



rural development  
& land reform

Department:  
Rural Development & Land Reform  
REPUBLIC OF SOUTH AFRICA  
OFFICE OF THE DIRECTOR-GENERAL  
Private Bag X833, Pretoria, 0001, Tel: 012 312 8911, Fax: 012 323 6072

Reference: DG2/2/6/7  
By Hand

Honourable T Godi, (MP)  
Chairperson: Standing Committee on Public Accounts (SCOPA)  
Parliament of the Republic of South Africa  
PO Box 15  
**CAPE TOWN**  
8000

Dear Mr Chairperson

**RESPONSE TO INFORMATION REQUESTED AT PUBLIC HEARINGS ON THE ANNUAL REPORT OF THE DEPARTMENT OF RURAL DEVELOPMENT AND LAND REFORM: 2011-2012 AND REPORT OF THE AUDITOR-GENERAL ON THE PERFORMANCE AUDIT ON THE USE OF CONSULTANTS**

On 5 March 2013, the Standing Committee on Public Accounts (SCOPA) requested the Department of Rural Development and Land Reform to submit the following information in writing:

- (a) Irregular, Fruitless and Wasteful Expenditure register (**Annexure A**).
- (b) List of persons disciplined for financial misconduct (**Annexure B**).
- (c) State attorney advice regarding the Fruitless and Wasteful Expenditure register (**Annexure C**).
- (d) Minutes of the Financial Compliance Committee Meeting (**Annexure D**).
- (e) The internal audit cost for 2011/2012 financial year was R34 852 183 (**Annexure E**).

I further wish to indicate that the Department has since developed clear process flows (**Annexure F**) for understanding by officials as the Department's commitment to avoid unauthorised, irregular, fruitless and wasteful expenditure.

Kind regards

**MR P M SHABANE**  
**DIRECTOR-GENERAL: RURAL DEVELOPMENT AND LAND REFORM**

DATE: 25/03/2013



LESS QUOTATION ATTACHED AS PER TRESHOLD									
26/10/2011	31/10/2011	19/10/2011	158446	402.42	Three written quotations for goods and services between R1 001.00 and R10 000.00 not attached( Only one quotation attached) Order amount R3219.36. Gardening Services.	X	*D: Information Man, Risk & Comp	Financial Compliance committee recommends condonment by the Director-General	
26/10/2011	31/10/2011	10/10/2011	157260	1,300.00	Three written quotations for goods and services between R1 001.00 and R10 000.00 not attached( only one quotation attached). Stationery.	X	*D: Information Man, Risk & Comp	Financial Compliance committee recommends condonment by the Director-General	
30/11/2011	30/11/2011	21/11/2011	162300	402.42	Three written quotations for goods and services between R1 001.00 and R10 000.00 not attached( one quotation attached). Order amount R3219.36. Gardening Services.	X	*D: Information Man, Risk & Comp	Financial Compliance committee recommends condonment by the Director-General	
15/2/2012	29/02/2012	31/01/2012	168477	402.42	Three written quotations for goods and services between R1 001.00 and R10 000.00 not attached( one quotation attached). Order amount R3219.36. Gardening Services.	X	*D: Information Man, Risk & Comp	Financial Compliance committee recommends condonment by the Director-General	
TOTAL LESS QUOTATION ATTACHED AS PER TRESHOLD:				2,507.26					
SINGLE SOURCING DEVIATION MEMO APPROVED									
1/12/2011	21/12/2011	21/11/2011	162254	76,836.00	Single source selection deviation memorandum attached. Reason for single sourcing is that the Land Administration Web is moved to CD: State Land Administration and needs to be maintained. Because initially it was developed hosted and maintained by AfriGis up to now, it would be cost effective & efficient for the company to continue to provide maintenance of the system.	X	*D: State Land Systems & Data	Financial Compliance committee recommends condonment by the Director-General	
TOTAL SINGLE SOURCING DEVIATION MEMO APPROVED:				76836.00					
GRAND TOTAL CORPORATE SUPPORT SERVICES:				181010.76					

BRANCH/DASTRAL SURVEYS MANAGEMENT & GEO-SPATIAL SERVICES									
LESS QUOTATION ATTACHED AS PER TRESHOLD									
30/6/2011	30/06/2011	21/06/2011	144037	7,500.00	Only one quotation obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Repairs of an Aircondition.	*SG - Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General	
26/10/2011	31/10/2011	19/10/2011	158594	22,800.00	No quotations attached Venue and Facilities.	*CD: National Geo Spatial Inform	X	Financial Compliance committee recommends condonment by the Director-General	
26/10/2011	31/10/2011	13/10/2011	157541	7,485.00	Only one quotation is attached Contracts: Transport Contractor.	*D: Mapping Services	X	Financial Compliance committee recommends condonment by the Director-General	
TOTAL LESS QUOTATION ATTACHED AS PER TRESHOLD:				37,785.00					
PAYMENT ON CONTRACT EXPIRY AND NO EXTENTION APPROVED									
15/6/2011	30/06/2011	06/06/2011	142814	56,700.00	Contract expired, extension memo not attached. CONCERN: The approved memorandum extends the parking contract by one month, however the Order created is for 7 months. What informed sm:unit to create for six months more than approved by the extension memorandum? Operating Leases: Interpark (Parking).	*SG-Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General	
15/06/2011	30/06/2011	03/06/2011	142733	5,111.76	Unauthorised expenditure incurred amounting to R4115.40 (R1386.24 +1039.88 +1689.48). The period being paid is outside the contract period, start 29/09/2010- end 29/03/2011 (6 months) and period being paid is 01/04/2011 to 24/04/2011 which is outside the contract period. Admin & Support Staff.	*SG-Western Cape.	X	Financial Compliance committee recommends condonment by the Director-General	
TOTAL PAYMENT ON CONTR EXP & NO EXTENTION APP:				61,811.76					

EXPO FACTO PAYMENTS WITHOUT APPROVAL MEMO									
10/7/2011	31/07/2011	30/06/2011	144719	4,135.00	Order has been created after the service has been rendered. Invoice date: 31/05/2010 and Order date: 15/06/2011. Expo Facto memo not attached. Sta&Prnt: Printing Departmental.	*D: Geo Spatial Inform & Prof Sup	X	Financial Compliance committee recommends condonment by the Director-General	
25/10/2011	31/10/2011	06/10/2011	157037	7,027.90	Order created after the invoice date (inv. Date 02/06/2011, Order date 22/08/2011). No ex post facto approval memorandum attached. Satellite Signals.	*CD: Spatial Planning & Informat	X	Financial Compliance committee recommends condonment by the Director-General	
25/10/2011	31/10/2011	05/10/2011	156955	3,000.00	Ex post facto memo not attached ( Order date 16/09/2011, Invoice date 08/06/2011). No ex post facto approval memorandum attached. Train & Dev: Employees.	*CD: Spatial Planning & Informat.	X	Financial Compliance committee recommends condonment by the Director-General	
TOTAL EXPO FACTO PAYMENTS WITHOUT APPROVAL:				14162.90					
GRAND TOTAL CADASTRAL SURVEYS MANAGEMENT & GEO-SPATI				113759.66					

