	POLICE					community	plan was approved on 09
HLOGOTLOU	STATION	042527	5B	26 606 462	0	unrests	May 2015
GRAAFF-	POLICE					Construction	Site was handed over on
REINET	COLLEGE	049997	5B	3 986 912	0	started	13/05/2015
	INTERVENSION					Contractor not	Process for termination ha
PRETORIA	CENTRE	030805	5B	10 000 000	0	performing	commenced
							Contractor is being assisted
	POLICE					Slow	to recover the lost time
MABOPANE	STATION	033753	5B	8 456 968	0	Performance	based on recovery program



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# 8. CONCLUDING COMMENTS ON SAPS CAPITAL PROGRAMME 2015/16

- DPW and SAPS has established a working forum called a Joint Team
- 2. The objectives of the forum is to improve the infrastructure planning, infrastructure finance, budgeting process in with GIAMA, and providing performance feedback of authorised projects
- 3. In the long term, both SAPS and DPW are looking at rolling out Police Station Branding program in line with standard operating procedures of front desk (or charge office)
- 4. Both departments are actively involved in procuring suitable sites for Police Stations in new townships, rural areas where SAPS has no presence



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# 9. PLANNED MAINTENANCE PROGRAMME 2015/16

- The planned Maintenance programme respond to reported breakdown of services, wear & tears of structures, and routine serving of mechanical and electrical equipment's
- 2. The process covers all damages that SAPS cannot attend because they require specialist knowledge or the amount of work exceed the User threshold, but are not urgent. (Urgent services are attended through emergency day-to-day maintenance)
- SAPS receives a higher allocation for maintenance equivalent to DCS and DoD because of its nature of work and the size of its portfolio (excluding Devolved assets)



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# 10. ALLOCATION FOR SAPS CAPITAL MAINTENANCE PROGRAMME 2015/16

The program covers major repairs and refurbishment to make buildings usable again

To the	OFFICE	ALLOCATION	EXPENDITURE	% Exp
	MAINTENANCE CAPITAL	217 716 867	33 846 331	16%
	BLOEMFONTEIN	4 282 038	301 804	7%
	CAPE TOWN	58 205 500	9 957 414	17%
	DURBAN	31 297 000	7 501 038	24%
	JOHANNESBURG	36 914 718	4 189 980	11%
	KIMBERLEY	8 339 520	2 609 440	31%
	MMABATHO	7 799 221	1 396 657	18%
	NELSPRUIT	3 751 022	105 784	3%
	POLOKWANE	7 100 384	0	0%
	PORT ELIZABETH	21 404 574	5 613 330	26%
	PORTFOLIO PERFORMANCE & MONITORING	216 917	0	0%
	PRETORIA	15 036 353	0	0%
	UMTATA	23 369 620	2 170 883	9%
				1000000

public works

Department
There is no southwises

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# 11. ALLOCATION FOR SAPS CURENT MAINTENANCE PROGRAMME 2015/16

The program covers major repairs without changing the current use of the building

eti		THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER.		
21	MAINTENANCE CURRENT	203 645 816	14 115 998	7%
	BLOEMFONTEIN	27 143 191	5 962 839	22%
	CAPE TOWN	955 247	0	0%
	DURBAN	200 000	134 199	67%
	JOHANNESBURG	20 249 034	533 875	3%
	KIMBERLEY	22 881 753	486 111	2%
	MMABATHO	10 626 495	1 957 030	18%
	NELSPRUIT	26 863 573	1 339 369	5%
	POLOKWANE	25 970 939	0	0%
	PORT ELIZABETH	30 863 857	1 370 230	4%
	PORTFOLIO PERFORMANCE &			
	MONITORING	446 394	0	0%
	PRETORIA	9 332 706	456 548	5%
	SPECIAL & MAJOR PROJECTS	400 000	0	0%
	UMTATA	27 712 627	1 875 798	7%
			1 1	



# 12. CONCLUSION ON PLANNED MAINTENANCE PROGRAMME 2015/16

- The planned maintenance program as implemented currently does not cover the entire SAPS portfolio because of limited of financial resources
- The priority for maintenance is influenced by complaints received and Health & Safety reports generated by DPW OHS Officers
- The Department ranks the properties in terms of conditions after conditional surveys to determine those with urgent needs for maintenance
- 4. At the time where User Management Plans Strategies and Program are fully implemented, it is hoped that responsive maintenance funding will be secured to cover more than current scope



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