LESS QUOTATION ATTACHED AS PER TRESHOLD									
Date	Reference No	Date	Date	Value	Description	Province	Remarks	Compliance	
25/10/2011	158561	31/10/2011	19/10/2011	5,722.07	One quotation attached. Memorandum for single sourcing of one quotation is not attached. Advert: Tenders.	*RID-Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General	
7/7/2011	139186	31/07/2011	26/04/2011	6,000.00	Three quotations not attached as per SCM policy. (Only two quotation attached). Learnerships.	*STRIF-Limpopo	X	Financial Compliance committee recommends condonment by the Director-General	
10/6/2011	141575	30/06/2011	27/05/2011	21,000.00	Only one quotations attached instead of three as per SCM policy. Learnerships.	*STRIF-Limpopo	X	Financial Compliance committee recommends condonment by the Director-General	
7/8/2011	148846	31/08/2011	28/07/2011	3,600.00	Only 1 quotation attached-Single source. Catering: Department Activities.	*STRIF-Northern Cape	X	Financial Compliance committee recommends condonment by the Director-General	
1/6/2011	145245	30/06/2011	24/05/2011	4,933.23	Only one Quotation attached instead of Three as per SCM Policy. Learnerships.	*STRIF-Western Cape	X	Financial Compliance committee recommends condonment by the Director-General	
7/7/2011	145252	31/07/2011	29/06/2011	22,086.84	Three quotations not attached as per SCM policy. Admin & Support Staff.	*STRIF-Western Cape	X	Financial Compliance committee recommends condonment by the Director-General	
7/7/2011	145253	31/07/2011	29/06/2011	22,086.84	Three quotations not attached as per SCM policy. Admin & Support Staff.	*STRIF-Western Cape	X	Financial Compliance committee recommends condonment by the Director-General	
26/04/2011	138589	30/04/2011	12/04/2011	7,000.00	Three quotations not attached as per SCM policy. Learnerships.	*STRIF-Western Cape	X	Financial Compliance committee recommends condonment by the Director-General	
15/06/2011	142637	30/06/2011	02/06/2011	23,500.00	Three quotations not attached as per SCM policy. Learnerships.	*STRIF-Western Cape	X	Financial Compliance committee recommends condonment by the Director-General	
7/7/2011	144410	31/07/2011	26/06/2011	10,488.00	Three quotations not attached as per SCM policy. Admin & Support Staff.	*STRIF-Western Cape	X	Financial Compliance committee recommends condonment by the Director-General	
<b>TOTAL LESS QUOTATION ATT AS PER TRESHOLD:</b>				<b>126,416.98</b>					

EXPO FACTO PAYMENTS WITHOUT APPROVAL MEMO

15/10/2011	31/10/2011	30/09/2011	152345	6,600.05	Ex post Facto Payment (Order date: 2011/08/23 and Invoice date: 2011/07/15). Ex post Facto approval Memo not attached. Advert: Promotional items	*STRIF-Free State	X	Financial Compliance committee recommends condonment by the Director-General
28/5/2011	31/05/2011	11/05/2011	140212	2,223.00	Services rendered before Order was created - (Order date-2011/05/10 and invoice date-2011/04/06). Ex post Facto approval Memo not attached. Advert: Tenders.	*STRIF-Free State	X	Financial Compliance committee recommends condonment by the Director-General
25/09/2011	30/09/2011	14/09/2011	154053	3,671.00	Expo Facto Payment (Order date: 2011/08/16 and Invoice date: 2011/08/01). Ex post Facto approval Memo not attached. Computer Consumables.	*STRIF-Free State	X	Financial Compliance committee recommends condonment by the Director-General
25/10/2011	31/10/2011	17/10/2011	158106	15,700.00	Services rendered before Order was created (Order date-2011/07/12 and invoice date-2011/07/01). No ex post facta approval memorandum attached. Resettlement Cost.	*STRIF-North West	X	Financial Compliance committee recommends condonment by the Director-General
1/7/2011	31/07/2011	23/06/2011	144435	35,893.09	Services rendered before Order was created (Order date-2011/06/17 and invoice date-2011/06/10). Ex post facta memorandum not attached. Learnerships.	STRIF - Western Cape	X	Financial Compliance committee recommends condonment by the Director-General
7/7/2011	31/07/2011	29/06/2011	145251	22,086.84	Services rendered before Order was created - Ex post facta payment memorandum not attached (Order date-2011/06/10 and invoice date-2011/04/30). Admin & Support Staff.	*STRIF-Western Cape	X	Financial Compliance committee recommends condonment by the Director-General
TOTAL EXPO FACTO PAYMENTS WITHOUT APP MEMO:				86,173.98				
				PAYMENTS REPORTED DUBBLE (HUMAN ERROR)				
25/09/2011	30/09/2011	14/09/2011	Times two 154053	3,671.00	Expo Facto Payment (Order date: 2011/08/16 and Invoice date: 2011/08/01). Ex post Facto approval Memo not attached. Computer Consumables.	*STRIF-Free State	X	Financial Compliance committee recommends condonment by the Director-General
TOTAL PAYMENTS REPORTED DUBBLE (HUMAN ERROR):				3,671.00				
GRAND TOTAL RURAL INFRASTRUCTURE, LIVELIHOOD & INSTITUTION				215,267.96				

		BRANCH RESTITUTION		EXPO FACTO PAYMENTS WITH APPROVAL MEMO		EXPO FACTO PAYMENTS WITHOUT APPROVAL MEMO		EXPO FACTO PAYMENTS WITH APPROVAL MEMO		EXPO FACTO PAYMENTS WITHOUT APPROVAL MEMO					
30/08/2011	30/09/2011	05/08/2011	149852	799.25	799.25										
TOTAL RESTITUTION		EXPO FACTO PAYMENTS WITH APPROVAL MEMO		EXPO FACTO PAYMENTS WITHOUT APPROVAL MEMO		EXPO FACTO PAYMENTS WITH APPROVAL MEMO		EXPO FACTO PAYMENTS WITHOUT APPROVAL MEMO		EXPO FACTO PAYMENTS WITH APPROVAL MEMO		EXPO FACTO PAYMENTS WITHOUT APPROVAL MEMO			
15/06/2011	30/06/2011	03/06/2011	142748	21,784.00											
15/07/2011	30/07/2011	06/07/2011	145953	4,557.21											
1/8/2011	31/08/2011	26/07/2011	148361	14,426.80											
1/8/2011	31/08/2011	05/08/2011	149801	799.25											
1/8/2011	31/08/2011	05/08/2011	149827	799.25											
30/09/2011	30/09/2011	14/09/2011	154044	35,000.00											
10/11/2011	30/11/2011	08/11/2011	160895	15,332.33											

Services rendered before Order was created (Order date-2011/07/12 and invoice date-2010/05/31). Ex-Post Facto Memo attached - Reason for Ex-post Facto: The commitments were required to be carried over to the next financial year as RLCC has a legal obligation to pay the service provider. Therefore a request is submitted requesting SSC to generate a new Order for financial year 2011/2012 Hire of Labour saving device \*RLCC-EC

Service rendered before Order was created- Order date 30/05/2011 and Invoice date 12/05/2011. No Ex-Post Facto memo attached. Advert: Promotional Items. \*RLCC-EC

Services rendered before Order was created - (Order date-2011/05/31 and invoice date-2010/04/30). No Ex-Post Facto memo attached. Courier Services. \*RLCC-EC

Services rendered before Order was created - (Order date-2011/06/30 and invoice date-2010/04/02). No Ex-Post Facto memo attached. Satellite Signals. \*RLCC-EC

Services rendered before Order was created (Order date-2011/07/12 and invoice date-2010/04/30). No Ex-Post Facto memo attached. Operating Leases \*RLCC-EC

Services rendered before Order was created (Order date-2011/07/12 and invoice date-2010/06/30). No Ex-Post Facto memo attached. Operating Leases \*RLCC-EC

Expo Facto Payment (Order date: 2011/09/12 and Invoice date: 2011/08/11). Ex post facto payment memorandum not attached. Contracts: Transport Contractor \*RLCC-Free State and Northern Cape

Services rendered before Order was created (Order date-2011/09/15 and invoice date-2010/08/29). Ex post facto payment memorandum not attached. Valuer. \*RLCC-Free State and Northern Cape

Financial Compliance committee recommends condonment by the Director-General

Financial Compliance committee recommends condonment by the Director-General

Financial Compliance committee recommends condonment by the Director-General

Financial Compliance committee recommends condonment by the Director-General

Financial Compliance committee recommends condonment by the Director-General

Financial Compliance committee recommends condonment by the Director-General

Financial Compliance committee recommends condonment by the Director-General

Financial Compliance committee recommends condonment by the Director-General

X

X

X

X

X

X

X

X



10/11/2011	30/11/2011	08/11/2011	160949	27,360.00	Services rendered before Order was created (Order date-2011/1/03 and invoice date-2010/10/25). Ex post facto memorandum not attached. Advert: Promotional Items.	*RLCC-Free State and Northern Cape	X	Financial Compliance committee recommends condonment by the Director-General
15/05/2011	31/05/2011	03/05/2011	141743	19,600.00	Service rendered before Order created - Order date 11 May 2011 and Invoice date 11-12 April 2011. No Ex-Post Factor memo attached or reason attached to support the above. Catering: Departmtl Activities.	*RLCC-Mpumalanga	X	Financial Compliance committee recommends condonment by the Director-General
15/06/2011	30/06/2011	07/06/2011	143872	23,031.62	Service rendered before Order created. Order date 07/06/2011 and Invoice date 31/12/2010 - no expo-factor memo attached. Advert: Tenders.	*RLCC-Mpumalanga	X	Financial Compliance committee recommends condonment by the Director-General
28/07/2011	30/07/2012	14/07/2011	146823	4,746.00	Service rendered before Order was created - irregular *Invoice date - 30/05/2011 *Service on 17-20/05/2011 *Order date - 21/06/2011 *Authorised - 14/07/2011. No ex post facto approval memorandum attached. Catering: Departmtl Activities.	*RLCC-Mpumalanga	X	Financial Compliance committee recommends condonment by the Director-General
22/08/2011	31/08/2011	08/08/2011	149514	22,948.20	Service rendered before Order was created - Expo Facto. (Invoice date: 13/04/2011, Order date 20/07/2011 and Authorised date 03/08/2011). No ex post facto approval memorandum attached. Stationery.	*RLCC-Mpumalanga	X	Financial Compliance committee recommends condonment by the Director-General
4/9/2011	30/09/2011	26/08/2011	152096	7,511.04	Services rendered before Order was created- Ex post facto payment memorandum not attached(Order date-2011/08/23 and invoice date-2011/04/30. Research & Advisor.	*RLCC- Western Cape	X	Financial Compliance committee recommends condonment by the Director-General
4/9/2011	30/09/2011	26/08/2011	152099	8,345.60	Services rendered before Order was created- Ex post facto payment memorandum not attached(Order date-2011/08/23 and invoice date-2011/06/28. Research & Advisor.	*RLCC- Western Cape	X	Financial Compliance committee recommends condonment by the Director-General
4/9/2011	30/09/2011	26/08/2011	152098	8,554.24	Services rendered before Order was created- Ex post facto payment memorandum not attached(Order date-2011/08/23 and invoice date-2011/07/01. Research & Advisor.	*RLCC- Western Cape	X	Financial Compliance committee recommends condonment by the Director-General
TOTAL RESTITUTION EXPO FACTO PAYMENTS WITHOUT APPROVAL				214795.54				

PAYMENTS REPORTED DOUBLE (HUMAN ERROR)									
25/09/2011	30/09/2011	14/09/2011	Times two 154044	35,000.00	Order was created after the service has been rendered. Expo Facto Payment (Order date: 2011/09/12 and Invoice date: 2011/08/11). No Ex-Post Facto memo attached. Contract: Transport Contractor.	*RLCC-Free State and Northern Cape	X	Financial Compliance committee recommends condonement by the Director-General	
22/11/2011	30/11/2011	08/11/2011	Times two 160895	15,332.33	Services rendered before Order was created (Order date: 2011/09/15 and invoice date: 2010/08/29). Ex post facto payment memorandum not attached. Valuer.	*RLCC-Free State and Northern Cape	X	Financial Compliance committee recommends condonement by the Director-General	
22/11/2011	30/11/2011	08/11/2011	Times two 160949	27,360.00	Services rendered before Order was created (Order date: 2011/11/03 and invoice date: 2010/10/25). Ex post facto memorandum not attached. Advert: Promotional Items.	*RLCC-Free State and Northern Cape	X	Financial Compliance committee recommends condonement by the Director-General	
30/06/2011	30/06/2011	17/06/2011	Times two 143872	23,031.62 100723.95	Service rendered before Order was created - Ex-Post Facto Payment (Invoice date: 2010/12/31 and Order date: 2011/06/07). Ex-Post Facto memorandum not attached. Advert: Tenders.	*RLCC-Mpumalanga	X	Financial Compliance committee recommends condonement by the Director-General	
TOTAL RESTITUTION PAYMENTS REPORTED DOUBLE (HUMAN ERROR)									
LESS QUOTATION ATTACHED AS PER TRESHOLD									
9/1/2012	31/01/2012	19/12/2011	165233	15,000.00	Only two quotations obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Valuation Fees.	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonement by the Director-General	
9/1/2012	31/01/2012	15/12/2011	164998	459.14	Only one quotation obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Order amount R3673.12. Operating Leases (Water Coolers).	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonement by the Director-General	
25/11/2011	30/11/2011	08/11/2011	160899	353.40	Only one quotation obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Order amount R4245.60. Operating Leases (Water Coolers).	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonement by the Director-General	
25/11/2011	30/11/2011	08/11/2011	160901	353.40	Only one quotation obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Order amount R4245.60. Operating Leases (Water Coolers).	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonement by the Director-General	
25/11/2011	30/11/2011	08/11/2011	160904	353.40	Only one quotation obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Order amount R4245.60. Operating Leases (Water Coolers).	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonement by the Director-General	

25/11/2011	30/11/2011	08/11/2011	160906	353.40	Only one quotation obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Order amount R4245.60. <b>Operating Leases (Water Coolers).</b>	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General
25/11/2011	30/11/2011	08/11/2011	160907	353.40	Only one quotation obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Order amount R4245.60. <b>Operating Leases (Water Coolers).</b>	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General
25/11/2011	30/11/2011	08/11/2011	160912	706.80	Only one quotation obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Order amount R8491.20. <b>Operating Leases (Water Coolers).</b>	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General
25/11/2011	30/11/2011	08/11/2011	160926	353.40	Only one quotation obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Order amount R4245.60. <b>Operating Leases (Water Coolers).</b>	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General
10/12/2011	22/12/2011	30/11/2011	163273	1,757.90	One quotation attached. Memorandum for single sourcing of one quotation is not attached. <b>Subscription Fee "The Natal Witness"</b> .	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General
25/11/2011	30/11/2011	14/11/2011	161640	353.40	Only one quotation obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Order amount R4245.60. <b>Operating Leases (Water Coolers).</b>	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General
29/03/2012	31/03/2012	10/02/2012	170177	459.14	Only one quotation obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Order amount R3673.12. <b>Operating Leases (Water Coolers).</b>	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General
29/03/2012	31/03/2012	24/02/2012	172089	2,806.04	Only one quotation attached minimum three quotations not obtained as per SCM policy. <b>Admin&amp;Support Staff.</b>	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General
29/03/2012	31/03/2012	24/02/2012	172137	63,340.00	Only one quotation attached minimum three quotations not obtained as per SCM policy. <b>Purchase of A4 &amp; A3 Paper.</b>	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General
29/02/2012	29/02/2012	10/02/2012	170174	353.40	Only one quotation obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Order amount R4245.60. <b>Operating Leases (Water Coolers).</b>	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General
29/02/2012	29/02/2012	10/02/2012	170175	353.40	Only one quotation obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Order amount R4245.60. <b>Operating Leases (Water Coolers).</b>	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General

29/02/2012	29/02/2012	10/02/2012	170176	353.40	Only one quotation obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Order amount R4245.60. Operating Leases (Water Coolers).	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General
29/02/2012	29/02/2012	14/02/2012	170643	353.40	Only one quotation obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Order amount R4245.60. Operating Leases (Water Coolers).	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General
29/02/2012	29/02/2012	10/02/2012	170180	353.40	Only one quotation obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Order amount R4245.60. Operating Leases (Water Coolers).	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General
29/02/2012	29/02/2012	10/02/2012	170178	706.80	Only one quotation attached minimum three quotations not obtained as per SCM policy. Order amount R8491.20. Operating Leases (Water Coolers).	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General
10/2/2012	29/02/2012	03/02/2012	169253	6,447.00	Only one quotation attached minimum three quotations not obtained as per SCM policy. Stationery.	*RLCC-Western Cape	X	Financial Compliance committee recommends condonment by the Director-General
10/2/2012	29/02/2012	03/02/2012	169259	2,071.45	Only one quotation attached minimum three quotations not obtained as per SCM policy. Wash & Clean Detergent.	*RLCC-Western Cape	X	Financial Compliance committee recommends condonment by the Director-General
24/02/2012	29/02/2012	07/02/2012	169784	1,488.96	Only two quotation attached minimum three quotations not obtained as per SCM policy. Stationery.	*RLCC-Western Cape	X	Financial Compliance committee recommends condonment by the Director-General
24/02/2012	29/02/2012	07/02/2012	169767	2,694.95	Only one quotation attached minimum three quotations not obtained as per SCM policy. Groceries.	*RLCC-Western Cape	X	Financial Compliance committee recommends condonment by the Director-General
TOTAL RESTITUTION LESS QUOTATION ATTACHED AS PER TREATY				102,148.98				
GRAND TOTAL RESTITUTION:				418,467.72				

EXPO FACTO PAYMENTS WITH APPROVAL MEMO									
DATE	APPROVAL DATE	APPROVAL MONTH	APPROVAL YEAR	AMOUNT	DESCRIPTION	REASON FOR APPROVAL	APPROVAL STATUS	COMMENTS	RECOMMENDATION
15/08/2011	30/08/2011	01/08/2011	149147	1,323.87	Services rendered before Order was created- Order date 18/07/2011, Invoice date 20/01/2011. Ex-Post Facto Memo attached - Reason for Ex-post Facto: The Office did not have the budget at the time to finance this expense. - Maintenance service Telephone accatel system	*EC D: Land Reform - Eastern Cape	X		Financial Compliance committee recommends condonment by the Director-General
15/08/2011	30/08/2011	02/08/2011	149494	1,323.87	Services rendered before Order was created- Order date 18/07/2011, Invoice 29/10/2010. Ex-Post Facto Memo attached - Reason for Ex-post Facto: The Office did not have the budget at the time to finance this expense. Maintenance service Telephone accatel system	*EC D: Land Reform - Eastern Cape	X		Financial Compliance committee recommends condonment by the Director-General
15/08/2011	30/08/2011	03/08/2011	149554	1,323.87	Services rendered before Order was created- Order date 18/07/2011, Invoice 29/11/2010. Ex-Post Facto Memo attached - Reason for Ex-post Facto: The Office did not have the budget at the time to finance this expense. Maintenance service Telephone accatel system	*EC D: Land Reform - Eastern Cape	X		Financial Compliance committee recommends condonment by the Director-General
15/08/2011	30/08/2011	04/08/2011	149704	1,323.87	Services rendered before Order was created- Order date 18/07/2011, Invoice 23/02/2011. Ex-Post Facto Memo attached - Reason for Ex-post Facto: The Office did not have the budget at the time to finance this expense. Maintenance service Telephone accatel system	*EC D: Land Reform - Eastern Cape	X		Financial Compliance committee recommends condonment by the Director-General
15/08/2011	30/08/2011	05/08/2011	149800	1,456.26	Services rendered before Order was created- Order date 18/07/2011, Invoice 27/05/2011. Ex-Post Facto Memo attached - Reason for Ex-post Facto: The Office did not have the budget at the time to finance this expense. Maintenance service Telephone accatel system	*EC D: Land Reform - Eastern Cape	X		Financial Compliance committee recommends condonment by the Director-General
15/08/2011	30/08/2011	05/08/2011	149826	1,323.87	Services rendered before Order was created- Order date 18/07/2011, Invoice 20/04/2011. Ex-Post Facto Memo attached - Reason for Ex-post Facto: The Office did not have the budget at the time to finance this expense. Maintenance service Telephone accatel system	*EC D: Land Reform - Eastern Cape	X		Financial Compliance committee recommends condonment by the Director-General

15/08/2011	30/08/2011	05/08/2011	149851	1,323.87	Services rendered before Order was created- Order date 18/07/2011, Invoice 24/03/2011. Ex-Post Facto Memo attached - Reason for Ex-Post Facto. The Office did not have the budget at the time to finance this expense. Maintenance service Telephone accatel system	*EC D: Land Reform - Eastern Cape	X	Financial Compliance committee recommends condonment by the Director-General	
<b>EXPO FACTO PAYMENTS WITHOUT APPROVAL MEMO</b>									
<b>TOTAL LAND REFORM EXPO FACTO PAYMENTS WITH APPROVAL MEMO</b>									
10/5/2011	31/05/2011	29/04/2011	139280	2,500.00	Services rendered before Order was created - Order date: 2011/03/30 and Invoice date: 2011/02/20. No Ex-Post Facto memo attached. Stage and Sound Crew	*EC D: Land Reform - Eastern Cape	X	Financial Compliance committee recommends condonment by the Director-General	
25/05/2011	31/05/2011	17/05/2011	140313	65,625.00	Services rendered before Order was created (Order date: 2011/05/11 and invoice date: 2011/03/31). No Ex-Post Facto memo attached. Advert: Promotional Items.	*EC D: Land Reform - Eastern Cape	X	Financial Compliance committee recommends condonment by the Director-General	
25/07/2011	31/07/2011	15/07/2011	146969	5,745.17	Services rendered before Order was created- Order date 08/07/2011, Inv. date 26/05/2011. No Ex-Post Facto memo attached. Advert: Promotional Items.	*EC D: Land Reform - Eastern Cape	X	Financial Compliance committee recommends condonment by the Director-General	
25/09/2011	30/09/2011	16/09/2011	154365	5,000.00	Ex-Post Facto Payment ( Received on 02/06/2011- paid on 16/09/2011, Orderdate 14/09/2011, Inv date 23/05/2011). No Ex-Post Facto memo attached. Artists and Performers.	*EC D: Land Reform - Eastern Cape	X	Financial Compliance committee recommends condonment by the Director-General	
7/6/2011	30/06/2011	24/05/2011	141194	15,700.00	Services rendered before Order was created (Order date: 2011/05/23 and invoice date: 2011/04/18). Ex post facto payment memorandum not attached. Catering Ser: Communities.	*EC D: Land Reform - Eastern Cape	X	Financial Compliance committee recommends condonment by the Director-General	
7/6/2011	30/06/2011	31/05/2011	142268	1,875.00	Services rendered before Order was created (Order date: 2011/05/24 and invoice date: 2011/04/18). Ex post facto payment memorandum not attached. Catering: Departm Activities.	*EC D: Land Reform - Eastern Cape	X	Financial Compliance committee recommends condonment by the Director-General	
25/05/2011	31/05/2011	16/05/2011	140450	19,605.40	Ex post Facto Payment (Order date: 2011/05/09 and Invoice Date 2011/05/04). Ex post Facto approval Memo not attached. Stationary.	*FS D: Land Reform - Free State	X	Financial Compliance committee recommends condonment by the Director-General	
28/10/2011	31/10/2011	19/10/2011	158513	20,382.82	Ex-Post Facto payment ( Invoice date: 2011/08/31 and Order date: 2011/09/13). No ex post facto approval memorandum attached. Maintenance of Golf Course.	*LP D: Land Reform - Limpopo	X	Financial Compliance committee recommends condonment by the Director-General	

15/05/2011	31/05/2011	03/05/2011	139383	29,300.00	Service rendered before Order created. Expo Facto Payment (Order date: 2011/04/14 and Invoice date: 2011/03/30). No ex post facta approval memorandum attached. <b>Catering: Departmental Activities.</b>	*LP D: Land Reform - Limpopo	X	Financial Compliance committee recommends condonment by the Director-General
22/08/2011	31/08/2011	03/08/2011	141583	198,004.68	Service rendered before Order was created - Expo Facto payment (Order date: 2011/05/13 and Invoice date: 2011/04/30). No ex post facta approval memorandum attached. <b>Cleaning Services.</b>	*MP D: Land Reform - Mpumalanga	X	Financial Compliance committee recommends condonment by the Director-General
22/08/2011	31/08/2011	09/08/2011	143225	4,775.50	Service rendered before Order was created - Expo Facto Payment (Order date: 2011/05/27 and Invoice date 2011/04/18). No memo attached to explain the Expo Facto Payment. <b>Achievements and Awards.</b>	*MP D: Land Reform - Mpumalanga	X	Financial Compliance committee recommends condonment by the Director-General
22/08/2011	31/08/2011	17/08/2011	143889	13,302.00	Service rendered before Order was created - Expo Facto Payment (Order date: 2011/05/26 and Invoice date 2011/05/22). No ex post facta approval memorandum attached. <b>Catering: Departmental Activities.</b>	*MP D: Land Reform - Mpumalanga	X	Financial Compliance committee recommends condonment by the Director-General
22/08/2011	31/08/2011	16/08/2011	150652	16,400.00	Service rendered before Order was created - Expo Facto Payment (Order date: 2011/07/25 and Invoice date: 2011/07/12). Ex-Post Facto memorandum not attached. <b>Painting Material (Spray Paint).</b>	*MP D: Land Reform - Mpumalanga	X	Financial Compliance committee recommends condonment by the Director-General
29/08/2011	31/08/2011	26/08/2011	152071	352.25	Service rendered before Order was created - Ex-post Facto Payment (Invoice date: 2011/06/30 and Order date: 2011/07/25). Ex-Post Facto memorandum not attached. <b>Courier &amp; Delivery Services.</b>	*MP D: Land Reform - Mpumalanga	X	Financial Compliance committee recommends condonment by the Director-General
4/1/2012	31/01/2012	21/12/2011	165761	1,197.00	Official Order created after service and invoicing by the supplier, has been rendered (Order date 12/12/2011, invoice date 02/12/2011). Ex post facta memorandum not attached. <b>Pest Control.</b>	*WC D: Land Reform - Western Cape	X	Financial Compliance committee recommends condonment by the Director-General
4/9/2011	30/09/2011	30/08/2011	152316	6,193.00	Services rendered before Order was created - Order date 16/08/2011, Inv date 18/02/2011. No Expo facta memo attached to explain the reason why the services was rendered before the Order was created. <b>Domestic Equipment.</b>	*WC D: Land Reform - Western Cape	X	Financial Compliance committee recommends condonment by the Director-General

20/12/2011	4/1/2012	06/12/2011	163917	1,950.00	Order created after service and invoicing by the supplier ( Order date 02/12/2011, service & invoice date 28/11/2011, amount R1950.00). Ex post facto memorandum not attached. Catering: Deptarmt Activities.	*WC D: Land Reform - Western Cape	X	Financial Compliance committee recommends condonment by the Director-General
20/12/2011	4/1/2012	06/12/2011	163910	2,800.00	Order created after service and invoicing by the supplier ( Order date 02/12/2011, service & invoice date 22/11/2011, amount R2800.00). Ex post facto memorandum not attached. Catering: Deptarmt Activities.	*WC D: Land Reform - Western Cape	X	Financial Compliance committee recommends condonment by the Director-General
<b>TOTAL LAND REFORM EXPO FACTO PAYMENTS WITHOUT APPROV</b>				<b>410,707.82</b>				
<b>LESS QUOTATION ATTACHED AS PER TRESHOLD</b>								
7/6/2011	30/06/2011	24/05/2011	141194	0.00	Only one written quotations for goods and services between R10 001.00 and R200 000.00 attached. Catering Ser: Communities. Refer to payment 141194 (Ex-Post Facto payments)	*EC D: Land Reform - Eastern Cape	X	Financial Compliance committee recommends condonment by the Director-General
25/11/2011	30/11/2011	08/11/2011	160902	470.00	Only one quotation obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Order amount R3760.00. Operating Leases (Water Coolers).	*KZ D: Land Reform - Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General
15/03/2012	31/03/2012	29/02/2012	172984	8,374.80	Only one quotation obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Eqp<R5000: Comp Hardware & Systems: HP Monitors.	*KZ D: Land Reform - Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General
29/03/2012	31/03/2012	15/02/2012	170738	2,400.00	Only two quotations obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Computer Consumables: Supply of Toner.	*KZ D: Land Reform - Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General
29/03/2012	31/03/2012	15/02/2012	170737	2,950.00	Only one quotation obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Stationery.	*KZN DLR-Ladysmith	X	Financial Compliance committee recommends condonment by the Director-General
29/03/2012	31/03/2012	15/02/2012	170746	21,000.00	Only one quotation obtain instead of three as per SCM Policy, the reasons for not obtaining three is not noted. Relocation.	*KZN DLR-Pietermaritzburg	X	Financial Compliance committee recommends condonment by the Director-General
30/6/2011	30/06/2011	24/06/2011	144532	12,000.00	Only one quotation (Makgofe Trading) is attached. Catering: Deptarmt Activities.	*LP D: Land Reform - Limpopo	X	Financial Compliance committee recommends condonment by the Director-General



30/06/2011	30/06/2011	24/06/2011	144564	44,899.00	Only one quotation (Ravhuyani) is attached. Catering: Deptmtl Activities.	*LP D: Land Reform - Limpopo	X	Financial Compliance committee recommends condonment by the Director-General
30/06/2011	30/06/2011	26/07/2011	148412	99,322.79	Only one quotation attached. Installation of Network and Power Points.	*LP D: Land Reform - Limpopo	X	Financial Compliance committee recommends condonment by the Director-General
15/06/2011	30/06/2011	08/06/2011	143081	4,186.00	Only 1 quotation attached Maint&Rep of Mach&Equip.	*NC D: Land Reform - Northern Cape	X	Financial Compliance committee recommends condonment by the Director-General
15/09/2011	30/09/2011	23/08/2011	151501	19,309.32	Only two quotation attached minimum three quotations not obtained as per SCM policy. Install of Curtains.	*NC D: Land Reform - Northern Cape	X	Financial Compliance committee recommends condonment by the Director-General
1/9/2011	30/09/2011	12/08/2011	150318	6,825.00	Only one quotation attached minimum three quotations not obtained as per SCM policy. Catering: Deptmtl Activities.	*NC D: Land Reform - Northern Cape	X	Financial Compliance committee recommends condonment by the Director-General
10/8/2011	31/08/2011	27/07/2011	148601	5,495.00	Only one quotation attached minimum three quotations not obtained as per SCM policy. Train & Dev: Employees.	*NC D: Land Reform - Northern Cape	X	Financial Compliance committee recommends condonment by the Director-General
20/12/2011	4/11/2012	12/12/2011	164300	13,933.30	Only one quotation attached minimum three quotations not obtained as per SCM policy. Stationery.	*WC D: Land Reform - Western Cape	X	Financial Compliance committee recommends condonment by the Director-General
27/07/2011	31/07/2011	20/07/2011	147302	1,618.00	Only one quotation attached. Stationery.	*WC D: Land Reform - Western Cape	X	Financial Compliance committee recommends condonment by the Director-General
25/02/2012	29/02/2012	09/02/2012	170000	9,528.15	Irregular expenditure- Only one quotation attached three quotations not obtained as required by the SCM:Policy. Toiletries.	*WC D: Land Reform - Western Cape	X	Financial Compliance committee recommends condonment by the Director-General
25/02/2012	29/02/2012	09/02/2012	170003	13,255.97	Irregular expenditure- Only one quotation attached three quotations not obtained as required by the SCM:Policy. Stationery.	*WC D: Land Reform - Western Cape	X	Financial Compliance committee recommends condonment by the Director-General
24/02/2012	29/02/2012	15/02/2012	170706	2,000.00	Irregular expenditure- Only one quotation attached three quotations not obtained as required by the SCM:Policy. Equip-R5000: Domestic Equipment.	*WC D: Land Reform - Western Cape	X	Financial Compliance committee recommends condonment by the Director-General

13/03/2012	30/03/2012	28/02/2012	172800	12,525.18	Irregular expenditure- Only one quotation attached three minimum number of written quotations not obtained as required by the SCM:Policy and no reasons/approval memorandum is attached (Proof that this is the only supplier who can deliver in Clanwilliam not attached), Stationery.	*WC D: Land Reform Western Cape	X	Financial Compliance committee recommends condonment by the Director-General
25/09/2011	30/09/2011	06/09/2011	153206	2,100.00	Irregular expenditure -Deviation memorandum approved to appoint Babes Bantu for catering service by delegated authority not attached(Only E-mail attached). Catering: Deparmtl Activities.	*WC D: Land Reform Western Cape	X	Financial Compliance committee recommends condonment by the Director-General
TOTAL LAND REFORM LESS QUOTATION ATTACHED AS PER TREA				282,192.51				

SINGLE SOURCING DEVIATION MEMO APPROVED									
15/08/2011	30/08/2011	02/08/2011	149443	14,820.00	Single source selection deviation memorandum attached. Deviation memorandum not signed by delegated authority as per SCM: Delegation of Authority and Acting appointment letter not attached (irregular expenditure). Reason for Deviation: Urgent Valuation of Property being the agricultural land donated by the Anglican Diocese of Grahamstown to the Ingelethu Farming Primary Cooperative Limited of Newlands Community. Possible withdrawal of donation, Possible damage / Vandalism to the Human Settlement project or possible bloodshed. Memo not signed by designated official.	*EC D: Land Reform - Eastern Cape	X	Financial Compliance committee recommends condonment by the Director-General	
30/08/2011	30/08/2011	16/08/2011	150514	151,210.08	Only one written quotations for goods and services between R10 001.00 and R200 000.00 attached. Memo attached - Reason for one quotation: Single source for partitioning of offices in the Ocean Terrace Block F Lower Ground Floor. Approved by N. Mashologu (Chief Director PSSC:EC).	*EC D: Land Reform - Eastern Cape.	X	Financial Compliance committee recommends condonment by the Director-General	
15/04/2011	30/04/2011	31/03/2011	137680	3,789.63	Only 1 quotation attached-Single source. Memo for single source approved and attached. Reason they wanted to place advert in the local newspaper	*NC D: Land Reform - Northern Cape	X	Financial Compliance committee recommends condonment by the Director-General	
25/09/2011	30/09/2011	06/09/2011	153167	14,414.33	Irregular expenditure -Deviation memorandum for single sourcing to appoint Waitons Stationery for repairs of furniture approved by delegated authority (DD: Finance). Maint&Rep of Mach&Equip.	*WC D: Land Reform - Western Cape	X	Financial Compliance committee recommends condonment by the Director-General	
TOTAL LAND REFORM SINGLE SOURCING DEVIATION MEMO APPROVED				184,234.04					

		PAYMENTS REPORTED DOUBLE (HUMAN ERROR)						
10/5/2011	31/05/2011	29/04/2011	Times two 139280	2,500.00	Services rendered before Order was created - Order date: 2011/03/30 and Invoice date: 2011/02/20. Ex post Facto approval Memo not attached. Stage & Sound Crew.	*EC D: Land Reform - Eastern Cape	X	Financial Compliance committee recommends condonment by the Director- General
25/05/2011	31/05/2011	12/05/2011	Times two 140313	65,625.00	Services rendered before Order was created(Order date: 2011/05/11 and invoice date: 2011/03/31). Ex post facto payment memorandum not attached. Advert: Promotional Items.	*EC D: Land Reform - Eastern Cape	X	Financial Compliance committee recommends condonment by the Director- General
15/06/2011	30/06/2011	27/05/2011	Times two 141583	16,500.39	Service rendered before Order was created - Ex-Post Facto Payment (Invoice date: 2011/04/30 and Order date: 2011/05/13). Ex- Post Facto memorandum not attached. Cleaning Services.	*MP D: Land Reform - Mpumalanga	X	Financial Compliance committee recommends condonment by the Director- General
TOTAL LAND REFORM PAYMENTS REPORTED DOUBLE (HUMAN ER				84,625.39				
GRAND TOTAL LAND REFORM:				97,159.24				

GRAND TOTAL: 1,900,659.33

GRAND TOTAL:

Allegations of Irregularities by officials at the  
North West Provincial Land Reform

**1,021,360.48**

Irregular expenditure on Restitution Commitment Register 2011/12

Project	Province	Total overpayment on project	Comments	AP number
Schmidtsdrif	Northern Cape	291,610.45	Changes in the households affected grant allocation. Addendum on S42d in process	Paid in 2009/10 AP79894
Groenwater/ Skeifontein	Northern Cape	503,305.46	Addendum on S42d in process	Paid in 1999/2000
Bakolobeng Ba Ga Ramodiana CPA (Rooijantjiesfontein 89 IP)	North West	4,083,833.00	Addendum on S42d in process	Paid in 2001 /AP172796
Emagxabeni South Peninsula 44 batch 6	KwaZulu Natal Western Cape	995,000.00 60,000.00	S42d submission was approved by the RLCC, but not adjudicated by NQA as yet.	94108 /125441 /94123 /18804 /106456 /110233 /117489 /128831 /123618 /128803/141550
<b>Total</b>		<b>5,933,748.91</b>	Addendum on S42d in process	AP 163326/163328/14386

R 1,021,360.48

**SUB TOTAL** 7,834,408.24  
**TOTAL**  
**PRIOR**  
**YEAR** 47,313,755.07  
**GRAND TOTAL** 56,169,523.79

UI - Irregular expenditure Under Investigation  
 DP - Disciplinary process initiated against responsible person  
 TR - Transferred to receivables for recovery

27.1 Fruitless and wasteful expenditure – current year

CURRENT 2011-2012

Date of discovery	Reported to Accounting Officer (date)	Payment date	Payment number	Transaction details		Responsible Component (committed the F&W)		Status	
				Amount	Description	UI	DP	TR	
					BRANCH FINANCIAL SERVICES				
<b>OTHER INTEREST (GOVERNMENT MOTOR TRANSPORT) NOT APPROVED BY ACCOUNTING OFFICER FOR PAYMENT</b>									
23/03/2012	31/03/2012	26/03/2012	177513	205.55	Interest charged on Government Motor Transport for late payment of invoices due.	*D:Fin & Scm-Western Cape		x	
TOTAL OTHER INTEREST FIN SERVICES:				205.55					
GRAND TOTAL -RESTITUTION				205.55					
					BRANCH CADASTRAL SURVEYS MANAGEMENT				

OTHER INTEREST (GOVERNMENT MOTOR TRANSPORT) NOT APPROVED BY ACCOUNTING OFFICER FOR PAYMENT

20/03/2012	31/03/2012	28/03/2012	176725	834.54	Interest charged on Government Motor Transport for late payment of invoices due.	*D:Survey Services		x	
20/03/2012	31/03/2012	23/03/2012	176687	1,056.87	Interest charged on Government Motor Transport for late payment of invoices due which were initially paid on GMT's Old Account Number.	*Geo Spatial Infor & Prof Sup		x	
TOTAL OTHER INTEREST CADASTRAL :				1891.41					
GRAND TOTAL -CADASTRAL SURVEYS MAN				1,891.41					

RESTITUTION INTEREST APPROVED BY COMMISSIONERS AND BY ACCOUNTING OFFICER FOR PAYMENT									
25/03/2011	30/04/2011	20/04/2011	139078	3,054,277.09	The seller instituted Court Action after the Department failed to meet its obligations as per Sale agreement due to budget constraints	*RLCC-Mpumalanga	x	Financial Compliance committee recommends condonment by the Director-General	
11/05/2011	25/05/2011	12/05/2011	140327	109,958.69	Deeds of Sale not paid within 30 days as agreed on Sale Agreement. Court Order.	*RLCC-Mpumalanga	x	Financial Compliance committee recommends condonment by the Director-General	
04/05/2011	18/05/2011	12/5/2011	140315	445,804.00	Interest paid as a results of Deeds of sale for the Acquisition of land and the Purchaser delayed to honor the agreement and interest charged	*RLCC-Mpumalanga	x	Financial Compliance committee recommends condonment by the Director-General	
13/05/2011	31/05/2011	13/05/2011	140350	212,841.61	Interest paid as a Court order as a results of default to pay a purchase land price as per the Sale agreement	*RLCC-Mpumalanga	x	Financial Compliance committee recommends condonment by the Director-General	
11/05/2011	25/06/2011	21/06/2011	144070	550,000.00	Interest paid due to 30 days delay in paying the Capital amount as per clause 7 of the Sale Agreement	*RLCC-Mpumalanga	x	Financial Compliance committee recommends condonment by the Director-General	
14/06/2011	28/06/2011	23/06/2011	144315	59,615.22	Interest paid due to 32 days delay in paying the 2nd 50% as per clause 7 of the Sale Agreement	*RLCC-Mpumalanga	x	Financial Compliance committee recommends condonment by the Director-General	
23/06/2011	15/07/2011	07/07/2011	146281	491,844.66	Interest paid due to delays in paying the Land purchase 1st 50% & 2nd 50% as per Sale agreement.	*RLCC-Mpumalanga	x	Financial Compliance committee recommends condonment by the Director-General	
23/06/2011	15/07/2011	07/07/2011	146282	38,090.12	Interest paid as per court order due to delay in payment of land purchase.	*RLCC-Mpumalanga	x	Financial Compliance committee recommends condonment by the Director-General	
26/07/2011	6/9/2011	23/08/2011	151513	413,804.77	Interest paid due to delays in paying the Land purchase 1st 50% & 2nd 50% as per Sale agreement.	*RLCC-Mpumalanga	x	Financial Compliance committee recommends condonment by the Director-General	
16/08/2011	11/1/2012	07/12/2011	163848	33,852.68	Interest paid as per court order on the balance of a outstanding Expropriation as per the Sale agreement.	*RLCC-Mpumalanga	x	Financial Compliance committee recommends condonment by the Director-General	

22/11/2011	11/1/2012	07/12/2011	164094	355,294.05	Interest paid as per court order for failing to honor a Sale agreements & due to negligence by Department officials for not preparing a submission for approval on time.	*RLCC-Mpumalanga	x	Financial Compliance committee recommends condonment by the Director-General
23/06/2011	15/03/2012	01/03/2012	173238	189,832.41	Interest paid as per court order due to delays in paying the purchase price of the land as stipulated in the Sale Agreement	*RLCC-Mpumalanga	x	Financial Compliance committee recommends condonment by the Director-General
06/03/2012	31/03/2012	30/03/2012	179638	369,210.00	Interest paid as per court order due to delays in paying the 2nd 50% of the purchase price of the land as stipulated in the Sale Agreement	*RLCC-Mpumalanga	x	Financial Compliance committee recommends condonment by the Director-General
<b>TOTAL RESTITUTION INTEREST MPUMALANGA:</b>				6,324,405.30				

<b>RESTITUTION INTEREST APPROVED BY COMMISSIONERS AND BY ACCOUNTING OFFICER FOR PAYMENT</b>									
25/05/2011	24/06/2011	10/06/2011	142482	22,701.44	Interest paid due to breach of clause 6 (Late payment) of the sale agreement to pay 2nd 50% within 30 days.	*RLCC-Kwazulu-Natal	x	Financial Compliance committee recommends condonment by the Director-General	
25/05/2011	24/06/2011	10/06/2011	142478	9,024.00	Interest paid due to 25 days delay in paying the 2nd 50% as per clause 4 of the Sale Agreement	*RLCC-Kwazulu-Natal	x	Financial Compliance committee recommends condonment by the Director-General	
09/06/2011	8/7/2011	24/06/2011	144414	54,143.84	Interest paid due to 25 days delay in paying the 2nd 50% as per clause 4 of the Sale Agreement	*RLCC-Kwazulu-Natal	x	Financial Compliance committee recommends condonment by the Director-General	
08/06/2011	8/7/2011	28/06/2011	143476	21,232.88	Interest paid due to 34 days delay in paying the 2nd 50% as per clause 4 of the Sale Agreement	*RLCC-Kwazulu-Natal	x	Financial Compliance committee recommends condonment by the Director-General	
30/03/2012	31/03/2012	30/03/2012	179759	18,428.50	Interest & Sheriff fees paid as per court order due to delays in paying the purchase price of the land as stipulated in the Sale Agreement within 30 days.	*RLCC-Kwazulu-Natal	X	Financial Compliance committee recommends condonment by the Director-General	
<b>TOTAL RESTITUTION INTEREST KWAZULU-NATAL:</b>				125,530.66					



OTHER INTEREST NOT APPROVED BY ACCOUNTING OFFICER FOR PAYMENT									
05/07/2011	19/07/2011	14/07/2011	146834	6,212.54	Interest paid as per court order on outstanding invoices for cell router services in 2005 due to orders been closed and to year end and no follow-up's was done afterwards.	*RLCC-Gauteng & North West	x	Financial Compliance committee recommends condonment by the Director-General	
05/07/2011	28/07/2011	18/07/2011	147067	900.42	Costs of warrant of execution against property due to default to pay judgement debt for cell router services in 2005 due to orders been closed and to year end and no follow-up's was done afterwards.	*RLCC-Gauteng & North West	x	Financial Compliance committee recommends condonment by the Director-General	
05/07/2011	28/07/2011	18/07/2011	147065	107.16	Sherif fees/expenses as per court order on outstanding invoices for cell router services in 2005 due to orders been closed and to year end and no follow-up's was done afterwards.	*RLCC-Gauteng & North West	x	Financial Compliance committee recommends condonment by the Director-General	
05/07/2011	28/07/2011	18/07/2011	147064	74.67	Cost of Warrant for the warrant of execution issue by Pretoria Magistrate Court due to overdue invoice payable for Cell router services provided to the Department in 2005 due to orders been closed and to year end and no follow-up's was done afterwards.	*RLCC-Gauteng & North West	x	Financial Compliance committee recommends condonment by the Director-General	
TOTAL OTHER INTEREST KWAZULU-NATAL:				7,294.79					
GRAND TOTAL - RESTITUTION				6,457,230.75					

LAND REFORM INTEREST APPROVED BY COMMISSIONERS AND BY ACCOUNTING OFFICER FOR PAYMENT									
07/06/2011	27/07/2011	13/07/2011	143412	263,202.11	Interest paid as per Court Order in terms of a decision of an Arbitration Appeal Tribunal issued in the Monwood Settlement project	*WC Dir Cape Town Metr/West Coast	X	Financial Compliance committee recommends condonment by the Director-General	
30/11/2011	11/1/2012	01/12/2011	163362	311.20	Interest paid as per Court Order resulting from land purchase & in terms of Arbitration award in the matter between Monwood Investment Trust Company & Minister of Rural Development & Land Reform.	*WC Dir Cape Town Metr/West Coast	X	Financial Compliance committee recommends condonment by the Director-General	
<b>TOTAL LAND REFORM INTEREST WESTERN CAPE:</b>				<b>263,513.31</b>					
OTHER INTEREST (GOVERNMENT MOTOR TRANSPORT) NOT APPROVED BY ACCOUNTING OFFICER FOR PAYMENT									
26/03/2012	31/03/2012	26/03/2012	177566	271.60	Interest charged on Government Motor Transport for late payment of invoices due which were initial paid under Cabs car hire.	*WC D:Land Reform-Western Cape	X	Financial Compliance committee recommends condonment by the Director-General	
<b>TOTAL LAND REFORM OTHER INTEREST WESTERN CAPE:</b>				<b>271.60</b>					
<b>GRAND TOTAL -LAND REFORM</b>				<b>263,784.91</b>					
<b>GRAND TOTAL</b>				<b>6,723,112.62</b>					

UI - Fruitless and wasteful expenditure Under Investigation  
 DP - Disciplinary process initiated against responsible person  
 TR - Transferred to receivables for recovery

**FORMAT FOR REPORTING ON FINANCIAL MISCONDUCT  
(DISCIPLINARY CASES FINALISED DURING THE PERIOD 1 APRIL 2009 TO 31 MARCH 2010)**

**Annexure A**

**NAME OF DEPARTMENT:** Rural Development and Land Reform

**NAME OF PROVINCE (if applicable):**

**NAME AND CONTACT DETAILS OF EMPLOYEE RESPONSIBLE FOR COMPLETION OF REPORT:** Tshuba Mogashoa : Tel : (012) 312 8131

NAME	RANK	GEN DER M/F	SALARY LEVEL <sup>1</sup>	CHARGES PROFFERED AGAINST EMPLOYEE <sup>2</sup>	FINDINGS OF DISCIPLINAR Y ENQUIRY	SANCTION IMPOSED <sup>3</sup>	FURTHER ACTION TAKEN AGAINST EMPLOYEE <sup>4</sup>	AMOUNT INVOLVED	RECOVERY OF LOSS <sup>5</sup> (INSTITUTION RECOVERING)
R I Maswanganyi	Secretary	F	6	Fraud: Child Support grant	Guilty	Final written warning	None	R4, 580.00	As per court order, R200,00 is paid monthly with effect from 07/07/2009
M K Malatji (Matrema)	Deeds Controller	F	6	Fraud: Child Support grant	Guilty	Final written warning	None	R2, 840.00	As per court order, R120,00 is paid monthly with effect from 07/07/2009
P H Nxumalo	Secretary	F	6	Fraud: Child Support grant	Guilty	Final written warning	None	R5, 280.00	As per court order, R200,00 is paid monthly with effect from 07/07/2009
H S Mjwara	Manager	M	12	Fraudulent S & T claims and Subsidised Cell phone	Resigned before disciplinary hearing	Resigned before disciplinary hearing	None	R11, 326.53	R11, 326.53 (Recovered from pension funds December 2009)
V Mdwara	Director: Cartographic Services	M		Misused of hired vehicle, accumulating extra kilometers of which official could not	Guilty	Final written warning	None	R963.00	Deduction from salary: R250.00, p.m.

<sup>1</sup> If the employee is a member of the Senior Management Service, please provide a copy of his/her job description.

<sup>2</sup> Provide detail in regard to the specific charges proffered against each employee.

<sup>3</sup> Refer to the sanctions provided for in the Disciplinary Code and Procedures.

<sup>4</sup> Treasury Regulations 4.3.1 determines that the accounting officer of the department must advise, amongst others the PSC of any further action taken against an official including criminal charges or civil proceedings. Furthermore, in terms of subsection 34(1) of the Prevention and Combating of Corrupt Activities Act, 2004, any person who holds a "position of authority" is compelled to report offences of theft, fraud, extortion, forgery or uttering of a forged document involving amounts of R100 000.00 or more to the South African Police Service. Please ensure that if no criminal action was taken against an employee that committed financial misconduct, the reasons for such a decision should be provided.

<sup>5</sup> If the loss ascribed to financial misconduct was not recovered, indicate the reasons for the decision.

[a] What are the reasons for the increase/decrease in financial misconduct cases reported during the 2009/2010 financial year compared to the 2006/07 financial year?

[b] If there is a trend of financial misconduct cases on a particular salary level, indicate the possible reasons for this trend.

**Questions:**

**FORMAT FOR REPORTING ON FINANCIAL MISCONDUCT  
( DISCIPLINARY CASES FINALISED DURING THE PERIOD 1 APRIL 2010 TO 31 MARCH 2011 )  
NATIONAL OFFICE**

**NAME OF DEPARTMENT: RURAL DEVELOPMENT AND LAND REFORM**

NAME	RANK	GENDER M/F	SALARY LEVEL	CHARGES PROFFERED AGAINST EMPLOYEE <sup>2</sup>	FINDINGS OF DISCIPLINARY ENQUIRY	SANCTION IMPOSED <sup>3</sup>	FURTHER ACTION TAKEN AGAINST EMPLOYEE <sup>4</sup>	AMOUNT INVOLVED	RECOVERY OF LOSS <sup>5</sup>
E Jantjies	Principal Accounting Clerk	M	7	Mismanagement of finances	Guilty	Dismissal		+ R50 000 R38 112.00	
L Gola	Senior Supply Chain Practitioner	M	8	Wrongful usage of hired vehicle	Guilty	Final Written Warning and 1 Month suspension	Repayment of money back to the Department	R3700	To be deducted from Nov 2011
P Nzwane Lancet Refo rans WC:	Admin Clerk	F	6	Misuse of departmental telephone	Agreed that she would pay back outstanding amount			R 1447.66	Balance will be deducted in monthly instalments from salary
A Yekwa Lancet Refo rans WC:	Senior Project Officer	M	8	Misuse of GG vehicle involving an accident .	Guilty	Final Written Warning and repayment of debt		R37139.55	Damage R 37 139.55 to be recovered. Matter sent to Loss Control Section

After the re-calculation of money that were mismanaged, the amount to be deducted was R38 112.00. The whole amount was recovered from his pension in 15 Feb 2011.

Passed away before the office could initiate recovery.

2011 Phil...  
Lancet Refo rans  
WC:

Judith Ste...  
Lancet Refo rans  
WC:

B1

20

NIP  
A  
Meintjies  
PSSC: W.c.

Senior Admin Clerk	F	5	Fraud	Guilty	Dismissal	R 10 000	Debtors section to recover amount of R10 000
<p><b>Note:</b></p> <p><sup>1</sup> If the employee is a member of the Senior Management Services, please provide a copy of his/her job description.</p> <p><sup>2</sup> Provide detail in regard to the specific charges preferred against each employee.</p> <p><sup>3</sup> Refer to the sanctions provided for in the Disciplinary Code and Procedures.</p> <p><sup>4</sup> In terms of subsection 34(1) of the Prevention and Combating of Corrupt Activities Act, 2004, any person who holds a "position of authority" is compelled to report offences of theft, fraud, extortion, forgery or uttering of a forged document involving amounts of R100 000.00 or more to the South African Police Service. Please ensure that if no criminal action was taken against an employee that committed financial misconduct, the reasons for such a decision should be provided.</p> <p><sup>5</sup> If the loss ascribed to financial misconduct was not recovered, indicate the reasons for the decision.</p> <p><b>Questions:</b></p> <p>[a] What are the reasons for the increase/decrease in financial misconduct cases reported during the 2009/2010 financial year compared to the 2010/2011 financial year?</p> <p>[b] If there is a trend of financial misconduct cases on a particular salary level, indicate the possible reasons for this trend.</p>							

*Instruction by client to amount owing from pension fund was not implemented. Full pension was paid out. Therefore money owing was not recovered.*

# FORMAT FOR REPORTING ON FINANCIAL MISCONDUCT

(DISCIPLINARY CASES FINALISED DURING PERIOD 1 APRIL 2011 TO 31 MARCH 2012)

NAME OF DEPARTMENT: RURAL DEVELOPMENT AND LAND REFORM											
NAME OF PROVINCE (if applicable): NATIONAL OFFICE											
NAME AND CONTACT DETAILS OF EMPLOYEE RESPONSIBLE FOR COMPLETION OF REPORT: MS M T MAENETJA (CONTACT-012 312 8243)											
NAME	RANK	GENDER M/F	SALARY LEVEL	CHARGES PREFERRED AGAINST EMPLOYEE	FINDINGS OF DISCIPLINARY ENQUIRY	SANCTION IMPOSED	FURTHER ACTION TAKEN AGAINST EMPLOYEE	AMOUNT INVOLVED	AMOUNT PHYSICALLY RECOVERED AS AT 31 MARCH 2012 (i.e. monies recovered from salary, pension benefits, paid in cash, etc)	AMOUNT CONSIDERED AS RECOVERED DUE TO NO LOSS TO THE STATE	COMMENTS/ REASONS FOR NO RECOVERY
T S Mhethwa	Legal Administration Officer	M	10	Overtime claim without approval	Not guilty	Cautionary letter	No action taken	R1 783.98	No amount recovered	Not less vs N/A New Swazile	The employee has already worked overtime even though it was not approved.
D Zondi	Senior Administration Clerk	F	6	Misappropriation of funds	Guilty	Final written warning and one month suspension without pay	No action taken	R658.58	R658.58	N/A	Amount paid off
J H Michaels	Deeds Registry Clerk	F	6	Fraud: receipts of child grant support	Guilty	Final written warning	No action taken	R2 400	R2400	N/A	Amount paid off
S A Mkata	State Land Officer	F	6	Fraud: receipts of child grant support	Guilty	Final written warning	No action taken	R6 820.00	Amount to be determined	N/A	Debit order signed on 03 February 2012. Amount deducted to be determined.
B Fortuin	Messenger	M	4	Misuse of Departmental vehicle	No disciplinary enquiry held	Final written warning	No action taken	Amount to be determined	Amount to be determined	N/A	Travel section to determine the exact kilometres travelled to be able to determine the amount.

**Note:**  
<sup>1</sup> If the employee is a member of the Senior Management Service, please provide a copy of his/her job description.  
<sup>2</sup> Provide detail in regard to the specific charges preferred against each employee.  
<sup>3</sup> Refer to the sanctions provided for in the Disciplinary Code and Procedures.  
<sup>4</sup> Treasury Regulations 4.3.1 determines that the accounting officer of the department must advise, amongst others the PSC of any further action taken against and official including criminal charges or civil proceedings. Furthermore, in terms of subsection 34(1) of the Prevention and Combating of Corrupt Activities Act, 2004, any person who holds a "position of authority" is compelled to report offences of theft, fraud, extortion, forgery or uttering of a forged document involving amounts of R100 000.00 or more to the South African Police Service. Please ensure that if no criminal action was taken against an employee that committed financial misconduct, the reasons for such a decision should be provided.

82

What are the reasons for the increase/decrease in financial misconduct cases reported during the 2010/2011 financial year compared to the 2009/2010 financial year?

If there is a trend of financial misconduct cases on a particular salary level, indicate the possible reasons for this trend

Questions: